



**CORPORATION OF THE  
MUNICIPALITY OF NORTH GRENVILLE**

**AGENDA**

**Tuesday, October 15, 2024, 6:30 p.m.**

**Held in Council Chambers, 285 County Road 44**

**Pages**

**A. HOW TO PARTICIPATE IN THE MEETING**

The Council meeting will take place in Council Chambers beginning at 6:30 p.m.

The Council meeting will be live streamed on YouTube commencing at 6:30 p.m. To view the live stream visit:

<https://www.youtube.com/user/NorthGrenville/featured>

Subsequent to the live stream, the video will be archived on the North Grenville YouTube channel under the Playlists Tab titled "North Grenville Online Council Meetings". To view the archived video post-meeting visit:

<https://www.youtube.com/user/NorthGrenville/playlists>

To make a deputation in relation to an item on the agenda, please pre-register with the Clerk's Office at the same e-mail address. Please provide your comments no later than two hours prior to the start of the meeting.

If you require accommodation, please advise the Clerk when pre-registering so that we may best assist you.

**B. MEETING CALLED TO ORDER**

**C. LAND ACKNOWLEDGMENT**

The Municipality of North Grenville acknowledges that the Municipality operates on the territory of the Anishnabek.

We recognize all First Nations, Métis, and Inuit peoples who now call North Grenville their home. We respect and support the need for cultivating a strong relationship, and we commit to Indigenous-informed decision making to foster the path towards reconciliation.

**D. APPROVAL OF THE AGENDA**

**Recommendation:**

Be it resolved that:

The Council agenda for October 15, 2024 be approved as presented.

**E. CLOSED SESSION**

None.

**F. OUT OF CLOSED**

None.

**G. DISCLOSURE OF INTEREST**

**H. PRESENTATIONS/DELEGATIONS**

H.1 International Repair Day

1

*Tricia Habberam*

**Recommendation:**

WHEREAS the third Saturday in October was established as International Repair Day was in 2017;

AND WHEREAS International Repair Day is intended to promote the value and importance of repairing things instead of throwing away or replacing;

NOW THEREFORE BE IT RESOLVED that Council of the Corporation of the Municipality of North Grenville proclaim October 19, 2024 as International Repair Day.

H.2 House of Lazarus

10

*Cathy Ashby*

**Recommendation:**

Be it resolved THAT Council

1. Accept the report "House of Lazarus - North Grenville Connection" for information purposes; AND

2. Direct staff to include considerations for the multi-year request from House of Lazarus into the 2025 budget.



## I. CONSENT AGENDA

Items listed under Consent agenda are considered routine or no longer require a further discussion and are enacted in one motion. The exception to this rule is that a Member may request that one or more items be pulled for discussion and voted on separately.

**Recommendation:**

Be it resolved that:

The following consent agenda items be approved as presented:

- Regular Meeting Minutes - October 1, 2024 (See item J.1);
- Beulah Road Assumption (See item K.1.1.);
- Downtown Kemptville Community Improvement Plan Update (See item K.3.3.);
- Community Sport and Recreation Infrastructure Funding (See item K.6.2); and,
- Board Meeting Minutes (See item L.1).

**Recommendation:**

Be it resolved:

THAT the following Local Board meeting minutes be accepted for information purposes:

- North Grenville Public Library Board
- Old Town Kemptville Business Improvement Area
- Rideau Valley Conservation Authority Board of Directors
- South Nation Conservation Authority Board of Directors

### I.1 Minutes of Previous Meetings - October 1, 2024

**Recommendation:**

Be it resolved:

THAT the Regular Meeting Minutes for the meeting of Council on October 1, 2024 be approved as presented.

## I.2 Beulah Road Assumption

### **Recommendation:**

THAT Council enact By-Law 87-24 to amend By-Law 54-02, being a By-law to Establish Municipal Highways in the Township of North Grenville, to include an unmaintained portion of the Beulah Road road allowance between Limerick Road and Black Road.

## I.3 Downtown Kemptville Community Improvement Plan Update

### **Recommendation:**

THAT Council pass and enact By-Law 86-24 to amend By-Law 24-21 to make minor amendments to the Downtown Kemptville Community Improvement Plan Guidelines.

## I.4 Community Sport and Recreation Infrastructure Funding

### **Recommendation:**

THAT Council supports a Municipality of North Grenville submission to the Community Sport and Recreation Infrastructure Funding Stream 1: Repair and Rehabilitation for outdoor pool repairs and improvements to the Kemptville Pool.

## I.5 Board Meeting Minutes

### **Recommendation:**

Be it resolved:

THAT the following meeting minutes for Local Boards be accepted for information:

- North Grenville Public Library Board - June 13, 2024;
- Old Town Kemptville BIA Board of Management - June 19, 2024;
- Rideau Valley Conservation Authority Board of Directors - July 25, 2024; and,
- South Nation Conservation Authority Board of Directors - July 18, 2024.

## J. MINUTES OF PREVIOUS MEETINGS - CONSENT

### J.1 Regular Meeting Minutes - October 1, 2024

22

## K. REPORTS

K.1	Office of the Chief Administrative Officer	
K.1.1	Beulah Road Allowance Assumption - CONSENT	32
K.2	Client Services	
	None.	
K.3	Corporate Services	
K.3.1	2024 Communities in Bloom Community Evaluation	37
	<p><b>Recommendation:</b></p> <p>THAT Council receive the 2024 North Grenville evaluation and rating from Communities in Bloom Ontario;</p> <p>AND THAT Council direct staff to consider the feedback in preparing future work plans and budgets.</p>	
K.3.2	Approval of Equity, Diversity, and Inclusion Fund Awards	90
	<p><b>Recommendation:</b></p> <p>THAT Council approve funding for the Equity, Diversity, and Inclusion Fund in the amount of \$14,083.00 for the following applications as recommended by the Equity, Diversity, and Inclusion Advisory Committee:</p> <ul style="list-style-type: none"> <li>• Accessible Garden - \$3,000</li> <li>• Prayer Events for Muslim Community - \$2,083</li> <li>• Inclusive Choir - \$3,000</li> <li>• Reading for All - \$3,000; AND</li> <li>• 2SLGBTQIA+ Youth Programming and Benches - \$3,000</li> </ul>	
K.3.3	Downtown Kemptville Community Improvement Plan Update - CONSENT	105
K.4	Emergency and Protective Services	
	None.	
K.5	Finance	
	None.	
K.6	Parks, Recreation, and Culture	

K.6.1	Contract Award Heron's Nest Park Construction/Installation	125
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**Recommendation:**

THAT Council award Tender PRC 24-43 for the Heron's Nest Park Construction/ Installation to ASL Contractors for \$323,940.50.

K.6.2	Community Sport and Recreation Infrastructure Funding - CONSENT	128
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K.7 Planning and Development

None.

K.8 Public Works

None.

**L. CORRESPONDENCE**

L.1 Board Meeting Minutes - CONSENT

L.1.1	North Grenville Public Library Board - June 13, 2024	132
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L.1.2	Old Town Kemptville BIA Board of Management - June 19, 2024	136
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L.1.3	Rideau Valley Conservation Authority Board of Directors - July 25, 2024	139
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L.1.4	South Nation Conservation Authority Board of Directors - July 18, 2024	145
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**M. OTHER BUSINESS**

**N. NOTICE OF MOTIONS**

**O. INTRODUCTION & CONSIDERATION OF BY-LAWS**

O.1 By-Law 86-24

Being a By-Law to amend By-Law 24-21, being a By-Law to designate a Community Improvement Plan Project Area and to Approve the Downtown Kemptville Community Improvement Plan

O.2 By-Law 87-24

Being a By-Law to amend By-Law 54-02, being a By-law to Establish Municipal Highways in the Township of North Grenville, to Include an Unmaintained Portion of Beulah Road between Limerick Road and Black Road

**P. PERIOD FOR QUESTIONS FROM THE PUBLIC & MEDIA RELATING TO AGENDA ITEMS**

**Q. CLOSE OF MEETING**

Q.1 Confirmation By-Law

152

**Recommendation:**

Be it resolved that:

By-Law 88-24 to confirm the proceedings of Council at its regular meeting held on October 15, 2024 be adopted and passed.

Q.2 Resolution to Adjourn

**Recommendation:**

Be it resolved that:

this regular meeting of Council adjourn at \_\_\_\_\_ p.m.

# 19<sup>th</sup> October 2024

REPAIR  
CAFE 15  
JAAR  
YEARS  
JAHRE  
ANS  
AÑOS



# Thank You

- ▶ Repair Cafe's began 15 years ago in Amsterdam
- ▶ They have now multiplied all around the world
- ▶ Here in Canada Repair Café exists in Toronto, Montreal and Ottawa
  - *(and here in Kemptville . . . . )*

# NG Repair Café is born

- ▶ I decided around the end of 2023 to try and get a Repair Café going here in of North Grenville
- ▶ I received confirmation of support for the idea from our Public Library, Sustainable North Grenville and the Bishop's Mills W.I. in early 2024.
- ▶ The main branch of the library was the obvious place to set up with the offered support (free space) and the central location.
- ▶ I asked at meetings of Sustainability NG and our WI, and on-line, for individuals interested in helping to repair broken things



# Background

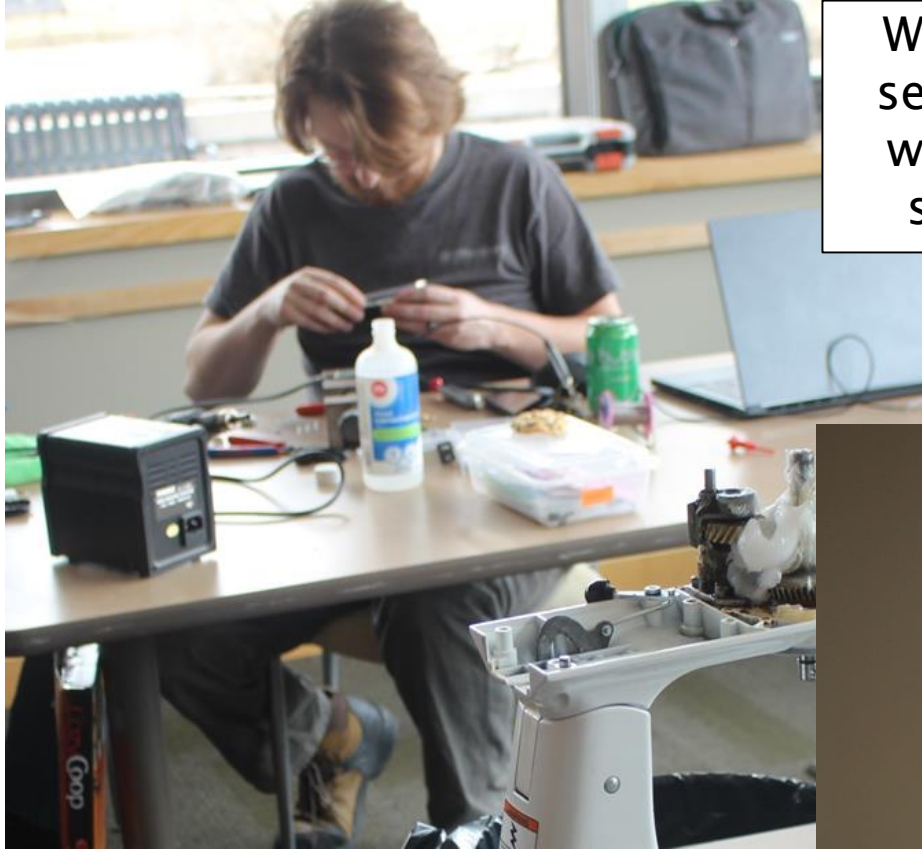
- ▶ I joined the Amsterdam “community” on-line and received information on how to run the cafes
- ▶ The basic idea of the Repair Café is to stop items from going to the land fill and encourage community spirit as well as teach how to do repairs
- ▶ “Clients” are encouraged to bring broken stuff to the café where we provide:
  - Free coffee/drinks and cookies and
  - The possibility of participating in a repair exercise or
  - Just hanging around for a “natter”

# Cafés to date

- ▶ Our first cafe was held on 24<sup>th</sup> Feb
- ▶ We had two “Customers” at that event,
  - a “chicken heater” lady,
  - and a “broken ornament” lady
    - both of which we repaired; and the chicken heater lady went on to repair other heaters she owned.
- ▶ In March we had 5 client items (one of which was too old to find parts for – burnt out motor)
- ▶ Since these early beginnings we have had 36 broken items brought in during our 3 more cafes; we could not repair all, but most we could.

# Our wizard repairers

We have many volunteers from gluers, sewers, carpenters, engineers – people who are willing and able to repair and share tips and ideas on how to “fix “



# Repairs in action



This induction unit was brand new and one ring didn't work  
The owner spoke to manufacturer, was sent another unit and told to dispose of this one.

When it was opened a wire had not been attached to a switch, reattached it worked perfectly...!

Patched  
up  
beautifully



We  
Encourage  
participation

# International Repair Day

- ▶ On the 18<sup>th</sup> October it is Repair Cafe's 15<sup>th</sup> birthday – which is being celebrated in a big way in the Hague
- ▶ and on the 19<sup>th</sup> October it is International Repair Day

## International Repair Day 2024

**International Repair Day is an annual celebration for everyone who makes repair happen in their communities around the world.**

It just so happens we are holding our October Repair Cafe on 19<sup>th</sup> October and I wanted to bring this event to the wider community which is why I would like you to announce a proclamation.

**BRING YOUR BROKEN ITEMS, 1 PER PERSON**  
**Toys are the focus for October**



# Repairers, Fixers, Helpers, **Thank you**

- ▶ With the help of North Grenville Library, Many volunteers with skills and community spirit, Bishop's Mills WI members, North Grenville Times, Sustainability North Grenville, Bubba and Bugs, Brewed Awakenings, B and H grocery store, this community initiative is making sustainability more possible. A Huge thank you for making it happen. and to you for hearing me out.

# HOUSE OF LAZARUS

## NORTH GRENVILLE CONNECTION



October 2024



House of Lazarus  
Building Community...Sharing Hope



# **MISSION & VISION**

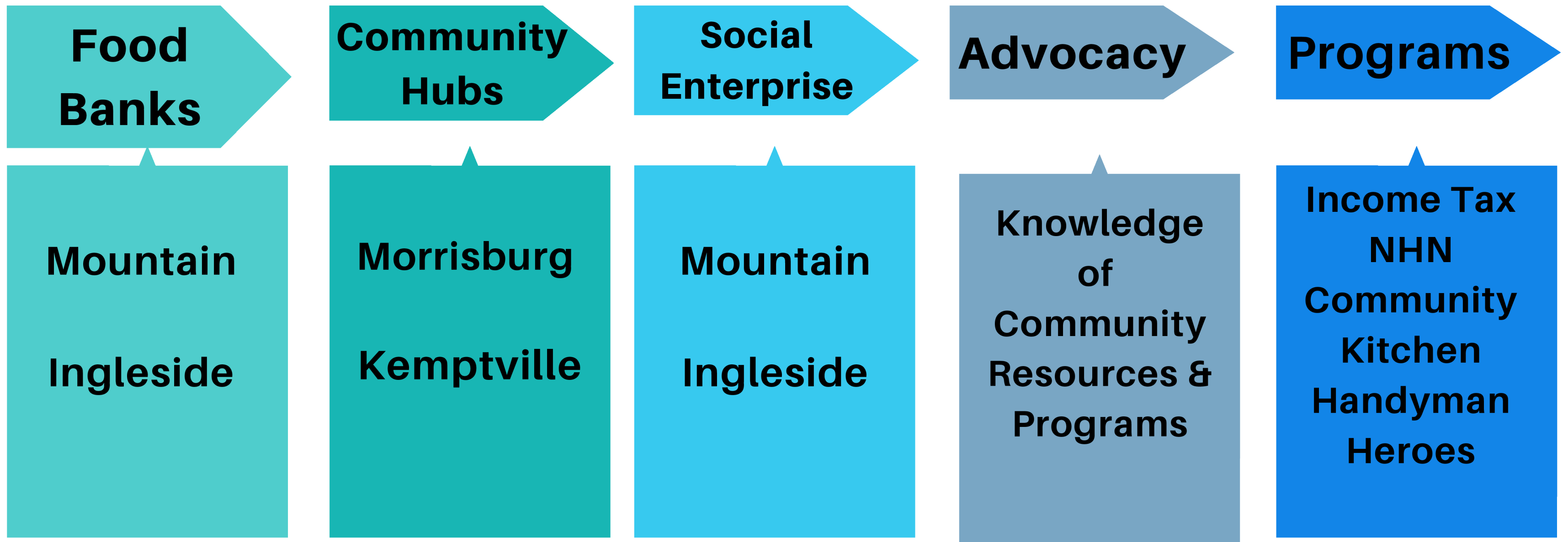


**Building Community. Sharing Hope**

**House of Lazarus strives to be a first stop community hub that coordinates support and provides resources to those in need.**



# HOUSE OF LAZARUS AT A GLANCE





# FOOD INSECURITY

139 residents of North Grenville are fed through our food bank.

This number has doubled year over year.

# OPERATION BACKPACK

South Branch Elementary School,  
Kemptville Public School  
Oxford on the Rideau Public School and  
Kemptville Youth Centre

Operation Backpack feeds **40** children  
in North Grenville each week

# KEMPTVILLE YOUTH CENTRE



Quarterly food gift cards

Food sharing

Operation Backpack

Youth volunteered with us at the  
Friendship Lunches & Spirit of Giving

# NORTH GRENVILLE COMMUNITY HUB

Do you need assistance figuring out where to get help?  
Are you aware of what services might be available to help you  
in a financial crisis?  
Perhaps you need help filling out paperwork or navigating  
an online form?  
We can offer non-judgmental assistance to help you access  
services available to you in the community.

**400 Prescott Street, Kemptville, ON**  
**in the St John's United Church**



# NORTH GRENVILLE COMMUNITY HUB

**50** walk-ins: clients and agencies

Community kitchen for youth: **45** youth participants

Men's Mental Health Support Group: starting soon

Victims Services & Connect Youth partnering agencies

Neighbours Helping Neighbours fund

# HANDYMAN HEROES

**JM Automotive consistently assists 8 families/individuals each year with urgent car repairs.**



# COMMUNITY PARTICIPATION

Friendship Lunches

Shalom Small Homes Kemptville

Community Day and Resource Fair

Compassionate Care N. Grenville

Community Forum

Spirit of Giving

Kemptville Mistletoe Fair



**Help us to keep  
helping  
North Grenville  
families.**



# Thank you!





**CORPORATION OF THE  
MUNICIPALITY OF NORTH GRENVILLE  
COUNCIL MINUTES**

**October 1, 2024, 6:30 p.m.  
Held in Council Chambers, 285 County Road 44**

**PRESENT** Mayor Nancy Peckford  
Deputy Mayor John Barclay  
Councillor Kristin Strackerjan  
Councillor Deb Wilson

**Staff Present** Amy Martin, Director of Planning and Development  
Karen Dunlop, Chief Administrative Officer  
Mike Finley, Director of Public Works  
Chloe Preston, Municipal Clerk  
Mary Remmig, Deputy Clerk  
Mark Guy, Director of Parks, Recreation and Culture

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**A. HOW TO PARTICIPATE IN THE MEETING**

**B. MEETING CALLED TO ORDER**

Mayor Nancy Peckford called the meeting to order at 6:58 p.m.

**C. LAND ACKNOWLEDGMENT**

The land acknowledgement was read by Deputy Mayor John Barclay.

**D. APPROVAL OF THE AGENDA**

Prior to consideration of Agenda Approval, Mayor Nancy Peckford notified the public of the passing of a local youth, Rowan Dean, and requested a moment of silence.

**C-2024-291**

Moved by John Barclay

Seconded by Kristin Strackerjan

Be it resolved that:

The Council agenda for October 1, 2024 be approved as presented.

**CARRIED**

**E. CLOSED SESSION**

None.

**F. OUT OF CLOSED**

None.

**G. DISCLOSURE OF INTEREST**

None at this time.

**H. PRESENTATIONS/DELEGATIONS**

**1. Waste Reduction Week**

Director of Public Works, Mike Finley delivered an overview of the staff report.

**C-2024-292**

Moved by Deb Wilson

Seconded by Kristin Strackerjan

THAT Council proclaim the week of October 21 to 27, 2024, inclusive, as Waste Reduction Week in the Municipality of North Grenville.

**CARRIED**

**I. CONSENT AGENDA**

Mayor Nancy Peckford requested an amendment to the proposed Consent Agenda.

**C-2024-293**

Moved by Kristin Strackerjan

Seconded by John Barclay

Be it resolved:

THAT that following consent agenda items be approved as presented:

- Minutes of Previous Meeting - September 17, 2024 (See item J.1); and,
- Advisory Committee Meeting Minutes (See item L.1).

**CARRIED AS AMENDED**

**1. Minutes of Previous Meeting - September 17, 2024**

**C-2024-293**

Moved by Kristin Strackerjan

Seconded by John Barclay

Be it resolved:

THAT the meeting minutes for the regular meeting of Council on September 17, 2024 be approved as presented.

**CARRIED**

**3. Advisory Committee Meeting Minutes**

**C-2024-293**

Moved by Kristin Strackerjan

Seconded by John Barclay

Be it resolved:

THAT Council accept the following Advisory Committee meeting minutes for information:

- Mayor's Task Force on Clean Technology Meeting Minutes - August 26, 2024;
- Indigenous Advisory Circles Meeting Minutes - August 15, 2024;
- Arts, Culture & Heritage Advisory Committee Meeting Minutes - June 25, 2024; and,
- Accessibility Advisory Committee Meeting Minutes - July 3, 2024.

**CARRIED**

**2. Building By-Law Amendments**

The Building By-law Amendments were removed from the Consent Agenda for October 1, 2024. See item K.7.2. for Council's discussion.

**J. MINUTES OF PREVIOUS MEETINGS - CONSENT**

1. Regular Meeting Minutes - September 17, 2024

**K. REPORTS**

1. Office of the Chief Administrative Officer
2. Client Services
3. Corporate Services
4. Emergency and Protective Services
5. Finance
6. Parks, Recreation, and Culture

1. **Community Grant – Request for Change**

Director of Parks, Recreation and Culture, Mark Guy delivered an overview of the staff report.

**C-2024-294**

Moved by John Barclay

Seconded by Deb Wilson

THAT Council approve the request by Lisa Poushinsky to reallocate \$788.63 in 2024 Community Grant funds, previously approved for the Kemptville Street Piano–Concerts on Campus project, to be used for the 2024 Twilux Lantern Festival;

AND THAT Council direct staff to execute the necessary agreement with the event organizer to ensure timely disbursement of funds.

**CARRIED**

2. **Waiving of Fees**

Director of Parks, Recreation and Culture, Mark Guy delivered an overview of the staff report.

Deputy Mayor John Barclay asked Director Mark Guy's thoughts on delegated authority respecting the waiving of fees.

Director Mark Guys advised most requests are fairly straight forward, however would appreciate the opportunity to have discretion to bring certain requests forward to Council for approval. He expressed interest in investigating delegated authority.

Mayor Nancy Peckford suggested identifying a maximum threshold for delegated authority could be appropriate. Prior to consideration of

delegation authority, should would like Council to consider how facility rental revenue is utilized.

**C-2024-295**

Moved by John Barclay

Seconded by Kristin Strackerjan

THAT Council approve the rental fee waiver request from the Mason's of Kemptville for their rental of the North Grenville Municipal Centre on Saturday September 21, 2024 in the amount of \$495.00 to facilitate their Mason's Fish Fry event;

AND THAT Council direct staff to return with proposed amendments to the Waiving of Fees Policy including consideration of delegated authority for approvals to Director of Parks, Recreation and Culture to a proposed threshold.

**CARRIED AS AMENDED**

**7. Planning and Development**

**1. RFP Award - Development Approvals Software**

Director of Planning and Development, Amy Martin delivered an overview of the staff report.

Councillor Kristin Strackerjan asked if there will be any cost savings given that the proposed software will combine processes amongst separate division or departments.

Director Amy Martin explained there will be an increase in software cost but it will not be the sole responsibility of a singular department budget.

Deputy Mayor John Barclay asked if the initial cost includes staff training.

Director Amy martin confirmed.

Mayor Nancy Peckford asked how the proposal from MRF Geosystems compared to the price point of the other submissions.

Director Amy Martin confirmed that the proposal was within the middle range of its comparators. She advised that cost is only one evaluation component. Other components need to be evaluated to ensure the municipality's needs are met. This proposal stood out because the proponent demonstrated how the software will meet the needs of various departments or divisions and the software's ability to have unlimited users without additional cost.

Deputy Mayor John Barclay asked if there were any components of the software that would be public-facing.

Director Amy Martin advised she will follow up on this question. To her knowledge, the software will be internal with the only feature available to the public being the ability for online payments

Councillor Kristin Strackerjan asked if staff are aware of other municipalities that use the software.

Director Amy Martin confirmed references were required as part of the proposal submission.

Mayor Nancy Peckford asked what kind of technical support would be provided by the distributor.

Director Amy Martin advised that the annual licensing fee includes ongoing support.

**C-2024-296**

Moved by                      John Barclay

Seconded by                Deb Wilson

THAT Council award NG24-PD-HAF-01 to MRF Geosystems Corporation for the provision of Development Approvals Software for the Planning, Building and By-law Divisions as well as the Public Works Department in the amount of \$81,000 in initial cost and \$68,000 (excluding HST) in annual fees for a 3-year term;

AND THAT Council approve and enact By-Law 80-24 being a by-law to authorize the execution of the Master Consulting Agreement between the Municipality of North Grenville and MRF Geosystems Corporation.

**CARRIED**

**2. Building By-Law Amendments**

Mayor Nancy Peckford asked how the proposed amendments came to the attention of the municipality.

Director Amy Martin noted that a developer spotted an inconsistency with how the sections are referenced within the By-law. As the By-law did not contain a clause permitting the clerk to correct clerical errors which do not change the intent of the By-law, the formal amendments are presented to Council for adoption.



**C-2024-297**

Moved by Kristin Strackerjan

Seconded by John Barclay

THAT Council pass and enact By-law 81-24 being a By-Law to Amend By-Law 2-21, a By-law to provide for the administration and enforcement of the *Building Code Act* and with respect to the establishment and requirement of the payment of fees for information and services.

**CARRIED**

**8. Public Works**

**L. CORRESPONDENCE**

**1. Advisory Committee Meeting Minutes - CONSENT**

**1. Mayor's Task Force on Clean Technology Minutes**

**1. Meeting Minutes - August 26, 2024**

**2. Indigenous Advisory Circle Minutes - August 15, 2024**

**3. Arts, Culture & Heritage Advisory Committee Minutes - June 25, 2024**

**4. Accessibility Advisory Committee Minutes - July 3, 2024**

**2. Mayor's Task Force on Clean Technology - Resolution to Join the FCM-ICLEI Partners for Climate Protection Program**

Mayor Nancy Peckford noted that this came to the attention of the Mayor's Taskforce on Clean Technology during a delegation to the Taskforce by the Federation of Canadian Municipalities.

Deputy Mayor John Barclay asked the amount of work involved in the Greenhouse Gas (GHG) emissions forecasting.

Mayor noted that this came to the attention of the taskforce during a presentation to the Taskforce by FCM.

Mayor Nancy Peckford advised that this is a voluntary program and there is no mandatory amount of participation.

Chief Administrative Officer Karen Dunlop advised that multiple departments will assist to support the initiative.

Councillor Kristin Strackerjan noted that commitment references within the resolution.

**C-2024-298**

Moved by Deb Wilson  
Seconded by Kristin Strackerjan

**WHEREAS** The Federation of Canadian Municipalities (FCM) and ICLEI–Local Governments for Sustainability (ICLEI Canada) have established the Partners for Climate Protection (PCP) program to provide a forum for municipal governments to share their knowledge and experience with other municipal governments on how to reduce GHG emissions;

**WHEREAS** over 350 municipal governments across Canada representing more than 65 per cent of the population have already committed to reducing corporate and community GHG emissions through the PCP program since its inception in 1994;

**WHEREAS** the PCP program is based on a five-milestone framework that involves completing a GHG inventory and forecast, setting a GHG reduction target, developing a local action plan, implementing the plan, and monitoring progress and reporting results;

**BE IT RESOLVED** that the municipality of North Grenville review the guidelines on PCP Member Benefits and Responsibilities and then communicate to FCM and ICLEI Canada its participation in the PCP program and its commitment to achieving the milestones set out in the PCP five-milestone framework;

**BE IT FURTHER RESOLVED** that the municipality of North Grenville appoint the following:

Corporate staff person: Matt Gilmer

Manager of Economic Development

613-258-9569 ext. 153

ecdev@northgrenville.on.ca

Elected official:

Nancy Peckford

Mayor

613-258-9569 ext 184

npeckford@northgrenville.on.ca

to oversee implementation of the PCP milestones and be the points of contact for the PCP program within the municipality.

**CARRIED**

**M. OTHER BUSINESS**

**N. NOTICE OF MOTIONS**

**1. Kemptville Campus Education Centre and Community Centre**

Deputy Mayor John Barclay requested a minor rephrasing to the last portion of the recommendation to provide clarity to the motion.

**C-2024-299**

Moved by John Barclay

Seconded by Kristin Strackerjan

WHEREAS, during the pandemic, many of the estimated 70 percent of residents who would normally LEAVE the COMMUNITY to commute to jobs elsewhere were able to work effectively from North Grenville and consequently increasingly frequented local shops and utilized professional and health related services, thereby contributing to local economic activity to the benefit of the community as a whole;

AND WHEREAS, recently we have seen increased "back to the office" mandates from many employers outside of the Municipality, including federal departments and agencies as mandated by the Treasury Board, thereby reducing the economic gains that many local businesses, entrepreneurs, and services have experienced from this cohort of employees;

NOW THEREFORE BE IT RESOLVED THAT Council endorse the efforts by Kemptville Campus Education and Community Centre and the Mayor to actively solicit for the establishment of co-working/remote facilities on Campus including, but not limited to, federal departments and agencies.

**CARRIED AS AMENDED**

**O. INTRODUCTION & CONSIDERATION OF BY-LAWS**

**1. By-Law 80-21**

**2. By-Law 81-24**

**P. PERIOD FOR QUESTIONS FROM THE PUBLIC & MEDIA RELATING TO AGENDA ITEMS**

**Q. CLOSE OF MEETING**

**1. Confirmation By-Law**

**C-2024-300**

Moved by Deb Wilson

Seconded by                      John Barclay

Be it resolved that:

By-Law 82-24 to confirm the proceedings of Council at its regular meeting held on October 1, 2024 be adopted and passed.

**CARRIED**

**2. Resolution to Adjourn**

**C-2024-301**

Moved by                      Kristin Strackerjan

Seconded by                      Deb Wilson

Be it resolved that:

this regular meeting of Council adjourn at 7:42 p.m.

**CARRIED**



## Municipality of North Grenville

To: **Council**

Meeting Date: October 15, 2024

Subject: Beulah Road Allowance Assumption Report No: CAO-2024-021

Prepared by: Chloe Preston, Municipal Clerk

### Recommendation(s)

THAT Council enact By-Law 87-24 to amend By-Law 54-02, being a By-law to Establish Municipal Highways in the Township of North Grenville, to include an unmaintained portion of the Beulah Road road allowance between Limerick Road and Black Road.

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### Executive Summary

#### Purpose

- To correct a misregistration by the Province of an unmaintained road allowance that was registered to a private landowner in error rather than the municipality

#### Key Findings

- An unmaintained road allowance between Limerick Road and Black Road, legally known as Part 2 on Plan 15R-12367, was registered incorrectly in the Land Registry system to a private owner rather than the Municipality
- It is in contravention of legislation for a private landowner to own a roadway, including an unmaintained road allowance, that has not been stopped up and closed by the Municipality
- The Municipality intends to retain this road allowance as a municipal asset; and
- In order to rectify the misregistration and convey the road allowance to the Municipality, the Municipality must formally acknowledge the unmaintained portion of the road into the roads system via By-law and register same with the provincial land titles system

## Financial Implications

- The cost to fix this administrative error was not an anticipated cost in 2024 but can be accommodated within the budget

## Background/Analysis

Earlier in 2024, the Municipality was contacted by a solicitor representing a private landowner who had become aware of an unopened road allowance that was incorrectly registered to their client. The Municipality provided this correspondence and property search to the Municipal Solicitor for comment and direction. It was noted that it is in contravention of legislation for a roadway, even an unmaintained portion, to be held in ownership of a private owner. Only roadways which have been stopped up and closed by Municipal By-law may be transferred into private ownership.

The Municipal Solicitor directed that staff bring forward an amending By-law to re-establish the unmaintained portion of Beulah Road between Black Road and Limerick Road into the municipal roads system, as established in By-Law 54-02.

## Relevance to Strategic Priorities

<b>Strategic Pillar</b>	2	A Strong, Connected, and Vibrant Community
<b>Goal</b>	2.1	Strengthen Community Engagement
<b>Key Action</b>	2.1.1	Foster engagement and partnerships among community organizations and leverage benefits of partner organizations, including on organizing events, art and culture, and improving face-to-face and digital town halls etc.

## Options and Discussion

1. Approve the recommendation – this is the recommended action to resolve the administrative error in the land titles system.
2. Do not approve the recommendation – this will maintain the administrative error and be in contravention of legislation.

## Financial Impact

This item has been identified in the current budget: Yes ☐ No ☐ N/A

This item is within the budgeted amount: Yes ☐ No ☐ N/A

Staffing implications, as they relate to implementing Council's decision on this matter, are limited to the existing staff complement and applicable administrative policies as approved by Council.

### **Internal/External Consultation**

The Municipal Solicitor was consulted on this matter and provided the necessary steps to rectify and remedy the administrative error.

### **Communications**

Communication of Council's decision will be provided to the Municipal Solicitor to register with the Province to rectify the misregistration.

### **Attachments**

- Draft By-Law 87-24

**CORPORATION OF THE MUNICIPALITY OF NORTH GRENVILLE**

**BY-LAW NO. 87-24**

*A By-Law to amend By-Law 54-02, being a By-law to Establish Municipal Highways in the Township of North Grenville, to Include an Unmaintained Portion of Beulah Road between Limerick Road and Black Road*

**WHEREAS** the *Municipal Act*, 2001, S.O. 2001, c. 25, S. 26, as amended, prescribes the definition of a highway;

**WHEREAS** the Council of the Corporation of the Municipality of North Grenville passed and enacted By-Law 54-02 to Establish Municipal Highways in the Township of North Grenville on November 25<sup>th</sup>, 2002;

**AND WHEREAS** the Council of the Corporation of the Municipality of North Grenville deems it advisable to assume an unmaintained portion of the Beulah Road allowance between Limerick Road and Black Road;

**NOW THEREFORE BE IT RESOLVED** that Council of the Corporation of the Municipality of North Grenville enacts as follows:

1. THAT Schedule 'A' of By-Law 54-02 be amended to include the following:

<u>Road</u>	<u>From</u>	<u>To</u>	<u>km</u>
Beulah Rd (Unmaintained Portion)	Limerick Road	Black Road	3.8

2. The Clerk of the Municipality of North Grenville is hereby authorized to make any minor modifications or corrections of an administrative, numerical, grammatical, semantic or descriptive nature or kind to this by-law and schedules as may be deemed necessary after passage of this By-Law, where such modifications or corrections do not alter the intent of the By-Law.
3. This By-Law shall come into force and effect on the day of its passing.

PASSED AND ENACTED  
THIS 15<sup>TH</sup> DAY OF OCTOBER, 2024.

---

NANCY PECKFORD  
Mayor



---

CHLOE PRESTON  
Clerk



## Municipality of North Grenville

To: **Council**

Meeting Date: October 15, 2024

Subject: 2024 Communities in Bloom Community Evaluation

Report No: CS-2024-005

Prepared by: Ashley Cuthbert, Acting Strategic Initiatives Coordinator

### Recommendation(s)

THAT Council receive the 2024 North Grenville evaluation and rating from Communities in Bloom Ontario;

AND THAT Council direct staff to consider the feedback in preparing future work plans and budgets.

---

### Executive Summary

#### Purpose

- To review the 2024 Communities in Bloom Evaluation.

#### Key Findings

- North Grenville's rating in Communities in Bloom has improved since 2024, reflecting the ongoing efforts of residents, businesses, and municipal staff.
- Participation in the program provides valuable insights into community strengths and highlights opportunities for further enhancement.
- The feedback from Communities in Bloom judges serves as an external benchmark that helps guide future community initiatives and improvements.

#### Financial Implications

- Funding for participation was accounted for within the current budget. Staff can consider the judges' recommendations in preparing for future budgets.

## Background/Analysis

In 2024 North Grenville participated in Communities in Bloom Ontario for the second consecutive year, welcoming judges to assess the community. Communities in Bloom Ontario is a non-profit organization that promotes community pride, environmental responsibility, and beautification. Evaluations are based on several criteria, including Tidiness, Community Appearance, Environmental Action, Heritage Conservation, Tree Management/Urban Forestry and Trails, Landscapes, and Floral Displays.

Communities are evaluated through a bloom rating system, designed to measure community excellence. Communities are rated on a scale of one (1) to five (5) blooms, with five (5) blooms representing the highest level of achievement. Ratings are determined based on the community's performance in specific criteria, as assessed by the visiting judges. In 2023, North Grenville was awarded three (3) blooms.

The judges' evaluation process included a guided tour of North Grenville and a review of the detailed profile book prepared by staff. This book highlighted the contributions of residents, businesses, institutions, and volunteers, showcasing local initiatives and community engagement. A photo contest was also held to further engage the community, providing promotional material for media and enhancing the North Grenville in Bloom Profile Book.

Based on the 2024 evaluation, North Grenville received a rating of four (4) blooms. Judges provided the following key recommendations:

- **Increase Floral Displays:** Expand the number of floral displays around hamlet signage or explore non-plant material options to enhance the areas beneath gateway signs.
- **Hydro Box Wraps:** Wrap hydro boxes with the town logo or artist-designed graphics to beautify these structures.
- **Weeding Program:** Increase regular weeding of sidewalks throughout the downtown core to improve cleanliness and appearance.
- **Tree Policy/Plan:** Develop and implement a tree policy ensuring that any trees removed due to road construction are replaced and maintained.
- **Staff Training:** Consider regular, on-site professional development or training for staff to enhance horticultural knowledge and skills.
- **Urban Forest Protection:** Protect the existing urban forest and encourage its growth amid ongoing development. Extend developer agreements to include the use of larger caliper trees and a two-year fee holdback to ensure that new trees meet Municipal standards, are acceptable species, and receive proper care until they thrive.
- **Tree Inventory:** Consider conducting a comprehensive tree inventory for each community within North Grenville.

- **Landscape Maintenance Plan:** Enact a detailed Landscape Maintenance Plan, particularly focusing on weed control in hardscape areas where mulch or ground covers are not appropriate.
- **Wayfinding Signs:** Install additional wayfinding signs to direct visitors to outlying attractions and key locations.
- **Bridge Planters in Kemptville:** Reconsider the placement of planters on the Prescott Street bridge in Kemptville. Moving them inside the railings could improve their visibility from the roadside.
- **Larger Hanging Planter Baskets:** Consider using larger-diameter planter baskets in downtown Kemptville. If budget constraints arise, opt for fewer, but larger and fuller baskets to enhance visual impact.

## Relevance to Strategic Priorities

<b>Strategic Pillar</b>	2	A Strong, Connected, and Vibrant Community
<b>Goal</b>	2.1	Strengthen Community Engagement
<b>Key Action</b>	2.1.1	Foster engagement and partnerships among community organizations and leverage benefits of partner organizations, including on organizing events, art and culture, and improving face-to-face and digital town halls etc.

## Options and Discussion

1. Approve the recommendations suggested by the judges.
2. Support staff suggestions and work plans to implement the judges' recommendations.

## Financial Impact

**This item has been identified in the current budget:** Yes, this item was identified in the current budget.

**This item is within the budgeted amount:** Yes, this item did not exceed the monetary allotment.

Staffing implications, as they relate to implementing Council's decision on this matter, are limited to the existing staff complement and applicable administrative policies as approved by Council.

## Internal/External Consultation

All staff departments were consulted and participated in showcasing key municipal projects that enhance the community. Local businesses, community groups, and volunteers actively participated, guiding judges and sharing their contributions. Notable participants included the Ferguson Forest Centre and the Kemptville Campus, both of which provided in-depth tours and discussed their future objectives.

## **Communications**

A dedicated Facebook Page will post year-round updates regarding North Grenville's active involvement in Communities in Bloom, including details about the recent evaluation. Additionally, a press release will be issued to highlight the community's accomplishments.

## **Attachments**

- Communities in Bloom 2024 Evaluation
- 2024 North Grenville in Bloom Profile Book

# Communities in Bloom

Department: Corporate Services



# Background

- ▶ **Communities in Bloom is a volunteer and partnership-driven organization that uses competitive evaluation to foster community strength, involvement, and continuous improvement. Program goals:**
- ▶ **Communities are evaluated on:**
  - ▶ Tidiness
  - ▶ Environmental action
  - ▶ Heritage conservation
  - ▶ Urban forestry
  - ▶ Landscape
  - ▶ Floral displays

# North Grenville's Evaluations



2023 Evaluation: 3/5 Blooms

Category	Score
Tidiness	105/150
Environmental Action	99/150
Heritage Conservation	99/150
Urban Forestry	115/175
Landscape	123/200
Floral Displays	105/175
Total	646/1000



2024 Evaluation: 4/5 Blooms

Category	Score
Tidiness	112/150
Environmental Action	108/150
Heritage Conservation	115/150
Urban Forestry	132/175
Landscape	144/200
Floral Displays	122/175
Total	733/1000



# Recommendations

- ▶ Increase floral displays around hamlet signage or explore non-plant material options
- ▶ Wrap hydro boxes with the town logo or artist-designed graphics
- ▶ Increase regular weeding of sidewalks throughout the downtown core
- ▶ Develop and implement a tree policy
- ▶ Consider development or training for staff to enhance horticultural knowledge and skills
- ▶ Protect the existing urban forest and encourage its growth amid ongoing development
- ▶ Consider conducting a comprehensive tree inventory
- ▶ Enact a detailed landscape maintenance plan
- ▶ Install additional wayfinding signs to direct visitors to outlying attractions and key locations
- ▶ Reconsider the placement of planters on the Prescott Street bridge
- ▶ Larger hanging planter baskets in downtown Kemptville

# Thank you!

- ▶ **Tour hosts**
- ▶ **Profile book contributions**
- ▶ **Tour and profile book reviewers**
- ▶ **Everyone who helps our community bloom!**

# Communities in Bloom 2025

## ► Get involved:

- [vision@northgrenville.on.ca](mailto:vision@northgrenville.on.ca)
- 613-258-9569 ext. 177

# Recommendations

## ► **THAT Council:**

- 1. THAT Council receive the evaluation and rating from Communities in Bloom Ontario;**
- 2. AND THAT Council direct staff to consider the feedback in preparing work plans and the budget.**



# North Grenville in Bloom 2024 Profile Book





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"Gifts from Mother Earth," presented to the Municipality of North Grenville by local artist Finian Paibomesai in 2022. The original mural is on display in the front lobby of the North Grenville Municipal Centre.

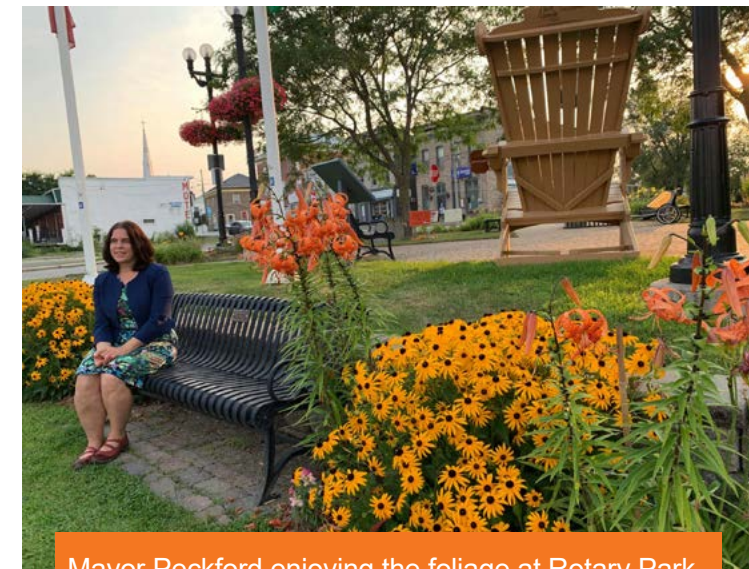
## North Grenville Land Acknowledgement

The Municipality of North Grenville acknowledges that the Municipality operates on the territory of the Anishnabek.

We recognize all First Nations, Métis, and Inuit peoples who now call North Grenville their home. We respect and support the need for cultivating a strong relationship, and we commit to Indigenous-informed decision making to foster the path towards reconciliation.

### Phonetic Spelling

Anishnabek (Ah nish naw beck)



Mayor Peckford enjoying the foliage at Rotary Park

## A Message from the Mayor

Dear Friends and Judges,

On behalf of the Council, I am delighted to welcome everyone to the 2024 Communities in Bloom event, especially our esteemed judges. We are excited to showcase the beauty, spirit, and civic pride of our beloved community.

Communities in Bloom celebrates community engagement, environmental stewardship, and collaboration. It unites people and organizations across the nation to create vibrant, sustainable communities. North Grenville embodies this vision, and we are eager to share our love of home, beauty, and green spaces.

Our commitment to preserving and enhancing our natural environment is evident in the serene trails of the Ferguson Forest Centre, the lovingly volunteer-maintained Giving Garden, our shared community Garden on the Kemptville Campus, and our numerous parks, including the recently updated and revitalized crown jewel of Riverside Park. Our municipal staff, residents, community organizations, and volunteers work tirelessly to ensure North Grenville remains a place of beauty.

Everyone is invited to support North Grenville's submission to CiB by submitting photos for our website and profile book and touring our landscapes and green spaces.

I encourage everyone to explore beyond our natural wonders. Visit the hamlets and townships rich in history and culture. Discover Kemptville's boutique shops and artisanal eateries and enjoy the charm of the surrounding hamlets of Oxford Mills, Bishops Mills, and Burritts Rapids. Engage with our arts scene, visit the Farmers' Market, or enjoy a paddle along the UNESCO World Heritage Rideau Canal.

My sincere hope is that this event will inspire new friendships, lasting partnerships, and a renewed sense of community. Thank you for being part of the 2024 Communities in Bloom event. Let's celebrate, connect, and grow together.

Warm regards,

*Nancy Peckford*

Mayor Nancy Peckford  
North Grenville



## Vision:

North Grenville is a caring, vibrant, and cohesive community, where growth is sustainability managed to enhance the quality of urban and rural life for all. The Community's 10-Year Strategic Plan reflected the insights of almost 2,000 public participants, advisory committee members, community groups, Council, and municipal staff who engaged in the process.

The plan is based on a foundation of five Strategic Pillars:



***Balanced and Environmentally Sustainable Growth***



***A Strong, Connected, and Vibrant Community***



***Diverse and Resilient Economic Development***



***Efficient Governance and Service Delivery***



***A Caring Community***



## About North Grenville:

The Municipality of North Grenville is a fast-growing municipality, with over 18,000 residents, located directly adjacent to the southern border of the City of Ottawa along Highway 416.

- Population: 18,000 +
- Land Area (square kilometres): 351.9km<sup>2</sup>
- Public Outdoor Recreation Space: 12.92km<sup>2</sup>
- Bike Paths and Lanes: 20.6km
- Trails: 47.5km
- City Capital and Operating Budget to Support Festivals and Events: 9.77%
- Total Number of Dwelling units: 6,440
- Housing Starts: 42
- Issued Building Permits: 290
- Number of Businesses in North Grenville: 1,769



## History of North Grenville, Celebrating 26 Years

The Corporation of the Municipality of North Grenville was established January 1, 1998, through the amalgamation of the Township of Kemptville, South Gower Township, and Oxford-on-Rideau Township.

First Nations peoples lived in the Ottawa Valley by the Rideau River for thousands of years prior to European settlers arriving to this area in the 1780s, and on the lands of what is now known as North Grenville. The Rideau River has a rich history of First Nations peoples trading up and down the river.

When European settlers came to claim the lands under the British Crown, the United Counties of Leeds and Grenville (UCLG) were established in 1850. Through the establishment of the UCLG, the early Hamlets of North Grenville were incorporated, and named to distinguish themselves.

Oxford-On-Rideau (now known as Oxford Station) was incorporated in 1850, with Kemptville being a part of this



township until its incorporation in 1857. Oxford Station was once a stop for the Bytown (now Ottawa) and Prescott Railway system, with the train stopping in Oxford Station, bringing farmers hardware and supplies, and picking up cheese and eggs to deliver to Ottawa.

South Gower Township was incorporated in 1834, but was settled much earlier, includes Heckston and Peltons Corners hamlets.

Peltons Corners was once a main through-way for stagecoaches. Heckston was once an overnight stop on the long stagecoach trip from Prescott to Ottawa.

Bishops Mills was settled in 1840 by Chauncey and Ira Bishop and is a rural village. The Bishops Mills cemetery houses the remains of the village's earliest pioneers, and dates back to 1862.

Burritts Rapids is the oldest settlement along the Rideau Canal in North Grenville, and once bustled with the construction of the Rideau Canal from 1827- 1831.

Oxford Mills houses the original general store, and the original iron vault (now The Brigadoon restaurant), the historic Maplewood School (now the Community Hall) and the original stone Town Hall.





# *Tidiness and Community Appearance* *Municipal*

## **By-Law Enforcement**

The Municipality of North Grenville is very committed to keeping a tidy and welcoming environment for all visitors and residents.

Multiple By-Laws have been enacted to maintain the Municipality, enforced by three By-Law Officers, and one Manager of By-Law Services.

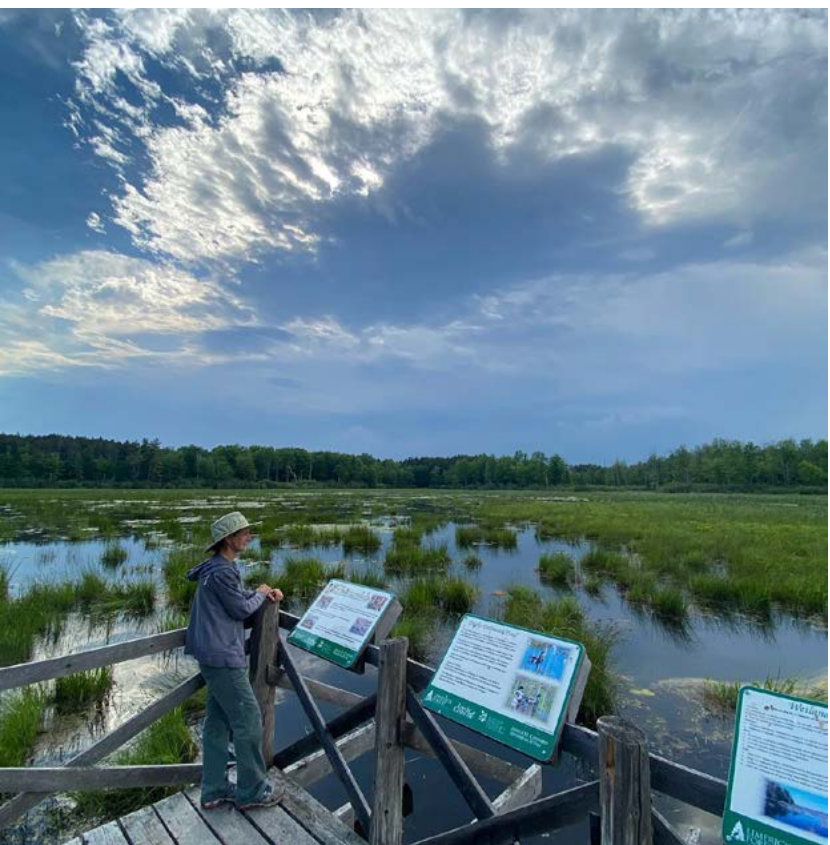
- Property Standards By-Law (32-98A)
  - » Prescribes standards for maintenance and occupancy of property within the Municipality
- Yards By-Law (46-07)
  - » Requires the owners of private property to maintain their lands in a safe and clean manner
- Smoking By-Law (57-15)
  - » Prohibits the smoking of tobacco in buildings and vehicles owned or leased by the Municipality of North Grenville within nine (9) metres of the entrance or exit of those buildings and within 20 metres of a playground, sporting field or sporting spectator area
- Parks By-Law (113-16)
  - » To regulate and promote the responsible enjoyment and use of parks and facilities
- Care of Roads (9-16)
  - » Care of roads within the Municipality of North Grenville

## **Street Cleaning**

Every year, the Municipality keeps its streets clean and tidy through its annual street sweeping of urban and subdivision streets. Street sweeping is essential to maintaining public streets by removing debris, dirt, leaves, and other materials from road surfaces, sidewalks, and curbs. The annual street sweep ensures the Municipality maintains its commitment to a well-maintained and aesthetically pleasing community for residents and visitors to enjoy.

## **North Grenville Fire Service (NGFS)**

Following accidents, or natural disasters, the NGFS assists with sweeping debris off the road after accidents, and spraying down the roads, along with removing other various natural debris.



## **Parks, Trails, and Public Space Maintenance**

- Regular cleaning and maintenance: the Municipality schedules routine litter removal, debris clearing, grass cutting, and pruning of trees and shrubs for Municipal property.
- Waste management: trash bins, recycling containers, and waste collection services are in public spaces to promote proper waste disposal and management.
- Landscape care: the Municipality mows, waters, fertilizes, and provides weed control to Municipal parks and land.
- Playground and equipment maintenance: playgrounds and recreational equipment in public spaces are inspected, maintained and replaced by the Municipality to ensure it meets safety standards.



- Seasonal care: depending on the season, the Municipality provides ice and snow removal in the winters, and leaf collection and fall cleanup take place in autumn.

## **Grants**

- The Municipality provides Façade and Signage Grants to assist businesses with maintaining a high-quality appearance.





## Residential/Business and Institutions

### North Grenville Chamber of Commerce (NGCC)

In May 2023, the NGCC purchased benches shaped like open books to enhance the beauty of downtown Kemptville. These benches have been featured in the national magazine Sign Media Canada.

### Adopt a Tree/Bench/Park/Trail

The Adopt-A-Park/Trail Program is a cooperative program designed to encourage organizations, businesses, and individuals to volunteer and assist the Municipality in the enhancement of local parks and trails through provision of in-kind labour for clean-ups, monitoring/reporting hazards, and/or to contribute financially toward improvements/enhancements.

Environmentally conscious volunteers may donate their time to help create a cleaner community and enhance the environment by collecting debris along trails. Minor monetary contributions would be utilized to enhance the



area surrounding the trail such as through the addition of wayfinding/interpretive signage, picnic tables etc. Major monetary contributions would be utilized for replacement, rehabilitation, or construction of park infrastructure or portions of the trail system where missing linkages have been identified.

For those adopting a section of the trail system or park, the Municipality would provide a certificate of appreciation and erect and maintain signs recognizing the contribution of Adopt-a-Park/Trail participants at the approaches of designated areas.

### PITCH-IN Canada

Many North Grenville residents take part in Pitch-In Week at the Municipality. PITCH-IN CANADA is a national, community-based organization comprised of eco-action and community volunteers who believe that maintaining a quality environment and encouraging civic pride is everyone's responsibility. PITCH-IN CANADA encourages voluntary action to keep communities clean, beautiful and to restore and maintain a healthy environment.



### North Grenville Scouting Youth

In celebration of Earth Week, North Grenville Scouting Youth (Bears, Cubs, Scouts, and Venturers) took to garbage pickup at Riverside Park, the River Trail, Curry Park and Waterfront Trails.

### Annual Ferguson Forest and Arboretum Clean-Up

In celebration of Earth Day, volunteers, including members of Friends of the Ferguson Forest, gather at Anniversary Park to clean up waste throughout the Ferguson Forest and Arboretum. The group plans to make this an annual event.

### Kemptville Campus

The Kemptville Campus has a mission to renew the lands and buildings of the former Kemptville Agricultural College and turn them into a thriving education and community centre. The campus covers almost 630 acres of land, including forests, wetlands, farmland, and a "village" of buildings, soccer fields, and other recreational facilities. The Campus' work is guided by the pillars of education and learning; health and wellness; and economic

development - all within an overarching framework of climate change resilience.

### Kemptville Horticultural Society (KHS)

The Kemptville Horticultural Society oversees the public planting and maintenance of Rotary Park and Ferguson Forest's Giving Garden

### Local Community Associations

Historically, local Community Associations (including the Burritts Rapids Community Association, Kemptville District Community Association, Bishops Mills Community Association, and Oxford Mills Community Association) have called upon volunteers to assist with maintaining their community halls (some historic halls). The maintenance calls included basic repairs, painting, weeding, planting, landscaping, and other maintenance calls.





### Ferguson Forest Centre, Kemptville Disc Golf Club, and Kemptville Winter Trail

All three organizations come together to maintain their shared space. For example, in the winter seasons, the Kemptville Winter Trail (KeWi), a sanctioned cross country ski club, grooms the trails in the winter, maintains their fire-pit structure, clubhouse, and storage building. The Kemptville Disc Golf Club maintains their disc golf course, and their nets are used for the sport. Ferguson Forest assists with maintaining trails and receptacles in the area.

- Local Golf Courses
  - » Hire staff or contractors to perform maintenance activities
- Private Cemeteries
  - » Hire staff or contractors to perform maintenance activities



## Environmental Action

From tree planting and urban forestry to community gardens and waste management programs, the Municipality (residents and businesses included) is dedicated to Environmental Sustainability and creating a greener future and green economy.

### Municipal

#### NGtransit

NGtransit is North Grenville's first form of universal public transportation, launched January 15th, 2024. This new transit system offers residents a reliable and convenient transportation option, enhancing connectivity, and providing an eco-friendly travel option within the community. As the service is celebrating six months of operation, a comprehensive service review is being conducted to ensure the service continues to meet the needs of the growing community.

#### About NGtransit:

NGtransit is North Grenville's municipal-wide, on-demand transit service offering:

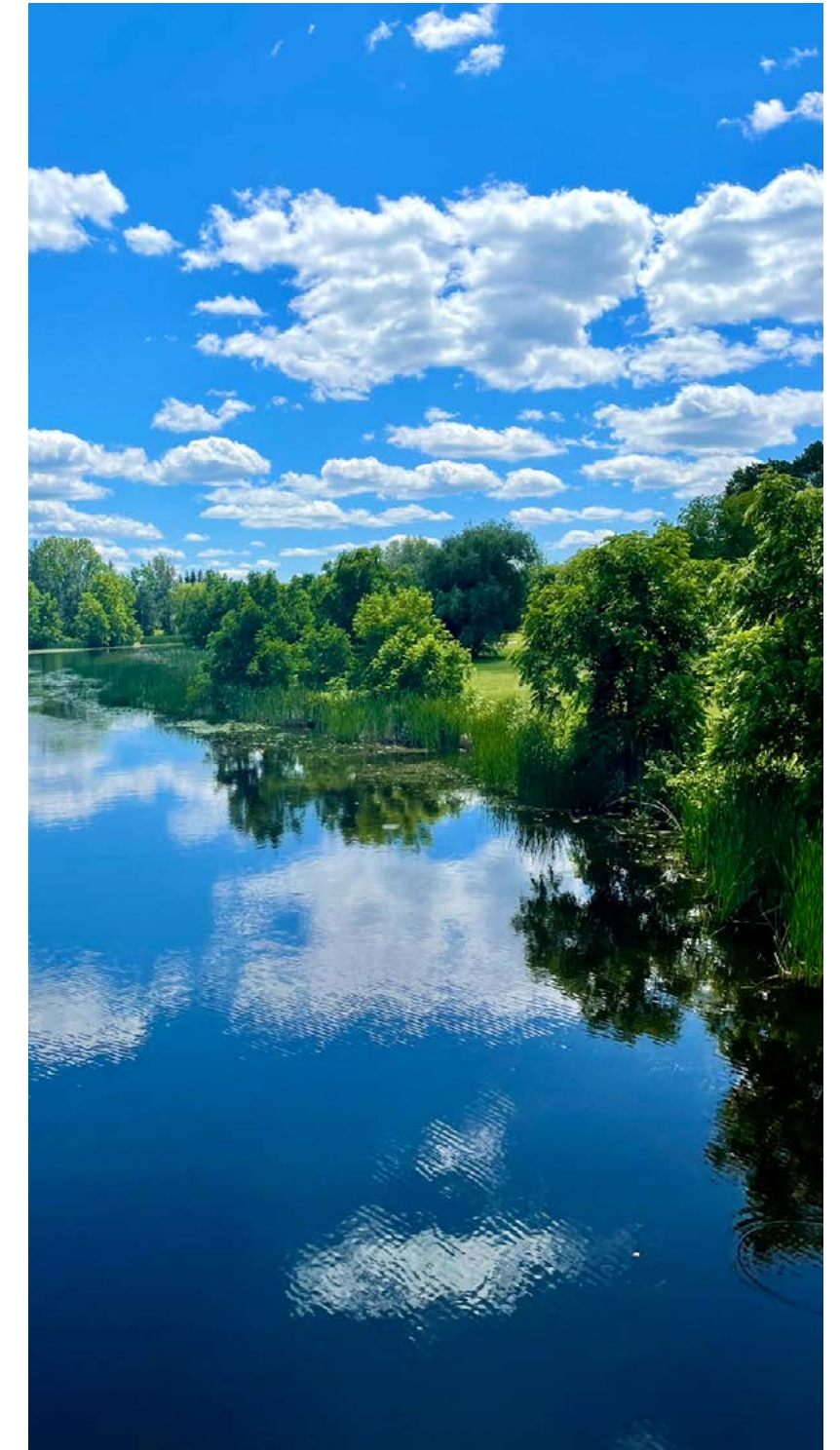
- Service seven (7) days a week
- On-demand booking and the ability to schedule trips in advance
- A variety of ways to book a ride (phone, app, online)
- One-way fares and thirty (30) day pass
- Specialized service for riders with accessibility needs and users of our current accessible system - including door-to-door service and the ability to book rides within a shorter time frame

#### By-Law Enforcement

- Garbage and Recycling Collection By-Law (7-21)
  - » Regulates the management, collection, removal and disposal of recyclables, source separated organics and waste material in the Municipality of North Grenville.

#### Water-Use Reduction

- Consumers are billed based on the amount of water they consume (with the use of water meters), which incentivizes residents and businesses to use less water.
- A third party comes to the Municipality annually for leak detection on the water distribution system. This aids in preventing water from being lost/wasted before it reaches the consumer.
- In water billing inserts, the Municipality includes water saving tips. Tips include how to check if your toilet is leaking, and more.
- Public Education: Using less water is not only good for the water supply but has other benefits too. When we use less water, we also use less energy (from the water







pumps turning on less), less chemical (less sodium hypochlorite required) which has its own environmental cost (the production of the chemical, the shipping, the plastic containers it is packaged in), and a reduced load on the wastewater plant.

- The Municipality must have a source water protection plan to protect the groundwater from contamination. The RVCA does most of this work on our behalf. Source water protection plans focus on safeguarding the natural areas, such as lakes, rivers, and underground aquifers where our water comes from. The plans identify potential threats and risks to these water sources, including pollution, industrial activities, or urban development. Strategies and policies are implemented to prevent or minimize these risks to ensure our drinking water remains clean and safe.



### **Municipality of North Grenville Declared a Blue Community**

A Blue Community recognizes the importance of protecting its water supply to ensure clean, safe water for generations to come. As a Blue Community, the Municipality of North Grenville recognizes water as a fundamental right, which entitles everyone to access clean and safe water.

The Municipality of North Grenville installed water filling stations in the arena lobby in 2016 and will continue to promote local well or municipal tap water. Moving forward, the municipality will remove bottled water from vending machines and when possible, encourage events within the Municipality to use potable water.

Events such as Kemptville Live already provide a water filling station for festival participants to use free of charge.

As part of the Revitalization of the Riverside Park project, a water filling station will be installed for residents to access for free while recreating at the park.

### **Wastewater Treatment Plant Expansion**

The North Grenville Wastewater Plant expansion involves a series of upgrades to increase its capacity and efficiency. The process includes the installation of advanced treatment technologies, expansion of current facilities, and integration of new infrastructure to accommodate a growing population. This project aims to enhance environmental protection, support economic growth, and ensure reliable wastewater management for the community's future needs.

### **Waste Management**

- The Municipality contracts Emterra Group/Emterra Environmental for Waste Management and Recycling Services. Emterra Group promotes sustainability and environmental support in waste disposal by:
  - » Recycling Initiatives: Emterra Group's recycling facilities recover valuable materials from various waste streams, and helps diverts waste from landfills, and conserves natural resources and reduces greenhouse gas emissions associated with manufacturing new products from raw materials.
  - » Material Recovery Facilities: These facilities use advanced technologies and sorting systems to maximize the recovery of recyclables where they are sorted, processed, and prepared for reuse.
  - » Composting: Through Emterra's composting program, individuals and companies are encouraged to divert food scraps, yard waste, and other organic waste from landfills. Benefits to composting include reducing methane gas emissions and enriching soil quality.



### **Oxford Mills Waste Transfer Station**

- Waste Sorting and Recycling: The transfer station has designated areas for residents to sort and separate their waste into various categories. Proper waste sorting promotes recycling and reduces the amount of waste sent to landfills.
- Energy Efficiency Measures: The Transfer Station, much like the Municipal Office, adopts energy efficiency measures such as energy-efficient lighting, and optimizing energy consumption.
- Environmental Monitoring: There are networks of wells, surface water locations, and neighbouring residential wells that are monitored in accordance with a set plan by the Ministry of Environment, Conservation and Parks. The Transfer station reports the results back annually.
- Agreements: The Municipality has agreements with organizations to manage the materials that are





diverted from landfill. Management of these materials is Provincially regulated and organizations that accept our diverted materials must process the materials that comply with the provincial regulations.

### **Bi-Weekly Garbage Pick-up and Bag Tags**

The Municipality incentivizes residents and businesses to be more conscious of their waste generation and disposal habits by maintaining bi-weekly garbage pickup, and bag-tags required for garbage pickup. This has prompted individuals to form conscious purchasing decisions, and increased awareness of waste generation, and to opt for alternative disposal options and methods.

### **Active Transportation Infrastructure**

North Grenville promotes active transportation options such as walking and cycling and invests in bike lanes and trails to encourage residents to choose sustainable transportation methods.



### **Tree Planting and Urban Forestry**

North Grenville engages in preservation of green spaces to enhance biodiversity and improve air quality.

### **Environmental Action Advisory Committee (EAAC)**

The EAAC provides information to residents on environmentally sustainable practices and offers advice to the North Grenville Municipal Council on initiatives to promote a green economy, and researches and gathers information on best environmental practices for communities, with a focus on changes to be made at the Municipal level.

## *Residential*

### **North Grenville Habitat Gardeners (NGHG)**

The NGHG is enriching the community's biodiversity by implementing naturalization projects at various locations within the Municipality of North Grenville, including Kemptville Campus and Crozier Park in Oxford Mills.

The group aims for these initiatives to support their long-term goal of transforming one-third of the current lawns into bio-diverse gardens.

### **Sustainable North Grenville (SNR)**

Made up of North Grenville residents committed to creating a more sustainable community, SNR's mission is to cultivate a resilient community that fulfills the social, cultural, and economic needs of its residents both now and for the future, while safeguarding the environment's capacity to support it.

### **Recycling and Waste Management**

- Residents sort their waste and compost organic materials

### **Water Conservation**

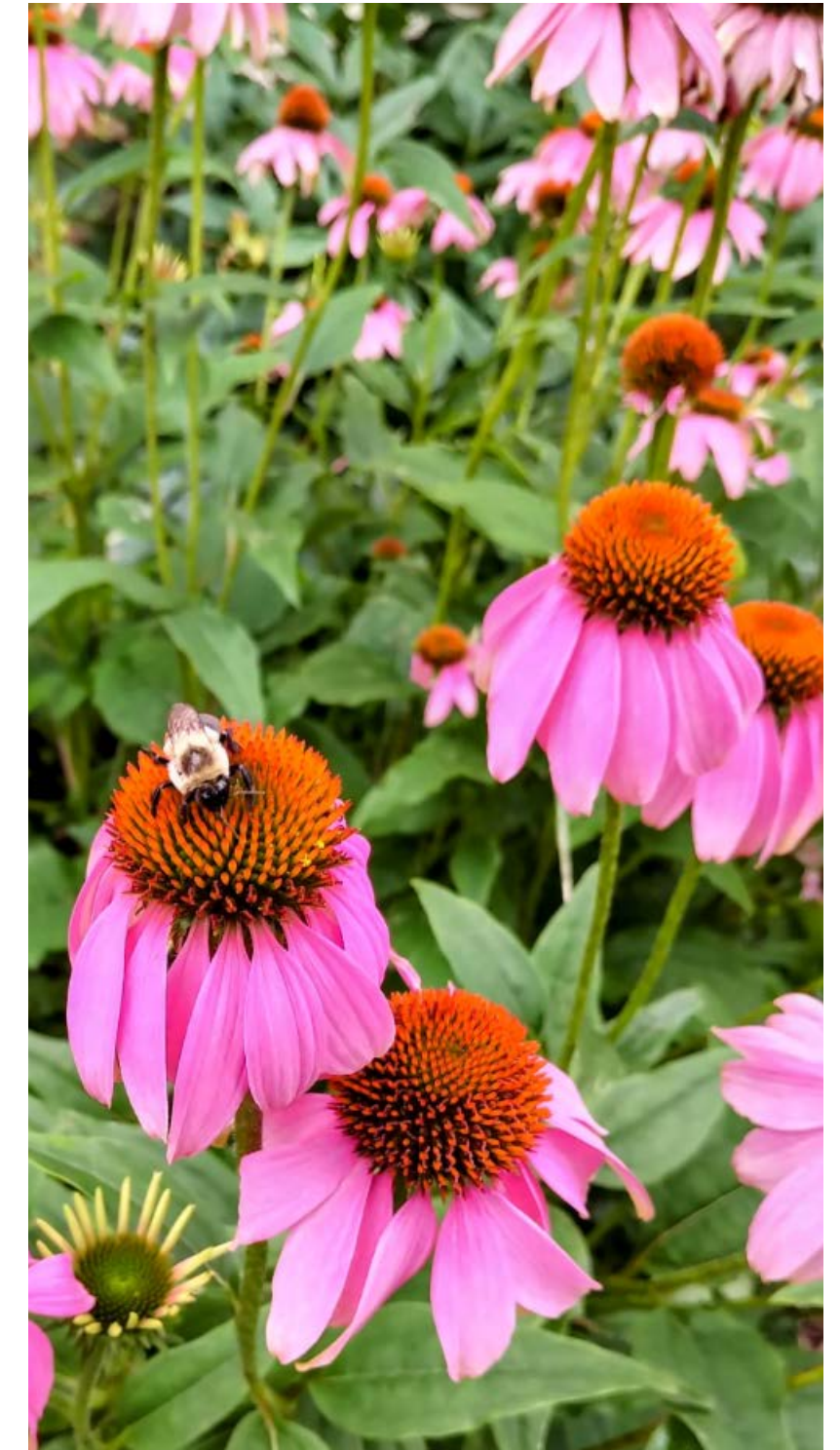
- Many residents make use of rain barrels (sold at the Municipal Office and Waste Transfer Station) to water their gardens
- Many homes opt for water saving fixtures

### **Kemptville Farmers' Market**

- Kemptville Farmers' Market runs from May to October on Sundays, and supports the Environment by promoting waste reduction, supports local farmers, and aids in preserving farmland, and reduces food miles.
- Supporting local farmers by purchasing fresh, locally grown food is an environmentally conscious choice that contributes to a more sustainable food system.

### **Community Clean-Up Events**

- Pitch-In Canada\* previously mentioned







## Business and Institutions

### Kemptville Campus

The Kemptville Campus has a mission to renew the lands and buildings of the former Kemptville Agricultural College and turn them into a thriving education and community centre. The campus covers almost 630 acres of land, including forests, wetlands, farmland, and a “village” of buildings, soccer fields, and other recreational facilities. The Campus’ work is guided by the pillars of education and learning; health and wellness; and economic development - all within an overarching framework of climate change resilience.

- **Native plants and habitats:**
  - » The first meeting of the North Grenville Habitat Gardeners was held in 2023 in the Kemptville Campus Greenhouses, led by Philip Fry. The group discussed planting a naturalized, pollinator-friendly area of the campus near the greenhouses. The Campus is pleased to support this initiative that will

help support our fragile pollinator population and provide educational opportunities for schoolchildren and members of the public.

- **Climate Change Resilience:**
  - » The Campus has a mandate to champion climate change resilience in all it does. What we grow and how we grow is a big part of that commitment. To think through their role and develop a plan, the Campus has been networking with other organizations involved in the local food, agriculture, and horticultural communities. Campus staff visited the new Climate Change Arboretum in Glen Elbe in May-- this is a great partnership between the Thousand Islands Watershed Land Trust and the Leeds-Grenville Stewardship Council. The Campus will host their volunteers on a reciprocal visit in late July.
- **Kemptville Campus Greenhouses**
  - » The Campus’ long-serving Greenhouse Manager, Claude Smith, continues to engage volunteers and the broader community in growing activities in the AJ Logsdail Greenhouses. She spends the spring and fall on campus working with local growers and others who enjoy the community space.
  - » The Greenhouse hosted the Kemptville Seedy Sunday in March, 2024 - a raging success!
  - » Claude and other guest speakers have offered workshops this spring to local schoolchildren interested in learning about plants.
  - » The Kemptville Horticultural Society hosted a successful Spring Plant Sale in May 2024.
  - » The Campus’ old poly greenhouse sadly collapsed following a heavy snowfall. It is expected to be replaced this upcoming winter. That will provide additional growing space for local farmers, flower wholesalers, or other small businesses looking to extend their growing season.
  - » There is currently a vacancy in the main



greenhouse for anyone interested in taking up residence there! You can read more here: [www.kemptvillecampus.ca/opportunities](http://www.kemptvillecampus.ca/opportunities)

- **Kemptville Campus Community Garden**
  - » The Kemptville Campus Community Garden (KCCG) is led by a group of community volunteers and supported by the Campus. The community garden offers a vibrant, inclusive public space to share food growing skills and build community.
  - » In 2023, a new allotment garden was established at the corner of Curtis Drive and Campus Drive, to provide space for local residents and community organizations to grow their own food. Start-up funding for the project was secured through the Municipality of North Grenville’s Community Grants Program and the Kemptville Horticultural Society. Garden volunteers worked in partnership with Campus staff to design and build the garden and its infrastructure.
  - » In the garden’s first year, 26 plots were rented out to garden members, spanning all levels of garden experience. Now in its second season, the community

garden has taken on new members and hosts many visitors - from local arts groups holding paint nights, to school tours, to visits from Communities in Bloom judges. One plot is managed by the North Grenville Learning Co-operative (also a campus tenant), with many little hands helping to grow and harvest the food!

- » All are welcome to visit the garden - the Campus asks that you not harvest any crops without asking a gardener first, as their members are growing food for their households. Surplus produce is donated weekly throughout the growing season to the Kemptville Food Bank, Beth Donovan Hospice and other community groups.
- » To learn more about the Kemptville Campus Community Garden, book a tour, or be added to the waiting list for a plot, please contact Leela Ramachandran, KCECC Programs Manager at [Iramachandran@kemptvillecampus.ca](mailto:Iramachandran@kemptvillecampus.ca).
- » Visit the Kemptville Campus Community Garden Facebook page to learn about upcoming events at the garden!

- **Agrifood Business Course**
  - » In 2023, Kemptville Campus partnered with the Conseil des écoles catholique de centre-est (CECCE) and Académie catholique Notre-Dame (ACND) to offer a new high-school course in Agri-Food Business at Kemptville Campus. Students from multiple school boards participated, gaining a unique opportunity to visit and learn directly from local farm business owners through monthly field trips. They also studied online and in person, learning how food is grown, processed, and distributed in Eastern Ontario.
  - » For their class project, the students created an online directory of local foods and agricultural products in the North Grenville region, including fresh produce, meat, flowers, honey, soap, maple syrup, and more! Visit their website to learn more about what foods are produced in our region and how you can find them.





#### • **School Workshops on Local Food Systems**

» Building on the AgriFood Business Course, Kemptville Campus has begun offering school workshops on Local Food Systems. These workshops can be a half or full day, and can be tailored to a group's level and particular interests. Workshops can include interactive learning activities, hands-on projects, and site visits of our community garden, greenhouse and sugar bush. They can be hosted on campus or delivered at your location.

» Topics include:

- What is a Food System?
- Benefits/challenges of Local Food
- Exploring our local food system
- How can students engage with local food?
- Hands-on projects can include school gardens, composting, growing plants for sale, creating local food inventories, and more

#### • **Incubator Kitchen Project**

In 2023, Kemptville Campus conducted a feasibility study to explore the creation of an incubator kitchen. The facility

would offer affordable, local kitchen space to launch and grow small food businesses. It would also offer specialized training and business supports, building a network of local food producers and processors who collaborate and learn together. Our vision is to support a vibrant local food system in Eastern Ontario, with thriving food businesses and retail opportunities, celebration and promotion of local food, and increased connections between growers, producers, processors and eaters.

Based on the results of the feasibility study, the Campus is now fundraising to retrofit a kitchen on campus, while also researching and developing operating systems and programming for an incubator kitchen.

Kemptville Campus is pleased to partner with community food and farming organizations to host regional events around food and farming, including:

- **Eco Farm Day, February 24 2024** - in partnership with Canadian Organic Growers and Community Futures Grenville, the Campus welcomed nearly 200 participants to this longstanding event, held in person for the first time since the Covid pandemic, and at a new home at Kemptville Campus. Farmers and others working in the organic farming and food sector across Eastern Ontario and Western Quebec joined the Campus for a full day of learning, networking and sharing with peers and experts in the sector. Participants and organizers were very pleased with the experience, and they look forward to hosting the event annually going forward.
- **Good Food in Schools, April 11 2024** - hosted in partnership with Foodcore Leeds Grenville Lanark, The Table Community Food Centre and the Leeds Grenville Lanark District Health Unit, this one-day event brought together stakeholders working on school food education and programs across Eastern Ontario. Educators and staff from five school boards were joined by parents,

volunteers, and community food organizations to share their efforts to create healthy and positive school food environments. From the newly announced federal universal school meal program to school gardens, grow towers, greenhouses and cafes in our community, participants were engaged and inspired. In response to attendee feedback, the Campus looks forward to making this an annual event.

#### **Ferguson Forest Centre**

According to the Ferguson Forest Centre, "The Ferguson Forest Centre is a non-profit corporation operating a social enterprise tree nursery and managing recreational and conservation lands in the Municipality of North Grenville." The Ferguson Forest Centre's mission is to operate the tree nursery and utilize its profits to:

- Promote awareness of, and interest in, forestry (in particular, afforestation and sustainable forest management)
- Maintain, enhance and promote the responsible use and stewardship of the recreation and conservation lands managed by the Ferguson Forest Centre for the benefit of the residents of North Grenville"
- Afforestation: The act or process of establishing a forest or stand of trees especially on land not previously forested. Afforestation has been one of the most talked-about methods of dealing with global warming.



- **Sustainable Forest Management:** Sustainable Forest management maintains and enhances the long-term health of forest ecosystems for the benefit of all living things while providing environmental, economic, social, and cultural opportunities for present and future generations. <http://biomassnorth.org>

"Simply put, we cannot survive on this planet without forests. In a sense, they breathe for the Earth, absorbing carbon dioxide from our atmosphere, and producing the oxygen we require in return. And by storing that carbon, forests help to regulate the global climate, absorbing nearly 40 percent of the fossil-fuel emissions we humans produce." - [www.rainforest-alliance.org](http://www.rainforest-alliance.org)

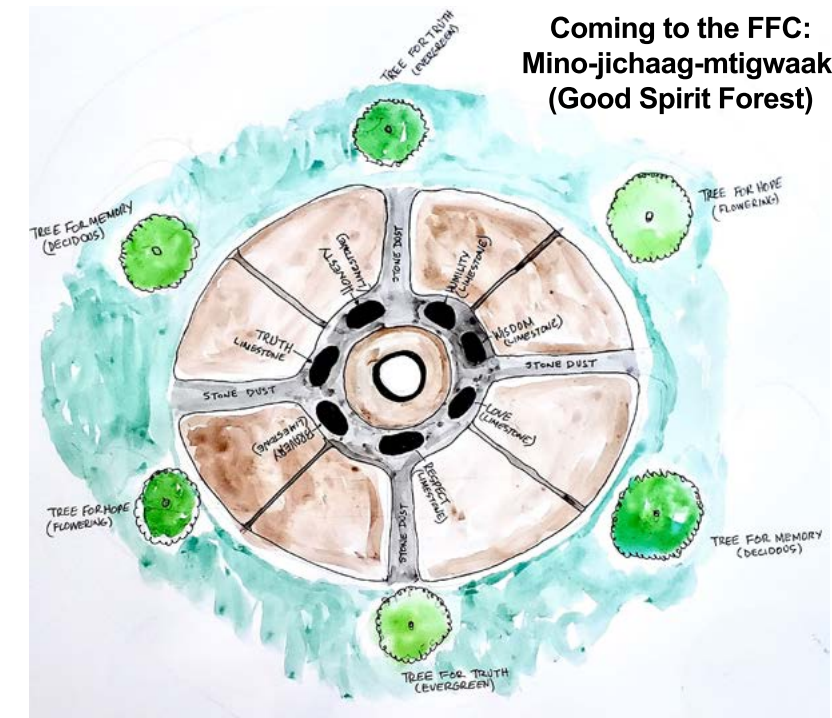
Ferguson Forest Centre. (n.d.). About. Retrieved July 18, 2023, from <https://www.fergusonforestcentre.ca/about#>

#### **Friends of the Ferguson Forest:**

The Friends of the Ferguson Forest Centre is an organization comprised of a volunteer board of directors, public members, and community volunteers & sponsors. The Friends of the Ferguson Forest Centre supports the preservation and enhancement of the Ferguson Forest Centre, its Tree Nursery and the public lands it manages. The Friends provide a strong community voice, educational programming, and opportunities for community involvement.







## Indigenous and First Nations History

North Grenville has a rich Indigenous and First Nations history. Before European settlement, the Ottawa Valley region was inhabited by Indigenous peoples, primarily the Algonquin Nation, for thousands of years.

European colonization and the establishment of settlements in the 19th century significantly impacted the Indigenous communities in the region, causing displacement, loss of land, and the imposition of new systems disrupted Indigenous ways of life.

It is important to acknowledge and respect the Indigenous and First Nations history and ongoing presence in North Grenville.

## Heritage Conservation Municipal

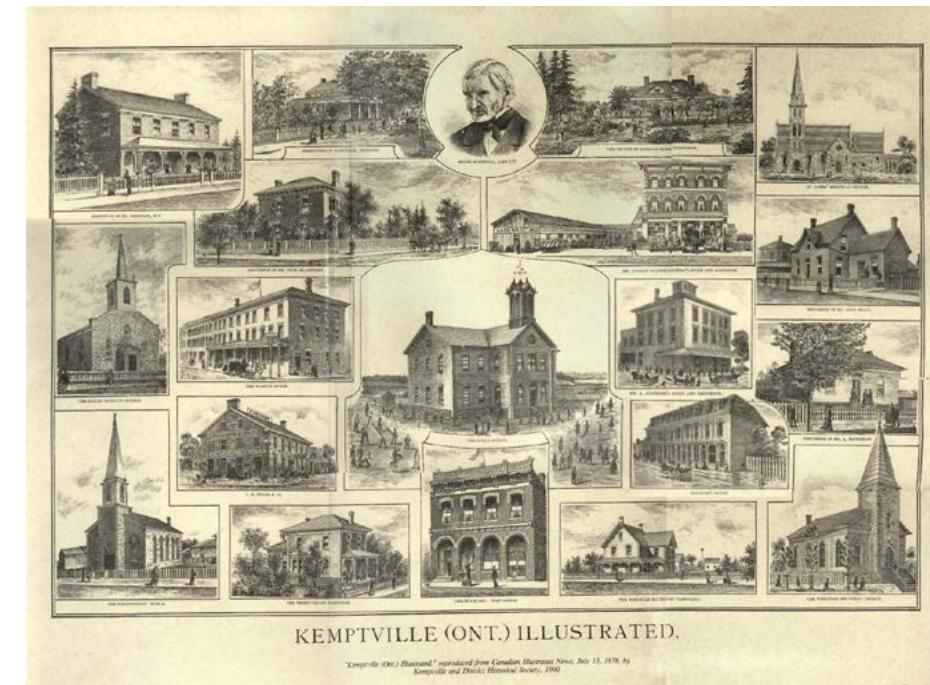
The Municipality has played a crucial role in heritage conservation to preserve and protect the cultural and historical assets within the municipality through Heritage Designation, Heritage Planning Policies, Heritage Conservation Guidelines, and Public Education. The Municipality also collaborates with the North Grenville Historical Society to enforce knowledge-sharing, public programming, and resource sharing to enhance heritage conservation efforts. Development control and review is conducted to ensure that new construction, renovations, or alterations to heritage properties are in line with heritage conservation objectives.

The following properties have been designated under Part 4 of the Ontario Heritage Act as being architecturally and/or historically significant, by the Municipality.

- **Acton's Corners School S.S. No. 6**
  - » This school was the second to be built on this land; the first school on the property was constructed in 1858. The original school building was then torn down in 1905, and Acton's Corners School was then constructed in the same year shortly after.
- **Alphaeus Patterson Bakery**
  - » This building was first cited as a bakery in the Land Registry Abstracts on May 7, 1888.
  - » The bakery is centred around its original wood fired brick oven, which has served the community for over 120 years.
- **Arcand Homestead**
  - » Despite the lands of Lot 3 Concession 8 being held by the Crown until 1872, the Arcand ("Arcaw") family settled on the land as early as 1853, and perhaps

earlier. Initially a log house was constructed on the property, prior to the current dwelling.  
» During renovations of the present residence in the 1990s, a newspaper from 1892 was found between the log walls and the interior strapping on the ground floor.

- **Armouries**
  - » Constructed in 1914, the Armouries were designed and built as a military drill hall during the First World War.
  - » Much of the building was forced to be re-constructed after being damaged by a fire in 1933.
- **Bishops Mills Temperance Hall**
  - » Constructed in 1878 as a temperance hall by the Independent Order of Good Templars; these halls were erected across Ontario towards the end of the 19th century to combat the perceived problem of excessive drinking.
- **Burritts Rapids Dam**
  - » The remains of the dam across the Rideau River at Burritts Rapids are designated as historic with architectural value. Towards the end of the 19th century, the dam provided waterpower for a cloth mill, grist mill, shingle mill, and sawmill.
- **Centennial Residence, 8 Mary Street**
  - » Constructed around 1867, 8 Mary Street is a one-and-a-half story L-shaped clapboard house with flat corner boards and flat trip.
- **Former Carnegie Library**
  - » The first library in Kemptville was established in 1870.
- **Former North Grenville District High School**
  - » It has cultural heritage value for its physical/design values, its historical/ associative values, and its contextual values.



- **Frenche's General Store**
  - » Constructed as a general store in 1862.
- **Lyman Clothier House**
  - » A deed is the earliest documentation mentioning the dwelling, indicating that it was constructed in 1842 at the latest.
- **Maplewood Public School S.S. No. 8**
  - » Constructed in 1875, formerly known as the Public-School S.S. No. 8, Maplewood Hall is a one Storey stone building located in Oxford Mills.
- **Old Kemptville Town Hall**
  - » Constructed in the 19th century.
- **Oxford-on-Rideau Township Hall**
  - » Constructed in 1875 and designated a national historic site of Canada in 1984, the Hall served as the seat of government until 1998.
- **Richey Waugh's General Store**
  - » Constructed between 1842 and 1846.



- **S.S. No. 3 (1847)**
- **S.S. No. 3 (1881)**
- **St. Andrew's Presbyterian Church**
  - » Constructed sometime around 1880.
  - » Originally called the Central Presbyterian Church.
- **St. John the Evangelist Church**
- **The Leslie Block**
  - » The building dates to 1862, and construction purposes for the building were unknown. Documents from the 19th century indicate it had two commercial enterprises on the ground floor, with residential quarters on the second floor.

## Waterfront Access Strategy

The Waterfront Access Strategy will develop an overall long-term vision for enhancing public use and access to the Rideau River and Kemptville Creek. The study will look at the access for boats and kayaks, the waterfront trail network and recreational amenities in and around waterfront parks. The overall vision for an improved waterfront access and park system is supported by the Municipality's comprehensive framework through the official plan policies, tourism objectives, strategic plan, park and recreation plan, trails strategy and other important design work completed to date (e.g., Terra Marine Walkway project, environmental assessment, etc.).

The development of this strategy incorporated many stages of stakeholder and community engagement.



## Municipal

### Indigenous Advisory Circle

The Indigenous Advisory Circle was formed in 2023, and its purpose is to provide advice and recommendations



to the Municipality of North Grenville on Indigenous issues and concern and to promote and support reconciliation between the Municipality and Indigenous peoples. The Circle provides advice on municipal initiatives including providing input on the planning process particularly with regards to stewardship of lands.

### Heritage Advisory Committee

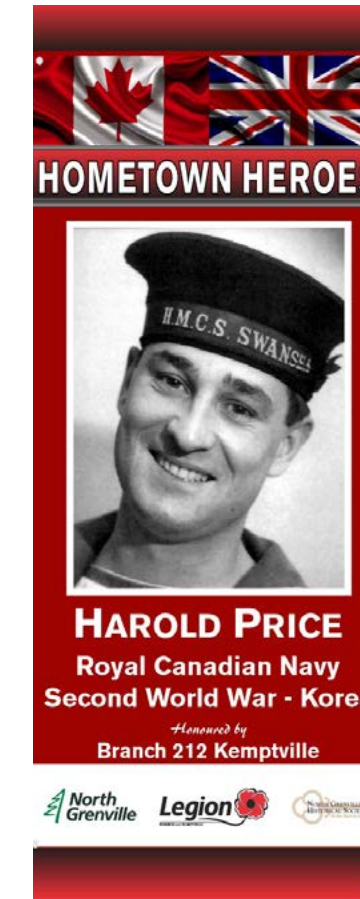
The Heritage Advisory Committee advises the Council on heritage matters including architectural, material culture, historical, and natural heritage. This is accomplished through conservation and restoration initiatives, education and heritage designation of built environments.

The Committee, working alongside staff and the North Grenville Historical Society, may advise and recommend, provide knowledge and expertise, facilitate the work of the organizing body and act as a liaison between politicians, organizational staff, members of the public and other stakeholders about matters of architectural or historical significance.

## Residential

### Honor Our Veterans Banners - Hometown Heroes

Roy Brown, a past president of the Royal Canadian Legion Kemptville Branch 212, spearheaded the local adoption of the Canada Wide Memorial Banner Program, endorsed by the Royal Canadian Legion Dominion Command. The Honour Our Veterans Banner Program is an ongoing Remembrance, Cultural, and Legacy Project aimed at recognizing and honoring military veterans who



have served, and continue to serve, in the Canadian, Allied, or Commonwealth forces. The inaugural edition featured 14 banners displayed in Downtown Kemptville October through November, showcasing support for this meaningful initiative.

### North Grenville Sites of Remembrance - Roy Brown

Dedicated community member and volunteer, Roy Brown, conducted a special project devoting many hours of research to identify and preserve information on North Grenville's Military Heroes. The Sites of Remembrance online memorial is the result of Roy's hard work.

The project is a collection of buildings and places within our community that honour and pay tribute to those that served in the Canadian Army, Royal Canadian Navy, Royal Canadian Air Force, Royal Canadian Naval Reserve and the Military Nursing Sisters, many of whom lost their lives in service of the

King, the Queen and our country. Below is the list of the collection of Sites of Remembrance buildings and places in North Grenville:

- Holy Cross Catholic Church
- Kemptville Cenotaph
- North Grenville Historical Society
- North Grenville Municipal Centre
- Pte. Blake Williamson Memorial Hall
- Royal Canadian Legion - Kemptville Branch 212
- St. James Anglican Church
- St. John's United Church





- St. Paul's Presbyterian Church
- Veterans Way
- Veterans Way Memorial Park
- Veterans' Commemorative Park

#### Kemptville Quilters Guild

Teresa Harrison and Nancy Grundy of the Kemptville Quilters Guild have introduced the Eastern Ontario Quilt Documentation Project (EOQDP) to North Grenville to

document the area's history through the art of quilting. This significant historical initiative is a source of pride for North Grenville. The EOQDP acknowledges that quilters have intricately woven their family histories alongside social, economic, and historical events into their creations. Many quilts have been made by re-purposing a variety of textiles, including sugar and flour sacks, fabric scraps from clothing projects, and worn clothing and bedding, all of which hold historical value. Residents have donated quilts, some decades old, to this project, thereby contributing to the preservation of the region's history.

The Kemptville Quilters Guild has donated several quilts for various categories of historical events, including:

- Canadian Wartime Quilts
- Annual Quilt Documentation
- Centennial Quilts

#### Heritage Homes

Many homeowners who reside in heritage homes make conscious efforts to preserve their heritage homes, many of which are from the 19th century, and around 120 years old, if not more.

#### Rotary Park Poppies - Brenda Ward

Organizer Brenda Ward has continued her annual tradition of decorating Rotary Park and the Cenotaph on Prescott Street with knitted and crocheted poppies sourced from around the world. The knitting pattern for the poppies was originally borrowed from an Australian organization called 5000 Poppies. To keep the initiative local, Brenda enlisted the help of a local knitting group to create the poppies. The objective of this project is to ensure that locals remember the true meaning of Remembrance Day, with the poppy display being set up for November 11th.

## Business and Institutions

#### North Grenville Historical Society

*"The North Grenville Historical Society is a group of dedicated volunteers whose first objective is to arouse and stimulate public interest in the heritage and history of the people and places of the North Grenville area; including the historical townships of Oxford-on-Rideau and South Gower, the historical town of Kemptville; and the hamlets of Pelton's Corners, Heckston, Oxford Mills, Burritts Rapids, Oxford Station and Bishops Mills."*

*"We also advance education by improving the public's understanding and awareness of the history of North Grenville by hosting events, supporting programs, producing educational materials and scholarly articles and operating the North Grenville Archives, which is owned by the Society. The purposes of the Archives are to collect, classify and preserve information and artifacts relating to North Grenville and to maintain this material as a resource centre accessible to members and the general public. Our constitution makes it clear that the Society is to be 'carried on without purpose of gain for its members, and any profits or gains to the organization shall be used in promoting its objectives.'"*  
 - North Grenville Historical Society. (n.d.). Home. North Grenville Historical Society. [www.northgrenvillehistoricalsociety.ca](http://www.northgrenvillehistoricalsociety.ca)

In 2023, the North Grenville Historical Society has rolled out a project called 'North Grenville Walking Tours' that will be available for residents to listen to seven (7) minutes' worth of historical information as they walk around and visit North Grenville's historical sights. The North Grenville Historical Society is dedicated to spreading knowledge of local heritage, built and natural, among the community. The Walking Tours are offered in both English and French.

#### Oxford-on-Rideau Public School

For the second year in a row, Oxford-on-Rideau Public School, in partnership with the Municipality and North Grenville Historical Society invited students to spend a day in a one-room schoolhouse at the historical landsite, Maplewood Hall. This experience allowed students to experience what a typical school day looked like in 1876.

#### Indigenous Cultural Forest Space

Residents of North Grenville have collaborated with the Ferguson Forest Centre Arboretum to establish an Indigenous commemorative site that honors the culture, traditions, and history of the region, which lies within Algonquin territory. This space will serve as a venue for celebrating Anishinaabe culture and hosting cultural events.

#### North Grenville Times

Dr. David Shanahan, local historian and North Grenville Times co-owner, has written many articles about the history of North Grenville to spread awareness and education. Some of his articles include Bridge Over Troubled Waters Part 1&2, Lost Lands of the Algonquin, Always Something New in History, The Founding of a Town, and so many more.

#### B&H Your Community Grocer

For the past 60 years, B&H has been North Grenville's staple grocery store, supporting local farmers and offering a wide range of local meat, produce, dairy, and groceries. In addition to providing quality products, B&H is a dedicated advocate for the community, frequently fundraising to support local initiatives.



# Tree Management/ Urban Forestry & Trails

## Municipal

North Grenville is comprised of many trails that are covered by an abundance of trees and shrubs natural to eastern Ontario. Below is a list of Municipally run trails:

- Creekside Nature Trail - 0.7 km
- Libby Island Trail - 0.5 km
- Multi-use Pathway - 1.7 km
- Rail Trail - 3.5 km
- Recreation Trail - 0.4 km
- Settler's Trail - 3.6 km
- South Gower Fitness Trail - 1.0 km
- Tip to Tip Trail - 2.2 km
- Waterfront Trail - 1.3 Km

The Municipality takes various measures to protect the natural forestry and ensure conservation and sustainability of green spaces:

- Collaboration with Conservation Organizations: Limerick Forest, Kemptville Campus, Rideau Valley Conservation Authority and Ferguson Forest Centre
- Green Space Planning and Zoning: green space planning and zoning has been incorporated in development plans
- Storm water Management: proper practices help



reduce erosion and pollution, which can negatively impact forested areas

Municipal trails have maps with informative signage indicating appropriate trail use (ex. Dog walking, hiking, ATV acceptable, etc).

## Residential

North Grenville Residents support Urban Forestry and Trails by:

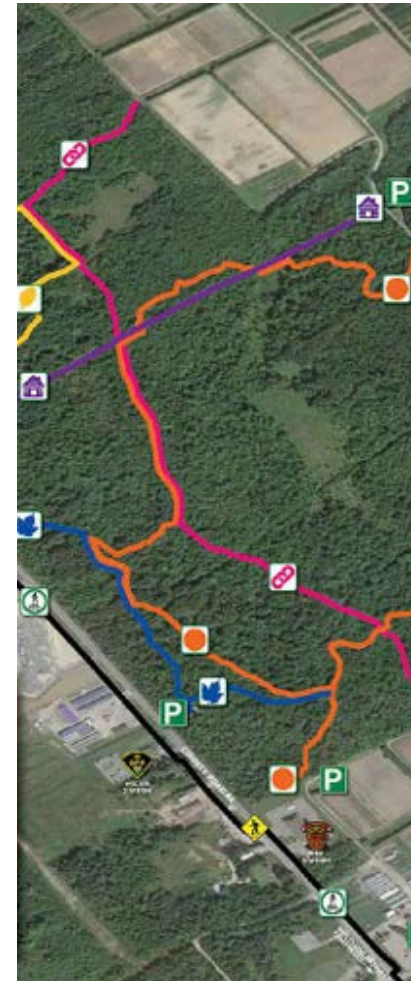
- Adopting Trees/Trails
- Tree Planting and Care
- Trail Stewardship: many residents volunteer to help maintain and clean up local trails.

## Business and Institutions

### Ferguson Forest Centre (FFC)

Ferguson Forest Centre Arboretum: The Ferguson Centre Arboretum is located on 25 acres (10 hectares) of the Ferguson Forest Centre, with future plans of the Arboretum to include over 45 species of trees and shrubs native to eastern Ontario, and with themed areas, benches and picnic tables. Currently, the Arboretum has a park-like environment ideal for public use and enjoyment, with maintained lawn areas, naturalized and tree planted areas, with stone dust paths and linkages to the FFC trails.

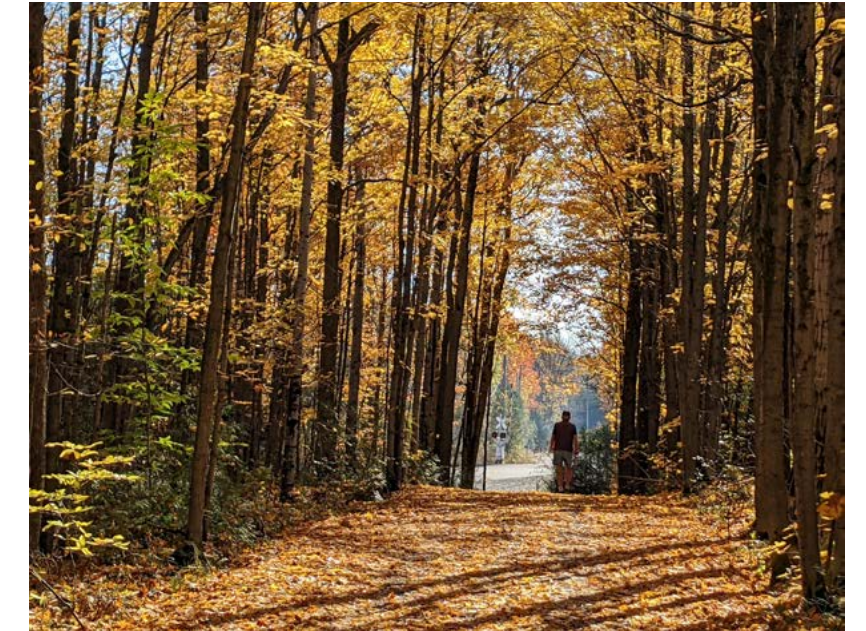
- Ferguson Forest Trees
  - » Ash, Green
  - » Beech, Blue
  - » Butternut
  - » Basswood
  - » Birch, White
  - » Chestnut, American
  - » Catalpa



### Ferguson Forest Trails:

- Alf Campbell Trail - 3.9 km
- Beech Trail - 1.1 km
- Chickadee Trail - 1.4 km
- Kinderwood Trail - 0.3 km
- Link Trail - 1.6 km
- Maple Trail - 1.5 km
- Patchell's Path - 0.5 km
- Turtle Trail - 1.4 km

- » Cherry, Black
- » Cedar, Red
- » Cedar, White
- » Crabapple
- » Fir, Balsam
- » Hemlock
- » Hackberry
- » Hickory, Shagbark
- » Kentucky Coffeetree
- » Locust, Honey
- » Mountain Ash
- » Maple, Hard (sugar)
- » Maple, Red
- » Maple, Silver
- » Oak, Bur
- » Oak, Red
- » Oak, White
- » Ohio Buckeye
- » Pine, Jack
- » Pine, Red
- » Pine, White
- » Spruce (Colorado, Norway, White)
- » Tamarack
- » Walnut, Black
- » Willow, Peachleaf
- » Willow, Weeping



### Kemptville Campus

Urban Forestry:

- The campus suffered tree damage during the ice storm of April 2023-- which made it all the timelier that they were able to do some tree planting later that month. On April 25, staff and volunteers planted Yellow Birch, Highbush Cranberry, White Cedar, Red Osier Dogwood, Silver Maple, Norway Spruce, Staghorn Sumac, Peachleaf Willow, and Black Elderberry trees on campus.
- A variety of larger "caliper" trees were planted around the campus on May 12.
- The Campus has also partnered with On the Bend Sugar Shack to renew the maple syrup operation on campus. Maple sap from 1162 taps in the 18-acre Peter Wensink Maple Forest is processed at our Agroforestry Centre on Bedell Road.
- More generally, the campus has 200 acres of FSC-certified sustainable forests and a professional forest





manager, Jim Hendry, who oversees our forest management plan.

#### Kemptville Campus Trails:

- Barnside Trail - 0.7 km
- Dickinson Trail - 1.5 km
- Discovery Trail - 0.8 km
- Pebble Dr. & Curtis Ave. Trail - 1.0km
- Poplar Grove Trail - 0.9 km
- Sugar Bush Trail - 1.6 km

#### Peter Wensink Maple Forest

Located on the Kemptville Campus, this 18-acre maple bush is one of nearly eighty producers across Ontario and one of seven in Leeds-Grenville funded through the Sustainable Canadian Agricultural Partnership and Ontario's Maple Production Improvement Initiative.

In collaboration with the Kemptville Campus Agroforestry Centre, the first annual "Fall in Love with Maple" event in North Grenville took place in 2021 at the sugar bush. This

event is part of a province-wide campaign in association with the Ontario Maple Syrup Producers Association (OMSPA). The North Grenville event attracted significant attendance, with 500 people enjoying a pancake breakfast hosted by the Knights of Columbus and over 650 visitors exploring the sugar bush. The day featured live music presented by the Kemptville Live Music Festival, guided forest tours by registered foresters, and tours of the sugar bush led by the campus forester.

#### Limerick Forest Trails

North Grenville is lucky to host two public sites of the Limerick Forest. One near the hamlet of Oxford Station and one between Oxford Mills and our neighbours in Merrickville.

In total, Limerick Forest is a 6092-hectare community forest that is owned and managed by the United Counties of Leeds and Grenville (UCLG). We are grateful for the efforts of UCLG staff and the Friends of Limerick Forest, a group of volunteers that do hands on projects to enhance and maintain the forest for all.

- Chalet Loop - South Tract - 3.0 km
- Chalet Loop Cross Country Ski Trail - South Tract - 4.0 km
- Huckleberry Trail - North Tract - 6.4 km
- Jack Henry Snowshoe Trail - South Tract - 1.0 km

## Landscape Municipal

Examples of landscapes that can be found here:

- Rural Countryside: rolling farmlands, open fields, and farmsteads
- Woodlands and forests

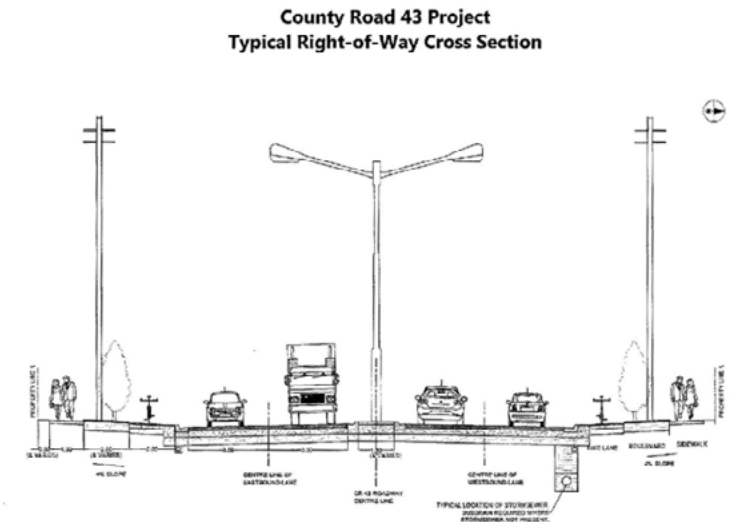
- Waterways and rivers: Rideau River, Kemptville Creek
- Historic Villages: Downtown Kemptville
- Parks and green spaces: Riverside Park,
- Anniversary Park, Crozier Park, etc
- Wetlands and marshes
- Trails and natural reserves
- Cemeteries
- Gardens and nurseries
- Conservation areas

#### County Road 43 Expansion

The expansion of County Road 43 brings significant benefits to North Grenville by enhancing safety, improving transportation infrastructure, and fostering economic growth. With new sidewalks, pedestrian lighting, and bike paths, residents will enjoy safer and more accessible routes for walking and cycling. The upgrades will also ease traffic congestion, support local businesses, and encourage outdoor activities, ultimately contributing to a more vibrant, connected, and resilient community.

Upgrades and Improvements:

- Sidewalks:
  - » New pedestrian pathways for safe and accessible walking.
- Pedestrian Lighting:
  - » Installation of streetlights to enhance safety and visibility.
- Landscaping:
  - » Beautification of the roadway with new plants and greenery.
- Bike Paths:
  - » Dedicated lanes for cyclists promotes safer, eco-friendly travel.



- Community Impact:
  - » Safety Enhancements:
  - » Safer conditions for drivers, cyclists, and pedestrians.
  - » Improvements beneficial for residents, businesses, and daily commuters.
- Construction Impact and Mitigation:
  - » Acknowledged Inconveniences:
  - » Recognized potential disruptions for the public, residents, and businesses.
  - » Mitigation Plan:
  - » Detailed plan to be developed with regular communication.
  - » Measures include defined detours, construction schedules, and information on access to businesses and residences.
- Municipal and County Collaboration:
  - » Municipal Staff and United Counties:
  - » Committed to engaging with affected parties.
  - » Ensuring contractors adhere to mitigation measures throughout the project.



Recent Project Updates:

- Pre-Construction Milestones:
  - » Initial Assessments: Comprehensive surveys and environmental impact studies completed.
  - » Public Consultations: Multiple feedback sessions with local residents and businesses to gather input and address concerns.
- Detailed Engineering Plans:
  - » Roadway Expansion: Plans include widening the road to accommodate increased traffic and improve safety.
  - » Stormwater Management: Upgraded drainage systems to reduce flooding risks and manage stormwater effectively.
  - » Utility Relocations: Coordination with utility providers to relocate services as necessary for the expansion.
- Construction Phases:
  - » Phase 1: Sidewalk and bike path installations along the southern section.
  - » Phase 2: Landscaping and lighting improvements in the central area.
  - » Phase 3: Northern section upgrades including the new pedestrian walkways and road surface improvements.
- Anticipated Benefits:
  - » Economic Growth: Enhanced infrastructure expected to boost local businesses and attract new investments.
  - » Environmental Benefits: Landscaping and stormwater improvements aim to promote sustainability and reduce ecological impact.
  - » Community Connectivity: Improved walkways and bike paths to foster a more connected and active community.
- Ongoing Communication:
  - » Regular Updates: Monthly newsletters and updates

on the municipal website.  
» Community Meetings: Scheduled quarterly to discuss progress and gather ongoing feedback.

Riverside Park Revitalization Initiative

The Riverside Park Revitalization Initiative, started in 2019, has been designed to offer families, youth and seniors a more enjoyable and inclusive outdoor experience at North Grenville’s largest multi-use park.

The revitalization includes:

- New Splash Pad:
  - » Features: Interactive water elements for safe, fun play.
  - » Cooling: Keeps kids and caregivers cool during summer.
- Shade Structure:
  - » Partner: Enbridge, National community fund recipient.
  - » Purpose: Provides sun protection for park visitors.
- Refrigerated Outdoor Rink:
  - » Winter Use: Ice skating during winter.
  - » Summer Use: Converted for basketball with new nets.
- Accessible Picnic Tables:



- » Ensures everyone can enjoy park gatherings comfortably.
- Multi-Use Pathway:
  - » Paving: Scheduled for early June.
  - » Use: Suitable for walkers, strollers, mobility devices, joggers, and cyclists.
  - » Amenities: Benches and two fitness stations along the path.
- Upgraded Sports Facilities:
  - » Lighting: New lights on tennis/pickleball courts.
  - » BMX Track: Upgraded with partners Hurst Marina and MW Lawn and Snow.
- Year-Round Pool House:
  - » Renovation: Transformed into an accessible facility with heated washrooms and changing rooms.
- Community Impact:
  - » Mayor’s Vision: Inclusive, accessible, and vibrant

community space.  
» Council’s Commitment: Enhancing the quality of life and fostering a sense of community.

- Statements from Officials:
  - » Mayor Peckford: Emphasizes the park’s significance and personal motivation.
  - » Councillor O’Sullivan: Highlights the project’s contribution to community dynamism and accessibility.

Residential

- Golf Course Communities -e.g. eQuinelle Homes
- Waterfront properties - Along the Rideau River on River Road





## Business and Institutions

### eQuinelle Golf Course

eQuinelle has a beautifully manicured Golf Course/Landscape in Kemptville.

### Rideau Glen Golf Course

The Rideau Glen Golf Course is another beautifully manicured Golf Course/Landscape in Kemptville.

### Kemptville Campus

Renewing the landscaping beds

- The Campus hired Premier Turf this spring to rebuild and renew the garden beds around campus. Their work will emphasize native plants and help to bring the campus back to its former glory -- there have already been plenty of compliments and even a few wedding requests coming in for the location!

- The lawns, sports fields, and trails are maintained with care by the Campus' partners at the Municipality of North Grenville's Parks, Recreation and Culture Department.

## Plants and Floral Displays

### Municipal

The Municipality maintains floral displays at the following locations:

- North Grenville Fire Station #1
- eQuinelle Park
- North Grenville Public Library
- North Grenville Municipal Centre
- Armories
- Canada Post Office
- Rotary Park
- Hanging flower baskets in Downtown Kemptville



### Waste Transfer Station

- Municipal staff member, Don Langford, re-purposed several discarded bathtubs into beautiful planters.

## Residential

Residents were invited to nominate neighbours and friends for our 'Garden of the Week' held in July, to showcase their dedicated work. Four separate gardeners were nominated, and their gardens were showcased online on the North Grenville in Bloom Facebook page.

So many North Grenville residents have beautiful floral displays - we wish we could share them all! The judges tour will highlight and display several community member's gardens and floral displays.

## Business and Institutions

### Kemptville Horticultural Society (KHS)

- Annual Plant Sale (May)
- Kemptville Community Garden - hands-on participation
- Hey Day: annual garage sale that benefits the Kemptville District Hospital - KHS manages the plant sale table (June)
- Kemptville's Rotary Park - public planting and maintenance
- Ferguson Forest Giving Garden - public planting and maintenance
- Flower Shows in May and September

### The North Grenville Habitat Gardeners (NGHG)

Oxford-on-Rideau Public School has taken on a Habitat Garden project at Crozier Park, in collaboration with the Environmental Action Advisory Committee (EAAC). Crozier Park hosts three Habitat Footprint Gardens, thanks to the EAAC, and will now see a fourth. The project is hands on, with EAAC members mentoring the students.

### Wilding Acres

- Flower farming offering handcrafted market bouquets from locally grown, seasonal blooms

### JDW Custom Farming

- Hobby farm with an extensive lavender field, and members of the Ontario Lavender Association and the Purple Road
- Products by JDW Custom Farming include:
  - » Fresh farm chicken and duck eggs, pickled eggs, lavender and chamomile herbal tea, lavender, coconut and goji berry herbal tea, music garlic,





seasonal fruits and vegetables, forestry services, and lavender sachets.

**Kemptville Campus Greenhouse**

The Kemptville Campus Greenhouse boasts a collection of beautiful plants and is open to community members for workshops and events. One notable event hosted by the Greenhouse was the Day Hospice Program, where residents from Beth Donovan Hospice participated in hands-on plant repotting sessions.

**Saunders Country Critters and Garden Centre**

- Grows over 1,000 varieties of plants including annuals, perennials, herbs and vegetables, and is open every year following the weekend closest to May 1st.

**Beth Donovan Hospice**

- Beth Donovan Hospice has held vegetable planting workshops for their hospice groups with the assistance of volunteers.

**Kemptville Campus Community Garden**

- The Kemptville Campus has a community garden for produce for those looking for more land to plant on, and for novices looking to learn from experienced green thumbs.

**Rideau Woodland Ramble**

- The Rideau Woodland Ramble is an exquisite plant exhibit with multiple gardens interconnected by trails, wildlife, and many different plants.

**North Grenville Giving Garden**

- The North Grenville Giving Garden is maintained by the Kemptville Horticultural Society and grows fresh produce.

**Local Businesses with Beautiful Floral Displays**

- Brigadoon Restaurant
- Countryside Antiques
- Cranberry Hill Animal Hospital
- eQuinelle Golf Club
  - » The Hanna family has built a beautiful floral display and extended their garden onto eQuinelle property
- Get Cronk'd
- Green Gables Vines Winery
- LD's Creations
  - » Creates beautiful garden sculptures from re-purposed household items.
- McDougall Brown - Insurance and Financial
- The Flower Shop



**Tour Details:**

- Ferguson Forest Centre
  - » Tree nursery
  - » Parks
  - » Veterans Way
  - » Mino-jichaag-mtigwaaki (Good Spirit Forest)
- Kemptville Campus
  - » Community Garden
  - » Greenhouse
  - » Trails
  - » Sugar Bush
  - » Tree planting site
- Rotary Park
- History Hub
- Riverside Park
- Kirk Farm
- Resident pollinator garden
- Crozier Park
- Maplewood Hall
- Rideau Woodland Ramble
- Burritts Rapids Lock Station
- North Grenville Giving Garden
- Grahame's Bakery

# Evaluation Form

# 2024

North Grenville



## 2024 Evaluation Form

# 2024 Evaluation Form



**Community:** North Grenville

**Province:** Ontario

**Category** Provincial

The evaluation is based on 8 criteria, divided into the 6 following sections, assessing 4 sectors of the community:

Tidiness	112	/	150.00
Environmental Action	108	/	150.00
Heritage Conservation	115	/	150.00
Urban Forestry	132	/	175.00
Landscape	144	/	200.00
Floral Displays	122	/	175.00
Total	733	/	1000.00

**Percentage:** 73.3%

**Bloom rating:** 4 Blooms

Bloom rating: Up to 55%: 1 bloom. 56% to 63%: 2 blooms. 64% to 72%: 3 blooms. 73% to 81%: 4 blooms. >82%: 5 blooms.

**Mention:** Landscape

## Representative (s) of Community

Name:	<u>Nancy Peckford</u>	Function :	<u>Mayor</u>
Name:	<u>Ashley Cuthbert</u>	Function :	<u>Acting Strategic Initiatives Coordinator</u>
Name:	<u>Hillary Geneau</u>	Function :	<u>Director of Corporate Services</u>

## Judges

Name:	<u>Barb Allen</u>	Name:	<u>Angela Vieth</u>
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**Evaluation date:** August 7,8,9 2024



# 2024 Evaluation Form

## IMPORTANT NOTES:

- \* Evaluation is adjusted to the climate and environmental conditions of the community.
- \* Some aspects of the evaluation might not be applicable: scoring will be prorated.
- \* The score will vary from the previous year based on the facts that the evaluation form is subject to modifications each year and that the evaluation is based on the perception of the current judges.

## SECTORS OF EVALUATION

### Municipal:

- Municipal properties, parks and green spaces, streets, streetscapes
- Properties owned and run by municipality such as museums, historical sites

### Business and Institutions:

Properties owned and managed by

- **Business:** commercial sector, shopping centres, commercial streets, industrial parks, manufacturing plants
- **Institutions:** schools, universities, churches, hospitals, service and community organization buildings ( such as YMCA, Legion), private museums, government and crown corporations buildings (such as Canada Post)
- **Tourism bureaus and Chamber of Commerce offices**
- **Farms:** in rural communities, farms can be considered in this section

### Residential:

- Citizens and citizen groups acting within their own properties
- Residential property owners, rate payer groups

### Community Involvement:

The principle of community involvement is so fundamental to the program that it is considered in each segment of the evaluation.

- Individuals, community organizations and citizen groups – all contributing to various aspects of community improvement, including municipal spaces maintained through the efforts of volunteers and community
- Organized clubs such as horticultural societies, garden clubs, community associations
- Service clubs such as Rotary, Lions, and Optimist
- Participation (financial and/or in-kind or employee participation) by the municipality, businesses and institutions.

## 2024 Evaluation Form

### GENERAL COMMENTS AND SUGGESTIONS

Your Communities in Bloom judges thoroughly enjoyed our time in North Grenville. The tour itinerary was thoughtfully planned and well paced to include as many highlights as possible over a relatively large municipal area and in a short period of time.

It was wonderful that your Mayor and the entire council was present to meet us on the first day of the visit. It was also great that we had the opportunity to chat with the Parks and Works managers, your Planner and Financial officer on our last evening in North Grenville.

There was much evidence that the municipal staff has been working on the suggestions made by the judges during their 2023 visit. It was encouraging to see continued commitment by the municipality to improve their communities across the six evaluated categories in the Communities in Bloom program.

As we all continue to have to “do more with less”, North Grenville staff and department managers manage to keep Kemptville and its surrounding hamlets well serviced, well maintained and its facilities operating well! However it will be very important going forward to expand the workforce to include more volunteers, perhaps even a discrete Communities in Bloom committee that would include a member of municipal staff, a member of council, a BIA representative, local gardeners, historians, artists and interested community members. Communities in Bloom is so much more than just flowers!

Your BIA needs to consider strategies to increase or redirect its resources and time to make the downtown core more than just stores. It needs to be a place where visitors want to go and spend time there. We did notice that the sidewalks are relatively narrow in the down town area and that the storefronts are very tight to the sidewalks. However efforts need to be made to remove the weeds that pop up between the storefronts and the sidewalks and under the lamp posts. Small window boxes or planters that don't take up a lot of space would add more colour and visual interest in your downtown core area.

There are a number of simple ways to raise community and business awareness of CiB. Perhaps the local newspaper could do a weekly article explaining the CiB program and what the judges are looking for each of the six evaluated categories. Be sure to communicate and celebrate this year's judging results. The electronic signs throughout North Grenville could be programmed to let the residents and business owners know that “the judges are coming” Perhaps a task of the week could be part of that message ie time to weed, time to water, time to trim.

Simple signage in the gardens and park area that are maintained by volunteers or groups is a nice thank you for their contribution. A small celebration at the end of the summer is also a great way to show appreciation for all the time and efforts your volunteers gave. It can be as simple as pizza in the park!

Your garden of the week initiative is great but can be expanded to recognize multiple gardens throughout North Grenville every week without making extra work for municipal staff or the CiB committee. Consider having 20 signs made that deliver the message “your flower bed has been recognized by a friend or neighbour as helping to make North Grenville a more beautiful and healthy community. Please display it proudly for ..... (you can specify a time) then pass it on to another deserving resident or business in your community.” The initial distribution can be done by municipal staff or members of the CiB committee but the rest is taken care of by the individual sign recipients. You get a lot of mileage from 20 signs for a relatively low cost and people are so proud when their property is recognized by others.



## 2024 Evaluation Form

<b>TIDINESS</b>		
<p>Tidiness includes an overall tidiness effort by the municipality, businesses, institutions and the residents throughout the community. Elements for evaluation are parks and green spaces, medians, boulevards, sidewalks, streets; municipal, commercial, institutional and residential properties; ditches, road shoulders, vacant lots, signs and buildings; weed control, litter clean-up (including cigarette butts and gum), graffiti prevention/removal and vandalism deterrent programs.</p>		
	Max	Actual
<b>Municipal</b>		
Tidiness, order, cleanliness and first impressions	10	6
Community anti-litter awareness programs	10	7
Effective bylaws, programs and policies and enforcement; litter control, graffiti prevention and eradication, graffiti removal kits to residents	10	7
Cleanliness of public green infrastructure: parks, streetscapes (sidewalks, planters, urban signage and furniture such as benches, litter and recycling containers etc.)	15	12
Visual appeal, and condition of municipal buildings and properties (including City Hall grounds)	15	12
<b>Business &amp; Institutions</b>		
Tidiness, order and cleanliness and first impressions	15	9
Condition of buildings (exterior maintenance), grounds, sidewalks and parking lots	15	10
Condition of urban furniture: benches, litter and recycling containers	5	5
<b>Residential</b>		
Tidiness, order and cleanliness	20	17
Condition of buildings, grounds and yards	15	11
<b>Community Involvement</b>		
Public participation in community, neighbourhood or individual street tidiness, clean-up programs, activities and annual maintenance (including promotion, organization, innovations involving youth and seniors, etc.)	10	8
Support – financial and/or in-kind or participation by the municipality, businesses and institutions for community clean-up programs	10	8
<b>Tidiness Total</b>	<b>150.00</b>	<b>112</b>

## 2024 Evaluation Form

### TIDINESS

#### **Observations:**

Overall, North Grenville is a very tidy municipality, judges did not notice a litter problem and trash bins and recycling containers are spread through out the community. Graffiti seems to be contained at the skateboard park.

No dog waste was evident as the judges toured the municipality. Citizens clearly take pride in their neighbourhoods and their community.

Congrats on all your efforts to keep the community clean and tidy including Pitch In days and other community clean up events.

#### **Recommendations:**

Wrap the hydro boxes with a town logo or artistic design, currently they do not contribute a nice visual and they block the view of your lovely garden(s). (RC Legion and Prescott St for example)

Consider implementing an extra clean sweep of the downtown core area. Downtown business and neighbourhoods could be encouraged to organize several store front and front yard clean up events throughout the year.

Continue with the popular facade and signage grants for downtown businesses.

The judges noticed weeds around the light standards as we walked around the downtown core, of course they thrive from the fertilizer and watering from the hanging florals.



## 2024 Evaluation Form

<b>ENVIRONMENTAL ACTION</b>		
Environmental action pertains to the impact of human activities on the environment and the subsequent efforts and achievements of the community with respect to: policies, by-laws, programs and best practices for waste reduction and landfill diversion, composting sites, landfill sites, hazardous waste collections, water conservation, energy conservation, and environmental stewardship activities under the guiding principles of sustainable development pertaining to green spaces.		
	Max	Actual
<b>Municipal</b>		
Sustainable development strategy: policies, programs, guidelines, long-term planning / vision; effective bylaws / policies and their enforcement; and public education programs and activities	20	15
Waste reduction to landfill and results (3-R : reduce, reuse and recycle), municipal composting programs, including activities such as composting sites, yard waste collections, mulching of wood debris (Christmas trees, hedge trimmings, etc.), reclamation of cut trees, and handling of hazardous waste including e-waste collection and reuse of compost material	20	15
Water conservation and use-reduction programs: efficient appliance incentives or promotions, efficient irrigation, use of non-potable water, water restriction policies and rainwater management	15	11
Energy conservation programs such as alternate forms of energy (ex. geothermal, biomass, wind, solar), and initiatives such as: efficient appliances initiatives, shielding for night skies issues, efficient street lighting	15	11
Environmental initiatives, innovations and actions such as: <ul style="list-style-type: none"> <li>Development and expansion of sustainable mobility and active transportation network such as bike lanes and multi-used pathways;</li> <li>Horticultural practices such as green roofs, green walls, green lanes, living fences, buffer zones; re-use of sites; engineered wetlands, bio-swales, permeable surfaces and rain water management</li> <li>Brownfield redevelopment, remediation, land reclamation</li> <li>Air quality programs such as anti-idling, reduction of greenhouse gas emission (carbon reduction).</li> </ul>	10	7
<b>Business &amp; Institutions</b>		
Participation in the environmental effort: such as waste management (reduce, reuse and recycle), water conservation, energy conservation, brownfield management	10	6
Corporate environmental innovation / stewardship, initiatives, activities (ex. environmental clean-up activities)	10	6
<b>Residential</b>		
Participation in the 3-R (reduce, reuse and recycle) initiatives and composting	10	8
Adoption of water conservation practices & policies including rainwater collection	15	10
<b>Community Involvement</b>		
Public participation in public forums and policy development on environmental issues	5	4
Public participation in community, neighbourhood or individual street environmental activities and programs (including promotion, organization and evidence of taking ownership), etc.)	10	7
Support – financial and/or in-kind or participation by the municipality, businesses and institutions in public environmental activities and programs	10	8
<b>Environmental Action Total</b>	<b>150.00</b>	<b>108</b>



### ENVIRONMENTAL ACTION

#### Observations:

In an effort to mitigate light pollution the municipality has installed night-sky friendly light standards in the downtown area. These standards are designed to reduce glare and direct light downward and contributing to overall environmental health.

The water recycling system at the splash pad is a notable initiative aimed at conserving water. This system recycles and reuses water, to reduce consumption and minimize waste, which aligns with sustainable water management practices.

The planned addition of eavestroughing at the Habitat Garden pavilion in Crozier Park is a smart and eco-friendly solution for capturing and utilizing rainwater.

**Ferguson Forest:** Ferguson Forest is a prime example of fostering environmental sustainability, featuring impressive seed harvesting and preservation practices.

**Kemptville Campus:** The repurposing of the abandoned college campus, including its greenhouses and other structures, is a model of sustainability. Current projects include a community garden, a bacteria experiment, and a cacti collection, showcasing innovative uses of the space and resources. These initiatives have engaged the community in sustainable practices.

The Municipality of North Grenville has established robust environmental policies through entities such as the Environmental Action Advisory Committee and Sustainable North Grenville.

The judges were very impressed by the various community gardens throughout the municipality. These gardens are home to a diverse array of native plants and flowers, contributing to local biodiversity, enhancing green spaces, and fostering community engagement.

#### Recommendations:

The judges recommend that the municipality develop and implement a tree policy/plan so that when trees are cut down for road construction that they are replaced and maintained. This can be included in the contract with the company doing the project. Any tree that is removed from a property for development should be replaced by two. The "Adopt a Tree/Bench/Park/Trail program is a great way for citizens to be involved to help identify and protect special trees throughout the community. This program could be enhanced and expanded. An adopt a heritage tree program/contest could be a fun way for citizens to be involved in tree education and preservation.

## 2024 Evaluation Form

Congratulations on your rain barrel program. Could citizens who use rain barrels could be eligible for a small discount on their tax bill? This would encourage more use and is a practise used in other municipalities.

The popular North Grenville Sustainability Fair is something that should be continued and is an excellent example for other communities to consider.

The visit to the Dennis Family property was memorable and educational. This young family is researching plants and habitats and removing invasive plants. They have made great efforts to attract pollinators, especially monarch butterflies and so much more. The Municipality could support and collaborate with citizens on more of these kinds of projects. The municipality has a great future ahead because their youth are engaged in environmental activities.



## 2024 Evaluation Form

### HERITAGE CONSERVATION

Heritage conservation includes efforts to preserve natural and cultural heritage within the community. Preservation of natural heritage pertains to policies, plans and actions concerning all elements of biodiversity including flora and fauna ecosystems and associated geological structures and formations. Cultural conservation refers to the heritage that helps define the community including the legacy of tangible (built/hard assets) elements such as heritage buildings, monuments, memorials, cemeteries, artifacts, museums and intangible elements such as traditions, customs, festivals and celebrations. The participation of groups such as historical societies and conservation groups are considered.

	Max	Actual
<b>Municipal</b>		
Natural heritage policies, by-laws and their enforcement and effective programs	10	6
Natural heritage management plans and preservation initiatives: including eco systems, eco parks, protection of sensitive habitats, species at risk, support for at risk pollinators, grasslands, naturalization, wetlands, urban agriculture/farming, and wildlife	15	13
Management and promotion of natural heritage (through communications, information and support programs, economic development / tourism) including activities and programs (year-round) for education and use of natural heritage sites for and by the public	15	13
Cultural heritage policies, by-laws and plans and preservation initiatives for heritage buildings, cemeteries, artefacts, museums, monuments, heritage trees and gardens, including their integration with streetscapes and landscape	15	12
Cultural heritage initiatives throughout the year including festivals and celebrations along with preservation of traditions and customs	10	7
<b>Business &amp; Institutions</b>		
Conservation, restoration and integration of natural heritage, including eco parks, conservation areas, heritage gardens, trees and landscapes.	15	11
Promotion of local heritage, including heritage gardens, native plants, and heritage trees	10	8
<b>Residential</b>		
Conservation / restoration and reuse of heritage buildings, artefacts on residential lands.	10	6
<b>Community Involvement</b>		
Public participation in community, neighbourhood or individual natural heritage programs including developing policies and plans, site improvements and management, conservation and education initiatives.	15	12
Support – financial and/or in-kind or participation by the municipality, businesses and institutions (including environmental groups) in community initiated natural heritage activities and programs.	15	13
Public participation in community, neighbourhood or individual cultural heritage programs including year-round heritage community events/activities, festivals and celebrations along with preservation of traditions and customs	10	7
Support – financial and/or in-kind or participation by the municipality, businesses and institutions (including historical societies) in community initiated cultural heritage activities and programs.	10	7
<b>Heritage Conservation Total</b>	<b>150.00</b>	<b>115</b>



## 2024 Evaluation Form

### HERITAGE CONSERVATION

#### Observations:

The judges were pleased to meet members of the Historical Society at the History Hub downtown. This space serves as a resource for visitors and residents to explore local history and discover activities in the area.

The "Follow 44 Day Trips" route highlights traditional Indigenous lands and provides numerous options for enriching day trips.

The municipality benefits from the guidance of both an Indigenous Advisory Circle and a Heritage Advisory Committee, which help staff with heritage-related matters.

There is a strong focus on preserving and protecting heritage buildings through well-considered preservation policies. The Oxford Mill town hall and school site and the Burritt's Rapids and Lock Station were highlights for the judges' tour.

The new Indigenous Cultural Forest Space in Ferguson Forest is dedicated to Anishinaabe cultural activities. The judges were impressed by this space, thanks to Finian, an artist and business owner, for showcasing it. Please continue to support and animate this amazing educational space for citizens of all ages.

#### Recommendations:

Looking forward to the next Communities in Bloom judges' visit, consider showcasing a unique gem of your community: your local cemetery. These hallowed grounds are more than resting places—they are living museums, brimming with stories that illuminate your community's heritage and the legacies of its descendants.

The plans for Good Spirit Forest are nothing short of spectacular. The judges commend the ongoing and future expansion of this vital space, which stands as a beacon for educational and historical enrichment. By nurturing this project, you are creating a venue for connecting people with their past and preserving your collective history.

## 2024 Evaluation Form

To deepen this connection, try developing dynamic cultural programs tailored for elementary and secondary schools. These programs could provide students with hands on experiences, to enrich their understanding of both natural and cultural heritage. With the expertise of the Ferguson Forest team, the Historical Society, and the Kempville Campus, you have a treasure trove of knowledge at your disposal. Schools are always eager to welcome experts for engaging talks or hands-on field trips that bring history to life.

Suggest to the downtown businesses that they try to use native plants in their planters and gardens. Small, informative signs identifying these plants as native species can elevate public awareness and foster a greater appreciation for local species. It's a simple yet impactful way to integrate environmental consciousness into everyday life.

Your dedication to preserving the heritage of North Grenville is commendable. North Grenville is a tapestry of rich histories and vibrant stories—be it indigenous heritage, waterway histories, railroads, or beyond. Keep up the incredible work, as there's so much more to discover, celebrate, and preserve.

## 2024 Evaluation Form

<b>URBAN FORESTRY &amp; TRAILS</b>		
Urban Forestry and Trails includes the efforts of the municipality, businesses, institutions and residents with regards to written policies, by-laws, standards for tree and trail management (selection, design, signage, planting, and maintenance), long and short-term management plans, tree replacement policies, pollinator friendly tree selection, tree inventory, and Integrated Pest Management (IPM), heritage, memorial and commemorative trees. Trail types, signage, risk management policies, accessibility, surfacing and promotion		
	Max	Actual
<b>Municipal</b>		
Overall impact, benefit and first impression of the urban forest and trail	10	8
Policies, regulations and tree by-laws, tree protection and planting on public and private lands	15	11
Urban forestry and trail plan and design, including integration with overall green infrastructure landscape plan, and measures to preserve, protect, manage and expand overall tree inventory, including woodlots and trails	20	18
Plan of action: procurement, species diversity (including native trees), selection of hardy and pollinator habitat tree species, recommended tree list and tree planting standards. Trail linkages , land acquisition, landowner agreements, stakeholder engagement	10	8
Integrated Pest Management (IPM) / Plant HealthCare (PHC): plan of action for invasive pest detection and control, information on current infestations and diseases . Trail vegetative encroachment control and risk management	10	8
Public information programs: good planting techniques, best practices and maintenance programs including Trail promotion, signage, guides, trail use protocols	15	1
Maintenance best practices with proven results	10	7
Qualified personnel (including seasonal staff) and/or in place training programs	5	4
<b>Business &amp; Institutions</b>		
Contribution to expanding overall trail and tree inventory, with consideration of design and diversity including native and hardy species of trees, on properties owned by business and institutions.	15	11
Maintenance programs, best practices with proven results: watering, pruning, IPM, surfacing, signage, trailhead markers, hazard removals, inspections	10	7
<b>Residential</b>		
Contribution to expanding overall trail and tree inventory, with consideration of design and diversity including native and hardy species of trees on residential properties	15	10
Maintenance best practices with proven results	10	7
<b>Community Involvement</b>		
Public participation in tree planting and conservation programs such as Green Streets Canada, Arbor Day, Maple Leaf Day, and other tree planting and maintenance programs and activities on public lands (including promotion, organization etc.) Trail adoption, clean up days, maintenance and public safety awareness for users, eg snowmobilers, hikers, ATV, horses, etc	20	15
Support – financial and/or in-kind or participation or promotion by the municipality, businesses and institutions for community trail maintenance and stewardship, tree planting and conservation programs on public lands	10	7
<b>Urban Forestry Total</b>	<b>175.00</b>	<b>132</b>



## 2024 Evaluation Form

### **Observations:**

North Grenville covers a vast area and contains a significant amount of urban forest and many kilometres of multi use trails. It is through successful partnership of the municipality with the Ferguson Forestry Centre, the Kemptville Campus and involvement by many volunteer groups that Kemptville and its surrounding hamlets maintain their forest and trail assets to such a high standard.

It was also wonderful to hear about local involvement in Pitch In Week and Arbour Day activities. We must continue to engage our youth as they will be the true stewards of our planet.

The three community gardens we toured – the community garden at the Kemptville Campus, the Habitat Garden and the Giving Garden - were incredible and once again the result of a shared vision and support from the municipality, several partners and many volunteers. These gardens will continue to grow as they become a hub for families, individuals and volunteers to celebrate the growing of “real” food and native pollinator friendly plantings.

### **Recommendations:**

Signage was absent at the entry points of several trail heads. It was explained that this, unfortunately, is the result of recurrent vandalism and solutions are being looked in to.

Although North Grenville does not have official Integrated Pest Management or Plant HealthCare plans, the Parks, Recreation and Culture manager reports that he is able to call in a qualified arbourist or horticulturalist if there are any concerns beyond his scope regarding tree cover disease, invasive species etc. This current arrangement is more of a reactive one, rather than a more proactive approach. Council may want to consider providing more on site and regular ongoing professional development and/or training in these areas for the Parks and Public Works staff. Knowledge is power.

With the considerable development and road construction happening, particularly in Kemptville, protecting the existing urban forest and ensuring a healthy one post

## 2024 Evaluation Form

development/construction is very important. It might be prudent to consider extending the conditions in the agreements with developers to include the use of much larger caliper trees and a two-year fee holdback to ensure that these new trees meet the Municipal standards, are acceptable species and that the trees are cared for until they can “manage on their own”.

A tree inventory is a very valuable but challenging project, especially with the extensive urban forests North Grenville has. The Ferguson Forestry Centre is working on one and it was great to hear that Council may move toward officially considering their urban forest as a community asset. This could potentially lead to funding and personnel to gradually complete a comprehensive tree inventory in each community in North Grenville.



## 2024 Evaluation Form

<b>LANDSCAPE</b>		
<p>Landscape includes planning, design, construction and maintenance of parks and green spaces suitable for the intended use and location on a year-round basis. Elements for evaluation include: native and introduced materials; balance of plants, materials and constructed elements; appropriate integration of hard surfaces and art elements, use of turf and groundcovers. Landscape design should harmonize the interests of all sectors of the community. Standards of execution and maintenance should demonstrate best practices, including quality of naturalization, use of groundcovers and wildflowers along with turf management.</p>		
	<b>Max</b>	<b>Actual</b>
<b>Municipal</b>		
First impressions of the community including gateway / entrance treatments	10	6
Sustainable designs (seasonally adjusted year round): energy efficient, use of green materials, naturalization, xeriscaping, suitable plant varieties (including pollinator friendly) , traffic calming, bank stabilisation	10	7
Urban and civic design standards for streetscape and public places: flags, banners, public art, fountains, site furnishings, signage, seasonal design and décor, walkways and paving materials	10	6
Landscape Plan: integrated and implemented throughout the municipality	10	6
Turf management programs, Integrated Pest Management (IPM), Plant Health Care (PHC), alternative solutions to diseases and infestations when appropriate, increased naturalization and adapted maintenance programs	10	7
Landscape maintenance policies, standards, best practices and programs	10	6
Landscape maintained to appropriate standards, specifications and best practices	5	4
Qualified personnel (including seasonal staff) and/or in place training programs	10	7
Demonstrated year-round opportunities and programs for education and use of parks and green spaces (urban agriculture, community gardens, parks and recreation programs)	10	8
<b>Business &amp; Institutions</b>		
Sustainable designs (seasonally adjusted year round): energy efficient, use of green materials, naturalization, xeriscaping, alternate groundcovers, urban agriculture	10	6
Contribution to urban and civic design and public green spaces above requirements: such as public art, streetscape, site furniture, fountains & innovation in concept & design	15	12
Adequate ongoing life cycle management (ongoing maintenance, ground & asset management, rehabilitation & replacement) of all landscape elements	10	7
<b>Residential</b>		
Streetscape appeal of landscapes (year-round, seasonal, themed)	15	12
Maintenance of properties: lawn care and shrub maintenance (with proven results)	15	12
Selection of plant material (native, local, innovative, edible and pollinator friendly plants)	10	8
<b>Community Involvement</b>		
Public participation in community programs such as: urban agriculture, community gardens, "yard of the week", volunteer park maintenance, holiday illumination & decoration (promotion, organization, etc.)	20	17
Recognition (by municipality and/or by volunteer groups) of volunteer efforts in all aspects of the Communities in Bloom Program including activities in all evaluated criteria	20	13
<b>Landscape Total</b>	<b>200.00</b>	<b>144</b>



## 2024 Evaluation Form

### LANDSCAPE

#### **Observations:**

There is good use of naturalized ground cover, mulch and pollinator friendly plantings throughout North Grenville.

We enjoyed seeing the recent addition of the Pride Bench and Book Bench outside the public library. The oversized Muskoka chairs throughout North Grenville are very unique and provide excellent photo opportunities for visitors. Perhaps people could be encouraged to send pictures to a contact at the Municipal Centre to be posted on the North Grenville website or Facebook page.

The wall murals along the creek wall draw lots of attention and its great to hear that more are being added.

Through the many indoor and outdoor Municipal facilities, Ferguson Forestry Centre and Kemptville Campus, there are many opportunities for year round use of parks, green spaces, trails and greenhouses as well as places for educational programs for all ages.

Weeds were quite noticeable in a number of spots in the downtown core, specifically under lamp posts and in front of some of the businesses where sidewalks meet storefronts.

Again, we will revisit the gateway signs into Kemptville and its hamlets. The judges feel that this is a lost opportunity to showcase what each individual location has to offer.

#### **Recommendations**

As with Urban Forestry, your Integrated Pest Management and Healthy Plant Care programs appear to be somewhat reactive. While it is seldom feasible for smaller communities to employ certified arbourists or horticulturalists, it might be helpful to increase the number and types of training opportunities that Parks and Works staff have access to. IPM and HPC programs can also be made part of your regular Landscape Plan. A more detailed Landscape Maintenance Plan for best practises, in particular for weed control in hardscaped areas where mulch and ground covers are not appropriate would be beneficial. This might allow for research into solutions available, perhaps even in other communities, on how to reduce weeds without adding work to already very busy Parks and Works Department staff.

More wayfinding signs that would direct visitors from outlying attractions and locations back to the downtown core would benefit both your visitors and your businesses.

In addition to wayfinding signage, your gateway signs can benefit from some attention. With there being so many of them and each quite a distance from the other, gardens

## 2024 Evaluation Form

that require care under the signs are not practical. However there are many other non plant material ways to spruce up the space under a gateway sign that do not require the maintenance a garden would. A piece of machinery/artifact that represents North Grenville's heritage/history, a Muskoka chair, a piece of sculpture created by a local group or even a project from the construction technology class at the local high school are just a few suggestions. These items would have to be securely attached to prevent theft and may have to be taken in over the winter but they would add much visual interest.

Simple signage recognizing individuals, groups or clubs who assist in the maintenance of any of the landscaped areas in North Grenville can only serve to publicly thank the volunteers and to encourage more residents and groups to get involved.



## 2024 Evaluation Form

<b>FLORAL DISPLAYS</b>		
<p>Floral displays evaluates efforts of the municipality, businesses, institutions and residents to design, plan, execute, and maintain floral displays of high quality standards. Evaluation includes the design and arrangements of flowers and plants (annuals, perennials, bulbs, ornamental grasses, edible plants, water efficient and pollinator friendly plants) in the context of originality, distribution, location, diversity and balance, colour, and harmony This pertains to flowerbeds, carpet bedding, containers, baskets and window boxes.</p>		
	Max	Actual
<b>Municipal</b>		
Integration into overall landscape plan and distribution through community. Concept and design including sustainable design	15	9
Diversity of displays: flowerbeds, raised beds, planters, hanging baskets, window boxes, carpet bedding, mosaics	20	11
Diversity of plants: annuals, perennials, bulbs, grasses, woody plants, natural flora, pollinator friendly plants	10	7
Quality, maintenance to appropriate specifications and standards, best practices: watering, weeding, edging, dead heading, etc.	20	14
Qualified personnel (including seasonal staff) and/or training	10	6
<b>Business &amp; Institutions</b>		
Concept and design (including arrangement, diversity, colour of display and plants) on grounds	15	9
Contribution to, and integration with, overall community floral program	10	6
Quality of planting and maintenance: watering, weeding, edging, dead heading, etc.	10	6
<b>Residential</b>		
Concept and design (including arrangement, diversity, colour of display and plants) on residential properties	20	18
Pollinator gardens and/or inclusion of pollinator plants in gardens		
Quality of planting and maintenance with proven results	15	12
<b>Community Involvement</b>		
Public participation in community projects, volunteer initiatives, outreach programs in floral displays (including promotion, organization, etc.)	15	12
Support – financial and/or in-kind or participation by the municipality, businesses and institutions for community floral displays activities	15	12
<b>Floral Displays Total</b>	<b>175.00</b>	<b>122</b>

## 2024 Evaluation Form

### FLORAL DISPLAYS

#### **Observations:**

It was immediately obvious that North Grenville embraced the Communities in Bloom colour choice for 2024. Bravo!!

The perennial beds, specifically in Kemptville were well maintained and weed free. A few strategically placed annuals would add that pop of colour and visual impact over the summer months.

The floral displays outside of the Brigadoon Restaurant provided a warm welcome for their dining patrons.

The use of mulch for moisture preservation and weed control was evident in many municipal gardens.

The three garden tours were outstanding!

The Kemptville Campus is a true gem and a wonderfully unique property. It is well groomed by the Parks staff and the unique organic features of the property are planned and created by Campus staff for the public to enjoy. During our brief visit we saw a number of residents walking their dogs, taking a stroll and tending their gardens.

#### **Recommendations:**

The planters on the bridges in Kemptville are very pretty but because they sit on the outside of the railings, they are not very visible from the road side. There are planter boxes that install and fasten on the tops of railings, giving much more visual impact. Slowly investing in these would certainly brighten your bridges!

We understand that your downtown hanging baskets had a rough summer due to several issues. We strongly recommend moving to larger diameter baskets for impact. Realizing that the switch to bigger baskets may not be in the floral budget, we would suggest that fewer baskets with greater impact be installed on the main street. The additional cost is well worth the impact that larger, fuller baskets will have.

## 2024 Evaluation Form

In conjunction with this, training on proper watering and fertilizing techniques is very important for the staff who will be looking after these baskets and all municipal plantings and gardens.

Businesses should be encouraged to do some active weed removal where the sidewalks meet their storefronts. Small low profile flower pots or planter boxes, where they don't impede accessibility into the store would make for a more welcoming arrival. This could potentially be a BIA initiative.

The scheduled garden visits on the judges' tour were spectacular. Next year's tour should include a drive through some of your neighbourhoods and subdivisions. These can be tied into the route used to take judges between itinerary stops. It is important that the judges see a wide variety of residential gardens.



## 2024 Evaluation Form



### THANK YOU FOR YOUR INVOLVEMENT

"Within the context of climate change and environmental concerns, communities involved in the Communities in Bloom program can be proud of their efforts, which provide real and meaningful environmental solutions and benefit all of society."

### COMMUNITIES IN BLOOM IS MADE POSSIBLE BY

The commitment of local, provincial and national volunteers.

The support of elected officials and of staff in municipalities.

The dedication of our judges, staff and organizations.

The contributions of our sponsors and partners.



## Municipality of North Grenville

To: **Council**

Meeting Date: October 1, 2024

Subject: Approval of Equity, Diversity, and Inclusion Fund Awards

Report No: CS-2024-004

Prepared by: Ashley Cuthbert, Acting Strategic Initiatives Coordinator

### Recommendation(s)

THAT Council approve funding for the Equity, Diversity, and Inclusion Fund in the amount of \$14,083.00 for the following applications as recommended by the Equity, Diversity, and Inclusion Advisory Committee:

- Accessible Garden - \$3,000
- Prayer Events for Muslim Community - \$2,083
- Inclusive Choir - \$3,000
- Reading for All - \$3,000; AND
- 2SLGBTQIA+ Youth Programming and Benches - \$3,000

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### Executive Summary

#### Purpose

- To seek Council's approval of the Equity, Diversity, and Inclusion Advisory Committee's (EDIAC) recommendations for awarding the Equity, Diversity, and Inclusion (EDI) Funds to applicants based on the established evaluation criteria.

#### Key Findings

- Nine (9) applications were submitted during the application period, with some duplicates identified.
- Two (2) applications were duplicates and therefore rejected. One (1) application was deemed ineligible under the fund criteria and was disqualified.

- The EDIAC reviewed all remaining applications and provided recommendations on funding allocations based on the established policy.

### Financial Implications

- The total EDI Fund budget is \$15,000, with grants of up to \$3,000 per application or more based on merit. The recommended awards are within the current budget allocation.

## Background/Analysis

The EDIAC recommended establishing the EDI Fund to support initiatives that promote EDI values within the community. The EDI Fund Policy, created to guide the evaluation and award process, includes specific criteria and stipulations, such as the general ineligibility of businesses (section 2.4).

Applications for the fund opened on July 15, 2024, and closed on August 30, 2024. A total of nine (9) applications were received with some duplicates noted and applications from businesses, which were deemed ineligible based on established criteria. The EDIAC reviewed all applications, scored them using the agreed-upon criteria, and recommend awarding the following:

- Accessible Garden - \$3,000
- Prayer Events for Muslim Community - \$2,083
- Inclusive Choir - \$3,000
- Reading for All - \$3,000
- 2SLGBTQIA+ Youth Programming and Benches - \$3,000

## Relevance to Strategic Priorities

<b>Strategic Pillar</b>	5	A Caring Community
<b>Goal</b>	5.3	Continue to Improve Equity, Diversity, and Inclusion, and Reconciliation
<b>Key Action</b>	5.3.3	Enhance engagement with equity-deserving groups, including but not limited to people with disabilities, Francophones, Indigenous peoples, newcomers, older adults, racialized community members, rural residents, 2SLGBTQIA+, those facing socioeconomic challenges, women, minority faith-based and spiritual groups, and youth.

## Options and Discussion

1. Approve the recommendation to fund the selected applications.



2. Do not approve the recommendation

## Financial Impact

**This item has been identified in the current budget:** Yes, this item is included in the current budget.

**This item is within the budgeted amount:** Yes, funding amounts total \$14,083.00 which is within the allotted budget of \$15,000.

Staffing implications are minimal and can be managed within existing staff resources and current administrative policies approved by Council.

## Internal/External Consultation

The EDIAC met on September 12, 2024, to review and evaluate all applications. Staff were present to provide guidance and support throughout the process.

## Communications

A press release and social media announcements will be used to communicate the recipients of the EDI Fund.

## Attachments

- EDI Fund Policy
- EDI Fund Applications and Consolidated Scorecard

	Initiative	Are you a/an:	Total Grant Request \$ 26,583	Total Project Cost	Award Amount \$ 14,083	Overall Score (/90)	Overall Score	Project Description (/20)	EDI Impact (/40)	Capacity/Sustainability (/20)	Other (/10)	Notes:	Provide a description of the project, program, or event; include location, timeline, and how the funding will be used.	EDI Impact: How will the project, program or event address equity, diversity, and inclusion?	What equity-deserving groups will be served?	Individual/Organizational Capacity and Sustainability: Describe the individual's/organization's experience in implementing projects, programs, or events.	What partners/volunteers (if any) will be engaged in the project, program, or event?	Do you plan to sustain the project, program, or event in the future? If so, how?	Budget
1	ADHD/ASD Athlete Support	Organization	\$ 3,000	\$ 4,698	\$ -	Not Scored (Business)						Same as #9 2.3.The following are not eligible for funding: 2.3.2. Businesses. 2.4.Businesses are generally ineligible; however, the Municipality may fund social	<b>[Removed]</b> ( <b>[Removed]</b> ), currently located at <b>[Removed]</b> , is seeking funding to assist with the cost of providing 1:1 support for athletes diagnosed with ADHD and/or ASD. Unfortunately, with the growing expense of staffing (with minimum wage growing 23% over the past 5 years) and wanting to keep our programs financially accessible to our families (no increase in fees from last year), the cost of providing 1:1 support for athletes on the spectrum has become a challenge and we would not like to lose this support and those athletes not able to attend classes. Without the	<b>[Removed]</b> has always considered the special needs of those challenged with autism spectrum disorder or on the spectrum. Many experience different behavioural challenges, especially in our very stimulating environment. To increase equity, we have developed a support program wherein we assign a 1:1 helper to work with that athlete and help them follow their coach's instructions and training. Our environment is very successful for athletes on the spectrum because it is not a sit down learning environment but very active. The helper is a NCCP foundations trained coach and helps the special needs athlete stay with the group rather than wandering the gym exploring other stimulations ahead of their group to maximize their learning.	Athletes diagnosed with ADHD and/or ASD, particularly those who struggle with traditional sports programming due to overstimulation and lack of 1:1 support.	Since <b>[Removed]</b> opened its doors in 2019, it has taken time and done research to provide quality gymnastics programming to meet the needs of our community. <b>[Removed]</b> has grown from 75 athletes to a max of nearly 500 athletes per week and has plans to build a new facility to triple it's space to meet the growing needs of North Grenville. It continues to develop programming to connect with athletes of all abilities and challenges. We have also invested in our coaches training by hiring a school board behaviourist to provide them with resources to help them work with athletes on the spectrum.	N/A	Yes, <b>[Removed]</b> is able to contribute through our existing athlete tuition fees. We would also continue to seek funding through grants to be able to keep tuition costs down.	<b>Revenue</b> Municipal Grant \$4698 Fees \$1698 <b>Expense</b> Professional (coach fees) \$4698
2	Accessible Garden	Organization	\$ 3,000	\$ 3,467	\$ 3,000	65	72%	15	30	20	0	We are seeking to improve the accessibility of the <b>[Removed]</b> through the purchase of adaptive equipment and improving path access. To assist <b>[Removed]</b> with limited dexterity, grip strength or postural difficulties, we propose the purchase of the following tools: Rolling garden cart with seat, step-on weeder, kneeler seat. We are also planning to adapt our existing proposal for our <b>[Removed]</b> expansion to shift from in-ground beds to long-lasting raised beds, which are collapsible for seasonal storage, in order to reduce barriers for those unable to garden on the ground. The beds allow a parallel approach for wheelchair users to garden at a comfortable height. With the installation of raised beds, we also propose a small	The <b>[Removed]</b> continues to address food security and sustainability by offering a place for individuals and families to grow their own food from May to October every year with supplemental education in environmentally-friendly garden management, as well as food preservation techniques, in a supportive and social setting. Subsidies are also available to lower costs even further for those who demonstrate financial need. Through our public events, we also provide a gathering place for people of all ages to share in the beauty of the garden through educational partnerships with other local groups, such as the NG Arts Guild, and by hosting our own seasonal celebrations. The difficulty we are looking to address now is that the original garden design was not accessible to a variety	This project is specifically targeted towards individuals with mobility needs, but would also benefit gardeners with other physical disabilities that limit dexterity or positioning. Taking into account the existing services of the garden, through the lens of intersectionality, those who also experience food insecurity, low income, or isolation would particularly benefit from this project moving forward.	The <b>[Removed]</b> is celebrating its second harvest this fall of bringing people and plants together. In addition to the initial development of the garden allotments in the first year, we have added infrastructure with a central gathering space in the garden, compost bins, improved watering tools, as well as cut flower and herb gardens. This summer, we have increased the number of tours we offer and art experiences in the garden. We continue to expand what we offer by taking on the care and maintenance of nearby fruit trees and increasing the scope of our community events. Our group of volunteers under our organizational structure is well-equipped to continue this work moving forward.	Garden expansions with structures (such as raised beds) need to be approved in conjunction with the <b>[Removed]</b> organization and plan, but the implementation and maintenance of the project will be completed by the <b>[Removed]</b> volunteers primarily. The interim director has approved this application for funding to increase accessibility in the garden being submitted.	Maintenance expenses for the raised beds and paver paths will roll into the site planning and maintenance budget for the community garden. This is reviewed annually by the volunteers which make up our board and site committee. Labour for <b>[Removed]</b> projects is provided by the site committee members and volunteers from the general <b>[Removed]</b>	<b>Revenue</b> Municipal Grant \$3000 Fees \$254 Fundraising (produce sales) \$150 Other Revenue \$62.14	
3	Women Networking	Organization	\$ 3,000	\$ 3,000	\$ -	20	22%	5	10	5	0	2.3.The following are not eligible for funding: 2.3.2. Businesses. 2.4.Businesses are generally ineligible; however, the Municipality may fund social enterprise or non-profit activities conducted by, or on behalf of the business.	<b>[Removed]</b> would intend to use the full \$3000 allotment of the grant to support our growing network of women interested in joining our community. We would use \$840 of the fund to sponsor up to 10 tickets each month for our evening events. This would be a maximum of 120 women who would be able to attend our events in 2025 without having to pay a registration fee to attend. Registration fees start at \$7 per event, but can be more if there is a special activity involved. With our success thus far, we understand the value that comes from being in a room of like minded women each month, but also know that in this financial climate, the cost to attend can be a barrier. With \$840 being used towards registration fees, we would allot the remaining \$2,160 to support the marketing opportunity for small businesses <b>[Removed]</b> is set to launch in January. For \$130, businesses will have an opportunity to be the featured business for the	The EDI impact of this project is in the nature of the <b>[Removed]</b> group. <b>[Removed]</b> is a group that is inherently diverse. We have members from various racial and cultural backgrounds. We have members with physical disabilities, and members with neurodivergencies or mental health struggles. We have members who identify as part of the 2slgbtqia+ community. We are tackling topics that are important to women and business owners and creating a safe space where women can be vulnerable while learning from one another.	<b>[Removed]</b> is a group with so much diversity built into its core audience. All of the groups mentioned in the question above will be served through this grant. Our small business owners need opportunities to connect and advertise, without the barriers created by the budgeting struggles so many face.	Although <b>[Removed]</b> itself is a fresh organization, the experience of its leaders is extensive. <b>[Removed]</b> , the Chief of Operations has worked behind the scenes supporting entrepreneurs and startups since 2011. She has worked with government agencies at all levels, managing grants up to \$3 million annually. <b>[Removed]</b> successfully grew a masters level program for entrepreneurs from 42 to 200 including representation from 66 countries. <b>[Removed]</b> , the Chief of Outreach has experience in both large and small businesses and is currently an Account Manager with <b>[Removed]</b> . <b>[Removed]</b> brings her passion for community involvement, and her keen eye for event planning into the mix. <b>[Removed]</b> , the Chief of Marketing and Social Media had a career as a public servant before starting her social media management and photography business. <b>[Removed]</b> , <b>[Removed]</b> creative eye is the driving force behind the social engagement attributing to the <b>[Removed]</b> success.	<b>[Removed]</b> does not have any formal partnerships at this time. Our speakers each month are volunteers, but the speakers are not yet confirmed for 2025. Some of our intended themes for 2025 include Mental Health, Financial Health and Investing for Women, and Entrepreneurs with physical disabilities or neurodivergence. <b>[Removed]</b> also volunteer our time currently to lead the <b>[Removed]</b> community.	Although we do not have a structure in place yet for how we would offer sponsored event tickets or sponsored marketing spots in 2026, we have multiple revenue generating opportunities in progress and intend to continue exploring other grants so we can continue to support the <b>[Removed]</b> community by helping to grow their businesses and remove barriers to participation.	<b>Revenue</b> Municipal Grant \$3000 Fees \$840 <b>Expense</b> Materials and Supplies: \$3467.06 Professional Fees (accountant) \$1000 Promotion & Communication \$350 Other fees (website fees) \$1200
4	Prayer Events for the Muslim Community	Organization	\$ 2,083	\$ 2,083	\$ 2,083	65	72%	15	30	20	0	May be the same initiative as #6	Expenses breakdown and supplementary information is included in the application as an attachment :) The funding obtained from the EDI fund will be used towards Friday events for our community. Our main goal is to offer a place for other Muslims in Kemptville a community. We have been holding our Friday prayer event since the start of April. We have recently changed the timings. Currently, the event is held every Friday from 1 pm to 2:30 pm. We have been using the municipality rental facilities to hold these events (the Williamson Memorial Hall specifically)	The <b>[Removed]</b> project will definitely address equity diversity and inclusion in Kemptville. We started as a simple Facebook and WhatsApp group back in 2022 with only a few members. Starting April 2024, we have started holding weekly meetings in the rental facilities offered by the municipality. Right now we get about 20 people joining us for in-person Friday events, and slowly but surely this number will grow as the town grown :) We would love for the new Muslims to find a community in town, one that we did not have until <b>[Removed]</b>	the Muslim identifying community in Kemptville (as well as anyone else who is interested in learning about Islam !)	We have had success in implementing the Friday events in Kemptville, as mentioned above, the Friday prayer events have been held here since the start of April. The Friday events consist of the members socializing, bringing snacks and saying Friday prayers.	there's a number of people who have been engaged on a volunteer basis. our imam being one of them. I myself am also volunteering, we have a few volunteer who are managing the Facebook and WhatsApp group chats. we also have the general community members help organize events when extra help is needed.	yes we plan to continue the weekly Friday events. With the town of Kemptville growing, we anticipate an increase in Muslim families and individuals. When that happens we want these individuals and families to find a community. The details have not been planned yet but we plan to hold	<b>Revenue</b> Municipal Grant \$3000 \$2082.6 Fundraising \$300 <b>Expense</b> Facility Rental \$31.05/week
5	Inclusive Choir	Organization	\$ 3,000	\$ 3,550	\$ 3,000	65	72%	15	30	20	0		<b>[Removed]</b> is committed to advancing the development of a Community Choir that embraces inclusivity, equity, and diversity. Our goal is to build on our commitment to create a welcoming space where all community members can participate and be part of an enriching experience, one that allows us to come together through music to celebrate the gifts each person has to offer in whatever capacity. <b>[Removed]</b> , in partnership with the <b>[Removed]</b> , plans to develop a recreational Community Choir that is inclusive and barrier-free for all residents of North Grenville. This initiative, set to begin in late September, will guide participants in learning how to sing as a choir	As a recreational choir, there are no prerequisites or restrictions to participate. Everyone, regardless of age, ability, or any barriers, is welcome to join and learn to sing. This includes individuals who are non-verbal or unable to read—everyone is encouraged to participate, regardless of their musical talent or understanding. An inclusive choir fosters community cohesiveness, promotes acceptance, and offers boundless rewards for participants. Additionally, this initiative will contribute to enhancing music and reading literacy.	This initiative is open to all members of our community, we are seeking to bring together people who enjoy singing, performing and being part of something that celebrates community, inclusion and participation. All community members, regardless of background or ability, including marginalized groups, such as those with physical or developmental disabilities, LGBTQIA2S+, seniors, and multicultural populations, will be warmly welcomed. It will be a safe place for people to be their authentic selves, free of judgement and biases, and create	This application builds on a community-led initiative that served both the public and <b>[Removed]</b> participants. In October 2023, <b>[Removed]</b> and <b>[Removed]</b> launched the choir, welcoming both community members and those receiving support from <b>[Removed]</b> . The choir's debut at St. John's United Church was a resounding success, with approximately 20 participants receiving support from <b>[Removed]</b> and the public, members of <b>[Removed]</b> , coordinated by owner <b>[Removed]</b> , 4 <b>[Removed]</b> employees, and <b>[Removed]</b> , along with about 5 parent volunteers. The event attracted over 100 attendees with a monetary donation towards the House of Lazarus Food bank—a component that will continue in future events.	The project will involve a range of partners and volunteers, including: <b>[Removed]</b> Employees Event Committee Volunteers Parent Volunteers General Volunteers	Equity, Diversity and Inclusion is something that <b>[Removed]</b> is passionate about, not only for the people we support but for all of the people in our community. We feel that this project will bring many people together, coordinating with many community partners, including The <b>[Removed]</b> , and other participants. Our intent is to build on our successes from 2023	<b>Revenue</b> Municipal Grant \$3000 Fees \$300 Fundraising \$250 <b>Expense</b>
6	Prayer Events for the Muslim Community 2	Individual	\$ 1,500	\$ 1,500	\$ -	Not Scored (Duplicate)						May be the same initiative as #4	we are group of muslim families in Kemptville, our goal is to meet every Friday for prayer, gathering and share food. we are renting location paid by us	gathering of faith group, education and fun for children	EDI	no previous experiences, but funding will help us to continue	around 20 individuals from 20 families	yes, it's weekly event	<b>Revenue</b> Municipal Grant \$1500 <b>Expense</b> Administration: \$200
7	Reading for All	Organization	\$ 3,000	\$ 3,000	\$ 3,000	65	72%	15	30	20	0	2.3.The following are not eligible for funding: 2.3.4. School Boards and educational institutions.	Project Title: Reading for All – Enhancing Literacy at <b>[Removed]</b> with Wonderbooks Project Description: The "Reading for All" initiative at <b>[Removed]</b> is designed to enhance literacy and engagement across grades Kindergarten through sixth grade through the integration of Wonderbooks into our classroom libraries. Wonderbooks are innovative educational tools that combine physical print books with an embedded audiobook, allowing students to listen and read along simultaneously. This approach	The "Reading for All" initiative at <b>[Removed]</b> is designed with a strong commitment to equity, diversity, and inclusion, addressing systemic barriers to literacy and ensuring all students have access to high-quality reading materials. Equity: The Wonderbooks project aims to bridge the literacy gap by providing all students, regardless of their socioeconomic status, learning abilities, or backgrounds, with equal access to engaging and supportive reading resources. For students who are reading below	The "Reading for All" initiative at <b>[Removed]</b> is designed to serve several equity-deserving groups, ensuring that all students, regardless of their background or individual needs, have access to valuable literacy resources. Specifically, the following groups will benefit from this project:	<b>[Removed]</b> has a robust track record of successfully implementing various educational programs designed to enhance student learning and support diverse needs. Our experience includes: Successful Literacy Initiatives: Over the years, <b>[Removed]</b> has developed and executed numerous literacy programs aimed at improving reading skills and fostering a love of books among students. Our existing academic program leverages tools such as Empower and UFLI and have demonstrated our ability to effectively	The "Reading for All" initiative at <b>[Removed]</b> will benefit from the involvement of a range of partners and volunteers who will play crucial roles in supporting and enhancing the program. These include: School Staff and Educators: Classroom Teachers: Teachers across Kindergarten to sixth grade will be invited to integrate Wonderbooks into their literacy instruction. They will be instrumental in selecting appropriate titles, guiding students in using the books, and assessing their	Yes, we are committed to sustaining the "Reading for All" initiative beyond the initial grant period. Our approach to long-term sustainability involves several key strategies: Ongoing Evaluation and Improvement: Continuous Monitoring: We will regularly assess the	<b>Revenue</b> Municipal Grant \$3000 <b>Expense</b> Materials & Supplies(wonderbooks ): \$3000
8	2SLGBTQIA+ Youth Programming and Benches	Organization	\$ 3,000	\$ 10,000	\$ 3,000	65	72%	15	30	20	0		The funding will help <b>[Removed]</b> continue biweekly programming for 2SLGBTQIA+ youth in the community. We do various activities that range in cost of \$200-\$600 depending. We use the <b>[Removed]</b> Location and the as well go on field trips. A lot of the youth we see are low income families and we do not charge for our program as we feel it's unethical to charge for a safe space. We as well would like to use part of the funding for the bench program at North Grenville High School. The cost is approx \$500 per bench and it would be placed in the common area. The majority of our youth attend this high school and are bullied; therefore, this would be a reminder of their safe space. Lastly, this would help us update our "Sensory area" for our youth with disabilities. We need more noise cancelling	We create a safe space for 2SLGBTQIA marginalized youth in the community. We as well foster a space where youth with disabilities feel comfortable to attend. Together, this is the entire premise of EDI and is life saving for these kids.	2SLGBTQIA+ youth. We as well have kids with disabilities.	We have been active in the community since Nov 2022. We fundraise on a Quarterly basis, but it is also met with a lot of hate. We are sustainable with our fundraisers, but this grant would allow us to do a few more projects that we haven't prioritized as currently all funds go directly to the programming for the kids.	For the benches, North Grenville District High School. For parters/volunteers, we work with the <b>[Removed]</b> on the regular.	Absolutely!!! We will continue our Quarterly fundraisers and continue to offer our program at no cost. This will not change. We recently hired a BoD and the next step is to create our strategic plan.	<b>Revenue</b> Municipal Grant \$3000 Fundraising (drag shows) \$8,000 <b>Expense</b> Transportation: \$900
9	ADHD/ASD Athlete Support 2	Organization	\$ 5,000	\$ 5,000	\$ -	Not Scored (Duplicate)						Same as #1 2.3.The following are not eligible for funding: 2.3.2. Businesses. 2.4.Businesses are generally ineligible; however, the Municipality may fund social	Implementing classes and practices that will best benefit athletes with learning disabilities, ADHD, Autism, Anger or behavioral challenges and other needs. Our facility needs training for our coaches and staff on how to best handle tough situations and challenging athletes in both camps and classes. <b>[Removed]</b> . Timeline would be ongoing training and classes added to our upcoming fall 2024 schedule.	Allow for special needs children to feel included and heard in all aspects of their physical journey. They will be attended to and have one on one coaching to best address their needs. We will also look at racialised issues in our gym and institute training on specific language, best practices, non ideal comments, culture awareness and religious considerations etc to use for families of an ethnic background as Kemptville has grown in the past few years and we feel that immigrants are an important foundations of the community	Children and adults with special needs (ADHD, Autism, Behavioral challenges etc) Women and girls (Female specific classes and coaches hired based on gender equality) Persons of Color and those of ethnic backgrounds New immigrants to Canada and Kemptville	Constantly doing training with our staff on inclusion and diversity A member of the KEYS Inclusion Charter Staff retreats with psychologist for best practices to use with special needs children Implemented Homeschool and Autism specific classes in our facility Private lessons with children who need additional support	<b>[Removed]</b> staff and families on a volunteer basis	Absolutely! The practices put into place will be included in the employee handbook and issued to all new and returning staff. Continued mandatory training Will continue to grow programming as needed in the community for athletes as they need it.	<b>Revenue</b> Municipal Grant \$5,000 <b>Expense</b> Administration: \$500 Consultant & Professional fees: \$500

# **Equity, Diversity and Inclusion Fund Recipients 2024**



# Background

- ▶ The EDIAC recommended the establishment of the EDI Fund to support initiatives that promote EDI values within the community. The EDI Fund Policy was created to guide the evaluation and awarding process.

# Applications

- ▶ **Applications for the fund opened on July 15, 2024, and closed on August 30, 2024. A total of nine (9) applications were received, with some duplicates noted. The EDIAC reviewed all applications, scored them using the agreed-upon criteria, and recommend awarding the following:**
  - ▶ Accessible Garden - \$3,000
  - ▶ Prayer Events for Muslim Community - \$2,083
  - ▶ Inclusive Choir - \$3,000
  - ▶ Reading for All - \$3,000
  - ▶ 2SLGBTQIA+ Youth Programming and Benches - \$3,00

# Scoring

Initiative	Project Description (/20)	EDI Impact (/40)	Capacity/Sustainability (/20)	Other (/10)	Overall Score (/90)	Overall Score	Award Amount
Accessible Garden	15	30	20	0	65	72%	\$3,000
Prayer Events for the Muslim Community	15	30	20	0	65	72%	\$2,083
Inclusive Choir	15	30	20	0	65	72%	\$3,000
Reading for All	15	30	20	0	65	72%	\$3,000
2SLGBTQIA+ Youth Programming and Benches	15	30	20	0	65	72%	\$3,000



# Recommendations

- ▶ **THAT Council approve funding for the Equity, Diversity, and Inclusion fund applications as recommended by the Equity, Diversity, and Inclusion Advisory Committee.**



**Policy Title:** Equity, Diversity, and Inclusion Fund Policy

Policy Number:

Category: Corporate

Department: Corporate Services

Related Policies:

Approved By: Council

Effective Date: July 10, 2024

Revision Date:

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### **Policy Statement:**

The Municipality of North Grenville recognizes valuable contributions through the efforts of individuals, community organizations, and agencies on behalf of the residents of the Municipality. The policy's objective is to treat all parties fairly and consistently and to share resources throughout the community as effectively and efficiently as possible. Funding is intended to provide modest levels of support and assistance to individuals, community organizations, and agencies.

This Equity, Diversity, and Inclusion (EDI) Fund Policy establishes funding eligibility, outlines the application process, evaluation criteria, and outlines reporting requirements. Preference will be given to initiatives that demonstrate community support, efficient use of resources, sound business practices, enhance volunteer knowledge, and develop skills and self-reliance.

### **Purpose:**

The EDI Fund will support initiatives that:

- Promote the values of EDI.
- Strengthen EDI in the community.
- Support the Municipality's goals related to EDI.
- Build capacity and sustainability of EDI related work in the community.

This Policy establishes a fair and objective process for administering the EDI Fund. The purpose is to provide a clear and concise guideline for applicants, identifying eligible recipients, projects, and project expenses; to outline reporting requirements; and to define a scoring matrix for use by evaluators to allocate funding.

## **Application:**

The EDI Fund is allocated through the process established in this Policy. The total amount available for the Fund is approved through the annual operating budget process.

## **Policy:**

### **1. General Funding Terms**

- 1.1. Applications should demonstrate active funding efforts to support the continuation of a program, project, or event. Typically, the maximum amount per project will be \$3,000, although grants may be awarded in extraordinary circumstances for amounts over \$3,000.
- 1.2. The applicant must spend grant funding for the sole purpose to which it was awarded and normally within a 12-month period. Extensions will be granted at the discretion of the Chief Administrative Officer. If the intended purpose of the project, program, or event changes, information as to a substitute project, program, or event should be communicated to the Director of Corporate Services to be presented to Council for consideration.
- 1.3. Approval of grant funding in any one year, or over several years, is not to be interpreted as a commitment to future funding.

### **2. Eligibility Criteria**

- 2.1. The Municipality of North Grenville will not provide funding to an individual or group that supports or promotes views, ideas or presentations which promote or are likely to promote discrimination, contempt, or hatred to any person on the basis of race, national or ethnic origin, color, religion, age, sex, marital status, family status, sexual preference, or disability, gratuitous sex and violence or denigration of the human condition.
- 2.2. The following organizations are eligible for funding:
  - 2.2.1. Applicants may be an individual, community organization, or agency.
  - 2.2.2. The initiative must take place in North Grenville.
  - 2.2.3. Applicants must be in, and conduct most of their activities/business within, the geographical borders of the municipality; and/or at least 51% of the membership must live in North Grenville.
- 2.3. The following are not eligible for funding:
  - 2.3.1. Organizations and/or charities whose mandate does not support residents of the Municipality.
  - 2.3.2. Businesses.
  - 2.3.3. Organizations with political affiliations.



- 2.3.4. School Boards and educational institutions.
- 2.3.5. Programs within legislative mandates of other governments including municipal departments.
- 2.3.6. Regional, provincial, or national organizations, unless a local chapter serving residents.
- 2.3.7. Organizations who have not completed the final report for the previous funding year.
- 2.4. Businesses are generally ineligible; however, the Municipality may fund social enterprise or non-profit activities conducted by, or on behalf of the business.
- 2.5. This list of eligible/ineligible applicants is not to be considered complete; the Municipality, at its sole discretion, may approve annual allocation of grant funding to organizations/agencies that have the capacity to deliver projects, events, and program in keeping with the spirit of this policy.

### **3. Eligible Expenses**

- 3.1. The following are eligible expenses:
  - 3.1.1. Funding requests should be for events, projects, or programs that support, sustain, promote, inform, educate, celebrate, or preserve EDI values and/or provide access or such other initiatives as may be approved by Council.
  - 3.1.2. Capital projects and associated expenses.
  - 3.1.3. Funding for operating expenses of the organization may be considered, but only where the expense directly contributes to the implementation of eligible projects, events, or programs. Examples include event coordinator, development and distribution of marketing materials, or website development.
- 3.2. The following are not eligible expenses:
  - 3.2.1. Expenses incurred prior to funding approval may not be eligible.
  - 3.2.2. Accumulated deficits or funding shortfalls.
  - 3.2.3. Any cost determined to not be in keeping with the spirit of the EDI Fund Policy, at the discretion of Council.
  - 3.2.4. The purpose of the project/program cannot be for the generation of personal profit. Personal Profit is defined as: The personal use of income remaining after reconciling all fixed expenses. (To obtain small business funding go to Invest North Grenville <https://www.northgrenville.ca/economic-development> )
- 3.3. If an organization wishes to put forth a project on municipal property, consultation with the appropriate municipal staff must occur prior to any funding request. Included in this consultation should be details on project design, budget (including any impact to municipal resources; human, financial, IT, or otherwise), and legal/insurance considerations. Staff will advise on the appropriate funding mechanism (operating budget, capital budget, community grant funded).

#### **4. Intake and Deadlines**

- 4.1. There will be one (1) intake period per year. Application deadline will be published annually by the Municipality of North Grenville. Additional intakes may be considered if funding is available.
- 4.2. All grant applications shall be submitted to the Director of Corporate Services, on or before the deadline of the grant process each year. Applications must be submitted before the end of the business day (5:00 p.m. local time) to be considered eligible.
- 4.3. Any applications received after the due date will not be considered.

#### **5. Application Process**

- 5.1. Applications and supporting documentation must be completed and submitted in full prior to the EDI Fund application deadline.
- 5.2. The Application Form includes the following sections:
  - Applicant Information (proof of status may be required)
  - Project Description
  - EDI Impact
  - Individual/Organization Capacity
  - Budget
  - Supporting Documentation
    - Quotations
    - Permissions/permits
    - Letters of support
    - References
    - Other supporting documentation (e.g., site plans, maps, etc.)
- 5.3. Applications should be submitted using the online application form (found at [www.northgrenville.ca](http://www.northgrenville.ca)). Applicants may also download a PDF application form and submit their application via email to [vision@northgrenville.on.ca](mailto:vision@northgrenville.on.ca) or deliver in person or by mail to:

Municipality of North Grenville  
P.O. Box 130, 285 County Road 44  
Kemptville, ON, K0G 1J0  
Attn: Director of Corporate Services

- 5.4. As part of the Municipality's commitment to meeting accessibility legislation, the Application Form will be made available in accessible formats, and will be provided upon request.

#### **6. Evaluation and Approval Process**

- 6.1. Applications are reviewed by the Director of Corporate Services to ensure they meet eligibility requirements and are complete.
- 6.2. All identifying information (names, addresses) will be removed by staff from applications to promote a fair adjudicating process.

- 6.3. The Equity, Diversity, and Inclusion Advisory Committee (EDIAC) will review applications at an open Committee meeting and provide Council with recommendations. Council will then approve applications and funding amounts.
- 6.4. If a member of the Equity, Diversity, and Inclusion Advisory Committee is an applicant for funding of this Fund or has a pecuniary interest, they must recuse themselves from all decision-making process related to any application.
- 6.5. An Evaluation Matrix will be used by the EDIAC as a tool to assess applications. Scores from the evaluators will be averaged and funding recommendations will be made based on the application scores.

<b>Evaluation Matrix</b>			
<b>Criteria</b>	<b>Description</b>	<b>Points to Consider</b>	<b>Score</b>
Project Description	The project, program or event will serve the local interests of the residents of the Municipality.	<ul style="list-style-type: none"> <li>• Solid vision, direction, goals, and objectives</li> <li>• Achievable timeline</li> <li>• Aligns with municipal priorities</li> <li>• Serves local interests</li> </ul>	/20 points
EDI Impact	The project, program or event addresses and contributes to EDI	<ul style="list-style-type: none"> <li>• Demonstrated need/value/benefit</li> <li>• Equity-deserving groups served</li> </ul>	/40 points
Individual/Organizational Capacity and Sustainability	The ability of the applicant to meet goals and create a sustainable initiative	<ul style="list-style-type: none"> <li>• Evidence of a clear mandate</li> <li>• Solid leadership structure</li> <li>• Adequate staff/volunteers</li> <li>• Financial stability and accountability and evidence of effective long and short-term financial planning</li> <li>• Reasonable financial goals</li> <li>• Evidence of partnerships</li> <li>• The project has broad support from the community</li> <li>• The organization has funding from multiple sources</li> <li>• An appropriate sustainability plan is provided</li> </ul>	/20 points
Other Considerations	The project, program or event has other innovative or other benefits	<ul style="list-style-type: none"> <li>• Project is not duplicating</li> <li>• Is innovative or creative</li> </ul>	/10 points
<b>Total</b>			/90 points

- 6.6. Applicants will be notified of outcome via email by the Director of Corporate Services or designate. Included with the notification is a copy of the application,



final report template, agreement to be signed, and EDI Fund logo for recognition purposes.

## **7. Final Report**

- 7.1. The completed final report is due within 12-months of the award of funds. Where a project takes place 12-months after the award of funds, the final report shall be submitted a month after the project is completed. Final reports and supporting documents (copies of invoices/proof of payment) must be submitted to the Director of Corporate Services. A copy of the reporting form is provided with notice of award and agreement.
- 7.2. Any organization that does not complete the final report will be ineligible for funding for the following budget year, unless otherwise approved by Council. During that time, the Director of Corporate Services will work with the organization to ensure reporting is completed in order to become eligible for future funding years.

## **Responsibilities:**

The EDI Fund is administered by the Corporate Services department through the Director of Corporate Services.

## **Compliance:**

The Corporate Services department will ensure policy compliance by all parties.

## **Policy Communication:**

This policy shall be posted on the Municipality's website as public information. All relevant application timelines and forms will also be posted at [www.northgrenville.ca](http://www.northgrenville.ca).

## **Related Documents/Legislation:**

The Corporate Services department will maintain records in accordance with the Records Retention Policy.

## **Authorization:**

This Policy was authorized by Resolution Number C-2024-222 adopted by Council at its meeting held on July 10, 2024.

## **Revision History**

Document Owner	Revised Date	Reason for Changes

## **Contact:**

Any questions or concerns regarding this Policy shall be directed to the Director of Corporate Services.



## Municipality of North Grenville

To: **Council**

Meeting Date: October 15, 2024

Subject: Downtown Kemptville Community Improvement Plan Update

Report No: CS-2024-006

Prepared by: Ashley Cuthbert, Acting Strategic Initiatives Coordinator

### Recommendation(s)

THAT Council pass and enact By-Law 86-24 to amend By-Law 24-21 to make minor amendments to the Downtown Kemptville Community Improvement Plan Guidelines.

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### Executive Summary

#### Purpose

- To approve a minor update to the Downtown Kemptville Community Improvement Plan (CIP) to permit funding for accessible improvements and upgrades to all entrances of eligible properties under the Façade and Signage Improvement Program.

#### Key Findings

- Many downtown Kemptville businesses, particularly along Prescott Street, lack space at the front of their buildings to make accessibility improvements due to narrow sidewalks. In these cases, upgrades to improve accessibility often need to be made to side or rear entrances.
- The original Façade and Signage Improvement Program limited funding to accessibility upgrades for street-facing entrances. The proposed amendments will extend funding to include accessibility upgrades for all building entrances.

#### Financial Implications

- The extension of the Façade and Signage Improvement Program to include non-street-facing entrances will not increase the overall funding allocation for the program. There are no new financial implications associated with this amendment.

## Background/Analysis

In 2021, North Grenville Council passed By-Law No. 24-21, establishing a Community Improvement Plan (CIP) for Downtown Kemptville to foster growth and enhance connectivity in the downtown core. The plan included several funding programs aimed at improving building façades and signage, with a particular focus on accessibility. However, the original guidelines only allowed for funding of accessibility upgrades for entrances that face the street.

The downtown area's layout, particularly along Prescott Street, presents challenges for accessibility improvements at the front of buildings. Many properties need upgrades at the side or rear entrances due to limited space at the front. The proposed amendments to By-Law No. 24-21 will allow for grant funding to support accessibility improvements for entrances on any side of eligible properties, aligning with the overall goal of improving accessibility in Downtown Kemptville.

The current CIP guidelines allow for “The Municipality may at its discretion and without further amendment to the CIP extend or discontinue any program when and as it deems appropriate”. The Clerk’s division deemed that this clause covers this minor amendment, preventing the need for a public meeting per the *Planning Act*.

The Façade and Signage Grant offers 50% of the costs, up to \$10,000, for high-quality improvements to building frontages and entrances, including accessibility upgrades. This amendment ensures the program can effectively address accessibility issues across the entire property, not just the main street frontage.

## Relevance to Strategic Priorities

<b>Strategic Pillar</b>	3	Diverse and Resilient Economic Development
<b>Goal</b>	3.4	Improve Business Attraction, Expansion, and Retention
<b>Key Action</b>	3.4.2	Identify existing gaps and barriers to attracting new businesses, and develop mitigating strategies to support attraction (e.g., older building, limitations to redevelopment, use of brownfield development policies).

## Options and Discussion

1. Approve the recommendations: This will allow for accessibility upgrades to all entrances of eligible buildings under the Façade and Signage Grant and authorize the Clerk to make necessary modifications to the by-law.
2. Do not approve the recommendation: This will maintain the current limitation of the grant program, restricting funding for accessibility upgrades to street-facing entrances only.



## Financial Impact

This item has been identified in the current budget: Yes **X**

This item is within the budgeted amount: Yes **X**

Staffing implications, as they relate to implementing Council's decision on this matter, are limited to the existing staff complement and applicable administrative policies as approved by Council.

## Internal/External Consultation

Consultation was conducted with the Planning and Development department along with the Clerk's division.

## Communications

All promotional materials for the Community Improvement Plan, including social media posts, press releases, and updates to the North Grenville website, will be updated to reflect these changes.

## Attachments

- By-Law No. 86-24 (including updated Schedule 'A' being the Downtown Kemptville CIP Guidelines)

# **Downtown Kemptville Community Improvement Plan Update**

# Background

- ▶ In 2021, North Grenville Council passed By-Law 24-21, establishing a Community Improvement Plan (CIP) for Downtown Kemptville, aimed at promoting growth, connectivity, and revitalization of the downtown area.
- ▶ One key component of this program is the Façade & Signage Grant.
- ▶ The Façade & Signage Grant offers 50% reimbursement of project costs, up to \$10,000, for high-quality enhancements, including accessibility improvements.
- ▶ Initial guidelines limit funding for accessibility upgrades to street-facing entrances only.



# Proposed Update

- ▶ The layout of the downtown area, particularly along Prescott Street, poses challenges for improving front entrance accessibility. Due to limited space at the front of many buildings, accessibility upgrades are often needed at side or rear entrances.
- ▶ To address this, a proposed amendment will expand eligibility for accessibility funding to include all entrances, ensuring the program supports accessibility improvements throughout the entire property.
- ▶ The amendment to By-Law 24-21 permits accessibility improvements to any entrance (front, side, or rear).

## Ability To Amend

- ▶ **The CIP guidelines state the Municipality may, at its discretion, extend or discontinue any program without amending the CIP. As a result, no public meeting is required for this minor amendment under the Planning Act.**
- ▶ **Authorized under Section 28 of the Planning Act and North Grenville's Official Plan, the Clerk is authorized to make minor adjustments to the By-Laws as needed.**

# Recommendations

- ▶ **THAT Council pass and enact By-Law xx-24 to amend By-Law 24-21 to make minor amendments to the Downtown Kemptville Community Improvement Plan Guidelines**



## CORPORATION OF THE MUNICIPALITY OF NORTH GRENVILLE

### BY-LAW NO. 86-24

*A By-Law to amend By-Law 24-21, being a By-Law to designate a Community Improvement Plan Project Area and to Approve the Downtown Kemptville Community Improvement Plan*

**WHEREAS** Section 28 of the Planning Act gives Council the authority to designate a Community Improvement Project Area and adopt a Plan for the community improvement of the project area;

**WHEREAS** Section 12.3 of the Municipality of North Grenville Official Plan contains provisions authorizing the implementation of a Community Improvement Plan in the Municipality;

**WHEREAS** Council of the Municipality of North Grenville passed By-Law No. 24-21 on March 2, 2021 designating a Community Improvement Project Area and adopting a Community Improvement Plan;

**WHEREAS** the General Eligibility Criteria of the Community Improvement Plan states that the Municipality may, at its discretion and without further amendment to the CIP, extend or discontinue any program when and as it deems appropriate;

**AND WHEREAS** Council finds it desirable to fund accessible improvements and/or upgrades to entrances along all building faces of an eligible property, whether street-facing or not, under the Façade and Signage Grant;

**NOW THEREFORE BE IT RESOLVED** that Council of the Corporation of the Municipality of North Grenville enacts as follows:

1. Schedule 'A' of By-Law 24-21 is hereby amended to add the following verbiage immediately after "Accessibility improvements" within the Façade & Signage Grant:

*(Note: Accessibility upgrades will be eligible for funding, even if they are applied to entrances that do not face the main street, including side and rear entrances.)*

2. The Clerk of the Municipality of North Grenville is hereby authorized to make any minor modifications or corrections of an administrative, numerical, grammatical, semantic or descriptive nature or kind to this by-law and schedules as may be deemed necessary after passage of this By-Law, where such modifications or corrections do not alter the intent of the By-Law.
3. This By-Law shall come into force and effect on the day of its passing.

PASSED AND ENACTED  
THIS 15<sup>TH</sup> DAY OF OCTOBER, 2024.

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NANCY PECKFORD  
Mayor

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CHLOE PRESTON  
Clerk





# DOWNTOWN KEMPTVILLE COMMUNITY IMPROVEMENT PLAN GUIDELINES







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## Introduction ►

The Municipality of North Grenville is determined to see Downtown Kemptville become a thriving, vibrant gathering place for locals and visitors, generating employment opportunities and creating a complete community.

The Municipality created the Downtown Kemptville Community Action Plan (DKCAP) to address present and future opportunities in Kemptville's downtown core.

A part of this plan was a suite of new incentive programs through the Community Improvement Plan (CIP) to foster development in downtown Kemptville. In addition, the Municipality has dedicated staff to guide builders, residents, and entrepreneurs through the process.

## General Eligibility Criteria ►

General eligibility criteria include:

- » Final eligibility will be determined through the demonstrated success of the project through all stages of application (as required) for planning approval, building permit issuance, and building code compliance, construction, occupancy, financial viability, and revaluation by the Ontario Municipal Property Assessment Corporation (MPAC).
- » All proposed development shall conform to the Official Plan, Zoning Bylaw, Council approved design guidelines, and other planning requirements.
- » Property taxes shall be in good standing at the time of application and throughout the length of any incentive or grant commitments. Where arrears exist, an application will not be approved and/or grants will not be advanced until arrears are eliminated.
- » The property must conform to all property standards.
- » During preparation of its annual budget Council will determine the contribution to be made available to the various CIP programs for the following year. The financial incentive programs available under this CIP will be administered by staff within the budget established by council. Projects will not be approved that result in over-expenditure to what has been allocated to the CIP programs by council.
- » If the applicant is in default of any program requirement or any other requirement of the Municipality the Municipality may delay, suspend, cancel, or reduce the amount of its program approval and/or the financial incentive(s).



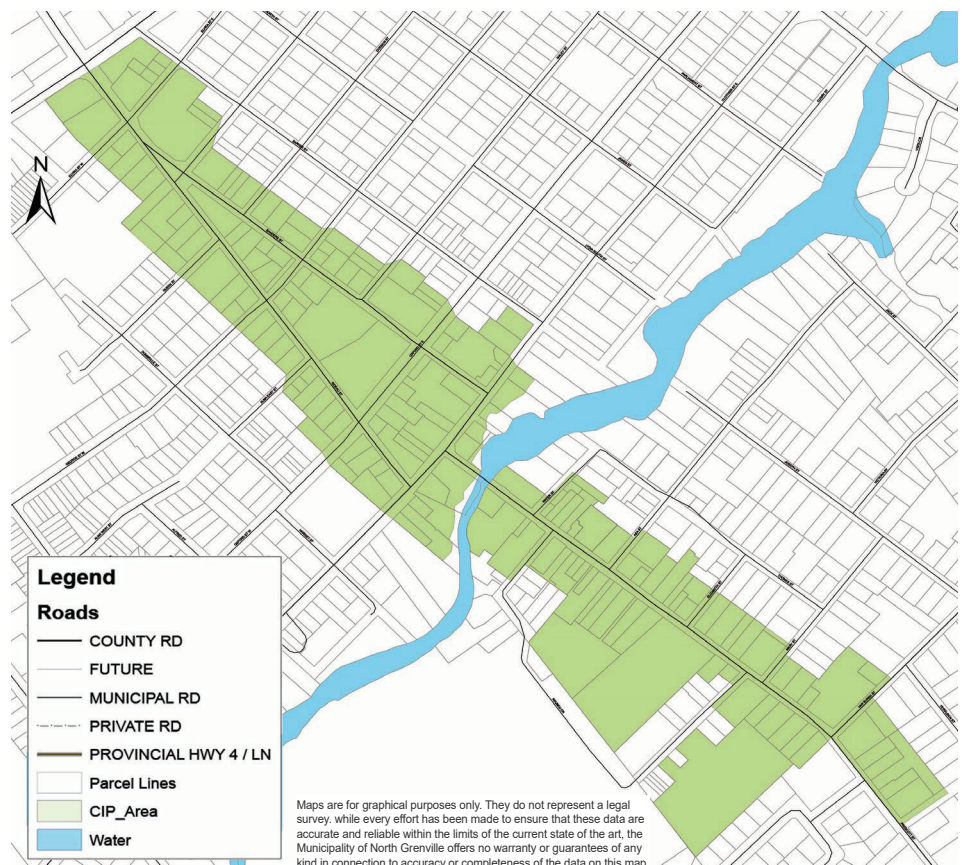


- » The Municipality reserves the right to audit any studies and/or works approved under an incentive program.
- » The Municipality may at its discretion and without further amendment to the CIP extend or discontinue any program when and as it deems appropriate. Notwithstanding this, participants in various programs prior to their discontinuation may continue to receive approved incentives/grants after the closing of the program as determined through individual agreement with the Municipality and subject to available funding approved by the Municipality.
- » No application is guaranteed an approval, the Municipality has full authority over all decisions, and final decisions with respect to applications and the allocation of funds shall be made in accordance with the guidelines below.
- » As a condition of approval, the applicant and/or owner of the property may be required to enter into agreements with the Municipality. Depending on the nature of the program applied for, these agreements may be registered on the title of the applicable property. The agreement may be made with

respect to terms, duration, default, penalty, and termination provisions of the financial incentive.

- » Funding will only be provided after an agreement is executed, if required, and once all other conditions have been met.
- » If the funding is recurring over multiple years, then funding will only be issued if appropriate documentation is provided and accepted by the Municipality each year, as required.
- » Works commenced after submitting an application but prior to application approval are done at the applicant's risk.
- » In accordance with Section 28(7.3) of the Planning Act, the total amount of all financial incentives (including any tax assistance) given by the Municipality to a specific development shall not exceed the eligible cost with respect to those lands and buildings.
- » Eligible properties are within the Community Improvement Plan Area (CIPA) outlined in the map below.

## Community Improvement Plan Area (CIPA) ►







# Development Charges Exemption ►

## Objective

Development charges are waived in the downtown core. This is an existing program that may be extended for the life of the DKCAP (end of 2024) with a review of its effectiveness planned for March 2023.

## Eligibility

Developments are eligible as per the Development Charges Bylaw.

## Municipal Contribution

- » The Municipality will waive all development charges for developments in the Downtown Core as prescribed in the Development Charges Bylaw.

## Steps to Follow

- » The applicant will schedule an appointment with the Program Administrator who will determine eligibility. The applicant must be ready to provide information on the property and the proposed project.
- » An agreement will be provided establishing the terms of the development charges waiver.
- » The development charges will not be charged to the property owner.

# Tax-Increment Equivalent Residential Grant ►

## Objective

The Tax Increment Equivalent Residential Grant (TIERG) program is designed to support the development/intensification of residential (stand-alone or as part of mixed-use developments) in downtown Kempville.

## Eligibility

In addition to the General Eligibility Criteria, the following program-specific eligibility criteria apply:

- » A minimum of four (4) new residential spaces, in stand-alone or mixed-use developments, is proposed to be developed.

## Municipal Contribution

- » The maximum amount of the grant is 90% of the annual tax increment, over the agreed base assessment and property tax liability in Year 1, declining by 10% per annum.
- » The maximum duration of the program is 10 years.

- » The maximum total grant amount is limited to the lesser of the total tax increment over the duration of the program or the total eligible costs.
- » The program does not apply to the portion of the tax levied by the United Counties of Leeds and Grenville.
- » The program does not apply to the education portion of the tax rate.

## Steps to Follow

- » The applicant will schedule an appointment with the Program Administrator who will determine eligibility. The applicant must be ready to provide information on the property and the proposed project.
- » An agreement will be executed establishing the terms of the tax rebates.
- » After completion of the construction of the residential units and a reassessment by MPAC, the Municipality will establish the rebate schedule.
- » The rebates will be paid after the applicant has paid their annual taxes in entirety.

Duration/Period	Grant Share	Annual Tax Increment on Municipal Portion	Grant Value Payable	Taxes Retained by Municipality
Year 1	90%	\$50,000	\$45,000	\$5,000
Year 2	80%	\$50,000	\$40,000	\$10,000
Year 3	70%	\$50,000	\$35,000	\$15,000
Year 4	60%	\$50,000	\$30,000	\$20,000
Year 5	50%	\$50,000	\$25,000	\$25,000
Year 6	40%	\$50,000	\$20,000	\$30,000
Year 7	30%	\$50,000	\$15,000	\$35,000
Year 8	20%	\$50,000	\$10,000	\$40,000
Year 9	10%	\$50,000	\$5,000	\$45,000
Year 10	0%	\$50,000	\$0	\$50,000
<b>Total</b>		<b>\$500,000</b>	<b>\$225,000</b>	<b>\$275,000</b>



# People Make the Place Grant ►



## Objective

The People Make the Place Grant will provide development incentives to encourage the construction and operation of multiple-unit residential developments. New and expanded multiple-unit residential developments will be eligible to apply for the People Make the Place Grant (“Grant”).

## Eligibility

In addition to the General Eligibility Criteria, the following program-specific eligibility criteria apply:

- » “Multiple-unit housing” means any formation of multiple-unit residential development and may be a rental or condominium development with four (4) additional units
- » The Grant is for new, previously unoccupied units in multiple-unit housing. An owner who constructs new multiple-unit housing with four (4) or more units or adds four or more units to existing multiple-unit housing is eligible to apply for the Grant for each resulting unit (“eligible unit”).
- » The Grant will not be awarded retroactively for multiple-unit housing projects that have already been issued a building permit as of the date of the adoption of this policy, including permits that were cancelled or were lapsed as of that date and reapplied for in an effort to receive the Grant.

## Municipal Contribution

Subject to the criteria set out above, a \$5,000 Grant will be awarded on a per residential unit basis and paid in one installment. The maximum amount awarded under this grant will be \$25,000 per property.

## Steps to Follow

- » The applicant will schedule an appointment with the Program Administrator who will determine eligibility. The applicant must be ready to provide information on the property and the proposed project.
- » An agreement will be executed establishing the terms of the Grant.
- » The Grant will be paid according to the terms of the agreement upon occupancy of the applicable units.

# Building Fees Grant ►

## Objective

The Building Fees Grant ("Grant") is in place to reduce the burden of developing residential units.

## Eligibility

In addition to the General Eligibility Criteria, the following program-specific eligibility criteria apply:

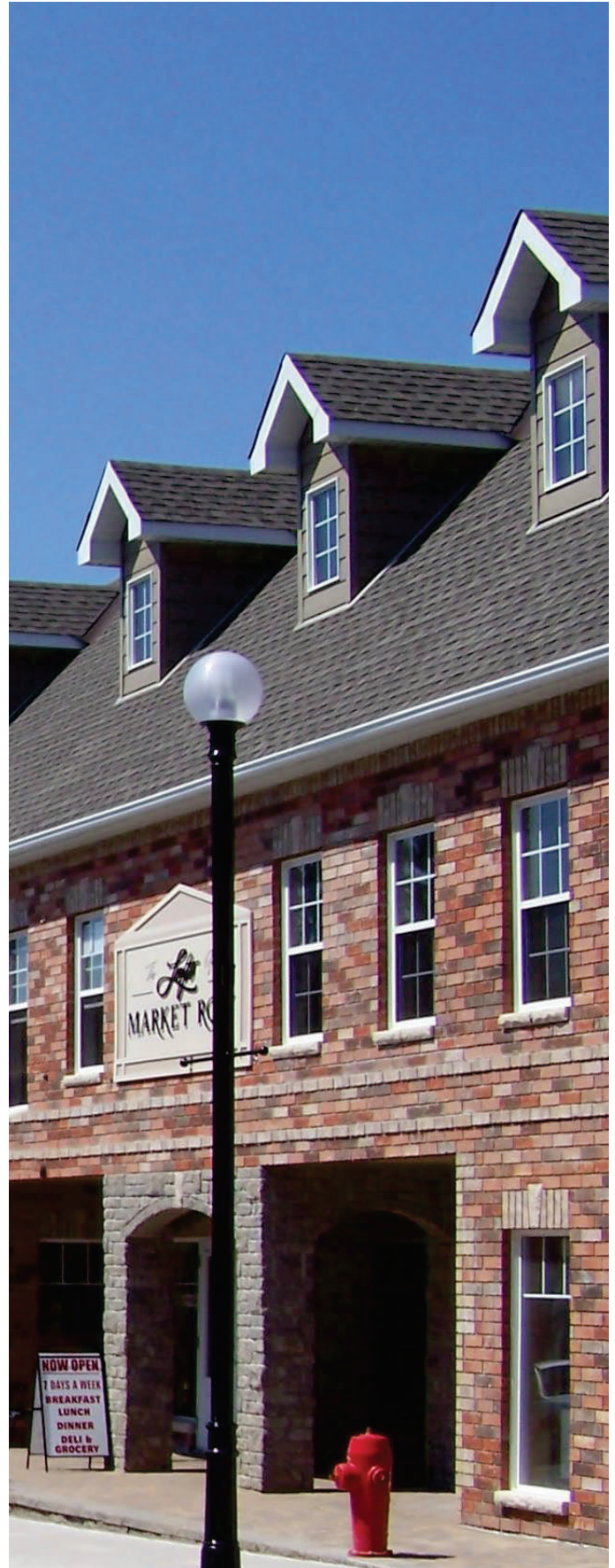
- » "Multiple-unit housing" means any formation of multiple-unit residential development and may be a rental or condominium development with four (4) or more units.
- » The Grant is for new previously unoccupied units in multiple-unit housing. An owner who constructs new multiple-unit housing with four (4) or more units or adds four (4) or more units to existing multiple-unit housing is eligible to apply for the Grant for each resulting unit ("eligible unit").

## Municipal Contribution

Building fees are rebated up to a maximum of 50% up to \$2,500. Fees are rebated and not waived outright. Fees are to be paid when due and will be reimbursed to approved applicants, to a maximum set by Council each year, upon the execution of required agreements, and proof of occupancy. Fees associated with any other municipal process, or outside agencies are not subject to the rebate.

## Steps to Follow

- » The applicant will schedule an appointment with the Program Administrator who will determine eligibility. The applicant must be ready to provide information on the property and the proposed project.
- » An agreement will be executed establishing the terms of the Grant.
- » The Grant will be paid according to the terms of the agreement upon occupancy of the applicable units.





# Façade & Signage Grant ►

## Objective

The Façade & Signage Grant (“Grant”) provides funding to eligible downtown property owners and tenants who want to make street-oriented building façade improvements. Grants are only considered for proposals that offer:

- » High-quality storefront and façade design.
- » High quality signage.
- » Preservation and enhancement of upper-storey facades.
- » Accessibility improvements (Note: Accessibility upgrades will be eligible for funding, even if they are applied to entrances that do not face the main street, including side and rear entrances.)

## Eligibility

In addition to the General Eligibility Criteria, the following program-specific eligibility criteria apply:

- » The property must have commercial (retail, restaurant and dining establishments, services) uses on the ground floor.

If the total value of all grant applications exceeds the amount of funding available, the applications will be rated based on predetermined criteria. The applications that receive the highest scores will be eligible to receive a Grant.

Our criteria includes, but is not limited to:

- » Quality of design.
- » Quality of materials used.
- » Improved exterior lighting.

Properties that have received a Façade & Signage Grant the previous year are not eligible. Properties with new owners may be exempt from this criteria.



## Municipal Contribution

- » Eligible downtown property owners and merchants/business owners are eligible to receive Grants of up to \$10,000 per street address or storefront.
- » The value of a grant cannot exceed 50% of the total cost of the eligible work. In other words, if your grant application is approved, we may pay up to half of the total cost of your project.

## Steps to Follow

- » The applicant will schedule an appointment with the Program Administrator who will determine eligibility. The applicant must be ready to provide information on the property and the proposed project.
- » An agreement will be executed establishing the terms of the Grant.
- » The Grant will be paid according to the terms of the agreement upon completion of the project.





## Municipality of North Grenville

To: **Council**

Meeting Date: October 15, 2024

Subject: Contract Award Heron's Nest Park Construction/Installation

Report No: PRC-2024-014

Prepared by: Mark Guy, Director of Parks, Recreation and Culture

### Recommendation(s)

THAT Council award Tender PRC 24-43 for the Heron's Nest Park Construction/Installation to ASL Contractors for \$323,940.50.

---

### Executive Summary

#### Purpose

- To complete construction and installation of Heron's Nest Park by summer of 2025.

#### Key Findings

- The Heron's Nest Park development came as a result of 2020 Parks, Recreation and Culture Master Plan recommendation.
- WSP completed conceptual and engineering designs in September 2024.
- A request for proposal (RFP) for park construction and installation was issued on September 17, 2024, with a closing date of October 9, 2024.
- Seven (7) submissions were received from contractors with varying levels of experience and pricing.

#### Financial Implications

- \$350,000 was budgeted for park design consultation, construction and installation.
- Approximately \$15,500 has been spent on this project this year.

- The recommended award is within the budget allotment. Funds unspent in 2024 will be carried forward to the 2025 budget for project completion.

## Background/Analysis

The Heron's Nest Park development came as a result of the 2020 Parks, Recreation and Culture Master Plan recommendation. The park land parcel is 0.74 hectares in the Tempo sub-division northwest of County Road 43 across from the North Grenville Municipal Centre. Heron's Nest Park is to be developed as a neighborhood park for residents to enjoy passive recreational activities and social interaction.

WSP completed the conceptual and engineering design on September 3, 2024 and sent out in the request for proposal package on September 17, 2024 which closed on October 9, 2024.

The following submissions were received:

- Davis Landscaping = \$308,474.25
- ASL Contractors = \$323,940.50
- Thunderbolt Contracting = \$329,537.80
- D&G Landscaping = \$360,046.00
- Cornwall Gravel = \$362,0711.25
- Exel Contracting = \$383,328.00
- VS Landscape = \$402,859.91

The submissions were reviewed by WSP and the Director of Parks, Recreation and Culture. Due to irregularities within the Davis Landscaping submission, it is recommended to award the contract to ASL Contractors based on their complete submission, qualifications, proposed schedule, and scheduled unit prices.

## Relevance to Strategic Priorities

<b>Strategic Pillar</b>	2	A Strong, Connected, and Vibrant Community
<b>Goal</b>	2.2	Promote a Healthy Lifestyle
<b>Key Action</b>	2.2.3	Implement the Parks, Recreation, and Culture (PRC) Master Plan.

## Options and Discussion

1. Approve the recommendation
2. Do not approve the recommendation

## Financial Impact

This item has been identified in the current budget: **Yes** ☒ **No** ☐ **N/A**

This item is within the budgeted amount: **Yes** ☒ **No** ☐ **N/A**

Staffing implications, as they relate to implementing Council's decision on this matter, are limited to the existing staff complement and applicable administrative policies as approved by Council.

### **Internal/External Consultation**

WSP Engineering

### **Communications**

The request for quotation was placed through our municipal website.

### **Attachments**

- None





## Municipality of North Grenville

To: **Council**

Meeting Date: October 15, 2024

Subject: Community Sport and Recreation Infrastructure Funding

Report No: PRC-2024-013

Prepared by: Mark Guy, Director of Parks, Recreation and Culture

### Recommendation(s)

THAT Council supports a Municipality of North Grenville submission to the Community Sport and Recreation Infrastructure Funding Stream 1: Repair and Rehabilitation for outdoor pool repairs and improvements to the Kemptville Pool.

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### Executive Summary

#### Purpose

- To seek a Council resolution to support an application for outdoor pool repairs and improvements through the Stream 1 Community and Sport Recreation Infrastructure funding.

#### Key Findings

- Many components of the outdoor pool are at the end of its useful life cycle.
- The Community and Sport and Recreation Infrastructure funding is a \$200 million dollar fund.
- The deadline to apply for Stream 1 is October 29, 2024.

#### Financial Implications

- The current estimate to complete the pool repairs is \$746,500.00. Fifty percent of total costs are eligible for funding.

### Background/Analysis

The Community Sport and Recreation Infrastructure Fund (CSRIF), announced April 18, 2024, provides funding to municipalities, Indigenous communities, non-profit organizations and (for new builds only) for-profit organizations through two program streams for projects:

Stream 1: Repair or upgrade existing sport and recreation facilities.

Stream 2: Build new and transformative sport and recreation facilities.

Program Objectives for both streams are as follows:

- extend the lifespan of existing sport and recreation facilities
- improve local sport and recreation programming and accessibility features to meet community need
- provide assets that do not currently exist in a community
- create local jobs
- increase physical activity and improve community health and wellness
- promote local participation and affordable access to sport and recreation
- allow the opportunity to host more provincial, national and international sporting events

The deadline to apply for Stream 1 is Tuesday, October 29, 2024, while the Stream 2 applications are ongoing until all funding is allocated. Projects must be completed within 24 months of entering into a Transfer Payment Agreement.

The outdoor pool basin and circulation system rehabilitation is a Parks, Recreation and Culture department asset management driven project based on age and condition. Outdoor pools in Canada, more specifically in our weather region are prone to ongoing effects of freeze thaw cycles. The outdoor pool is approaching 50 years of service and components are reaching its second life cycle replacement to meet legislative requirements. Project components identified in the quote are reaching the estimated end of life.

Stream 1 funding fits this project because it's parameters and guidelines align with the municipality's asset management program to maintain, rehab and repair critical existing recreation infrastructure. This stream supports projects to extend the life of existing facilities, maximize the use of existing facilities and improving the health and safety, accessibility and environment standards of facilities.

#### Project: Outdoor Pool Rehabilitation

- Sand tank replacement
- Filtration pump, piping, boiler, multiport valves replacement
- Tile replacement around pool
- Plaster coating of the entire basin
- Coping stones replacement

- Skimmer replacement
- Main drain modernization
- Accessible ramp to the pool.

Staff will anticipate a mid-2025 decision on the status of our application and therefore would see this project being completed in 2026.

## Relevance to Strategic Priorities

<b>Strategic Pillar</b>	2	A Strong, Connected, and Vibrant Community
<b>Goal</b>	2.1	Strengthen Community Engagement
<b>Key Action</b>	2.1.1	Foster engagement and partnerships among community organizations and leverage benefits of partner organizations, including on organizing events, art and culture, and improving face-to-face and digital town halls etc.

## Options and Discussion

1. Approve the recommendation
2. Do not approve the recommendation

## Financial Impact

This item has been identified in the current budget: Yes ☐ No ☒ N/A

This item is within the budgeted amount: Yes ☐ No ☒ N/A

Preliminary budget estimates to complete the repairs and upgrades to the outdoor pool are \$746,500.00. Fifty percent (50%) of total costs are eligible for funding.

Staffing implications, as they relate to implementing Council's decision on this matter, are limited to the existing staff complement and applicable administrative policies as approved by Council.

## Internal/External Consultation

Staff have consulted with government officials and have attended the online webinars regarding both funding streams. Applying for both streams will not have any impact on how applications for both streams are evaluated.

## Communications



Staff require a Council Resolution supporting the submission of an application to the Community Sport and Recreation Infrastructure funding Stream 1: Repair or Upgrade existing sport and recreation facilities.

### **Attachments**

- None

# North Grenville Public Library

## Board Minutes

Thursday, June 13, 2024 at 6:30 pm  
Tallman Program Room, Kemptville Norenberg Branch

### Board Members Present:

S. Elliott (Chair)

E. Bruce (Vice Chair)

K. Badgley

M. Carlson

J. Chapman

E. Farrell (CEO/Secretary)

E. Grove

D. Guerin-Garnett

D. Wilson

Regrets: B. Mulkins

Guests: Tatiana Lacerda, KPMG; Kelvin Lee, Technical Services Coordinator

1. The meeting was called to order by S. Elliott at 6:30 pm.
2. Board members took a moment to individually read and reflect on the Land Acknowledgement.
3. The Agenda was approved as presented. Motion by E. Bruce, seconded by J. Chapman.  
CARRIED
4. There were no Declarations of Conflict of Interest.
5. The Consent Agenda  
Moved by K. Badgley, seconded by D. Guerin-Garnett... that the North Grenville Public Library Board accept the consent agenda as presented.  
CARRIED

### For Discussion

6. 2023 Audited Financial Statements  
T. Lacerda from KPMG presented the draft 2023 audited financial statements and reviewed the highlights. The Library's finances are in good order.  
Moved by K. Badgley, seconded by E. Bruce... that the North Grenville Public Library Board accept the 2023 audited financial statements as presented.  
CARRIED
7. Policy Review
  - a. HR-05 Hour of Work and Alternative Work Arrangements  
Discussion occurred on the proposed changes to this policy. This policy will

return with minor edits for the September meeting.

b. HR-06 Compensation, Benefits, Vacation, and Leave

Moved by E. Bruce and seconded by M. Carlson... that the North Grenville Public Library Board approved policy HR-06 Compensation, Benefits, Vacation, and Leave with proposed revisions.

CARRIED

c. HR-08 Employee Job-Related Expenses

Moved by E. Bruce and seconded by K. Badgley... that the North Grenville Public Library Board approved policy HR-08 Employee Job-Related Expenses as presented.

CARRIED

8. Open Hours Assessment

E. Farrell presented the Open Hours Assessment that the Library conducted this spring. Overall, feedback highlighted the need for additional open hours. The only proposed change for 2024 is for the Library to move the seasonal Sunday hours from pilot to permanent. The remainder of open hour changes will be discussed at Board meetings this fall as part of the upcoming Service Delivery Review and will be considered for implementation in 2025.

Moved by J. Chapman, seconded by D. Guerin-Garnett... that the North Grenville Public Library Board approves the permanent addition of four (4) open hours at the Kemptville Norenberg Branch on Sundays from the beginning of September until the end of May.

CARRIED

For Information

9. MOU with the Municipality

E. Farrell provided an update on the progress on the Memorandum of Understanding with the Municipality of North Grenville. The draft document is still under review but is expected to come to the Library Board for the September meeting.

10. Information/updates (as available):

- a. Provincial activities - K. Badgley shared some updates from the province and the OLBA.
- b. Friends of the NGPL - E. Farrell shared that the Friends have recently donated funds for the Library to purchase a Cricut machine and its accessories. This new equipment will enable the Library to increase the diversity of programs offered for all ages, as aligned with our current strategic priorities.
- c. Municipal Activities - D. Wilson shared general updates from the Municipality



11. Other items from the floor  
None.

12. Closed session  
None.

13. Time/date next meeting  
a. September 12, 2024

14. The meeting was adjourned by S. Elliott at 7:38 pm.

*Stephen Elliott*

Signature of Board Chair: [Stephen Elliott \(Sep 21, 2024 19:17 EDT\)](#)  
(after Board approval)

# Board-Minutes\_2024-06-13.docx

Final Audit Report

2024-09-21

Created: 2024-09-13  
By: Emily Farrell (ceo@ngpl.ca)  
Status: Signed  
Transaction ID: CBJCHBCAABAAelogl1XVLUZXVEfCx B1OUEBIHLxaXSCq

## "Board-Minutes\_2024-06-13.docx" History

Document created by Emily Farrell (ceo@ngpl.ca)

2024-09-13 - 2:19:29 PM GMT

Document emailed to Stephen Elliott (jemst@sympatico.ca) for signature

2024-09-13 - 2:19:32 PM GMT

Email viewed by Stephen Elliott (jemst@sympatico.ca)

2024-09-21 - 11:17:03 PM GMT

Document e-signed by Stephen Elliott (jemst@sympatico.ca)

Signature Date: 2024-09-21 - 11:17:21 PM GMT - Time Source: server

Agreement completed.

2024-09-21 - 11:17:21 PM GMT



## Minutes – June 19, 2024

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### **Board of Management Meeting**

**Status:** In-person

**Location:** North Grenville Public Library

**Date and Time of Meeting:** June 19, 2024, 11:00-1:00

**Present:** Sierra, Nina, Talia, Mary-Anne, Shelley, John

**Guests:** Megan McDonald, Mariia Dias, Nate Smith, Matt Gilmer

**Call to Order at: 11:05**

**Reading of Land Acknowledgement:**

The BIA acknowledges that the BIA operates on the territory of the Anishnabek. We recognize all First Nations, Métis, and Inuit peoples who now call North Grenville their home. We respect and support the need for cultivating a strong relationship, and we commit to Indigenous-informed decision making to foster the path towards reconciliation.

**Opening Statement**

**Assignment of Recording Secretary: John**

**Review and approval of Agenda for meeting of June 19th, 2024.**

Motion to approve: Moved by John, seconded by Nina.

**Review and approval of BoM Minutes of May 29th, 2024.**

Motion to approve: Moved by Sierra, seconded by John.

**Review of Executive Committee Minutes June 5th, 2024.**

*Note: unless otherwise stated in these minutes, all motions to accept or approve were unanimously supported.*

**Disclosure of interest:** none

**Deputations –** Megan with Mariia presented on the **Follow 44 Tourism Day-Trips initiative**. It's a joint Edwardsburg-Cardinal/North Grenville initiative. 100 businesses, pamphlets etc..



Request to share on social media. BIA has opportunity to share a blog post. Business toolkit (incl. window cling and stickers have QR codes. Canva documents can be used as a frame) Create a referral network. Businesses will require a free Canva account. Primarily a summer program but can stand alone. June 26<sup>th</sup> 6-9pm launch at Green Gables winery (wine tasting and nibbles) **ACTION:** (Sierra) send out a separate newsletter to members with intro paragraph re: Rideau/Prescott is 44 and website link.

## DISCUSSIONS & DECISIONS

- **ED- position – review interview questions –** We should let everyone know the prospects for the future at the beginning of the interview. Shortlist candidates will be asked to bring in a sample of writing. - add “How did you find out about the job?”
- **CSJ/OBIAA:** update and applicants – deadline extended to June 20<sup>th</sup>. OBIAA “uncomfortable” with rocking the boat. Shelley (with John) will draft a letter to the OBIAA Board. Intake worker at CSJ has not been helpful. We will look to going above their head. **ACTION:** CSJ Shelley, Sierra and Nina will conduct the interviews as time allows during the week of June 24<sup>th</sup>
- **Credit Card:** update – we’re just waiting, all info submitted
- **Volunteer Appreciation:** Date – Last or second last week August discussed, Thursday August 22<sup>nd</sup> – Check O’Heaphy’s for availability (patio)
- **First Impressions Committee:** Shelley and Megan are going Friday. John is going on Thursday.
- **Board/Committee Development:** anyone of interest? We can always advertise for new members.
- **To go into CLOSED Moved by Nina, seconded by Mary-Anne-** ED Job applications were discussed to reach consensus about a shortlist, interview times were set.
- **To go into OPEN: Moved by Sierra, seconded by Nina -**Timelines discussed. Interview dates discussed. Evening or daytime. July 3<sup>rd</sup> Exec Cmt. meeting was to discuss the interviews - short list

## Reports

- Municipal Report – Matt Gilmer with Nate – New business downtown. Kemptville Health Hub (Avante). Chiropractic, Michael McGahey. The Economic Development Strategy was presented and accepted by Council. Link to the Strategy will be shared by Sierra through the Member newsletter. BIA can help with implementation. Suggestion for a working group. LoveNG and ShopLocal programs will continue. Expand 43 meetings continue.
- Hiring Committee – discussed in CLOSED
- Financial Report – Sierra reviewed some of the changes and highlights, Buskerfest not finalized. Ideas expressed about surplus being larger than policy allowed.

- Programming & Marketing Committee Report – Shelley – Don Munz’s proposed a South Branch Serenade, Location: Rotary Park. Thursday night. 5:30 to 7pm. Shelley applied for Arts Development grant for \$1,800. In-kind opportunities are possible. Programming Budget includes Ladies Night (not happening). \$200 a musician for 1.5 hours  
**Motion:** to set the budget at \$3,000 with funds coming from the Programming Budget and/or anticipated surplus or grants. **Moved by John. Seconded by Talia - Carried**
- Small Event Policies Update – Sierra has presented but not discussed yet.
- Buskerfest – Sierra deferred
- Expansion Committee Report – John - deferred
- Executive Director’s Report – none

**Other Business** – none

## **Period For Questions from Members, Public and Media**

### **Summary of Actionable Items**

- **ACTION:** (Sierra) send out a separate newsletter to members with intro paragraph re: Rideau/Prescott is 44 and website link.
- **ACTION:** CSJ Shelley, Sierra and Nina will conduct the interviews as time allows the week of June 24<sup>th</sup>

### **Close of Meeting**

**Motion:** to close Moved by Nina, seconded by John. Carried.  
Meeting closed at: **1:54**

**Next Meeting: July 17, 2024, at 11:00am.**

**RIDEAU VALLEY CONSERVATION AUTHORITY**  
**Box 599, 3889 Rideau Valley Drive**  
**Manotick, Ontario, K4M 1A5**  
**(613) 692-3571, 1-800-267-3504**

*Hybrid meeting held in-person and electronically*

**APPROVED MINUTES**

<b><u>Board of Directors</u></b>	<b><u>6/24</u></b>	<b><u>Thursday, July 25, 2024</u></b>
<b>Present:</b>	Anne Barr Barry Card Brian Dowdall Susan Irwin Wilson Lo Adam Turcotte	David Brown Sean Devine Steve Fournier Trevor Johnson Shawn Pankow
<b>Regrets:</b>	Jeff Banks Theresa Kavanagh Kristin Strackerjan Gary Waterfield	Mel Foster Anne Robinson Angela Pierman Adrian Wynands
<b>Staff:</b>	Sommer Casgrain-Robertson Dan Cooper Marissa Grondin	Tyler Bauman Kathy Dallaire Glen McDonald

**1.0 Roll Call**

The meeting commenced at 6:30 p.m., with the General Manager/Secretary-Treasurer conducting a roll call.

Ms. Sommer Casgrain-Robertson informed the members that both Chair Strackerjan and Vice Chair Robinson were unavailable to attend the meeting. Consequently, in accordance with Section B.3 of the RVCA's Administrative Bylaw, an Acting Chair must be appointed.

**Resolution 1-240725**

**Moved by:** Trevor Johnson  
**Seconded by:** Shawn Pankow

THAT the Board of Directors of the Rideau Valley Conservation Authority appoint Anne Barr as Acting Chair for the purposes of this meeting in accordance with Section B. 3. of RVCA's Administrative Bylaw.

**Resolution Carried**

**2.0 Land Acknowledgement Statement**



Acting Chair Barr gave the Land Acknowledgement statement.

### **3.0 Agenda Review**

Acting Chair Barr reviewed the Agenda.

### **4.0 Adoption of Agenda**

**Resolution 2-240725**

**Moved by:**

Brian Dowdall

**Seconded by:**

Wilson Lo

THAT the Board of Directors of the Rideau Valley Conservation Authority adopts the Agenda as circulated.

**Resolution Carried**

### **5.0 Declaration of Interest**

There were no declarations of interest.

### **6.0 Approval of Minutes of May 23, 2024**

**Resolution 3-240725**

**Moved by:**

Trevor Johnson

**Seconded by:**

Bary Card

THAT the Board of Directors of the Rideau Valley Conservation Authority approves the Minutes of the Board of Directors Meeting #05/24, May 23, 2024 as circulated.

**Resolution Carried**

### **7.0 Business Arising from the Minutes**

Ms. Casgrain-Robertson provided a response to a question that had been raised at the previous meeting informing members that TrueSky (financial software company) has been in operation since 2014.

*Steve Fournier joined the meeting at 6:41 p.m.*

### **8.0 Updated Wetland Policies and Mapping**

Ms. Casgrain-Robertson reviewed the letter received from the Ministry of Natural Resources and indicated that further messaging issued by the

Minister indicated that the RVCA, SNC and RRCA had been instructed to permanently stop their implementation plans regarding their wetland policy and mapping updates.

A member asked if the mapping updates had not been anticipated by the Province. Ms. Casgrain-Robertson indicated that the province did not expect any changes beyond the amendments they made to the regulation which included reducing the regulated buffer around wetlands from 120 m to 30 m. In introducing a consistent regulation across all conservation authorities, they did not anticipate the RVCA, SNC and RRCA needing to update their wetland mapping to comply with the regulation because our conservation authorities had made a local policy decision under the previous regulation to only regulate provincially significant wetlands and those included in municipal official plans or zoning.

A member asked how the open house went in Perth. Ms. Casgrain-Robertson reported that both open houses were well attended, and staff indicated that while some attendees were concerned about what the mapping would mean, everyone was respectful towards staff, took the opportunity to ask questions and many requested that staff visit their property to review wetland boundaries and refine the mapping which was a key objective of the consultation.

Another member indicated that they think most people do not attend open houses and once the wetland mapping was released and people became concerned that some areas were incorrectly mapped, that that concern just snowballed.

## **9.0 Floodplain & Erosion Hazard Study: Faulkner Drain and Sawmill Creek**

Tyler Bauman, Water Resources Engineer, made a recommendation to the Board that Aquafor Beech Limited be retained to delineate floodplain and erosion hazards on Faulkner Drain and Sawmill Creek in the City of Ottawa.

A member asked if the RVCA checks labour rates when sole-sourcing. Mr. Bauman and Ms. Casgrain-Robertson indicated that the first phase of the project undertaken last year went through a competitive bid process and that the consultant's rates remained unchanged for phase two and were considered by staff to be reasonable based on the previous bid process.

The ward councillor for the project area asked if the RVCA knows which properties will be impacted yet. Ms. Casgrain-Robertson explained that until the RVCA receives draft mapping from the consultant it will not know which properties may be impacted by the floodplain. However, she confirmed that at that stage, the area councillor is briefed in advance of any public consultation.

**Resolution 4-240725**

**Moved by:**

**Shawn Pankow**

**Seconded by:** Brian Dowdall

THAT the Board of Directors of the Rideau Valley Conservation Authority approves Aquafor Beech Limited to complete the City of Ottawa Floodplain Mapping and Erosion Study for Faulkner Drain and Sawmill Creek (Phase 2A) at a cost not to exceed \$152,000 plus any applicable taxes, with up to 50% being funded from RVCA's reserves.

**Resolution Carried**

**10.0 Financial Reports for the period ending May 31, 2024**

Kathy Dallaire presented the operating budget and capital expenditure summary for the period ending May 31, 2024.

A member questioned if there was a surplus or deficit in corporate services. Ms. Dallaire indicated that it was a surplus and that the staff report contained an error.

Another member noted a correction on page 17 where the chart heading should read "December 31, 2023 (audited)" instead of 2024.

**Resolution 5-240725**

**Moved by:** Steve Fournier  
**Seconded by:** Wilson Lo

THAT the Board of Directors of the Rideau Valley Conservation Authority approves the Statement of Operations for the period ending May 31, 2024 and Statement of Financial Position as at May 31 2024.

**Resolution Carried**

**11.0 Replacement of Multi-Function Printers**

Ms. Casgrain-Robertson requested approval to replace three multi-function printers at the main office.

In response to a question from a member, Ms. Casgrain-Robertson confirmed that the lease cost includes all maintenance expenses.

Another member asked if reception required its own machine. Ms. Casgrain-Robertson explained that staff had assessed whether that machine could be eliminated but determined that the main machine on the first floor is heavily used by planning, septic and regulations staff and that staff at reception often scan and photocopy at the front counter while clients are waiting or while continuing to serve clients.

**Resolutions 6-240725**

**Moved by:** Brian Dowdall



**Seconded by:** Shawn Pankow

THAT the Board of Directors of the Rideau Valley Conservation Authority approves entering into a 60-month lease agreement with Canon Canada Inc. for three Canon C5840 Multi-Function Printers to replace RVCA's three existing multi-function printers.

**Resolution Carried**

**12.0 Activity Report: May and June 2024**

Ms. Casgrain-Robertson provided an overview of program delivery, operations, events and recent developments for May and June.

Ms. Casgrain-Robertson invited Councillor David Brown to update the Board about a Living Snow Fence Pilot Project he initiated which RVCA is delivering. The Councillor explained that the program will offer financial incentives to farmers who establish a living snow fence along roadways to help reduce snow drifting. If the pilot is effective, the City of Ottawa will then consider incorporating it as an additional eligible project under the Rural Clean Water Program. Councillor Brown encouraged members to refer interested landowners to the RVCA.

Ms. Casgrain-Robertson also thanked members for attending the Watershed Tour on June 21 and for encouraging municipal staff and other members of council to attend. She noted that the event was well attended by a mix of municipal staff and council members as well as Foundation members and donors.

A member commented that the Watershed Tour was well done. They also indicated that the information boards at the Perth open house were great and that there was a lot of positive feedback from people who attended the open house. The member then asked what caused the Rideau Ferry Yacht Club beach closure this summer and if future activity reports could indicate how many septic systems required remedial work as a result of the septic reinspection program. Ms. Casgrain-Robertson thanked the member for their comments regarding the watershed tour and open house. She then explained that many beaches in the watershed experienced closures this summer speculating that high temperatures and heavy rainfall events which cause significant runoff were likely a contributing factor. She then indicated that staff are exploring the potential use of microbial source tracking to better understand the source of E.coli when there is a high reading. She also confirmed that staff will add additional details to the staff report regarding results of the septic reinspection program when staff prepare their year-end reports.

### **13.0 Meetings**

- a) Eastern Ontario Regional Housing Summit – May 28, 2024 (Ottawa)
- b) Municipal Engagement Session – June 7, 2024 (Perth)
- c) RVCF AGM and Board Meeting – June 12, 2024 (Manotick)
- d) Grenville Federation of Agriculture Meeting – June 13, 2024 (Spencerville)
- e) Leeds Federation of Agriculture Meeting – June 20, 2024 (virtual)
- f) Perth Open House – June 20, 2024
- g) RVCA Watershed Tour – June 21, 2024 (Baxter Conservation Area)
- h) CO Council Meeting – June 24, 2024 (virtual)
- i) Provincial General Managers Meeting – June 25 and 26, 2024 (Toronto)
- j) Cumberland Open House – June 25, 2024
- k) Manotick Open House – June 26, 2024 (cancelled)
- l) Quarterly City of Ottawa / CA General Managers Meeting – July 9, 2024

#### **Upcoming**

- m) AMO Conference (Ottawa) – August 18 to 21, 2024
- n) Quarterly City of Ottawa / CA General Managers Meeting – Sept 11, 2024
- o) RVCF Board of Directors Meeting – September 11, 2024
- p) General Manager's Interim Performance Review – September 26, 2024
- q) Board of Directors Meeting – September 26, 2024 (no meeting in August)

### **14.0 Member Inquiries**

None.

### **15.0 New Business**

None.

### **16.0 Adjournment**

The Acting Chair adjourned the meeting at 7:33 p.m. on a resolution by Trevor Johnson which was seconded by Brian Dowdall.

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**Anne Barr**  
**Acting Chair**

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**Marissa Grondin**  
**Recording Secretary**

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**Sommer Casgrain-Robertson**  
**General Manager/Secretary-Treasurer**



## BOARD OF DIRECTORS MEETING

Meeting No. 07/24

Thursday, July 18<sup>th</sup>, 2024 – 9:07 a.m.

Watershed Room, SNC

### Directors Present:

George Darouze, City of Ottawa, Past Chair  
Steve Densham, Stormont Dundas Glengarry, Chair  
Catherine Kitts, City of Ottawa  
Genevieve Lajoie, Prescott Russell  
Linda Payant, City of Ottawa  
Bill Smirle, Stormont Dundas Glengarry  
Tom Smyth, Stormont Dundas Glengarry  
François St. Amour, Prescott Russell  
Deb Wilson, Leeds Grenville  
Adrian Wynands, Leeds Grenville, Vice Chair (*electronic participation*)

### Regrets:

Mathew Luloff, City of Ottawa  
Mike Tarnowski, Prescott Russell

### Staff Present:

Carl Bickerdike, Chief Administrative Officer  
Johanna Barkley, Director of Finance  
Ronda Boutz, Secretary-Treasurer  
Michelle Cavanagh, Managing Director, Approvals (Acting)  
Donna Ferguson, Accounting Technician  
James Holland, Senior Planner  
Sandra Mancini, Managing Director, Natural Hazards and Infrastructure  
John Mesman, Managing Director, Property, Conservation Lands and Community Outreach  
Eric McGill, Corporate Counsel  
Pat Piitz, Team Lead, Property

### Guests:

Owen Murdoch, Councilor's Assistant, City of Ottawa





**TRADITIONAL LAND ACKNOWLEDGEMENT**

John Mesman, Managing Director, Property, Conservation Lands, and Community Outreach read an Indigenous land acknowledgement.

**CHAIRS REMARKS**

Steve Densham, Chair, called the SNC Board of Directors meeting of July 19<sup>th</sup>, 2024 to order at 9:07 a.m.

**APPROVAL OF SNC BOARD OF DIRECTORS MEETING AGENDA AND SUPPLEMENTAL AGENDA**

RESOLUTION NO. BD-129/24

Moved by: Linda Payant  
Seconded by: Catherine Kitts

RESOLVED THAT:

The Members approve the July 18<sup>th</sup>, 2024 Board of Directors main and supplemental agendas as presented.

CARRIED

**DECLARATION OF CONFLICT OF INTEREST**

None

**SNC PROJECT UPDATE – POWERPOINT PRESENTATION**

Staff presented project and program updates.

**Adrian Wynands joined the meeting virtually at 9:15 a.m.**

**REQUEST FOR APPROVAL:**

**A. BOARD OF DIRECTORS MEETING MINUTES OF JUNE 20<sup>TH</sup>, 2024**

RESOLUTION NO. BD-130/24

Moved by: Deb Wilson  
Seconded by: Bill Smirle

RESOLVED THAT:

The Members approve the Board of Directors Meeting Minutes of June 20<sup>th</sup>, 2024.

CARRIED



**B. SNC COMMITTEE MEETING HIGHLIGHTS AND MINUTES OF**

i. Watershed Advisory Committee Meeting Minutes of June 25<sup>th</sup>, 2024.

RESOLUTION NO. BD-131/24

Moved by: George Darouze  
Seconded by: François St. Amour

RESOLVED THAT:

The Board of Directors approve the actions and recommendations of the following Committee meeting:

- i. Watershed Advisory Committee meeting minutes of June 25<sup>th</sup>, 2024.

CARRIED

**CORRESPONDENCE**

- a. United Counties of Prescott and Russell Resolution: Appointments to South Nation Conservation Board of Directors  
b. Letter: Ministry of Natural Resources: Ontario Regulation 41/24

**NEW BUSINESS**

**UPDATE: MINISTRY OF NATURAL RESOURCES DIRECTION**

Carl Bickerdike, Chief Administrative Officer, provided the Board of Directors with a verbal update on the Ministry of Natural Resources Direction.

**REQUEST FOR APPROVAL: MONIES RECEIVED AND DISBURSEMENT REGISTER FOR JUNE 2024**

RESOLUTION NO. BD-132/24

Moved by: Bill Smirle  
Seconded by: George Darouze

RESOLVED THAT:

The Board of Directors receive and file the money received for June 2024; and

FURTHER THAT:

The Board approve the Disbursement Register of \$838,120.58 for June 2024.

CARRIED

**UPDATE: PLANNING ACTIVITY**

RESOLUTION NO. BD-133/24

Moved by: George Darouze  
Seconded by: Deb Wilson



RESOLVED THAT:

The Board of Directors receive and file Planning Activity update for June 2024.

CARRIED

**UPDATE: SECTION 28.1 PERMITS ISSUED**

RESOLUTION NO. BD-134/24

Moved by: Linda Payant  
Seconded by: Genvieve Lajoie

RESOLVED THAT:

The Board of Directors receive and file the update on permits issued under Section 28.1 of the *Conservation Authorities Act* for May 2024.

CARRIED

**UPDATE: ENFORCEMENT OF PARTS VI AND VII OF THE ACT**

RESOLUTION NO. BD-135/24

Moved by: George Darouze  
Seconded by: Tom Smyth

RESOLVED THAT:

The Board of Directors receive and file the update on reported *Conservation Authorities Act* regulation concerns received in the month of June 2024.

CARRIED

**UPDATE: ON-SITE SEWAGE PERMITS RECEIVED**

RESOLUTION NO. BD-136/24

Moved by: Linda Payant  
Seconded by: François St. Amour

RESOLVED THAT:

The Board of Directors receive and file the on-site sewage permits received update for June 2024.

CARRIED

**RECOGNITION: YEARS OF SERVICE**

RESOLUTION NO. BD-137/24

Moved by: George Darouze  
Seconded by: François St. Amour





RESOLVED THAT:

The Board of Directors recognize and thank Sandra Mancini for her years of service working with South Nation Conservation.

CARRIED

**SUPPLEMENTAL AGENDA**

**UPDATE: ESTIMATED STATEMENT OF OPERATIONS FOR JUNE 30<sup>TH</sup>, 2024**

RESOLUTION NO. BD-138/24

Moved by: Catherine Kitts  
Seconded by: Bill Smirle

RESOLVED THAT:

The Board of Directors receive and file the Estimated Statement of Operations for the year ending December 31<sup>st</sup>, 2024, as of June 30<sup>th</sup>, 2024.

CARRIED

**REQUEST FOR APPROVAL: SNC COMMITTEE MEETING HIGHLIGHTS AND MINUTES:**

i. Joint Occupational Health and Safety Committee meeting minutes of July 9<sup>th</sup>, 2024

RESOLUTION NO. BD-139/24

Moved by: George Darouze  
Seconded by: Linda Payant

RESOLVED THAT:

The Board of Directors approve the actions and recommendations of the following Committee meeting:

i. Joint Occupational Health and Safety Committee meeting minutes of July 9<sup>th</sup>, 2024.

CARRIED

**REQUEST FOR APPROVAL: FINDLAY CREEK BOARDWALK CONSTRUCTION TENDER**

RESOLUTION NO. BD-140/24

Moved by: Catherine Kitts  
Seconded by: François St. Amour

RESOLVED THAT:

The Board of Directors approve awarding the Findlay Creek Boardwalk Revitalization construction contract to Vendor A at a value of approximately \$633,777 plus HST.

CARRIED



**DATES OF UCOMING MEETINGS, THIRD THURSDAY, AT 9:00 A.M. UNLESS INDICATED OTHERWISE:**

- August – no schedule meeting
- September 19<sup>th</sup>, 2024 (OEMC: September 11<sup>th</sup> – 13<sup>th</sup>)
- October 17<sup>th</sup>, 2024 (Latonnell: October 8<sup>th</sup> – 9<sup>th</sup>)
- November 21<sup>st</sup>, 2024 (2025 Draft Budget)
- December 12<sup>th</sup>, 2024 (Note: 2<sup>nd</sup> Thursday)

**FUTURE MOTIONS OF THE BOARD AND/OR DISCUSSION OF SNC ISSUES**

None.

**CLOSED SESSION**

RESOLUTION NO. BD-141/24

Moved by: George Darouze  
Seconded by: François St. Amour

RESOLVED THAT:

The Board of Directors meeting move into  
Closed Session for the following reports below:

- Request for Approval: Land Acquisition
- Request for Approval: Potential Land Acquisition.

CARRIED

**The Board of Directors recessed for a break at 10:26 a.m.  
The Board convened closed session at 10:35 a.m.**

**OPEN SESSION**

RESOLUTION NO. BD-142/24

Moved by: Deb Wilson  
Seconded by: Genevieve Lajoie

RESOLVED THAT:

The Board of Directors move into Open Session.

CARRIED

**The Board of Directors reconvened open session at 10:54 a.m.**

**REQUEST FOR APPROVAL: LAND ACQUISITION**

RESOLUTION NO. BD-143/24

Moved by: Tom Smyth  
Seconded by: Genevieve Lajoie



RESOLVED THAT:

The Board of Directors approve the acquisition of Property 1, 2, and 3 (North Dundas) as discussed in the report.

CARRIED

**REQUEST FOR APPROVAL: POTENTIAL LAND ACQUISITION**

RESOLUTION NO. BD-144/24

Moved by: Genevieve Lajoie  
Seconded by: Bill Smirle

RESOLVED THAT:

The Board of Directors direct staff to investigate sources of external funding to support the potential acquisition of lands as described in the report.

CARRIED

**ADJOURNMENT**

RESOLUTION NO. BD-145/24

Moved by: François St. Amour  
Seconded by: Genevieve Lajoie

RESOLVED THAT:

The Board of Directors Meeting of July 18<sup>th</sup>, 2024 be adjourned at 10:55 a.m.

CARRIED

Steve Densham,  
Chair.

/rb

Carl Bickerdike,  
Chief Administrative Officer.



**CORPORATION OF THE MUNICIPALITY OF NORTH GRENVILLE**

**BY-LAW NO. 88-24**

*A By-Law to Confirm the Proceedings of Council  
At its Regular Meeting held on October 15, 2024*

**WHEREAS** the *Municipal Act 2001* states that a municipal power including a municipality's capacity, rights, powers and privileges shall be exercised by by-law unless the municipality is specifically authorized to do otherwise;

**AND WHEREAS** it is deemed expedient that the proceedings of the Council of the Corporation of the Municipality of North Grenville at this meeting be confirmed and adopted by by-law;

**NOW THEREFORE** the Corporation of the Municipality of North Grenville hereby enacts as follows that:

1. The action of the Council of the Corporation of the Municipality of North Grenville at its special meeting held on October 15, 2024, in respect of each recommendation contained in the report of the Committees and each motion and resolution passed and other action taken by Council of the Corporation of the Municipality of North Grenville at its meeting be hereby adopted and confirmed as if all such proceedings were expressly embodied in the by-law.
2. The Mayor and the proper Officers of the Municipality are hereby authorized and directed to do all things necessary to give effect to the said action or to obtain approvals where required, and except where otherwise provided, the Mayor and Clerk are hereby directed to execute all documents necessary in that behalf, and the said Clerk is hereby authorized and directed to affix the corporate seal of the municipality to all such documents.

PASSED AND ENACTED ON THIS  
15<sup>th</sup> DAY OF OCTOBER 2024.

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NANCY PECKFORD  
Mayor

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CHLOE PRESTON  
Clerk