



**CORPORATION OF THE
MUNICIPALITY OF NORTH GRENVILLE**

REVISED AGENDA

**North Grenville Police Services Board Meeting No. 3
Wednesday, March 24, 2021, 1:30 p.m.
Held Virtually**

	Pages
A. DISCLOSURE OF INTEREST	
B. <i>UPDATE REGARDING THE COMPREHENSIVE ONTARIO POLICE SERVICES ACT</i>	1
C. APPOINTMENT OF NEW CHAIR	
D. <i>APPOINTMENT OF NEW VICE-CHAIR</i>	
E. MINUTES OF THE PREVIOUS MEETINGS	
1. Approval of the Minutes of the Regular Meeting of February 24, 2021	6
F. DELEGATIONS	
G. REPORTS	
1. OPP Report	
2. Chairperson Report	
3. Members' Report	

4. Treasurer Report

4.1. Update on Municipal Financial Support for Board in 2021

H. GENERAL BUSINESS/DECISION ITEMS

1. Review and Amend the North Grenville Police Services Board Procedures and Protocols

1.1.	North Grenville Police Services Board Business Plan Development	13
1.2.	Protocol for the Review of the Detachment Commander's Administration of the Complaints System Under Part V of the Police Services Act	53
1.3.	Protocol for the Sharing of Information Between the North Grenville Police Services Board and Council of the Municipality of North Grenville	55
1.4.	Protocol for the Monitoring of the Performance of the Detachment Commander Between the North Grenville Police Services Board and the Ontario Provincial Police Regional Commander	57
1.5.	Protocol for the Handling of Residents Complaints	58
1.6.	North Grenville Police Services Board - Ministry of Community Safety and Correctional Services Provincial Counter-Terrorism Plan	62
1.7.	North Grenville Police Services Board Rules and Procedures	63

2. Update On:

- 2.1. "Intimate Partner Violence" Campaign
- 2.2. Comprehensive Ontario Police Services Act (COPSA)
- 2.3. Financial Support for North Grenville Road Safety Committee
- 2.4. Annual Presentation to Council - April 20 at 6:30 p.m.

I. REPORTED RESIDENT CONCERNS

1. Wellington Road (Speeding)
2. Kettle Creek Subdivision (Speeding and Failure to Stop at Stop Signs)

J. CORRESPONDENCE

1. SIU Report (January - March)

74

K. OTHER BUSINESS

L. ADJOURNMENT



Municipality of North Grenville

To:	North Grenville Police Services Board	Meeting Date: 2021/03/24
Subject:	<i>Community Safety and Policing Act</i> Update – OPP Detachment Boards Framework	Report No: PSB-001-2021
Prepared by:	Gary Dyke Chief Administrative Officer	File No:

RECOMMENDATION(S)

THAT the Board:

1. Receive this report ("*Community Safety & Policing Act* Update – OPP Detachment Boards Framework") for information purposes;
2. Direct the Chair to work with the Mayor in the development of the proposal to be submitted to the Solicitor General concerning the new Grenville OPP Detachment Board(s).

EXECUTIVE SUMMARY

Purpose

- To provide information, and an opportunity for comment, to members of the North Grenville Police Services' Board regarding the framework identified by the Solicitor General for the creation of the new OPP Detachment Boards under the proposed Community Safety and Policing Act.

Key Findings

- The Ontario government passed the *Comprehensive Ontario Police Services Act, 2019* and established the *Community Safety and Policing Act* (CSPA) in 2019, which once in force will repeal the *Police Services Act, 1990*.
- In 2019, as part of the Province's consultation period for the CSPA, North Grenville Council, in consultation with the PSB, made submissions to the Solicitor General regarding the proposed new legislation.
- Under the CSPA, the current Police Service Boards for municipalities that receive policing services existing police services boards will be eliminated and replaced with newly constituted *OPP Detachment Boards*.

- Ontario Solicitor General Sylvia Jones issued a letter to the Heads of Council on March 18, 2021 advising of the proposed OPP detachment board framework and the process for the submission of request outlining the composition of the new detachment board that best reflects community and local needs.
- Under the identified framework, municipalities and First Nations within each OPP detachment area are required to work together to develop and submit **one proposal** indicating the composition of the new Detachment Board including the number of seats each municipality – and if applicable each First Nation – would have on the Board (the board can be comprised of 5, 7 or 9 members. The proposal may also identify the creation of multiple Boards within the detachment area.
- Submission to the Solicitor General's office is to be made prior to June 7, 2021 with a scheduled date for the establishment of the new OPP Detachment Boards in the Fall of 2021.
- North Grenville Mayor Peckford is requesting a meeting of Council and PSB representatives from each of the Grenville County OPP Detachment municipalities to discuss the process for the development of the required submission for the new Grenville OPP Detachment Board(s).
- As previously discussed by Council and the North Grenville PSB in early 2020, a recommendation for a multiple board model for the Grenville County detachment will be put forward based on factors such as:
 - The expansive geography of the detachment area (i.e. distance between municipalities)
 - Variations in population sizes within the detachment area
 - Volume differences for service calls between the municipalities of the Grenville County detachment area.
- As the largest municipality in the Grenville County Detachment area, it is recommended that North Grenville propose to take the lead in the development of the proposal on behalf of the detachment municipalities support by a working group of the detachment municipalities

Financial Implications

- The funding for the proposed new OPP Detachment Board will be included as part of the 2022 Municipal operating budget. Budget allocations for the existing North Grenville Police Services Board will be transferred to the new Detachment Board as required.

BACKGROUND

Comprehensive Police Services Act/Community Safety and Policing Act

In March 2019, the Province passed the Comprehensive Police Services Act, 2019 – Bill 68 – and established the Community Safety and Policing Act, 2019 (CPSA), which once in force, will repeal the current Police Services Act, 1990 (PSA).

The Ontario Government maintains that the Comprehensive Ontario Police Services Act, 2019 will strengthen trust between the police and the public. The Act's declared goal is to strengthen the emphasis on community-based policing by improving governance, training and transparency and introducing various mechanisms for enhanced oversight.

The final passing of the CPSA is on hold pending the completion of the drafting of the necessary regulations required for the implementation of the provision of the Act. Once the CPSA comes into force all existing section 10 police service agreements with the OPP will be terminated and the local municipal police service boards (PSB) will be dissolved and replaced by new OPP Detachment Boards.

OPP Detachment Board Framework

Under the CPSA, the new OPP Detachment Board Framework will provide for civilian governance for municipalities that are directly policed by the OPP by ensuring that each municipality has an opportunity to represent their local perspectives, needs and priorities in a collaborative manner to improve overall safety that best reflects community and local needs.

On March 18, 2021, the Solicitor General, Minister Sylvia Jones issued a letter to the heads of council for all municipalities receiving OPP service outlining the framework and the process by which it will be implemented.

Process

Municipalities within each OPP detachment area are required to work together to develop and submit one proposal for each detachment area indicating the composition of the new Detachment Board including the number of seats each municipality would have on the Board (the board can be comprised of 5, 7 or 9 members).

The proposal may also identify the creation of multiple Boards within the detachment area. Justification for multiple boards within a detachment area shall be based on factors such as:

- o The expansive geography of the detachment area (i.e., distance between municipalities);
- o Variations in population sizes within the detachment area; and
- o Volume differences for service calls between the municipalities of the Grenville County detachment area.

If a proposal does not meet the minimum requirements as set out by the Ministry or a proposal is not submitted and/or if the detachment municipalities are unable to come to a consensus on the new board structure/composition, the Ministry will determine the composition of the detachment board(s).

All proposals are due to be submitted to the Solicitor General by June 7, 2021, with the establishment of the new OPP Detachment Boards by Fall 2021.

Board Composition

Under the CSPA, the new detachment boards must have a minimum of 5 members; however, the CSPA allows Council to pass a by-law to increase membership to 7 or 9 members based on what they feel is the most effective representative format for their community(s). The CSPA also stipulates that 20% of which are community members appointed by municipal council and 20% are provincial appointees. The balance of the Board is made up of municipal Council representatives.

Accordingly, the composition of a 5-member Board would be as follows:

- (a) Mayor or, another member of the municipal council appointed by resolution of the Council;
- (b) one member of Council appointed by resolution of the Council;
- (c) one community member appointed by resolution of Council, who is neither a member of the Council nor an employee of the municipality; and
- (d) two persons appointed by the Province (Lieutenant Governor in Council).

COMMENTS

To meet the timelines as set out by the Solicitor General, North Grenville Mayor Peckford is requesting a meeting of Council and PSB representatives from each of the Grenville County OPP Detachment municipalities to discuss the process for the development of the required submission for the new Grenville OPP Detachment Board(s). It is expected that the Chair of the PSB will join the Mayor in representing North Grenville at this meeting.

It is also recognized that in certain circumstances will be geographic and/or population inequalities among the Municipalities that present a challenge to establishing Boards that truly represent the individual municipalities' needs and the establishment of local priorities.

In an OPP Detachment catchment area such as Grenville County Detachment, where there are five or more municipalities with significant variations in their populations, a diverse mix of urban and rural demographics will exist. Disparities in local needs because of these discrepancies has the potential to create unnecessary tensions based on a perception a municipality is not receiving effective and efficient delivery of police services when it comes to meeting their local needs. It is also noted that as OPP costs are directly related to the population, it is essential that the above noted demographic/population factors be taken into account when developing the framework for the new Detachment Board(s).

The Grenville County Detachment is comprised of:

Municipality of North Grenville (*Population: 16,451*)
Township of Augusta (*Population: 7,353*)
Township of Edwardsburgh-Cardinal (*Population: 7,093*)
Town of Prescott (*Population: 3,965*)
Township of Merrickville-Wolford (*Population: 3,067*)

As previously discussed by Council and the North Grenville PSB in early 2020, a recommendation for a multiple board model for the Grenville County detachment will be put forward based on factors such as:

- o The expansive geography of the detachment area (i.e. distance between municipalities)
- o Variations in population sizes within the detachment area
- o Volume differences for service calls between the municipalities of the Grenville County detachment area.

EXISTING POLICY/BY-LAW

Police Services in Ontario are currently governed by the *Police Services Act*, 1990 which will be repealed and replaced by the *Community Safety and Policing Act*, 2019 upon final passing.

FINANCIAL IMPACT

This item has been identified in the current budget: Yes ☒ No ☐ N/A

This item is within the budgeted amount: Yes ☐ No ☐ N/A ☒

PUBLIC INPUT

Public input regarding the new Community Safety and Policing Act was conducted by the province in 2019. As this matter pertains to the implementation of a provincial legislative change, no additional public input was solicited by the municipality or the police services board.

INTERNAL/EXTERNAL CONSULTATION

In the preparation of this report consultation was conducted with other 'section 10' municipalities, the Office of the Solicitor General and the Association of Municipalities of Ontario (AMO).

Information previously compiled and discussed by the North Grenville PSB – including the North Grenville PSB submission to SOLGEN as part of the Bill 68 consultation process was also incorporated into the findings of this report.

SIGNATURE

Original Signed By

Name: Gary Dyke

Title: Chief Administrative Officer

ATTACHMENTS

- None



**CORPORATION OF THE
MUNICIPALITY OF NORTH GRENVILLE**

DRAFT MINUTES

North Grenville Police Services Board Regular Meeting No. 2

**Wednesday, February 24, 2021, 1:30 p.m.
Held Virtually**

PRESENT	Chair Don Sherritt Vice-Chair Bruce Harrison Nancy Peckford John Barclay Debbie Wilson
Staff Present	Palak Mehta, Deputy Clerk Jill Sturdy, Corporate Media Relations Officer Acting Inspector Nancy Graves Acting Staff Sergeant Jean-Philippe (JP) Perron Paulina Hrebacka, The Kemptville Advance

-
- Don Sherritt called the meeting to order around approximately 1:35 p.m.

A. DISCLOSURE OF INTEREST

B. MINUTES OF THE PREVIOUS MEETINGS

1. Approval of the Minutes of the Regular Meeting of January 20, 2021
 - Bruce Harrison abstained from voting on the approval of the minutes as he had not reviewed them.

NGPSB-2021-009

Moved by John Barclay

Seconded by Debbie Wilson

That the Minutes of the Regular Meeting of January 20, 2021 are hereby approved as circulated.

CARRIED

C. DELEGATIONS

None

D. REPORTS

1. OPP Report - Acting Inspector Nancy Graves
 - Acting Inspector Nancy Graves left the meeting.
 - Acting Staff Sergeant Jean-Philippe (JP) Perron presented the Operational Plan - Highway Traffic Enforcement Strategy.
 - Mayor Peckford raised concerns of residents with respect to Pine Hill Road and nighttime drag racing. Questions were asked regarding the time speeding occurs and concerns residents have raised about Pine Hill Road.

***DRAFT MINUTES: NORTH GRENVILLE POLICE SERVICES BOARD, WEDNESDAY,
FEBRUARY 24, 2021***

- The patrol hours were discussed.

2. Chairperson Report - Don Sherritt

Don Sherritt

- Advised the subcommittee did not happen due to timing.
- The 2021 campaign calendar will provide information that can be used in the future to develop information type products.

1. Status of Website

2. Status of Previous Meeting(s), Action Item(s), and Council Resolution(s)

Don Sherritt

- Don Sherritt advised the Pine Hill resolutions were passed on February 16, 2021.
- The Boards 2020 financing is being audited.
- Heather Babcock-Cormier previously advised there is availability for OPP to make joint OPP annual presentation to Council. Don Sherritt advised his preference to delay the presentation to after the March Board meeting.
- Don Sherritt recognized Nancy Graves will be returning to staff sergeant operations at the OPP Grenville detachment.

Bruce Harrison

- Bruce Harrison advised contact should be made with the MPP to review correspondence directed by the Mayor. Mayor Peckford advised an update on status should be made when the RIDE program grant is explored. A declaration needs to be made that the North Grenville Police Services Board will be a legal entity in 2021. Don Sherritt advised he will work on a letter with Bruce Harrison. Bruce Harrison advised the Board will be non-existent in 7 months. Don Sherritt discussed the establishment of a detachment board.

3. Comprehensive Ontario Police Services Act (COPSA) Update

Don Sherritt

- Advised that there is no change with respect to the *Comprehensive Ontario Police Services Act* (COPSA). It may be time to remind the Solicitor General the North Grenville position. The COPSA update is still a remaining agenda item.

3. Members' Report

None

4. Treasurer Report - Heather Babcock-Cormier

Deputy Clerk, Palak Mehta

- Palak Mehta provided an update on Municipal financial support for the Board in 2021 on behalf of Heather Babcock-Cormier.
- The auditors will be coming soon.
- The account balance is the same amount \$5,106.17

Mayor Peckford

- Advised no transfer funds were made yet to the North Grenville Police Services Board. Mayor Peckford will follow up with Gary Dyke.
- The line-by-line budget indicated there was a sum of \$25,000, which may be for the Board and that was repeated in progressive years.

- Paulina Hrebacka left the meeting around 2:00 p.m.

E. GENERAL BUSINESS/DECISION ITEMS

1. Development of Intimate Partner Violence Campaign

Don Sherritt

- Don Sherritt discussed developing an Intimate Partner Violence campaign.

Mayor Peckford

- Mayor Peckford advised women are reluctant to call the police. A campaign must present multiple options. For example, the campaign must acknowledge that filing a police report may make sense. Don Sherritt advised there is a definition of domestic violence and discussed resources.

Councillor Barclay

- Councillor Barclay asked should money be spent on paid advertising in the development of a campaign?

Don Sherritt

- Advised that it costs \$400 for half page ads. Graphics can be used in print ads. An option is to choose radio ads using information from the news release to raise awareness. Social media promotions are another option.
- A combination of news releases, such as radio ads and a couple of print ads at a cost of \$2,000 can form a decent campaign.

Mayor Peckford

- Advised reaching out to victim services as well. Interval House is using a public building in North Grenville to privately meet in-person with women or families who are experiencing abuse and feeling unsafe to meet in their homes. Interval House and Assaulted Women's Help Line has a presence in the North Grenville Community.

NGPSB-2021-010

Moved by John Barclay

Seconded by Bruce Harrison

The North Grenville Police Services Board support the development of the "Intimate Partner Violence Campaign" and commit \$2,000 in funds to the campaign.

CARRIED

2. Authorization to Sign Letter of Agreement for RIDE Grant

Don Sherritt

- Don Sherritt advised he has some issues with signing the letter of agreement for the RIDE grant. It is a declaration that the Board will be a legal entity for the length of the contract. The contract extends to March 2022. Don Sherritt advised being uncomfortable with signing the document because the Board may cease to exist in 2022. Mayor Peckford advised if it is a legal contract, Heather Babcock-Cormier's advice can be given. Legal opinion might be appropriate. Bruce Harrison advised it should be approved by the Municipal Solicitor.

NGPSB-2021-011

Moved by Debbie Wilson
Seconded by John Barclay

That Chairperson Don Sherritt be authorized to sign a letter of agreement for the RIDE Grant.

The main motion be amended as follows:

NGPSB-2021-011

Moved by Bruce Harrison
Seconded by Debbie Wilson

With approval of the Municipal Solicitor, the Chairperson Don Sherritt be authorized to sign the Letter of Agreement for the RIDE Grant.

CARRIED

3. Municipal Drug Strategy Resolution Review

Mayor Peckford

- Mayor Peckford advised she suspects the Municipality will be contemplating a drug strategy itself or with the Counties. She advised to not provide direction until the plan be presented to the Counties.

NGPSB-2021-012

Moved by John Barclay
Seconded by Debbie Wilson

Motion NGPSB-2021-005 for the Municipality to fund the Municipal Drug Strategy in the amount of \$8,000 be rescinded.

CARRIED

NGPSB-2021-013

Moved by Debbie Wilson
Seconded by John Barclay

The North Grenville Police Services Board recommends that the Municipality fund the Municipal Drug Strategy in the amount of \$8,000.

DEFEATED

4. Authorization to Pay

1. Ontario Association of Police Services Board (OAPSB) Annual Fees

Don Sherritt

- The Ontario Association of Police Services Board annual fee is around \$1348.31

Bruce Harrison

- Moved motion with some reluctance. If it were not a critical year, it would be questioned why these fees should be paid.

Don Sherritt

- The virtual one-day pass for the Spring Conference is \$250. It is recommended to buy one pass.

- Mayor Peckford left the meeting at 3:45 p.m.

NGPSB-2021-013

Moved by Bruce Harrison

Seconded by John Barclay

The North Grenville Police Services Board be authorized to pay the Ontario Association of Police Services Board (OAPSB) annual fees.

CARRIED

2. Kemptville Youth Centre (KYC) Biannual Award

NGPSB-2021-014

Moved by Debbie Wilson

Seconded by Bruce Harrison

The North Grenville Police Services Board support the Kemptville Youth Centre (KYC) Biannual Award in the amount of \$500.

CARRIED

3. North Grenville High School Bursary

Bruce Harrison

- Bruce Harrison advised that regarding the North Grenville High School Bursary the terms of reference to be reviewed to achieve directives of this Board. Don Sherritt advised it was based on good citizenship.
- Debbie Wilson advised establishing that criteria.

NGPSB-2021-015

Moved by Bruce Harrison

Seconded by Debbie Wilson

The North Grenville Police Services Board support the North Grenville District High School Award in the amount of \$600.

CARRIED

5. Financial Support for North Grenville Road Safety Committee

Don Sherritt

- Don Sherritt asked if the Police Services Board is interested in adding additional funds to the \$8,500 dollar grant for the North Grenville Road Safety Committee campaign as the committee only has enough funds until May. Jill Sturdy advised reusing some of the same themes and if the Police Services Board choose to support the continuation of the campaign financially, print and radio advertisements can also be considered. Don Sherritt advised the decision can wait until March and April.

Bruce Harrison

- Bruce Harrison asked how is the Municipality of North Grenville supporting the North Grenville Road Safety Committee? Councillor Barclay advised the Municipality dedicating considerable staff time. Don Sherritt advised there needs to be an interim report as well as a final report once the money has been expended. The next grant will not be until next year. Jill Sturdy advised the North Grenville Road Safety Committee will make a decision on what it wants to do after this grant.

- Jill Sturdy left the meeting at 4:06 p.m.

6. Annual Review of Boards Procedures, Protocols, and Recommendations

Don Sherritt

- A couple members of the Board would have a look at procedures and protocols to see whether they require any updating. Don Sherritt advised that there will need to be a resolution to extend the plan beyond 2019.

Bruce Harrison

- Bruce Harrison asked when will the OPP Action Plan will be released? Acting Staff Sargent Jean-Philippe Perron advised it is usually every two years and he will ask Acting Inspector Nancy Graves. Don Sherritt advised the Business Plan will stay in effect pending the OPP Action Plan.

Councillor Barclay

- Councillor Barclay advised he and Mayor Peckford will review item 3 and 5.

Procedures & Protocols

1. North Grenville Police Services Board Business Plan Development
2. Protocol for the Review of the Detachment Commander's Administration of the Complaints System Under Part V of the Police Services Act
3. Protocol for the Sharing of Information Between the North Grenville Police Services Board and Council of the Municipality of North Grenville
4. Protocol for the Monitoring of the Performance of the Detachment Commander Between the North Grenville Police Services Board and the Ontario Provincial Police Regional Commander
5. Protocol for the Handling of Resident Complaints
6. North Grenville Police Services Board - Ministry of Community Safety and Correctional Services Provincial Counter-Terrorism Plan
7. North Grenville Police Services Board Rules and Procedures

F. REPORTED RESIDENT CONCERNS

1. Snowmobiles and ATV Use in the Ferguson Forest Centre (FFC)

Don Sherritt

- Don Sherritt brought forward the issue of snowmobiles on the Ferguson Forest Centre trail.

Acting Staff Sargent Jean-Philippe Perron

- Advised there have been social media posts to reflect issues of trespassing and damage in the Ferguson Forest Centre off trail.

G. CORRESPONDENCE

None

H. OTHER BUSINESS

1. North Grenville Police Services Board and the OPP Presentation to Council Date

Don Sherritt

- Advised that a Police Services Board and OPP Presentation to Council date of March 16 does not provide adequate time and a date in April is to be canvased.

***DRAFT MINUTES: NORTH GRENVILLE POLICE SERVICES BOARD, WEDNESDAY,
FEBRUARY 24, 2021***

I. ADJOURNMENT

- The next Regular Meeting is scheduled for Wednesday, March 24 at 1:30 p.m.

NGPSB-2021-016

Moved by Debbie Wilson

Seconded by Bruce Harrison

This Regular Meeting of the North Grenville Police be adjourned at 4:18 p.m.

CARRIED



North Grenville Police Services Board

Three Year Business Plan

2017 - 2019

TABLE OF CONTENTS

Message from the Board -----	Page 3
Message from the OPP North Grenville	
Detachment Commander -----	Page 4
Community Profile -----	Page 5
Community Consultation Process -----	Page 6
Public Safety Enforcement	
Emergency Response -----	Page 9
Violent Crime -----	Page 11
Property Crime -----	Page 12
Youth Crime-----	Page 14
Assistance to Victims-----	Page 15
Road Safety -----	Page 16
Community Problem Solving	
Crime Prevention -----	Page 18
Community Patrol -----	Page 20
Criminal Investigation -----	Page 21
Internal and External Communication	
Community Satisfaction -----	Page 22
Internal Communication -----	Page 23
External Communication -----	Page 26
Resource Management	
Human Resources -----	Page 27
Technology -----	Page 28
Facilities -----	Page 29
Conclusion	
Priorities -----	Page 30
Acknowledgements -----	Page 31
Appendix “A” – List of Victim Assistance Agencies in Grenville County -----	Page 32
Appendix “B” – The presentation to the North Grenville Municipal Council highlighting the results of the North Grenville Community Survey (February 2016) -----	Page 34
Appendix “C” – Community Policing Survey 2015 -----	Page 39

North Grenville Police Service Board

Three Year Business Plan

2017-2019

Message from the Board

The North Grenville Police Service Board (PSB) is pleased to present our Three Year Business Plan covering the period 2017-2019. This document reflects the results of a North Grenville Community Survey (2015) that provides distinct direction our residents wish their tax dollars spent on policing, and areas of police service they felt were most needed. This document is developed in consultation with our Detachment Commander and his staff, utilizing the OPP Grenville Detachment Action Plan for service to the County with those issues specific to North Grenville.

This plan fulfills a major administrative obligation of the PSB as stipulated in the Ontario Regulation 3/99 (Adequacy and Effectiveness of Police Services) made under the Ontario Police Services Act with respect to the preparation of a business plan. It also enables the PSB to respond to requirements under the Act and Regulation to establish local policies for police services, in consultation with the Detachment Commander. The plan also provides an instrument for the PSB to use in managing the policing services contract between the Municipality and the OPP and determining the adequacy and effectiveness of the human and material resources stipulated under the contract.

The goals, action plans and performance indicators contained in this document will be reviewed on a routine basis and adjustments to programs and initiatives will be made as required to reflect changing circumstances and priorities. The PSB will also report on the status of action plans in conjunction with the Detachment Commander in an annual progress report to Council.

The Board would like to thank the residents of North Grenville who provided valuable input through the Community Survey, and to David Horne a concerned citizen who volunteered his time to expertly examine the survey results and report to the Board and Council on the outcome.

MESSAGE FROM THE ONTARIO PROVINCIAL POLICE GRENVILLE DETACHMENT COMMANDER

This year, 2017, sees the commencement of the 2017-2019 Ontario Provincial Police Action Plan. This three-year plan will articulate organizational direction and ensures consistency in service delivery. The Grenville County OPP Detachment Action Plan will coincide with the North Grenville Police Services Board three-year Business Plan.

The Grenville County OPP will continue to work in partnership with the North Grenville Police Services Board in identifying issues/trends within our communities and responding in a coordinated effort with our community partners.

Safe communities have always been a foundation for prosperous communities. The evolving complexities of crime, in addition to the unpredictable nature and demands of major investigations, critical incidents, and emergency response, require a significant and continued investment to ensure public safety. You can rest assured that our detachment members are up to the challenge.

The dedication of our members, together with the support and governance of the North Grenville Police Services Board are integral for our sustained success in keeping our communities safe.

As the Detachment Commander, I look forward to working with the North Grenville community partners and stakeholders.

June Dobson
Inspector
Detachment Commander
Grenville County Detachment

COMMUNITY PROFILE

The Municipality of North Grenville is the fastest growing community in Eastern Ontario. With a population of approximately fifteen thousand residents, we live in the heart of the region. The Veterans Memorial Highway and an important east west corridor route, County Road 43 intersect within North Grenville. We are proud to be the southern entranceway to Ottawa, our Nation's Capital City.

North Grenville is a large rural, urban area with charming hamlets being the jewels in our crown. In the center of our community is the Town of Kemptville. Our population is spread out over 300 square kilometers, with most being located in the rural areas. The dynamics of our community have dramatically changed as people have noted the fine lifestyle available in North Grenville and have chosen to make this their home. About 1000 new homes are in the development process outside the core, to join the growing number of urban subdivisions. Our youth are well served with two award winning high schools. A highly respected hospital provides an excellent degree of medical comfort. Energetic community groups have added their talents and generosity to bring vibrancy throughout.

Providing police service under a contract with our Municipality is the Ontario Provincial Police. Working out of a Detachment office located near our Municipal Centre on County Road 44 is a staff of 26 Constables, being supervised by a Detachment Commander with the support of a Staff Sergeant, 3 Sergeants, and clerical staff. These dedicated officers patrol our community 24/7 and have the capability of drawing on major Provincial assets should the need arise.

North Grenville is wonderful places to live, work, and relax. Our police service has persevered to make this a safe community which in turn allows all residents to fully enjoy the Municipality of North Grenville.

COMMUNITY CONSULTATION PROCESS

The North Grenville Police Service Board (NGPSB) is mandated by the Police Service Act of Ontario, to determine in partnership with the OPP Detachment Commander the local objectives and priorities for police service in North Grenville. To meet this obligation, the NGPSB consulted with our residents in the form of a mass mail out of a Survey in late 2015. Every residence and business received a copy of this document via our postal service, as well as hard copies were made available at our libraries, the Youth Centre, and by establishing an interactive website. The Board is very pleased with the number of concerned citizens that replied to the Survey, and will consider this as a mandate to move forward in the next three years to effectively address the adequacy and effectiveness of police service in North Grenville.

With a Municipal cost for policing in North Grenville of approximately \$2.8 million, it is incumbent on the Board and the Municipal Council to ensure our rate payers are receiving exemplary police service. To achieve this goal the Board, working with the Detachment Commander for Grenville County, will utilize a Business Plan which will unite with the OPP Action Plan for Grenville County in satisfying the areas of policing concerns generated by citizens in the survey, and where tax dollars and resources should be best deployed. The Detachment Commander will report on a monthly basis his progress in addressing issues brought forward in the North Grenville Police Service Board Survey, and being articulated in this Business Plan.

A copy of the survey can be found in Appendix “C”

Survey Results Summary:

This survey was very successful with 658 respondents which was a 93.2% increase over a similar municipality-wide community policing survey carried out by the Board in 2011. Turnout of respondents was approximately 10% of households which by Statistics Canada Standards is an excellent return which provided confidence in establishing Municipal priorities.

Respondents indicated that the "RIDE" program and preventing/reducing violent crime ranked very highly when allocating human and financial resources. Driving offenses/behaviors, elder abuse and drug awareness in schools we're also identified as being very important. 94.3% of respondents indicated that they felt safe in North Grenville.

A copy of the presentation to the North Grenville Municipal Council highlighting the results of the North Grenville Community Survey can be found in Appendix "B" of this report.

The Board is pleased that the priorities and initiatives outlined in the OPP's Grenville County Action Plan we're very much in-line with the priorities identified by the residents of North Grenville. As a result the Board has asked along with regular monthly report that enhanced quarterly reporting from the OPP outlining the actions being taken toward the implementation of the North Grenville Police Services Board Business Plan and the Grenville OPP Action Plan. All with the goal of meeting the Board's mandate to ensure adequate and effective policing services are being provided to the residents of North Grenville.

As a result of a collaborative effort with the OPP a statement of strategic directions and initiatives described below as set out in Ontario Regulation 3/99 (Adequacy and Effectiveness of Police Services) was developed:

STRATEGIC DIRECTIONS

STRATEGIC INITIATIVES

Public Safety Enforcement

Emergency Response
Violent Crime
Property Crime
Youth Crime
Assistance to Victims
Road Safety

Community Problem Solving

Crime Prevention
Community Patrol
Criminal Investigation

Internal and External Communications

Community Satisfaction
Internal Communication
External Communication

Resource Management

Human Resources
Technology
Facilities

PUBLIC SAFETY ENFORCEMENT

Emergency Response

Goal:

Ensure timely and appropriate response to emergency calls for service, including natural and other disaster emergencies.

Situational Analysis:

The Survey yielded the following findings:

Community input reflected overall satisfaction with timely response to significant incidents such as motor vehicular collisions but also indicated concerns with response times to certain other calls.

The OPP has confirmed that the Provincial Communications Centre (PCC) has a Standard Operating Procedure Policy (SOPP) in place whereby, if an officer is diverted to a more urgent incident, the original complainant will be contacted by the PCC and advised of the delayed response.

Although the PSB has considered response time data to be a primary measure of police service performance, such data is not readily available from existing OPP systems on a general basis. The Detachment Commander, however, will provide response time data in specific instances.

Provincial legislation requires an emergency preparedness plan. The OPP participates with the community control group. The mandate of this group is to predict, prepare, respond and recover from an emergency whether man-made or naturally occurring. In the event of a declared emergency, the OPP responds quickly and effectively in the field and is often responsible for the identification of situations that require co-ordinated effort to resolve. In the field and at the Emergency Operations Centre, the OPP provides vital detail and insight to community leaders thereby facilitating critical decision-making.

Action Plan:

1. The OPP will prioritize calls based on provincial policies as dictated through the Provincial Communication Centre. Calls for Services will be based on:
 - Life threatening emergency
 - Emergency non-life threatening
 - Non-emergency call for service
 - General information.
2. The OPP will include in its routine monthly reports a description of any major incident or emergency preparedness exercise which took place. In addition, the Detachment Commander will advise the PSB Chair, in a timely manner, of any major incident occurring in the Municipality, in accordance with the existing protocol.
3. The OPP will continue to participate in the annual emergency preparedness exercises conducted by the Municipality and /or the County.
4. The OPP and PSB will develop and implement an annual 911 awareness campaign which will include detail on the OPP call prioritization process: e.g., When Do You Call 911, How Does the OPP Prioritize Your Call, Your Responsibility on Access to Property.
5. The PSB will request that the Municipality advise the community in advance of mandatory annual emergency preparedness exercises and communicate the results.

Performance Indicators:

1. PSB receipt of routine monthly reports from the OPP providing descriptions of major incidents.
2. PSB receipt of the results of the municipal annual emergency preparedness exercise.
3. PSB receipt of municipal confirmation that the community has been advised of the annual municipal emergency preparedness exercise and its outcomes.

Violent Crime

Goal:

Maintain effective prevention and enforcement initiatives and programs to reduce violent crime.

Situational Analysis:

The survey yielded the following findings: reducing violent crime ranked very highly by our residents in spending their tax dollars, and utilization of police resources.

Action Plan:

1. The OPP will continue to analyze and report on violent crime through monthly reports to the Board, and the protocol for reporting in a timely fashion the existence of major incidents to the Board Chair. Violent crime includes crimes against persons such as, but not limited to; sexual assaults, armed robberies, home invasions, domestic abuse, bullying, elder abuse. Quarterly comprehensive reports will focus on this issue.
2. The OPP will continue to monitor and enforce conditions of release imposed on high-risk offenders released from correctional institutions, and living in North Grenville. The OPP will release information on high risk offenders in accordance with Provincial Policy.
3. The OPP will address issues brought forward by residents of North Grenville deemed to be at a high risk of becoming victimized or at risk of offending, at the Leeds Grenville Situation Table.
4. The OPP will establish a plan to address safety programs within schools such as Anti-Bullying, Internet Usage Issues, Drug Abuse, KIDS, as well as school lockdown drills and training.

Performance Measurement:

1. Board receipt of monthly reports of all violent crimes in North Grenville, solution rates both of those crimes and year to date. Attain the Provincial target for reduction of violent crime as set out in the 2016-2019 Grenville County OPP Action Plan.

2. Schedule community meetings with the community partners, to promote participation in crime prevention and social development measures and activities. Members of the Crime Unit, Crime analysis officer, Community Service and frontline members, will participate in the following committees: High Risk Elder Abuse Team, Human Services Justice Coordinating Committee (mental Health), Domestic Violence Advisory Committee, Victim Issues Coordinating Committee, as well as, Situational Tables.
3. Through crime analysis, and North Grenville community issues, identify and implement focused patrol strategies.
4. Utilize local media/social media to enhance public education and highlight successes and achievements of community/police initiatives and activities. Present a plan as to how and when crime prevention initiatives to reduce violent crime in North Grenville will be undertaken.
5. Utilize Provincial OPP Assets such as Surveillance-electronic and Physical, Violent Crime Linkage Analysis System, Ontario Sex Offender Registry, to combat violent crime in North Grenville.

Property Crime

Goal:

Reduce incidence of property crimes and improve clearance rates.

Situational Analysis:

The urban, rural, or rural subdivision, profiles of our Municipality were clearly reflected in the nature of the property crime concerns raised by residents. Concerns included break-ins and vandalism.

The OPP has stated that residential break and enters cause a higher feeling of victimization than most other property crimes. Victims often feel violated and insecure in their own homes. Many incidents of Break and Enter are at times repetitive occurring in localized areas. These crimes are often connected to organized groups which dispose of the property quickly

It is also recognized that many property crimes are fuelled by the need for money to purchase illicit drugs.

Education is a major component in raising public awareness of property crimes and preventative measures. OPP existing educational initiatives, Neighbourhood Watch support, Crime Stoppers promotion, break and enter prevention lectures, Safeguard Ontario and the LOCK IT or LOSE IT Program are some examples and are seen as important steps to reducing crime and subsequently calls for service.

A general desire to improve communications with the public regarding all aspects of property crime. Topics to be addressed via OPP public presentations, media releases, mailings, radio & newspaper advertising and internet-based communications included: Neighbourhood Watch, OPP Special Programs such as Safeguard Ontario. Timely and targeted notification to property owners in areas where the OPP have identified a discernible pattern of property crime:

- both internet and telephonic fraud communications are handled by the joint efforts of the OPP and RCMP working under the Canadian Anti-Fraud Center.
- theft from vehicles.
- theft from construction sites.

Action Plan:

1. OPP will continue to monitor areas of known criminal activity and report to the Board.
2. OPP will analyze property crime clearance rates and develop steps to improve clearance rates for all property crimes in North Grenville.
3. The OPP and the PSB will continue a multipronged communications strategy to deal with Neighbourhood Watch, OPP Special Programs such as Safeguard Ontario and LOCK IT or LOSE IT. Timing of these communications however is a function of, in some cases, the establishment, revival, or closure on existing programs and issues. The strategy will include but not be limited to OPP Public Presentations, Media Releases, Radio & Newspaper Advertisements, Mailings and Internet-Based Communications and Board initiatives.

Performance Indicators:

1. Receipt of OPP annual report showing improving clearance rates for property crimes and progress to attaining the Provincial average goal as indicated in the County Action Plan. The OPP will continue to provide

the PSB with media releases and updates on any specialized communications programmes.

Youth Crime

Goal:

Promote positive relationships between police and youth in the community with the objective of reducing youth crime and providing support for youth victims.

Situational Analysis:

The Survey yielded the following findings:

Citizen input favoured enhanced OPP/youth communications, but the OPP could not work alone and expressed a unified approach between schools, service clubs and the Municipality to develop a partnership to reduce youth crime. Participants also expressed a need to address the ever increasing cases of bullying and issues around inappropriate cyber usage by youth. The Public Consultation reinforced the importance of the Kemptonville Youth Centre to community youth.

Action Plan:

1. The OPP will continue to identify youth gathering hotspots and implement regular monitoring.
2. The OPP will maintain communication with, and support the activities of KYC to identify and participate in programs that address the needs of North Grenville youth.
3. The PSB will continue to support OPP youth-focused education programs through the provision and funding of materials as identified by the OPP.
4. The Police Services Board will reach out to schools, service groups and other interested parties to facilitate partnerships in dealing with youth issues.

Performance Indicators:

1. Receipt of an annual briefing from the OPP on the items 1&2.

2. The PSB will take action items 3 & 4.

Assistance to Victims

Goal:

To ensure timely and meaningful communication with victims and maintain liaison with existing victim assistance services.

Situational Analysis:

The OPP provides extensive referrals to various victim assistance services for victims of all types of incidents, including those involved in traumatic incidents. Community input reflected overall satisfaction with OPP-provided victim assistance but expressed a lack of knowledge on the types of program and services available in the community. A list of Victim Assistance Agencies in Grenville can be found in Appendix A.

Ontario Regulation 3/99 made under the Ontario *Police Services Act*, entitled “Adequacy and Effectiveness of Police Services”, requires police to establish procedures on providing assistance to victims that reflect the principles of the *Victims’ Bill of Rights, 1995* and set out the roles and responsibilities of members of the police force in providing assistance to victims.

Action Plan:

1. OPP to maintain communications with and referrals to victim services agencies in Leeds Grenville County.
2. The Board will develop and implement communication processes for residents of North Grenville to educate them on the broad range of services available to victims.
3. The OPP Grenville Detachment Commander shall confirm to the PSB on an annual basis that the OPP meets the victims assistance standards set out in Ontario Regulation 3/99, insofar as the operations of the detachment are concerned.

Performance Indicators:

1. Receipt of an annual report from the OPP on the status of above action plan.

2. The PSB will provide a list of organizations and programs including their contact information, through the PSB websites.

ROAD SAFETY

Goal:

Reduce road collisions, improve safety on roadways, enforce laws regulating the use of public roadways, and improve police visibility to a wider community.

Situational Analysis:

Based on the survey results it is evident that the residents place great importance on the continuation of the existing OPP initiative to target the “Big Four” factors that contribute to death and injuries on our highways: Impaired driving, Lack of occupant restraints, Aggressive driving, and Distracted driving. However the survey also indicated community desire to also focus on more local traffic issues such as speeding on rural and urban roads, traffic circle education, and most importantly implementation and enforcement of the RIDE Program.

Action Plan:

1. Maintain existing initiatives that deal directly with the “Big Four” issues.
2. Enhance patrol visibility on urban and rural county roads with the goal of addressing local speeding.
3. PSB will maintain educational material on the use of traffic circles on the PSB website.
4. OPP Community Service personnel to provide media releases that promote awareness of wildlife danger on the roadway and the need to slow down during adverse conditions.
5. Community Services officers will make presentations, information sessions and hand out material on roadway safety

Performance Indicators:

1. For Action Plan Items 1, 2, and 5, the Detachment Commander will report to the PSB on a monthly basis on the targeted traffic safety campaigns initiated by the Detachment, Provincial traffic enforcement

and education programs. Further a comprehensive quarterly report focusing on matters of concern to North Grenville, captured in the Municipal Survey.

2. The Focused Patrol initiative pertaining to local traffic issues overseen by the Board of complaints brought forward by the Public, Council, and Municipal Staff will continue to function in collaboration with the Detachment Commander.
3. Conduct enforcement initiatives that are proactive, preventative, directed and supported through collision analysis.
4. Participation in all Provincial and regional traffic safety initiatives.
5. Conduct formal RIDE stop and check programs on regular bases with the outcomes provided to the Board monthly, which will include
 - the number " RIDE" conducted
 - the number of vehicles stopped,
 - the number of charges laid, or warnings given.Update progress reported in enhance quarterly report
6. A yearly reduction in total motor vehicle collisions of 1.5%.

COMMUNITY PROBLEM SOLVING

Crime Prevention

Goal:

Provide community crime prevention initiatives to ensure the safety of Municipal residents and the security of their property with a view towards the reduction of calls for service to the OPP.

Situational Analysis:

Based on our survey and subsequent public consultation it is evident that residents see the importance of expanding the implementation and promotion of existing crime prevention initiatives and programs that focuses on crime prevention and reduced victimization in our community. The Board would see programs such as Neighbourhood Watch, Victim Services, KIDS program, “Safeguard Ontario” and the “LOCK IT or LOSE IT” program as meeting this need. The Board also recognizes the need for research of prevention programs that would be suitable for rural residents. To determine the effectiveness of these initiatives the Board, where practical, believes it would be beneficial to have statistical comparisons to determine the impact of these programs when implemented. The Board also recognizes that the recently established Grenville County Auxiliary Program would enhance greatly the Detachment’s ability to deliver these important crime prevention programs.

Extensive community input was provided on the value of crime prevention initiatives including appreciation for the OPP’s current school programs. While education programs in schools should be maintained, concerns were nonetheless expressed regarding bullying, with special focus on actions taken and the potential for program expansion addressing this issue.

The OPP Grenville Detachment Community Services Officer routinely conducts a variety of programs for children in elementary schools and high schools in the Municipality. Books, videos and “PowerPoint” presentations are employed to deal with such topics as personal safety, bullying, substance abuse, Internet safety, safe cycling. The presentations are adapted to meet the needs of specific age groups (grades) and are modified and expanded as the need arises.

While computer-based interaction has become a way of life for all age groups, the unregulated nature of the Internet poses specific challenges. Of particular concern to many is the potential for identity theft and various other fraudulent schemes. The OPP has a Provincial division devoted to internet offences comprising two segments. One segment deals with child exploitation and the other with internet fraud and theft and identity theft.

During the consultation process it was accentuated that, the need for programs focused on elder abuse has emerged. Crimes against elders can include telemarketing fraud, home improvement fraud, power of attorney abuse, theft of personal property and physical abuse. Residents expressed a need for the OPP to have active programs in place in North Grenville to address these specific issues.

Action Plan:

1. The OPP will maintain and enhance programs for the protection of youth in the schools in the Municipality.
2. The PSB and the OPP will review and discuss the nature and extent of programs in place in the elementary and secondary schools which serve the youth of our Municipality.
3. The OPP will continue to maintain communications with and support for community youth service providers, such as KYC, to support existing programs and to develop new initiatives assisting youth at risk.
4. The OPP will maintain and introduce programs to protect the public from internet crime and to protect seniors from fraud, theft and abuse.
5. The OPP will utilize provincially-mandated crime prevention programs that are available through the general headquarters of the OPP such as Safeguard Ontario and Lock It or Lose It.
6. The PSB and the OPP will emphasize and promote the use of Neighbourhood Watch and Crime Stoppers.
7. The PSB/OPP will engage local service clubs in supporting and promoting crime prevention programs specific to their goals and interests.
8. OPP recognises bullying as an issue and participates in the delivery of anti-bullying programs.

Performance Indicators:

1. Receipt of monthly reports from the OPP describing crime prevention programs maintained and introduced as well as presentations made during the period to school children, youth, seniors and the general

- public.
2. Monthly reports from the OPP describing Utilization of Grenville County Auxiliary. (i.e., Safeguard Ontario)

Community Patrol

Goal:

Promote safe use of off road vehicles and enforce laws governing the use of same. Enhance police visibility through routine patrols of roadways, and recreational trails.

Situational Analysis:

The Survey and subsequent Public Consultation yielded the following findings: increased visibility in all areas was most important, which included rural farming areas, Hamlets, concentrated business hubs and accentuated foot and bicycle patrols with a view to meeting the general public, and checking of locations such as parks and other areas where persons may congregate...there also was a recognition by participants that the community had a role to play by participating in initiatives such as Neighborhood Watch, and Business Watch. It was suggested that more visibility of the OPP will help reduce vandalism and property crimes.

Action Plan:

1. OPP will provide education and public communications to promote road safety and the safe use of all off road vehicles..

Performance Indicators:

1. OPP to report hours on focused patrols

Criminal Investigation

Goal:

Maintain mandatory levels of criminal investigation services including reporting theft and break and entry, assaults, domestic violence and drug related crimes.

Situational Analysis:

Ontario Regulation 3/99 made under the Ontario *Police Services Act*, entitled “Adequacy and Effectiveness of Police Services”, requires police forces to designate criminal investigators, ensure adequate training and supervision of criminal investigators, prepare a criminal investigation management plan, develop and maintain procedures on and processes for undertaking and managing general investigations and other specified investigations and establish procedures and processes in respect of specified investigative supports and physical evidence, among other requirements. Formal liaison with surrounding Municipal Police Criminal investigation units is necessary due to geographic location of North Grenville.

Action Plan:

1. Maintain regular monthly reporting to the PSB on criminal offences including theft, break and entry, property crimes and illegal drug uses. The OPP Grenville Detachment Commander will confirm to the PSB on annual bases that the OPP meets the criminal investigation standards set out in Ontario Regulation 3/99, insofar as the operations of the detachment are concerned. The Community Drug Action Team officer will make presentations to schools and other community groups.

Performance Indicators:

1. Receipt of OPP monthly reports on action taken.

INTERNAL AND EXTERNAL COMMUNICATION

Community Satisfaction

Goal:

Develop and implement techniques for assessing community satisfaction with police services.

Situational Analysis:

Effective policing depends greatly on the level of confidence and respect that police officers and staff attract from the public. The public must be assured that they can count on receiving fair, prompt and professional service, which includes deportment in all their interactions with the police. We need to continually monitor community satisfaction to ensure that quality service standards are met and exceeded.

The North Grenville Police Services Board inaugurated a municipal wide community survey in 2015. The community expressed satisfaction with the service provided by the OPP.

The Ontario *Police Services Act* (PSA) sets out a complaints process by which any member of the public may make a formal complaint about the policies of, or services provided by a police force, or about the conduct of a police officer and this is specified within PSA Regulation 263/09 Public Complaints – Local Complaints. Members of the public also have the option of filing a formal complaint under Part V of the PSA via the recently established Province of Ontario Office of the Independent Police Review Director (OIPRD) which opened in October 2009. Specific forms and information can be obtained at any police office in Ontario or can be e-filed at the OIPRD website.

The OIPRD's goal is to provide an objective impartial office to accept process and oversee the investigation of public complaints against Ontario's police. While both of the preceding provisions of the PSA deal with formal complaints, it is recognized that not all complaints are considered formal complaints and may only be regarded as issues or concerns expressed by members of the community. This said, issues or concerns that are brought forth to the PSB and/or the Detachment Commander that are deemed to be informal in nature are investigated and reported back to the PSB. Relative

to formal complaints lodged with the OIPRD, these are reported back to the Chief Superintendent and Commander of Professional Standards at OPP HQ.

Action Plan:

1. The PSB will undertake an ongoing review of the complaints lodged with the Detachment Commander and the OIPRD, including the initial determination of the complaints, the resolution of the complaints and the response to the complainants.
2. The PSB will continue a public consultation process to update the Business Plan every three years.
3. The PSB will utilize the OPP Community Satisfaction Survey results as a part of the environmental scanning process along with Board initiatives to support the update and renewal of the Business Plan.
4. The PSB Chair will forward any informal issues/concerns from the public to the Detachment Commander for resolution and the Detachment Commander will report back to the Chair of the PSB.

Performance Indicators:

1. Receipt of OPP reports on the status of informal issues/concerns will be reported back to the Chair of the PSB.
2. Receipt of OPP monthly reports on the status/resolution of formal complaints received by the OIPRD but forwarded to the Detachment Commander for investigation/resolution.
3. Receipt of OPP communication on resolution of any formal complaint received and investigated by the OIPRD in which OIPRD advisement to the OPP is only to the Chief Superintendent and Commander of Professional Standards at OPP Head Quarters.
4. Receipt of a Biennial Satisfaction Survey from the OPP.
5. PSB publication of an updated Business Plan every three years.

Internal Communication

Goal:

Jointly maintain and enhance communications between the PSB and the OPP to improve our information sharing, problem solving and decision-making processes and ensure that the PSB can meet its reporting

commitments to the North Grenville Council.

Situational Analysis:

The PSB and the OPP are committed to good communications practices and have mutually benefited from established meeting processes, reporting procedures and a readiness by the Detachment Commander to develop and promote new protocols and practices.

These reports also include mandatory reporting of secondary employment, informal issues/concerns and other information relating to major incidents, community crime prevention, traffic and community policing initiatives as well as the status of the policing contract between the Municipality and the OPP. A key performance indicator, namely “calls for service”, is considered essential by the PSB to manage the contract and is reported by the OPP on a monthly basis.

Given the implementation of the business plan, new initiatives will emerge creating additional reporting requirements and further demands on effective internal communications.

The PSB has developed a protocol with the OPP concerning the reporting of major or unusual incidents. The Board has also worked with the Detachment Commander to create a more comprehensive monthly reporting format on the types of Service Calls. The intent is to identify opportunities to reduce the need for service calls.

The PSB and the Municipality have entered into a protocol for the sharing of information. This protocol addresses the sharing of information with Municipal Council concerning PSB meetings, annual reporting on policing issues and statistics and business plan consultation, development and publication.

Action Plan:

1. The OPP will provide analysis of statistics and assessment of trends in monthly reports and an indication of measures planned to counteract the perceived trends.
2. The OPP will maintain reporting of calls for service data on a monthly basis.
3. The OPP will ensure maintenance of currently provided monthly report

- format and content.
4. The OPP will ensure the participation of the Detachment Commander or his designate at all PSB meetings.
 5. The PSB will ensure that it meets the reporting requirements of the Protocol between the PSB and the Municipality regarding the sharing of information and more particularly that the PSB provide an Annual Report to Council and an annual update on the Business Plan progress.
 6. The OPP will review and report on the progress of Business Plan objectives on quarterly bases
 7. The PSB will provide a schedule of monthly meeting dates at the beginning of each year.
 8. The Board will conduct an annual performance appraisal of the Detachment Commander as required by the *Police Services Act*. The appraisal will be based on the performance indicators in this business plan and will take place between the Chair of the Board and Detachment commander.

Performance Indicators:

1. Receipt of OPP monthly reports providing an analysis of statistics and assessment of trends with an indication of measures planned to counteract perceived trends.
2. Receipt of OPP monthly reports providing data on calls for service for the reporting period and year to date for each of criminal, traffic and other incidents.
3. Receipt by Council of an Annual PSB Report and annual Business Plan update.
4. Receipt of OPP monthly and/or annual reports on the progress of business plan objectives described in the action plans for the various strategic initiatives.
5. Receipt of PSB correspondence confirming the provision of a schedule of monthly meeting dates at the beginning of each year to the Council and the OPP.
6. Record in the minutes of the spring meeting of the PSB each year confirming the completion of the annual performance appraisal of the Detachment Commander.

External Communication

Goal:

Foster open and positive communications between the OPP and North Grenville residents.

Situational Analysis:

Communication is a key driver to the public's perception of OPP effectiveness and visibility. During the consultation process it became very evident that the community wished to become involved with safety and security of the community however lacked leadership in achieving their goals. There was a need for education of existing programs, and an awareness of current criminal events, and a vehicle on which they could bring these concerns forward.

Municipal residents are currently informed by the OPP of that effectiveness and visibility in a number of ways including:

- a) news releases and newspaper articles concerning public safety issues, crime prevention initiatives and topical reporting of criminal and traffic incidents of note; and
- b) attendance at a number of Municipal recreational and cultural events to support Municipal activities, educate the public and enhance the OPP's profile in the community .i.e. crime prevention and police weeks

While these activities are highly informative and valued by residents and ratepayers, public input suggested an even greater emphasis on police communications.

An opportunity exists to enhance and expand external communications through the use of the Municipal, PSB websites.

Action Plan:

1. The PSB will post the Annual Report to Council, the Three Year Business Plan and the annual updates to the Plan on the NGPSB website.
2. The PSB after consultation with stakeholders will identify key recreational and cultural events and the OPP may participate when

- operationally possible to promote a positive police image.
3. The OPP will utilize access to the NGPSB website to facilitate dissemination of news releases and information concerning community crime prevention and public safety initiatives.
 4. The OPP will continue to disseminate crime prevention and public safety information and news releases through existing channels, and other technical means such as automated dial-outs.

Performance Indicators:

1. The posting on the NGPSB website of the Annual Report to Council, the Three Year Business Plan and its Annual Updates.
2. Receipt of periodic OPP news releases and media updates concerning community crime prevention and public safety initiatives.

RESOURCE MANAGEMENT

Human Resources

Goal:

Review the adequacy of OPP staffing levels to meet the needs of the community on an annual basis, in conjunction with the Detachment Commander.

Situational Analysis:

Feedback from our public consultation process reinforced PSB opinion that the Municipality is well served by high quality OPP personnel. There was strong public support for investments in officer and civilian training including areas of specialized focus. Municipal police staffing requirements to date have been determined on the basis of an OPP deployment model process based on multiple service criteria applied over a multi-year horizon.

Action Plan:

1. The OPP Detachment Commander or designate will report to the PSB on an annual basis confirming that each member working in North Grenville meets the required training standards as set by the *Police Services Act*.

Performance Indicators:

1. Receipt of report as indicated in Number 1 above.
2. The PSB shall receive on a monthly basis a staffing report as provided by the Detachment Commander indicating the total hours of service provided to the Municipality.
3. Receipt of reports showing Grenville County Auxiliary Force crime prevention activities.

Technology

Goal:

Improve the effectiveness of OPP service and enhance police officer and public safety through the application of technology.

Situational Analysis:

While the application of technology to OPP operations and support services is a provincial policy and budgetary responsibility, the PSB strongly supports the continued investment of provincial resources to ensure that the OPP remains a leader in technological innovation. During the consultation participants express a need to use the North Grenville PSB, OPP, and Municipal web sites to maximize information distribution.

Action Plan:

1. The Detachment Commander will review annually with the PSB any technological requirements that are seen to provide an enhanced service to the community.
2. The PSB will discuss with Detachment Commander his role and influence in provincial technology directions and systems enhancements.

Performance Indicators:

1. Annual Status Report of OPP initiated technology programs implemented to improve service in the community.

Facilities**Goal:**

Ensure that the OPP has adequate and effective facilities to meet policing standards as legislated and support service to the community.

Situational Analysis:

The North Grenville OPP Detachment serves North Grenville from its host location in Kemptville this handicapped accessible building contains cells, has twenty four hour security, a property room, a breathalyser room, forensic identification and administrative offices. The facility meets all legislative requirements under the Adequacy Standards.

Action Plan:

1. The Detachment Commander will complete an annual audit on the facilities and report the results to the PSB.
2. Tour of facilities to be afforded PSB members.

Performance Indicators:

1. PSB annual receipt of the audit report.

CONCLUSION

Priorities

This 2017-2019 Business Plan has clearly defined those police matters the residents of North Grenville wish resources directed, and on which this Plan has asserted to be our goals. Through the provision of a customized reporting schedule by the Detachment Commander to the Board, analysis of crime in our community will be assessed on a continuing basis. Strategies will be developed between the Police, the Board, and the community at large to reduce crime. The new billing model which features calls for service/cost per hour provides the Board with fiscal accountability. Oversight of complete policing activities in North Grenville will be factored into a yearly performance appraisal consultation with the Detachment Commander, along with a comprehensive report to Council and our Community.

Acknowledgements

The PSB acknowledges the support and contribution of those participating in the community survey.

The PSB is pleased to acknowledge the significant involvement of our Grenville County OPP partner in the various stages of the development of this three year business plan under the leadership of Inspector Bill Bolton, Detachment Commander, and with the support of the Officers under his command.

Particular thanks are extended to the OPP for the guidance and advice rendered to the PSB in the review, refinement and expansion of the strategic directions and initiatives in the plan and the formulation and critical review of the relevant action plans and performance indicators.

The Board would like to thank the residents of North Grenville who provided valuable input through the Community Survey, and to David Horne a concerned citizen who volunteered his time to expertly examine the survey results and report to the Board and Council on the outcome

Appendix “A”

List of Victim Assistance Agencies in Grenville

Victim Services of Leeds & Grenville
4109 County Road 29, Leeds Count OPP
Brockville, ON K6V 5V8

Victim Witness Assistance Program
41 Court House Square
Brockville, ON K6V 7N3
613-341-2810
1-888-216-2161

Victim Support Line
1-888-579-2888

Male Survivors of Sexual Abuse Provincial Crisis and Referral Line
Ontario-wide 1-866-887-0015

Lanark, Leeds & Grenville Legal Clinic
613-345-5895
Ext. 356
Tuesdays and Thursdays at the Brockville Court House

Distress Centre Lanark, Leeds & Grenville
PO Box 1688, Brockville, ON K6V 6K8
613-345-1290

Sexual Assault/Domestic Violence Assault Response & Care Centre
70 Charles St 201, Brockville, ON K6V 1T3,
613-345-3881

Assaulted Women's Helpline
416-364-4144

Bereaved Families of Ontario
1-800-236-6364

Ontario Network for the Prevention of Elder Abuse
1-866-299-1011 • <http://www.onpea.org/>

Criminal Injuries Compensation Board
439 University Avenue, 4th Floor
Toronto, ON
1-800-372-7463

Legal Aid
1-800-668-8258
133 King Street, West, Suite 201
Brockville, ON

Leeds & Grenville Community Wellness Review Team

Appendix “B”

Community Policing Survey 2015 North Grenville Police Services Board



Presentation to North Grenville
Municipal Council
Overview of Survey findings
Don Sherritt and David Horne
February 2016

1

Community Policing Survey 2015 North Grenville Police Services Board Context



- Previous survey (2011) responses: 341
- Current survey responses: 658
 - Increase of 93.2% over 2011
- Two methods of distribution/submission
 - Mail-out/drop off hard copy response (179 or 27.3%)
 - Online access and submission (479 or 72.7%)
- “Rate the importance” questions and open-ended comments questions
- Submissions began September 29 and ended November 5, 2015

2

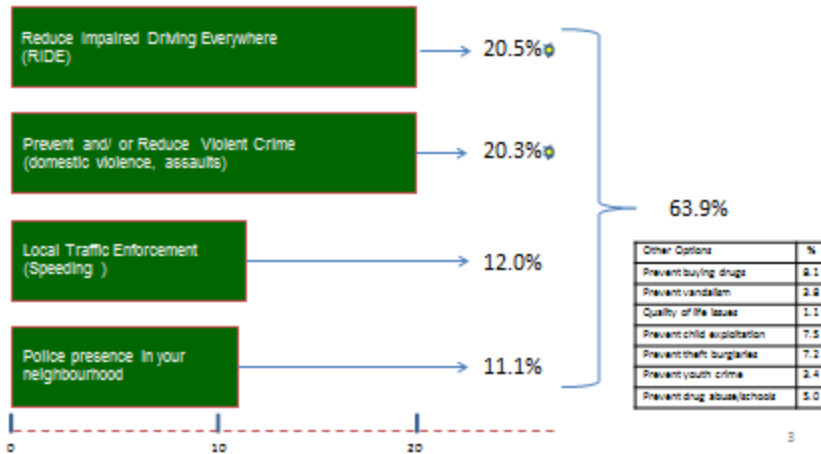
Community Policing Survey 2015 North Grenville Police Services Board



Given the following list, please rank your top 7 priorities as to how police services dollars should be spent
(1 is the highest, 7 is the lowest)

Priority 1

557 respondents



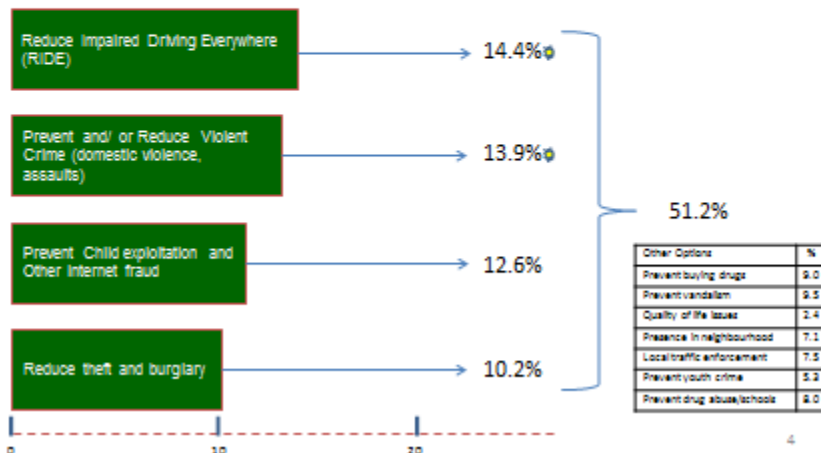
Community Policing Survey 2015 North Grenville Police Services Board



Given the following list, please rank your top 7 priorities as to how police services dollars should be spent
(1 is the highest, 7 is the lowest)

Priority 2

557 respondents



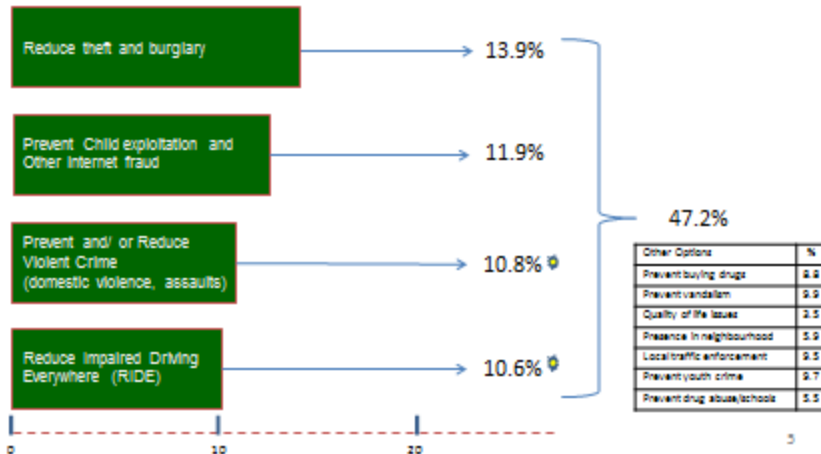
Community Policing Survey 2015 North Grenville Police Services Board



Given the following list, please rank your top 7 priorities as to how police services dollars should be spent
(1 is the highest, 7 is the lowest)

Priority 3

546 respondents



Community Policing Survey 2015 North Grenville Police Services Board



- RIDE was the top ranked spending priority for respondents' first AND second choices
 - RIDE fell to fourth in rankings for third choice
- Reduce/prevent violent crime was the second highest ranked spending priority for respondents' first AND second choices
 - This spending priority was ranked third highest for the third choice

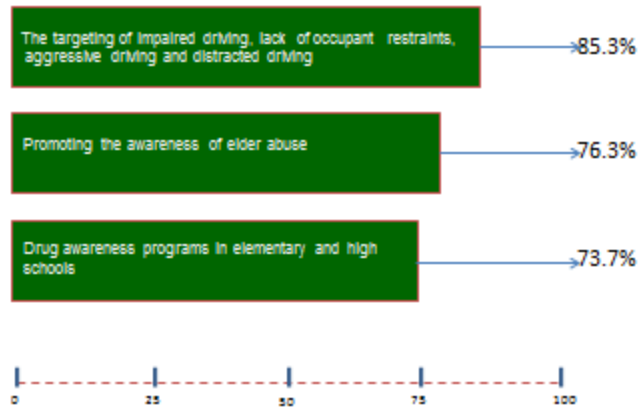
Community Policing Survey 2015 North Grenville Police Services Board



Value to the community for the following programs
(1 = important, 5 = not important)

Percentage of respondents answering "very important" (1) and "important" (2)

Program



7

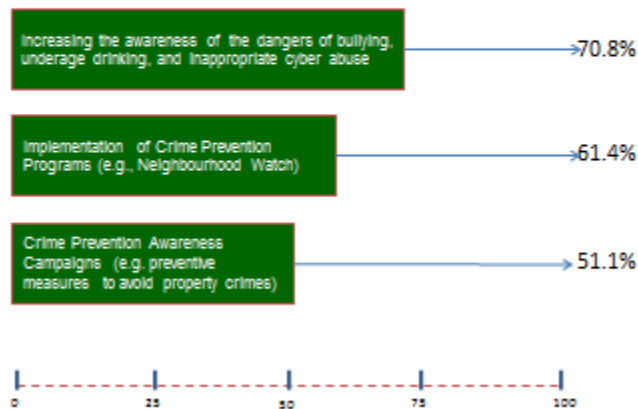
Community Policing Survey 2015 North Grenville Police Services Board



Value to the community for the following programs
(1 = important, 5 = not important)

Percentage of respondents answering "very important" (1) and "important" (2)

Program



8

Summary



- Notable increase in number of responses since 2011
- RIDE and Preventing/reducing violent crime ranked very highly over the top three spending and resource priorities
- Driving offences/behaviours, elder abuse and drug awareness in schools are considered "very important" or "important" by at least 73% of respondents

9

Community Policing Survey 2015 North Grenville Police Services Board



Annex A: Top priorities

Option	Priority 1	Priority 2	Priority 3
RIDE	1 (22%)	1 (16%)	4 (10%)
Prevent/reduce violent crime	2 (22%)	2 (18%)	3 (10%)
Local traffic enforcement	3 (22%)	3 (12%)	7 (8%)
Police presence in neighbourhood	4 (21%)	5 (11%)	5 (8%)
Prevent/reduce buying/selling of drugs	5 (11%)	5 (8%)	5 (8%)
Prevent/reduce child exploitation	6 (11%)	3 (10%)	2 (10%)
Prevent/reduce theft and burglary	7 (11%)	4 (10%)	1 (10%)

11

Appendix “C”



Community Policing Survey 2015

The North Grenville Police Services Board is mandated by the Ontario *Police Services Act* to determine the local objectives and priorities of your police service. Policing in North Grenville is provided by the Ontario Provincial Police and the cost of the O.P.P. policing contract for 2015 is approximately \$2.8 million. Please take a few minutes and complete the following survey as it is extremely important. Only through your valued opinion, and those of your neighbors and family members, can we fully understand and identify future policing priorities and ensure the best value for your police service dollars. Your input will be used to update the North Grenville Police Services Board's Business Plan which will guide policing in North Grenville for the next three years and hence your comments are extremely important in the development of this plan.

NOTE: If you wish to complete and submit this survey electronically, please go to our web site at www.northgrenville.ca/policeservices.cfm

Given the following list, please rank your top 7 priorities as to how police service dollars should be spent (1 is the highest, 7 is the lowest).

<input type="text"/>	Reduce Impaired Driving Everywhere (R.I.D.E.)
<input type="text"/>	Buying and selling of drugs
<input type="text"/>	Police presence in your neighborhood
<input type="text"/>	Reduction of vandalism and property damage
<input type="text"/>	Quality of life issues (noise complaints, neighbor problems, etc.)
<input type="text"/>	Local traffic enforcement (speeding on urban and rural roads, etc.)
<input type="text"/>	Violent crime (domestic violence, assaults)
<input type="text"/>	Child exploitation and other internet fraud (theft and identity theft)
<input type="text"/>	Theft and burglaries
<input type="text"/>	Youth crime (bullying, underage drinking, inappropriate cyber abuse)
<input type="text"/>	Drugs/substance abuse in schools

Overall, do you feel safe in North Grenville?

Yes ☐ No ☐

Where do you live?

☐ Urban Area ☐ Rural Subdivision ☐ Rural Area

Age Category

☐ 18 and under ☐ 19 - 39 ☐ 40 - 64 ☐ 65 and over

Please indicate what value to the community you place on the following programs:

1. Implementation of Crime Prevention Programs (e.g. Neighborhood Watch)
(Very Important) ☐ 1 ☐ 2 ☐ 3 ☐ 4 ☐ 5 (Not Important)
2. Crime Prevention Awareness Campaigns (e.g. preventive measures to avoid property crimes)
(Very Important) ☐ 1 ☐ 2 ☐ 3 ☐ 4 ☐ 5 (Not Important)
3. The targeting of impaired driving, lack of occupant restraints, aggressive driving and
distractive driving
(Very Important) ☐ 1 ☐ 2 ☐ 3 ☐ 4 ☐ 5 (Not Important)
4. Increasing the awareness of the dangers of bullying, underage drinking, drug and
inappropriate cyber abuse
(Very Important) ☐ 1 ☐ 2 ☐ 3 ☐ 4 ☐ 5 (Not Important)
5. Drug awareness programs in elementary and high schools
(Very Important) ☐ 1 ☐ 2 ☐ 3 ☐ 4 ☐ 5 (Not Important)
6. Promoting the awareness of elder abuse (e.g. telemarketing fraud, home improvement
fraud, theft of personal property and physical abuse)
(Very Important) ☐ 1 ☐ 2 ☐ 3 ☐ 4 ☐ 5 (Not Important)

If you wish, please provide any additional comments.

You may drop off your completed survey at one of the following locations prior to October 30, 2015:

- North Grenville Municipal Office, 285 County Rd. 44
- Kemptville Public Library, 1 Water St., Kemptville
- Burritts Rapids Public Library Branch
- Kemptville Youth Centre, 5 Oxford St. W.

**PROTOCOL FOR THE REVIEW
OF THE DETACHMENT COMMANDER'S ADMINISTRATION
OF THE COMPLAINTS SYSTEM
UNDER PART V OF THE POLICE SERVICES ACT**

WHEREAS the Municipality of North Grenville is required pursuant to Section 4(1) of the *Police Services Act* to provide adequate and effective police service in accordance with its needs;

AND WHEREAS the Municipality of North Grenville has entered into a contract with the Ministry of Community Safety and Correctional Services pursuant to Section 10(1) of the *Police Services Act* for the provision of police services for the Municipality by the Ontario Provincial Police;

AND WHEREAS the Municipality is required pursuant to Section 10(2) of the *Police Services Act* to have a Police Services Board;

AND WHEREAS the North Grenville Police Services Board is required pursuant to Subsection 10(9)(f) of the *Police Services Act* to review the Detachment Commander's administration of the complaints system under Part V of the *Police Services Act*;

AND WHEREAS the North Grenville Police Services Board has a responsibility to ensure that complaints are properly administered;

AND WHEREAS the North Grenville Police Services Board acknowledges that the Professional Standards Bureau of the Ontario Provincial Police administers the complaints system under Part V of the *Police Services Act*;

AND WHEREAS the North Grenville Police Services Board acknowledges that the Detachment Commander is responsible under Section 62 of the *Police Services Act* for administering complaints made against local policies established under Section 10(9)(c) of the *Police Services Act*;

NOW THEREFORE THE PARTIES HEREBY AGREE THAT:

1. The Ontario Provincial Police Detachment Commander shall provide the North Grenville Police Services Board with statistical reports on complaint administration at the Board's Regular Meetings;
2. The report shall be restricted to complaints that occur within or are a result of activity within the Municipality of North Grenville;

3. The report shall include:

- Whether the complaint was from a member of the public;
- The nature of the alleged misconduct or service complaint;
- Whether the complaint is under investigation or complete;
- Whether the complaint is substantiated or unsubstantiated; and
- Any Criminal or *Police Services Act* proceedings as a result of a complaint.

_____, Chairperson
North Grenville Police Services Board

Signed this day of , 20 .

_____, Detachment Commander
Ontario Provincial Police

Signed this day of , 20 .

PROTOCOL FOR THE SHARING OF INFORMATION
BETWEEN
THE NORTH GRENVILLE POLICE SERVICES BOARD
- AND -
THE COUNCIL OF THE MUNICIPALITY OF NORTH GRENVILLE

WHEREAS the Municipality of North Grenville is required pursuant to Section 4(1) of the *Police Services Act* to provide adequate and effective police service in accordance with its needs;

AND WHEREAS the Municipality of North Grenville has entered into a contract with the Ministry of Community Safety and Correctional Services pursuant to Section 10(1) of the *Police Services Act* for the provision of police services for the Municipality by the Ontario Provincial Police;

AND WHEREAS the Municipality is required pursuant to Section 10(2) of the *Police Services Act* to have a Police Services Board;

AND WHEREAS the North Grenville Police Services Board is required by Section 32(1) of Ontario Regulation 3/99 (The Adequacy and Effectiveness of Police Services Regulation) to enter into a protocol with the Council of the Municipality that addresses:

- the sharing of information with municipal council, including the type of information to be shared and the frequency of sharing such information;
- the dates by which the business plan and annual report shall be provided to municipal council;
- the responsibility for making public the business plan and annual report, and the dates by which the business plan and report must be made public; and
- if the municipal council chooses, jointly determining, and participating in, the consultation processes for the development of the business plan.

NOW THEREFORE THE PARTIES HEREBY AGREE THAT:

1. The North Grenville Police Services Board shall provide the Clerk for the Municipality of North Grenville:
 - a) in January of each year, with notice of the dates, times and locations of the Police Services Board regular meetings;
 - b) copies of the public agenda on the day preceding the Board's scheduled meeting dates; and
 - c) copies of the approved minutes following the Board's said meetings.

2. The Board and the Detachment Commander, O.P.P., shall present a public information session on current policing issues to the Council of the Municipality of North Grenville on an annual basis.
3. The North Grenville Police Services Board shall:
 - a) provide the Clerk with notice of any public meetings, or other consultation processes scheduled by the Board for the development of a business plan;
 - b) provide the Clerk with a copy of the Business Plan no later than 30 days following completion;
 - c) make the business plan available to the public no more than 30 days following it being released to the Clerk;
 - d) provide copies of the O.P.P. annual report to the Clerk and make it available to the public on or before June 30th annually.
4. This protocol is subject to the provisions of Section 41(1.1) of the *Police Services Act*, as amended, and the provisions of the *Municipal Freedom of Information and Protection of Privacy Act*.

_____, Chairperson
North Grenville Police Services Board
Signed this _____ day of _____, 20__.

_____, Mayor
Municipality of North Grenville
Signed this _____ day of _____, 20__.

THE DETACHMENT COMMANDER

BETWEEN

THE NORTH GRENVILLE POLICE SERVICES BOARD

- AND -

THE ONTARIO PROVINCIAL POLICE DETACHMENT COMMANDER

WHEREAS the Municipality of North Grenville is required pursuant to Section 4(1) of the *Police Services Act* to provide adequate and effective police service in accordance with its needs;

AND WHEREAS the Municipality of North Grenville has entered into a contract with the Ministry of Community Safety and Correctional Services pursuant to Section 10(1) of the *Police Services Act* for the provision of police services for the Municipality by the Ontario Provincial Police;

AND WHEREAS the Municipality is required pursuant to Section 10(2) of the *Police Services Act* to have a Police Services Board;

AND WHEREAS the North Grenville Police Services Board is required pursuant to Subsection 10(9)(d) of the *Police Services Act* to monitor the performance of the Detachment Commander

THEREFORE THE PARTIES HEREBY AGREE THAT:

1. The North Grenville Police Services Board shall conduct, before March of each year, an in-camera performance appraisal meeting between the Board Chairperson and the Detachment Commander.
2. The previous year performance appraisal will be based upon the current NGPSB Business Plan and the Detachment Action Plan.
3. The meeting will also address the Adequacy and Effectiveness of Police Services for North Grenville. (Ontario Regulation 3-99 to the *Police Services Act*.)

_____, Chairperson
North Greenville Police Services Board
Signed this _____ day of _____, 20_____

_____, Detachment Commander
Ontario Provincial Police
Signed this _____ day of _____, 20____.

**PROTOCOL FOR THE
HANDLING OF RESIDENTS COMPLAINTS**

The implementation of this formalized procedure is an attempt to be better informed and ensure a high quality of municipal policing for the residents of North Grenville. This procedure is not intended to by-pass the OPP's established reporting procedures but complement them. Any resident needing to report an Emergency should be advised to call 911. Residents should also be advised they can contact the OPP by calling 1 888 310-1122 (toll-free in Ontario) or calling the Grenville Detachment at 613 258 3441. The OPP's Provincial Communications Centres operate 24/7, answering emergency and non-emergency calls for service. Many less serious incidents can be reported on line at <https://www.opp.ca> and then click on "report on line". (Reference appendix "A" for guidance on when to use or not to use online reporting)

The following procedures are to be used once it has been confirmed that the resident has reported the concern to the OPP as stated above and there continues to be an ongoing issue.

1. Ongoing Resident complaints requiring the attention of the OPP which have been received by the Municipality, Members of Council or Police Services Board (PSB will be reported to the PSB Chair via e-mail at a designated email address.
2. In instances where Municipal staff are submitting a complaint on behalf of a third party, the complaint is to be received in writing and forwarded to the Chair of the PSB.

3. On receipt of a complaint from the Municipality or Member of Council, the PSB Chair will responded via email to acknowledge receipt of the complaint.
4. The PSB Chair will bring all complaints to the attention of the Grenville OPP Detachment Commander and Public Works to determine if a road speed assessment is warranted. The Detachment commander will report back to the PSB Chair on the status of the complaints at the next PSB meeting using a format which can be forwarded in writing to the Complainant and posted on the PSB's website.

The PSB Chair will also copy all Board Members, the Municipality's CAO and Public Works Director on all complaints forwarded to the Detachment Commander.

5. The Board's Council representative will keep Council apprised of all ongoing complaints and the efforts of the OPP in resolving them.
6. Upon receiving the update from the Detachment Commander, the PSB Chair will forward the OPP report to the Complainant, the Municipality's CAO and Public Works Director. The designated Board Member responsible for updating the Boards website will post the OPP report on the web site.
7. Should it arise that the Complainant has issues outside the purview of the Board and OPP mandate, such as traffic calming measures, the PSB Chair will advise the Complainant that they should forward that portion of the complaint to the Municipality CAO and Public Works Director who have the authority to address such issues.

Appendix "A"

Filing a police report online

This system allows you to submit a report from your computer or mobile device without going to an OPP detachment. All submissions will be sent directly to the OPP and reviewed by an officer. You may be contacted to provide more information. You must have a valid e-mail address in order to submit a report.

To file a report online, please follow the simple steps below:

STEP 1: Make sure your occurrence can be reported online

Use the information below to see if you can use this system. If your occurrence qualifies for online reporting, proceed to the [next step](#). If your occurrence does not qualify for online reporting, it cannot be accepted by the officer managing online reporting. These occurrences require contact with a local OPP officer for investigation. Please call the OPP toll-free at 1-888-310-1122 to file a report. Links to external websites including those with video, digital images or documents that are not supported by this application cannot be managed through this online reporting service. Please include a narrative description of the occurrence if you will be filing an online report.

Use this system to report, regardless of value:

- Lost/missing property
- Stolen license plates or validation stickers
- Theft from a vehicle
- Mischief to a vehicle
- Mischief (damage to property other than a vehicle, including graffiti)
- Theft
- Driving Complaints

DO NOT use this system:

- If the occurrence is an emergency
- If the occurrence happened outside of OPP jurisdiction
- If there are any identifiable suspects
- If anyone was injured
- If the occurrence involves a weapon
- If the occurrence involves any damage to a motor vehicle due to an actual or apparent collision, including fail to remain collisions

- If the occurrence involves a break and enter to a place (e.g. unlawful entry and theft from a house, a building or a structure)
- If the occurrence involves drugs or gambling (including lottery tickets)
- If the occurrence involves a passport

NORTH GRENVILLE POLICE SERVICES BOARD POLICY

**TITLE: Ministry of Community Safety and Correctional Services
PROVINCIAL COUNTER-TERRORISM PLAN 2014**

NGPSB Approval Date: March 29, 2019

1. It is the policy of the North Grenville Police Services Board with respect to terrorism preparedness/planning that the Ontario Provincial Police Detachment Commander shall:
 - a) Develop and maintain procedures that are consistent with the most recent version of the Ministry of Public Safety and Security's Provincial Counter-Terrorism Plan;
 - b) Establish priorities and procedures for terrorism preparedness/planning that address:
 - i) establish a protocol for notification in relation to actual or potential acts of terrorism, or credible threats thereof that is disseminated to all levels of the organization;
 - ii) communicating, networking and sharing of information;
 - iii) identifying potential targets in the community;
 - iv) developing an Incident Management/Response Plan that address local, multi-jurisdictional and contiguous Municipalities protocol for response;
 - v) the provision of training;
 - vi) managing voice and data communications;
 - vii) identifying the role of the media;
 - viii) identifying and accessing the necessary equipment; and
 - ix) crime victim and witness assistance.
 - c) Ensure that the counter-terrorism plan is clearly linked to the North Grenville Municipal Emergency Plan.

The North Grenville Police Services Board Rules & Procedures

WHEREAS the Municipality of North Grenville is required pursuant to Section 4(1) of the *Police Services Act* to provide adequate and effective police service in accordance with its needs;

AND WHEREAS the Municipality of North Grenville has entered into a contract with the Ministry of Community Safety and Correctional Services pursuant to Section 10(1) of the *Police Services Act* for the provision of police services for the municipality by the Ontario Provincial Police;

AND WHEREAS the municipality is required pursuant to Section 10(2) of the *Police Services Act* to have a Police Services Board;

AND WHEREAS the Police Services Board is required pursuant to Section 37 of the *Police Services Act* to establish its own rules and procedures in performing its duties under the Act

NOW THEREFORE the North Grenville Police Services Board enacts the following Rules and Procedures:

1. DEFINITIONS

- (a) “Act” means the *Police Services Act*, R.S.O. 1990, c.P.15;
- (b) “Board” means the North Grenville Police Services Board;
- (c) “Chair” means the Chair of the Board;
- (d) “Detachment Commander” means the member of the Ontario Provincial Police assigned as Detachment Commander reporting to the North Grenville Police Services Board either permanently or in an acting capacity;
- (e) “Council” means the Council of the Municipality of North Grenville;
- (f) “Days” means calendar days exclusive of Saturdays, Sundays, and Statutory holidays;
- (g) “Family member” means the parent, spouse or child of the person, as those terms are defined in Section 1 of the *Municipal Conflict of Interest Act*;
- (h) “Member” means a member of the North Grenville Police Services Board;

- (i) “Police Service” means policing provided under contract by the Ontario Provincial Police to the Municipality of North Grenville;
- (j) “Quorum” means a majority of the Members of the Board in accordance with Section 35(2) of the *Act*;
- (k) “Secretary” means the secretary of the North Grenville Police Services Board;

2. APPLICATION

- 2.1 The rules and procedures contained herein shall be observed in all proceedings of the Board and shall be the rules for the order and dispatch of business before the Board and with necessary modifications in a committee of the Board.

The Chair shall decide all points of order or procedure for which rules have not been provided for.

3. BOARD COMPOSITION

- 3.1 In accordance with Section 27(4) of the *Act* shall consist of:
- (a) one member of municipal council and the head of municipal council (if the head chooses not to be a member of the board, another member of the council) appointed by resolution of the council;
 - (b) one person of the municipality, who is neither a member of the council nor an employee of the municipality, appointed by resolution of the council; and
 - (c) two persons appointed by the Lieutenant Governor of the Province of Ontario.

4. DUTIES AND RESPONSIBILITIES OF THE BOARD

The Board shall be responsible for those duties as set out in Section 10 of the *Police Services Act* and Sections 30 and 32 of the *Adequacy and Effectiveness of Police Services Regulation*.

5. DUTIES AND RESPONSIBILITIES OF THE CHAIR

It shall be the duty and responsibility of the Chair to:

- (a) ensure that the activities of the Board and of the O.P.P. are reported to Council as required;
- (b) act as the spokesperson for the policy decisions of the Board;
- (c) set the agenda for all Board meetings;
- (d) open meetings of the Board by taking the chair and calling the Members to order;
- (e) receive and submit all motions presented by the Members;
- (f) put to vote all resolutions presented by the Members and announce the results;
- (g) decline to put to vote all motions, which infringe upon the rules and procedures or are beyond the jurisdiction of the Board;
- (h) enforce the observance of order and decorum at all meetings;
- (i) adjourn the meeting;
- (j) if deemed necessary adjourn, suspend, or recess the meeting;
- (k) sign all documents for and on behalf of the Board including but not limited to:
 - Resolutions;
 - Agreements; and
 - Protocols,which the Board has approved;
- (l) perform any other additional duties when directed to do so by motion of the Board.

6. DUTIES OF THE VICE CHAIR

In the event that the Chair is absent or vacant, the Vice Chair shall act in place of the Chair and shall have the same authority, rights, and powers of the Chair.

7. SELECTION OF CHAIR AND VICE CHAIR

- 7.1 In accordance with Section 28(1) and (2) of the *Act*, the members of the Board shall, at the first meeting held in January of each year, select from amongst its members, a chair and vice chair for a term of one year.
- 7.2 The election of the Chair shall be conducted by the Secretary;
- 7.3 The election of the Vice Chair shall be conducted by the Chair;
- 7.4 Any votes required under this section shall be taken as described by the provision of Section 61(1) and (2) of the *Municipal Act*, R.S.O. which requires that each member of the Board present shall indicate his or her vote openly, and that no vote be taken by ballot or any other method of secret balloting.

8. COMMITTEES OF THE BOARD

- 8.1 The Board may at any time appoint one or more Members to a Committee of the Board to inquire into any matter within the jurisdiction of the Board.
- 8.2 The Committee shall report upon its work to the Board at the meeting of the Board immediately following the date of the Committee meeting or at a specified time agreed to by the Board.
- 8.3 If the Board is facing challenges arranging for all members to participate in decision-making it may choose to delegate any authority conferred on it within the *Police Service Act* to two or more of its members

9. REGULAR MEETINGS OF THE BOARD

- 9.1 The Board shall hold monthly regular meetings (with the exception of July and August) at such place and time as may be determined by the Board.
- 9.2 The Chair (or designate) shall preside at all meetings.
- 9.3 The Chair may cancel a regular meeting of the Board where he/she deems such meeting not warranted however such cancellation shall not permit the Board to hold less than four regular meetings each year.
- 9.4 The Chair may call a virtual regular meeting under the following conditions:
 - 1. a majority of the Board deems this to be appropriate
 - 2. the virtual meeting can be made open to the public and media.

- 9.5 Notification to the public of a virtual meeting will be deemed complete with notification to the media or other means determined by the Board 48 hours in advance of the meeting.

10. SPECIAL MEETINGS OF THE BOARD

- 10.1 The Chair may at any time summon a special meeting of the Board or shall do so whenever requested by the majority of the Board.
- 10.2 The Secretary shall give notice to all Members of such special meetings by whatever means deemed expedient by the Secretary.
- 10.3 No special meeting of the Board shall be held with less than 24 hours notice to the Members.
- 10.4 Notification to the public of a special meeting will be deemed complete with notification to the print media or other means as determined by the Board 24 hours in advance of the meeting.
- 10.5 A meeting deemed to be Closed, will not require public notification.
- 10.6 No business may be transacted at a special meeting other than that specified in the notice or agenda.
- 10.7 The Chair may call a virtual special meeting subject to section 9.4 and 9.5 and members are provided no less than 24 hours notice of the meeting

11. THE CALLING OF THE MEETING TO ORDER

- 11.1 The Chair shall call the meeting to order as soon as possible after the time announced for the commencement of the meeting and a quorum is present.
- 11.2 If a quorum for either a regular or special meeting of the Board is not present within 15 minutes of the time fixed for the commencement of the meeting, the Secretary shall indicate that no quorum was present and the meeting shall stand adjourned until the next regular meeting or such time as determined by the Chair.

12. BOARD AGENDA

12.1 The Secretary shall cause an agenda to be prepared for the use of the Members at the regular meetings of the Board in the following order:

- Disclosure of Interest
- Approval of the Minutes of the Previous Meeting
- Presentations/Delegations
- Reports- O.P.P.
Chairperson
Members
Treasurer
- General Business/Decision Items
- Correspondence
- Other Business
- Date of Next Meeting
- Adjournment

12.2 The Secretary shall receive all reports and supporting materials for the agenda at least 2 days prior to the regular Board Meeting and shall consult with the Chair prior to the completion of the agenda. An item that is not included in the agenda may not be introduced at the meeting without the consent of a majority of the Members present.

12.3 The Secretary shall receive every letter, petition and other communication addressed to the Board and shall:

- (a) If in the opinion of the Secretary the subject matter is properly within the jurisdiction of the Board, place it upon the agenda to be dealt with; or
- (b) If in the opinion of the Secretary, and confirmed by the Chair, the subject matter is properly within the jurisdiction of the O.P.P. Detachment Commander, shall refer the matter to him or her for necessary action and subsequent report to the Board.

12.4 The Secretary shall provide the agenda for each regular meeting to each Member of the Board not less than two days prior to the meeting.

13. CONDUCT OF MEMBERS

(a) Board members shall attend and actively participate in all board meetings.

- (b) Board members shall not interfere with the police force's operational decisions and responsibilities or with the day-to-day operation of the police force, including the recruitment and promotion of police officers.
- (c) Board members shall undergo any training that may be provided or required for them by the Solicitor General.
- (d) Board members shall keep confidential any information disclosed or discussed at a meeting of the Board, or part of a meeting of the Board, that was closed to the public.
- (e) No Board Member shall speak on behalf of the Board unless he or she is authorized by the Board to do so.
- (f) A Board Member who expresses disagreement with a decision of the Board shall make it clear that he or she is expressing a personal opinion.
- (g) Board Members shall discharge their duties loyally, faithfully, impartially and according to the *Act*, any other *Act* and any regulation, rule or by-law, as provided in their oath or affirmation of office.
- (h) Board Members shall uphold the letter and spirit of this Code of Conduct and shall discharge their duties in a manner that will inspire public confidence in the abilities and integrity of the Board.
- (i) Board Members shall discharge their duties in a manner that respects the dignity of individuals and in accordance with the *Human Rights Code* and the *Charter of Rights and Freedoms* (Canada).
- (j) Board Members shall not use their office to advance their interests or the interests of any person or organization with whom or with which they are associated.
- (k) Board Members shall not use their office to obtain employment with the Board or the police force for themselves, their family member, or their same-sex partner.
- (l) A Board member, who applies for employment with the police force, including employment on contract or on fee for service, shall immediately resign from the Board.
- (m) Board members shall refrain from engaging in conduct that would discredit or compromise the integrity of the Board or the police force.

- (n) A Board member whose conduct or performance is being investigated or inquired into by the Ontario Civilian Commission On Police Services (OCCPS) under Section 25 of the *Act* or is the subject of a hearing before the Commission under that section shall decline to exercise his or her duties as a member of the Board for the duration of the investigation or inquiry and hearing.
- (o) If the Board determines that a Board member has breached the Code of Conduct set out in this Regulation, the Board shall record that determination in its minutes and may,
 - I. require the member to appear before the Board and be reprimanded;
 - II. request that the Ministry of the Solicitor General conduct an investigation into the member's conduct; or
 - III. request that the Commission conduct an investigation into the member's conduct under Section 25 of the *Act*.

14. CONFLICT OF INTEREST

- 14.1 Where a Member, either on his or her own behalf or while acting for another, has any pecuniary interest, either direct or indirect, in any matter which is the subject of consideration at a meeting of the Board shall:
 - (a) prior to any consideration of the matter at the meeting, disclose the conflict of interest and general nature thereof;
 - (b) not take part in any discussion of, or vote on any question in respect of the matter; and
 - (c) not attempt in any way to influence the voting on any such matter either before, during or after the meeting;
 - (d) forthwith leave the meeting for that part of the meeting during which the matter is under consideration.
- 14.2 Where the conflict of interest has not been disclosed by reason of the Member's absence from the meeting, the Member shall disclose his or her interest and otherwise comply at the first meeting of the Board immediately following the meeting in which the matter was considered.
- 14.3 The Secretary shall record the particulars of any disclosure of interest in the minutes of the meeting.

15. HEARING OF DELEGATIONS

- 15.1 Delegations will only be heard at regular meetings of the Board provided that the person(s) representing the delegation has provided at least 4 days written notice of the request.
- 15.2 A request for a delegation shall include a list of the person(s) who will be appearing before the Board and information as to the content of the presentation.
- 15.3 Unless approved by the Chair, delegations shall be restricted to presentations of no more than 10 minutes.
- 15.4 Upon receipt of the written notice, the Secretary shall list the delegation on the appropriate meeting agenda.
- 15.5 The Chair may curtail any delegation, any questions, or debate during a delegation for disorder or any other breach of this policy and, where the Chair rules that the delegation is concluded, the person(s) appearing shall immediately withdraw.

16. RULES OF DEBATE

- 16.1 Every Member, before speaking to a question or motion, shall first receive recognition from the Chair.
- 16.2 When a Member wishes to speak on any question, motion, or item, they shall in an orderly manner obtain the Chair's attention and the Chair shall keep a list of those Members who wish to speak. The Chair then shall recognize the Members in the order in which they came to the Chair's attention.
- 16.3 When a Member is speaking, no other Member shall pass information between any Member or the Chair, or interrupt that Member except to raise a point of order.
- 16.4 No Member shall speak to the same question or motion for more than 5 minutes, without leave of the Chair.
- 16.5 After a question is put by the Chair, no Member shall speak to the question, nor shall any other motion be put forward until after the vote has been taken and the results declared.
- 16.6 If a Member considers that a ruling by the Chair is not in order, an appeal may be made. In the event of an appeal, the Chair may give a brief explanation of the ruling and ask the Members "Is the ruling of the Chair upheld?" In the event of a tie vote, the ruling is upheld. The decision of the Board under this Section is final.

17. MOTIONS

- 17.1 All motions shall be duly moved and seconded before being discussed or put to a vote.
- 17.2 The Chair shall read a motion before a vote is taken.
- 17.3 After a motion has been moved, the mover may withdraw it at any time prior to a vote being taken.
- 17.4 A motion properly before the Board for decision must receive disposition before any other motion can be received, except motions to:
- (a) amend;
 - (b) refer;
 - (c) suspend the rules of procedure;
 - (d) vote on the question.
- 17.5 A motion to amend shall:
- (a) be relevant to the question to be decided;
 - (b) not be received if it in essence constitutes a rejection of the main question.
- 17.6 A motion to refer the question shall include:
- (a) the name of the Committee or other body or official to whom the question is referred; and
 - (b) the terms upon which the question is to be referred.
- 17.7 Debate upon a motion to refer shall only be permitted on the desirability of referring the question and the terms of the referral, and no discussion of the main question or an amendment thereto shall be permitted until dealt with.
- 17.8 No question shall be considered more than once at a meeting of the Board.
- 17.9 Motions shall not be required to be made in writing during a virtual meeting.

18. VOTING ON MOTIONS

- 18.1 A motion shall be deemed to be carried when a majority of the Members present and voting have expressed their agreement.

- 18.2 When, in the opinion of the Chair or upon the request of a Member, a question contains distinct proposals, the Chair may divide the question, and the vote upon each proposal shall be taken separately.
- 18.3 Every Member present at a meeting of the Board when a question is put forward shall vote unless prohibited by statute, and the Secretary shall record the name of the Member and the reason for prohibition. Any failure to vote by a member who is not disqualified shall be deemed to be a negative vote.
- 18.4 A recorded vote may be requested by a member immediately prior or immediately subsequent to the taking of a vote. The Secretary shall conduct the vote in alphabetical order by last name, followed by the Chair. The Secretary will advise the Chair of the count of the vote who in turn will announce the results.
- 18.5 Where on any question there is a tie vote, the motion shall be deemed to have been lost.
- 18.6 All votes shall be recorded during a virtual meeting. Each member present, including the presiding officer, except a member who is disqualified from voting by any *Act*, shall announce his/her vote. The secretary shall record each member's name and vote.

19. PUBLIC AND CLOSED SESSION MEETINGS

- 19.1 Meetings and hearings conducted by the Board shall be open to the public, subject to Subsection (2), and notice of them shall be published in the manner that the Board determines.
- 19.2 The Board may exclude the public from all or part of a meeting or hearing if it is the opinion that;
 - (a) matters involving public security may be disclosed and, having regard to the circumstances, the desirability of avoiding their disclosure in the public interest outweighs the desirability of adhering to the principle that proceedings be open to the public; or
 - (b) intimate financial or personal matters or other matters may be disclosed of such a nature, having regard to the circumstances, that the desirability of avoiding their disclosure in the interest of any person affected or in the public interest outweighs the desirability of adhering to the principle that proceedings be open to the public.
- 19.3 No person other than the Members, Secretary, Detachment Commander, and other persons invited by the Chair shall attend closed session meetings of the Board.

SPECIAL INVESTIGATIONS UNIT



JANUARY – MARCH 2020

QUARTERLY REPORT

Table of Contents

INTRODUCTION	2
COVID-19 PANDEMIC	2
COMMUNICATION WITH MEDIA	3
Status of SIU Cases	3
News Releases	4
OUTREACH INITIATIVES	5
AFFECTED PERSONS PROGRAM	5
APP Statistics	6
All Cases, Breakdown by type:	6
Court Support Program, Case Type Breakdown:	6
TRAINING	6
FIRST NATIONS, INUIT AND MÉTIS LIAISON PROGRAM	6
SIU STATISTICS	7
FINANCIALS	13

INTRODUCTION

At the start of the year 2020, Joseph Martino accepted a two-year appointment as the SIU's director, having served in the interim director capacity for most of 2019. In accepting his appointment, Mr. Martino said that transparency remains a pressing objective and the SIU must continue to push the envelope with the amount of information released to the public while respecting the legal limitations in place meant to protect the integrity of SIU investigations.

Traditionally, the SIU's annual reports are calendar based in a calendar year. However, with the coming into force of the *Special Investigations Unit Act, 2019* in December 2020, the SIU must now report based on the fiscal year – the beginning of April to the end of March. As our last annual report covered the period until the end of December 2019, and the next annual report period begins in April 2021, this quarterly report capturing January to March 2020 has been prepared to bridge the gap.

COVID-19 PANDEMIC

In January 2020, The World Health Organization (WHO) declared coronavirus a global health emergency.

With increasing transmission in the province of Ontario, a state of emergency was declared by Premier Doug Ford on March 17, 2020, including the gradual implementation of restrictions on gatherings and commerce.

On March 24, 2020, the Secretary of the Cabinet Steven Davidson, made the following announcement to all Ontario Public Service (OPS) staff, which includes the SIU staff:

. . . Yesterday the government announced that it will order the mandatory closure of all non-essential workplaces effective as of Tuesday, March 24 at 11:59 p.m. This closure will be in effect for 14 days with the possibility of extending as the situation evolves. . .

Recognizing that significant efforts have already been underway to enable remote work, we will only be asking OPS employees to come to work in person if a ministry requires them to deliver critical services, effective Wednesday, March 25, 2020, and until further notice.

All services (critical or otherwise) that can be delivered remotely should continue.

Employees who do not support critical services and who cannot work remotely will be asked to remain at home. The OPS has a significant role in addressing this current pandemic, and thus I strongly believe that this precautionary measure is required.

This decision was not made lightly, and I have consulted with the deputy ministers to ensure all ministries are prepared to implement this updated direction. I have asked all deputy ministers to communicate within their organizations regarding their critical services.

While doing everything we can to ensure the delivery of critical public services is important, your health and safety is equally important. . .

Subsequent Announcement

The OPS will continue to pause on its workplace reintegration plans until at least late January 2021 and reassess the impact of the pandemic at that time.

COMMUNICATION WITH MEDIA

Communication with the media is critical in ensuring that the SIU remains responsive, transparent and accountable to the public it serves. Because the SIU takes on cases at all hours of the day and night across the province, SIU Communications has made it a priority to respond to media 24 hours a day, seven days a week.

In the three-month period from January 1, 2020 to March 31, 2020, SIU Communications responded to approximately 112 inquiries from media via phone, email, text, Twitter and in-person. The nature of the questions varied, with media looking for the following types of information:

- Updates on SIU cases;
- Statistics; and
- Backgrounder information to get a better understanding of SIU policies and procedures.

While the vast majority of calls are from media across Ontario, SIU Communications also fields and responds to inquiries from across the country, as well as from international media.

Status of SIU Cases

Though the time of this report, the SIU was mandated with investigating incidents involving police that resulted in serious injury, death, or an allegation of sexual assault. Due to the complexity and/or circumstances of any case, these investigations can require a significant amount of time to complete. The length of an investigation may be impacted by how long it takes to conduct interviews and gather and analyze physical evidence. For example, significant delay can result when the SIU must await the completion of expert reports from outside organizations with respect to the forensic analysis of evidence or the completion of a post-mortem examination report. While the SIU recognizes it is important to resolve cases in a timely manner, the thoroughness of the investigation must take precedence over the length of time it takes to finish an investigation.

In an effort to keep the public up-to-date on the progress of SIU investigations, the Unit continues to proactively provide updates on each investigation via the Unit's Status of SIU Cases chart at https://www.siu.on.ca/en/case_status.php, a practice that began July 1, 2018.

News Releases

From January 1, 2020 to March 31, 2020, the SIU issued 57 news releases.

18 News releases were issued in the early stages of an investigation

The SIU has committed to issuing news releases at the beginning of investigations in cases where a death has occurred, a firearm has caused serious injury, there has been a major vehicle collision, a significant public interest has been generated.

23 News releases were issued in cases where the evidence did not satisfy the director that there were reasonable grounds to lay charges

At the conclusion of a SIU investigation, if the evidence does not satisfy the director that there are reasonable grounds to lay criminal charges, a Director's Report is produced and posted to the SIU's website. Each time a report is published, the SIU notifies the public of the report by issuing a news release.

13 News releases were issued for cases terminated by memo

In order to promote transparency, investigations that are terminated because the mandate of the SIU is not engaged, including instances in which it is determined that no serious injury was sustained, the SIU issues a news release. This practice was initiated in the summer of 2017.

3 News releases were issued in cases where charges were laid

Information Release in Cases Involving Allegations of Sexual Assault

In cases involving allegations of sexual assault, the SIU, as a general matter, did not release details to the public which could potentially identify the individual alleging a sexual assault occurred or the officer who was the subject of the allegation. This was so because the release of information related to investigations of sexual assault allegations is associated with a risk of further deterring what is already an under-reported crime and undermining the heightened privacy interests of the involved parties, most emphatically, the complainants. As with other types of cases, once a sexual assault investigation is underway, it is denoted on the Status of SIU Cases chart.

OUTREACH INITIATIVES

The SIU's outreach initiatives aim to increase public knowledge of the SIU's mandate, while creating meaningful dialogue with community stakeholders. Developing, strengthening and fostering relationships through outreach efforts enhances transparency, encourages mutual awareness and, ultimately, increases the public's confidence in the SIU's work throughout Ontario.

For the period January to March 2020, the Outreach Coordinator position remained vacant. The following chart sets out the number of presentations made by SIU staff to different types of audiences.

Outreach Presentations January – March 2020	
Academia (college, university, high school)	9
Community Groups	3
Hospital Staff	1
Total	13

AFFECTED PERSONS PROGRAM

The Affected Persons Program (APP) provides support services to those negatively impacted by incidents investigated by the Unit. The Program responds to the psychosocial and practical needs of complainants, their loved ones and witnesses by offering immediate crisis support, information, guidance, emotional support, systems navigation, advocacy and referrals to community agencies. Program staff are available to respond to the needs of affected persons 24 hours a day, 7 days a week.

The Affected Persons Court Support Program continues to provide direct support services to SIU complainants and witnesses throughout the court process, which is often difficult and confusing. Court support services are available to SIU complainants and witnesses when an investigation results in criminal charges.

APP Statistics

From January 1 – March 31, 2020, the Program was involved in 47 cases, including cases that required court support services.

*Some cases are referred to the Program outside of the year they occurred and/or support is provided beyond the year the investigation was launched.

*Many cases involve providing support services to more than one affected person.

All Cases, Breakdown by type:

Death	19
Sexual Assault	10
Injury	18

Court Support Program, Case Type Breakdown:

Death	3
Sexual Assault	4
Injury	6

TRAINING

The SIU training that occurred between January and March 2020 consisted of the following:

- January 23/24 – Mental Health First Aid, Affected Person Coordinator; and
- March 9 - Ontario Police College Forensic Recertification Exam (Six Forensic Investigators). This is administered every three years.

FIRST NATIONS, INUIT AND MÉTIS LIAISON PROGRAM

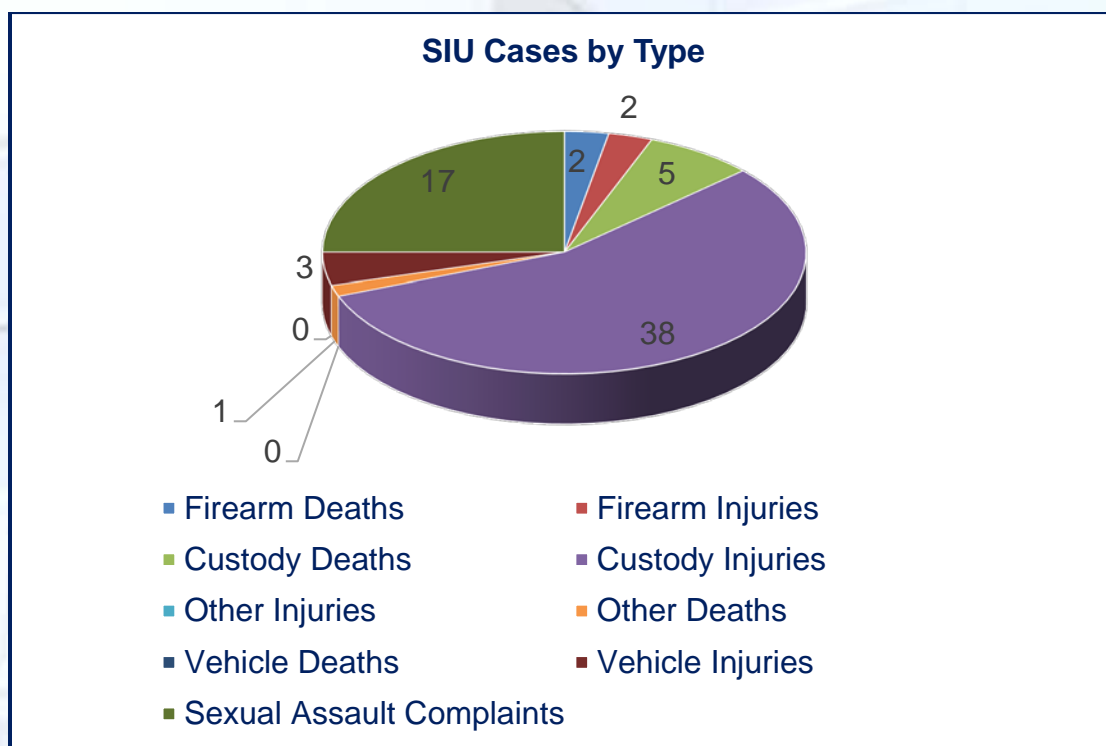
The objective of the First Nations, Inuit and Métis Liaison Program (FNIMLP) is to develop cultural competence in the Unit's approach to incidents involving First Nations persons or communities.

While the SIU does not have jurisdiction over First Nations police, the Unit has in place a protocol for incidents that may involve Indigenous communities in one way or another.

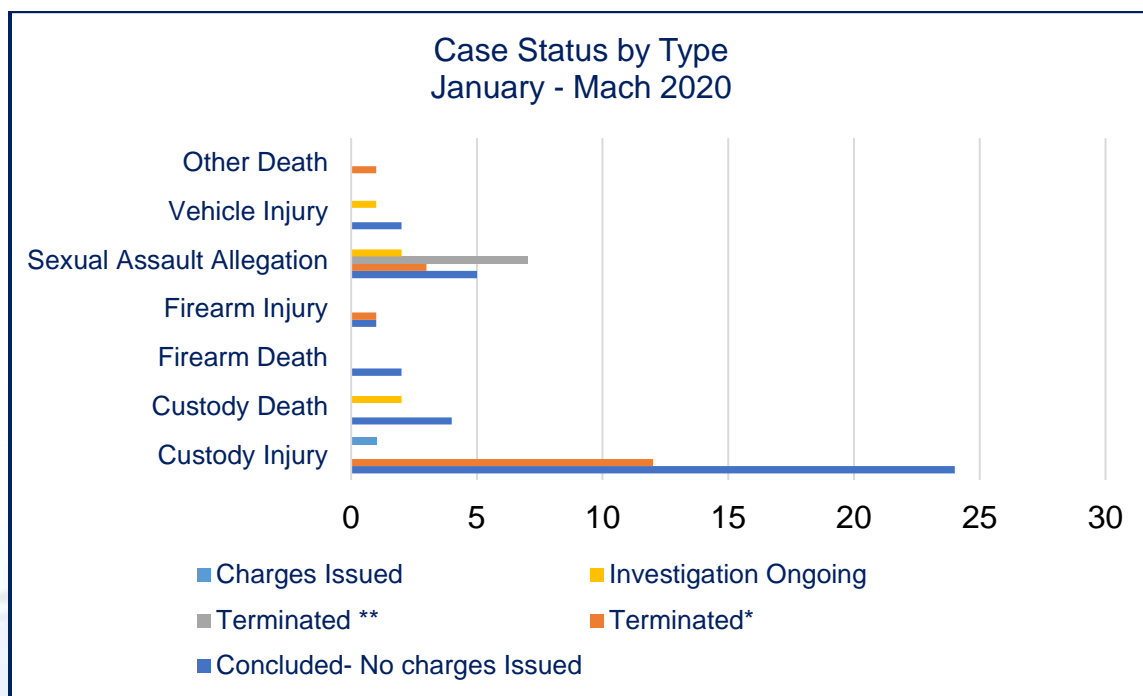
An additional investigator was added to the FNIM Liaison Program team. As a former member of the Sarnia Police Service (SPS), the investigator received regular training on Indigenous cultures.

Still living in the Sarnia area, the investigator has been involved extensively with the Walpole Island, and Kettle and Stony Point communities.

SIU STATISTICS



Out of the 68 cases closed by the SIU, the majority (38 cases) were custody injuries. Sexual assault allegations were the second highest with 17 complaints.



NOTES:

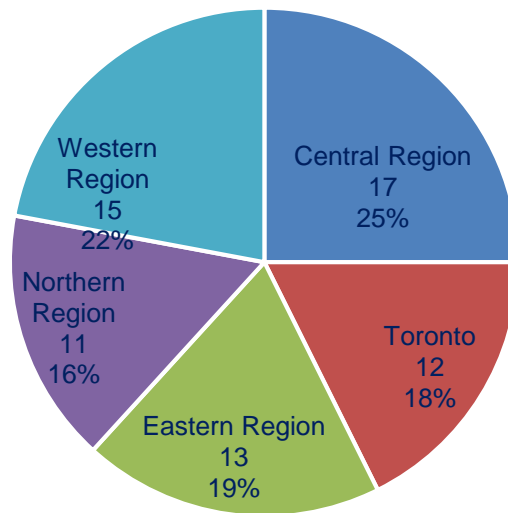
Concluded, no charges issued - at the end of a SIU investigation, the evidence does not satisfy the director that there are reasonable grounds to lay criminal charges.

- * SIU terminates the investigation of a case when preliminary inquiries reveal:
 - a. there is no presence of "serious injury" for purposes of the SIU's mandate
 - b. there is patently nothing to investigate as far as the potential criminal liability of any police officer is concerned

- ** Investigation terminated by SIU and referred to the OPP for investigation. The decision to do so followed consultation between the SIU and the OPP in which it became clear that there were overlapping investigative interests between the agencies and that the administration of justice was best served by having one organization assume carriage of the matter.

Charges issued – there are reasonable grounds to believe an officer committed a criminal offence under the *Criminal Code of Canada*.

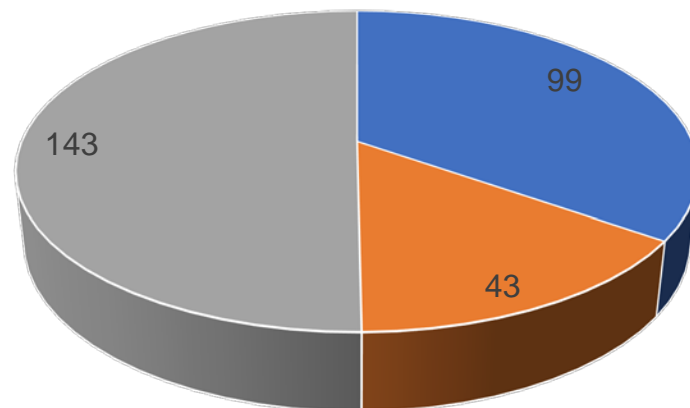
Case Breakdown by Region January - March 2020



On a regional basis, Central region had the highest number, accounting for 17 cases or 25% of total while Northern region had the least number of cases at 16% of total.

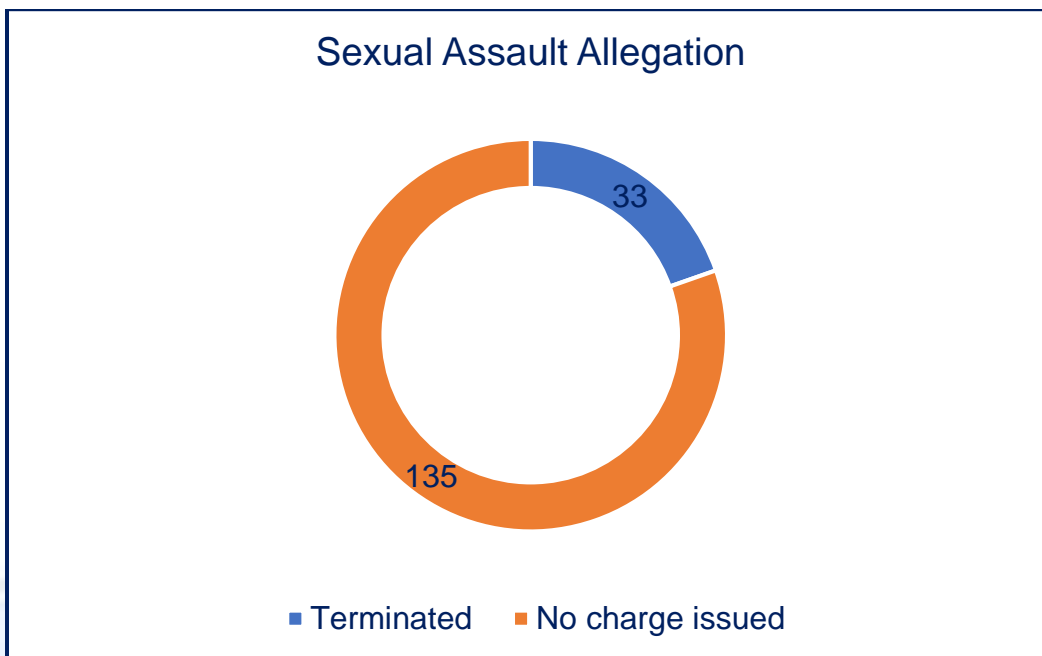
Average Number of Days to Close an Investigation

Custody Injury

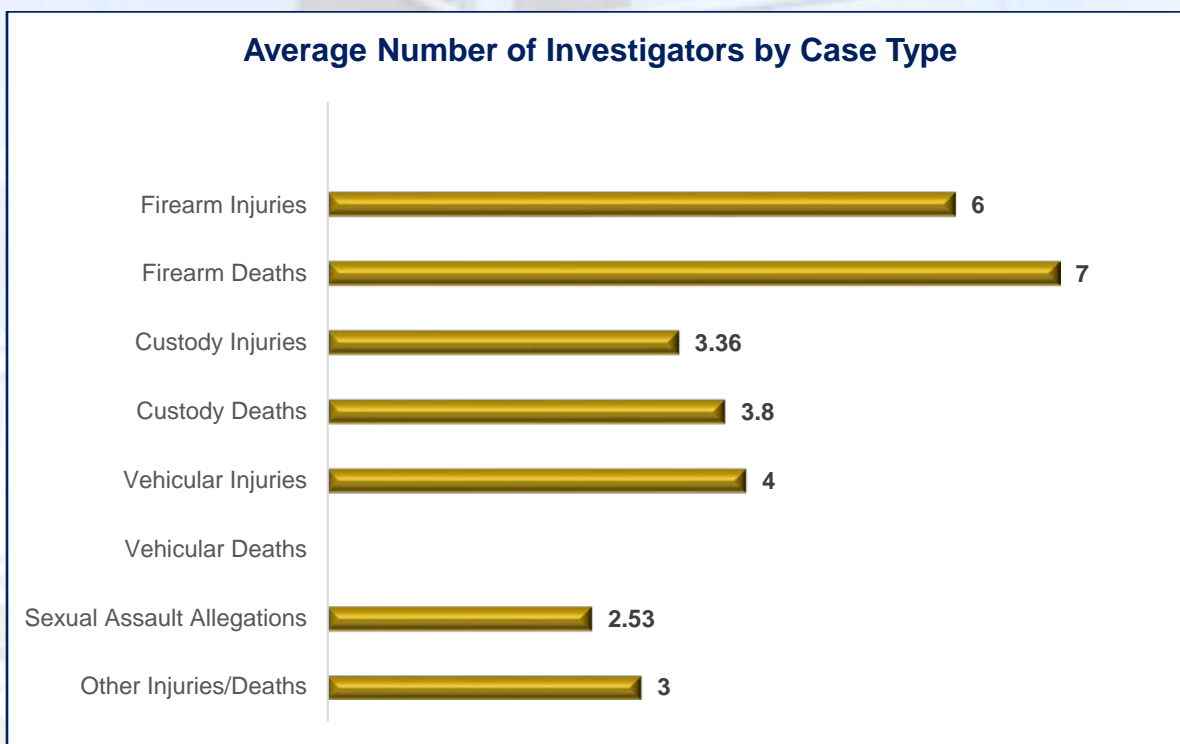


■ Charge Issued ■ Terminated ■ No charge Issued

On average, it took 143 days to close a custody injury case with no charge issued.



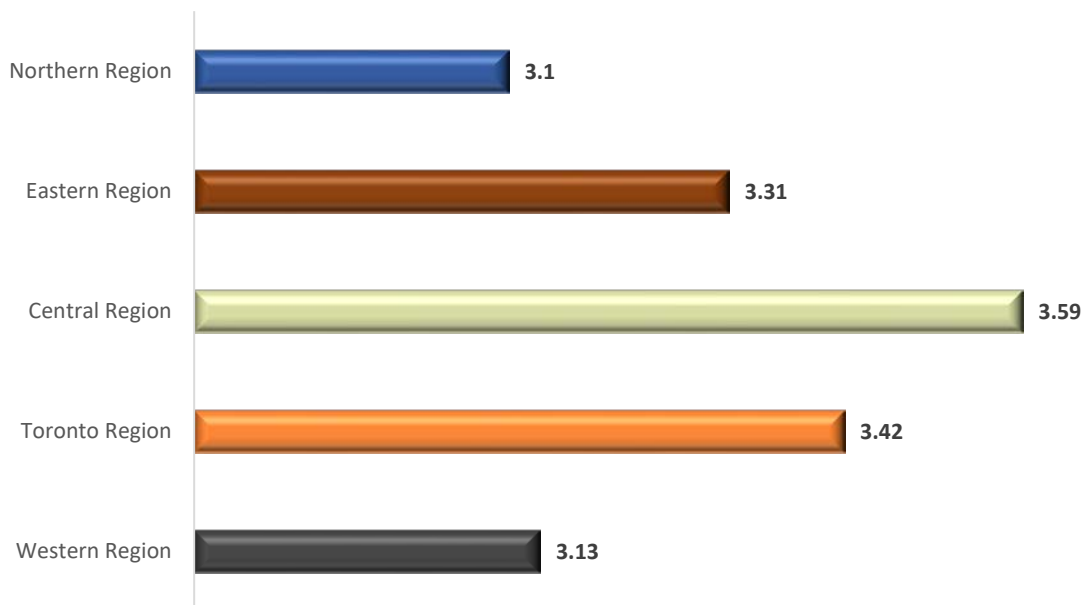
In sexual assault allegation, the SIU spent an average of 135 days to close a case with no charge issued.



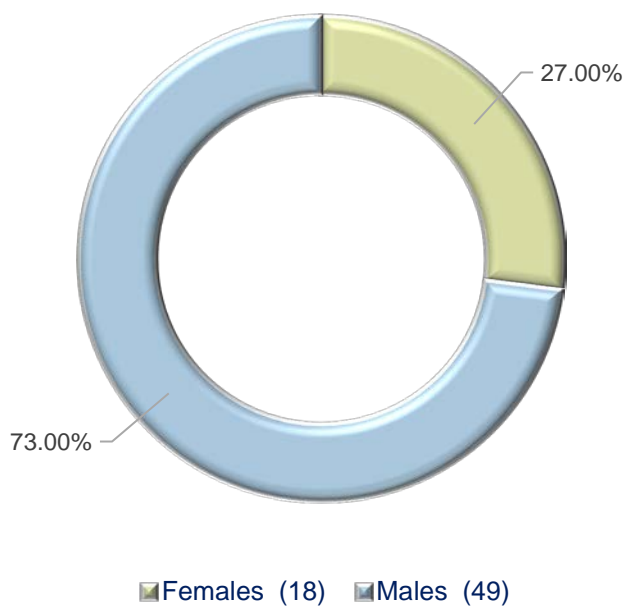
Firearm deaths and firearm injuries received the highest number of investigators assigned due to the complexity and scope of the investigations.

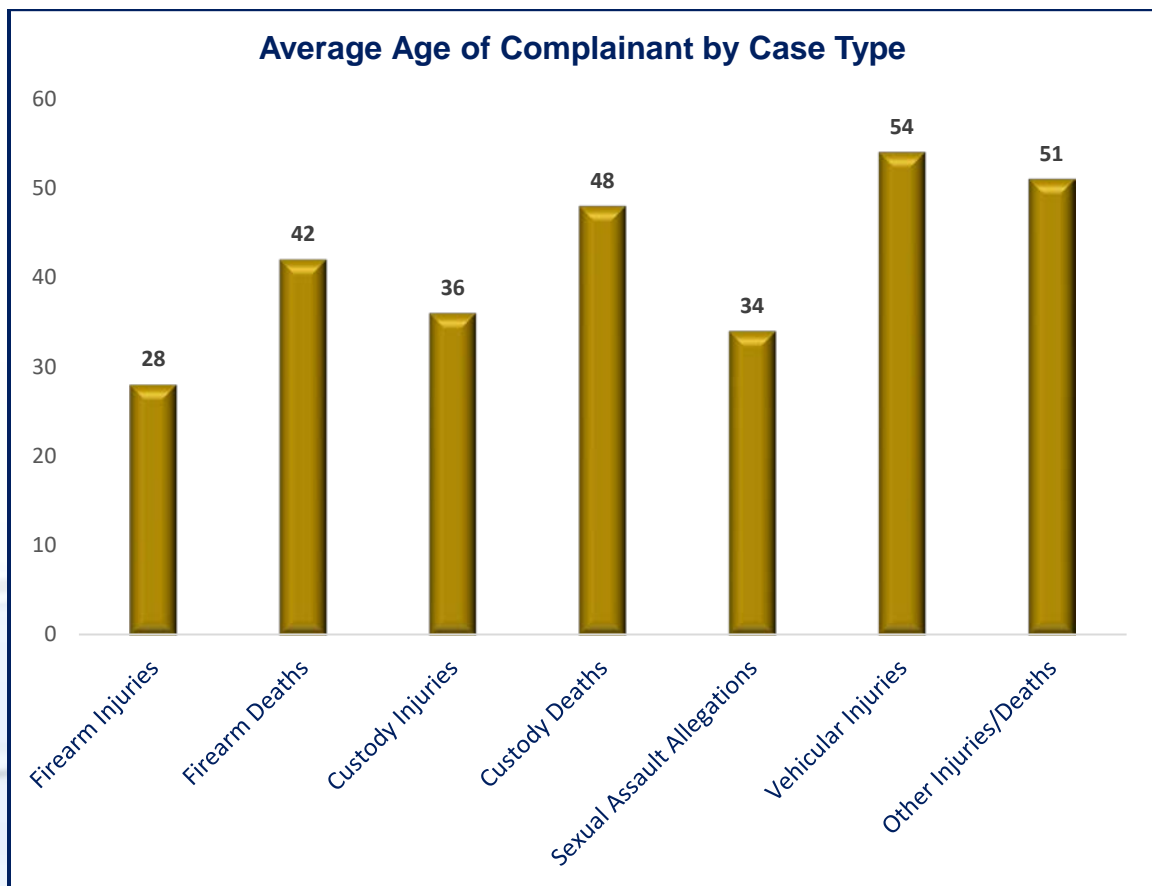
REGION/COUNTY	POLICE SERVICE	TOTAL	FIREARM INJURIES	FIREARM DEATHS	CUSTODY INJURIES	CUSTODY DEATHS	VEHICULAR INJURIES	VEHICULAR DEATHS	SEXUAL ASSAULT COMPLAINTS	OTHER
CENTRAL REGION										
Brant †	Brantford Police Service	2			1				1	
Halton	Halton Regional Police Service	3	1		2					
Simcoe	Barrie Police Service	1				1				
Simcoe	OPP Huronia West Detachment	1							1	
Simcoe	OPP Southern Georgian Bay	1			1					
Simcoe	OPP Orillia	1			1					
Niagara	Niagara Regional Police Service	1			1					
Hamilton	Hamilton Police Service	2			2					
Durham	Durham Regional Police Service	1			1					
Peel	Peel Regional Police Service	4		1	3					
TOTAL CENTRAL REGION		17	1	1	12	1	0	0	2	0
TORONTO										
Toronto	Toronto Police Service	12		1	6	2			3	
TOTAL TORONTO REGION		12	0	1	6	2	0	0	3	0
EASTERN REGION										
Prescott and Russell	OPP Hawkesbury	3			1	1			1	
Leeds and Grenville	Gananoque Police Service	1			1					
Stormont, Dundas and Glengarry †	Cornwall Community Police Service	1			1					
Hastings †	Belleville Police Service	1			1					
Ottawa	Ottawa Police Service	3	1		1		1			
Northumberland	OPP Quinte West Detachment	1			1					
Peterborough	Peterborough Police Service	2			1		1			
	OPP Peterborough County	1							1	
TOTAL EASTERN REGION		13	1	0	7	1	2	0	2	0
NORTHERN REGION										
Rainy River	OPP Atikokan Detachment	1							1	
Sudbury	OPP Espanola Detachment	1			1					
Sudbury	OPP Sudbury Detachment	1			1					
Red Lake	OPP Red Lake Detachment	1			1					
Cochrane †	Timmins Police Service	1			1					
Thunder Bay †	Thunder Bay Police Service	5			3				2	
	OPP Thunder Bay Detachment	1				1				
TOTAL NORTHERN REGION		11	0	0	7	1	0	0	3	0
WESTERN REGION										
Bruce	OPP South Bruce Detachment	1			1					
Chatham-Kent	Chatham-Kent Police Service	1			1					
Wellington	Guelph Police Service	1			1					
Wellington	OPP Wellington County	7							7	
Essex	Windsor Police Service	3			1		1			1
Essex	OPP Leamington Detachment	1			1					
Waterloo	Waterloo Regional Police Service	1			1					
TOTAL WESTERN REGION		15	0	0	6	0	1	0	7	1
GRAND TOTAL		68	2	2	38	5	3	0	17	1

**Average Number of Investigators
by Region**



Percentage of Complainants by Gender





FINANCIALS

EXPENSES	JANUARY – MARCH 2020	% TOTAL
Salaries and Wages	\$ 1,533,331	69
Benefits	\$ 250,681	11
Transportation and Communications	\$ 93, 314	4
Services	\$ 329,095	15
Supplies and Equipment	\$ 20,291	1
Grand Total	\$ 2,226,713	100%

*Expenditures from January 1 to March 31, 2020 were \$2,226,712, which were 25% of its total annual expenditures

*Total Annual Expenditures for the year ended March 31, 2020 were \$8,830,139.

**SIU Expenditures
January 1, 2020 - March 31, 2020**

