



**MUNICIPALITY OF NORTH GRENVILLE  
ACCESSIBILITY ADVISORY COMMITTEE MEETING  
AGENDA**

Wednesday, January 29, 2025, 5:30 p.m. - 7:30 p.m.  
Held in Meeting Room 1, 285 County Road 44

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**Pages**

**A. Open Meeting**

**B. Land Acknowledgement**

The Municipality of North Grenville acknowledges that the Municipality operates on the territory of the Anishnabek.

We recognize all First Nations, Métis, and Inuit peoples who now call North Grenville their home. We respect and support the need for cultivating a strong relationship, and we commit to Indigenous-informed decision making to foster the path towards reconciliation.

**C. Approval of the Agenda**

**D. Disclosure of Interest**

**E. Approve Minutes of Previous Meeting**

- |    |  |   |
|----|--|---|
| 1. | Committee Meeting Minutes - September 25, 2024 | 1 |
| 2. | Committee Meeting Minutes - October 23, 2024   | 5 |

**F. Delegations**

**G. Decision Items**

1. 2025 Meeting Schedule

## H. Correspondence/Information Items/Reports

1. Washing Machine Update
2. NG Transit Activity Informed Bench Locations 6  
*Mary Remmig, Deputy Clerk*
3. Accessibility Options for Advisory Committee Meetings
4. Workplan Review 9
5. Accessibility of Public Spaces Matrix  
*Mark Guy, Director of Parks and Recreation*

## I. Other Business

1. Items for Next Meeting

## J. Public Questions

## K. Adjournment



**MUNICIPALITY OF NORTH GRENVILLE**  
**ACCESSIBILITY ADVISORY COMMITTEE MINUTES**

**September 25, 2024, 5:30 p.m.**  
**Held in Meeting Room 1, 285 County Road 44**

MEMBERS PRESENT Co-Chair Councillor Doreen O'Sullivan  
Councillor Kristin Strackerjan  
Lindsay Olmstead  
Carol Estey  
Jamie Bertrand

MEMBERS ABSENT Samantha Lavitt  
Wayne Richer  
Mayor Nancy Peckford

STAFF PRESENT Mary Remmig, Deputy Clerk  
Senterre McKenna, Committee Clerk

OTHERS PRESENT Hillary Geneau, Director of Corporate Services

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**A. Open Meeting**

Co-Chair Doreen O'Sullivan called the meeting to order at 5:36 p.m.  
Lindsay Olmstead joined the meeting at 5:38PM to Chair the meeting.

**B. Land Acknowledgement**

Committee member Carol Estey read the land acknowledgment.

**C. Approval of the Agenda**

**#AAC-2024- AAC-2024-18**

Moved By Kristin Strackerjan

Seconded By Doreen O'Sullivan

*Be it resolved that:*

*The Committee agenda for September 25, 2024 be approved as presented.*

**CARRIED**

**D. Disclosure of Interest**

None.

**E. Approve Minutes of Previous Meeting**

**#AAC-2024- AAC-2024-19**

Moved By Doreen O'Sullivan

Seconded By Carol Estey

*Be it resolved that:*

*The following meeting minute be approved as circulated: Committee Meeting Minutes - July 3, 2024, Committee Meeting Minutes - March 27, 2024*

**CARRIED**

1. Committee Meeting Minutes - July 3, 2024
2. Committee Meeting Minutes - March 27, 2024

**F. Delegations**

None.

**G. Decision Items**

**H. Correspondence/Information Items/Reports**

1. Washing Machine Update

Jamie Bertrand noted that there is no update on the washing machine, but he was told there will be a payment card installed in the machine in the near future. August was the expected installation date.

2. NG Transit Report- 6 Month Review, Hillary Geneau

Hillary Geneau provided an update on the NG Transit report, noting improvements in trip status and increased pickup times for wheelchair access. Riders can now edit trips when booking online, and the true rejection rate has decreased. The fare recovery rate is at 8-9%, aided by more riders using passes instead of cash. There has been a notable rise in app bookings and youth riders, with a heat map indicating high-demand areas in the urban core. Riders are now booking an average of 72 hours in advance, with peak demand in the early morning and

early afternoon. On-time pickups have improved, averaging a 4-minute delay.

Carol Estey mentioned that Community Living residents can now ride independently for appointments. Lindsay Olmstead inquired about tracking rides for those with accessibility issues. Community Living has also been booking multiple trips in advance. Geneau noted free rides for Ontario Works clients and ongoing efforts to accommodate Ontario Disability Support Program users. Future plans include bundle tickets and free rides for CNIB cardholders.

The report will go to Council for approval on November 5, including a proposal for an additional vehicle and possible route adjustments. Kristin Strackerjan raised the need for expanded routes based on federal employee demand but noted that it will depend on the reopening of the Limebank Rd. OC Transpo station.

Doreen O'Sullivan pointed out the lack of benches for seniors on Sanders St. and suggested that the Chamber of Commerce consider installing one. Geneau proposed that NG Pride could donate a bench. Strackerjan and Mary Remmig discussed the need for more benches in popular pickup and drop-off spots, suggesting the use of heat map data to identify optimal locations. Olmstead recalled previous discussions with Parks and Recreation about benches in NG.

**ACTION:** Mary Remmig will review heat map for possible future community bench locations, and present at a future meeting.

## **I. Other Business**

Kristin Strackjan noted that another advisory committee member has recently resigned due to hearing issues during in person meeting, she would like to discuss options at a future meeting to find a solution.

**ACTION:** Mary Remmig will reach out to the UCLG office in joint summit for accessibility with AODA, she will follow up at a future meeting.

### **1. Items for Next Meeting**

1. Washing Machine Update
2. Proposed Community Bench Locations
3. Accessibility Options for Advisory Committee meetings.
4. Workplan Review
5. Accessibility summit update AODA, Mary Remmig

**J. Public Questions**

None.

**K. Adjournment**

Co-Chair Lindsay Olmstead adjourned the meeting at 6:26 p.m.

**#AAC-2024- AAC-2024-20**

Moved By                      Jamie Bertrand

Seconded By                 Doreen O'Sullivan

*Be it resolved that:*

*The meeting be adjourned at 6:26 p.m.*

**CARRIED**



**MUNICIPALITY OF NORTH GRENVILLE**  
**ACCESSIBILITY ADVISORY COMMITTEE MINUTES**

**October 23, 2024, 5:30 p.m.**  
**Held in Meeting Room 1, 285 County Road 44**

MEMBERS PRESENT Co-Chair Councillor Doreen O'Sullivan  
Councillor Kristin Strackerjan  
Samantha Lavitt

MEMBERS ABSENT Lindsay Olmstead  
Carol Estey  
Wayne Richer  
Jamie Bertrand  
Mayor Nancy Peckford

STAFF PRESENT Chloe Preston, Municipal Clerk  
Senterre McKenna, Committee Clerk

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**A. Open Meeting**

Co-Chair Doreen O'Sullivan called the meeting to order at 6:17 p.m. confirmed a quorum was not present to meet and the meeting would not proceed.

**K. Adjournment**

Co-Chair Doreen O'Sullivan adjourned the meeting at 6:23 p.m.



## Committee Agenda Report

**Committee Name:** Accessibility Advisory Committee

**Meeting Date:** Wednesday, November 27<sup>th</sup>, 2024

**Submitted By:** Mary Remmig, Deputy Clerk

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**Topic:** NG Transit Activity Informed Bench Locations

**Goal:** To develop a list of bench locations that can be provided to staff as a tool for determining appropriate places for new bench installs as opportunity to install additional benches within the Municipality of North Grenville arise.

**Background:** In September 2024, the Committee received the NG Transit 6-month review from the Director of Corporate Services, Hillary Geneau. The report included a heat map highlighting the areas of North Grenville the see the most pick up activity by the service. During the presentation, Director Geneau noted possible “bus stops” in the future to complement the NG Transit service. This triggered the idea of placing benches in areas that residents could use as a pick up location when arranging an NG Transit pick up, without the bench location being a formal bus stop.

Following the meeting in September, the Clerk’s office enhanced the heat map to ensure the road network could be see through the coloured areas on the map – *attached, page 3.*

In review of the heat map, Director Geneau suggested the following locations be reviewed as potentially suitable for bench installs:

- Fir Lane (several different users at different addresses, none with accessible needs)
- Library (already benches there)
- Seniors Community Services (high frequency due to one resident who lives above)
- Walmart
- Giant Tiger
- McDonalds (2600 CR43)
- Tim Hortons (2600 CR43)

These locations have been pinned on the attached map.

Further, the Clerk’s office was given feedback from members of the Committee requesting discussion for a bench at the Senior’s Centre. This location has also been pinned on the attached map.

**How Does This Relate To The Committee:** NG Transit serves all residents inclusive of residents with accessible needs and is promoted as an inclusive service.



**How Does This Relate To The Council Strategic Plan:**

Strategic Pillar #4 – Efficient Governance and Service Delivery

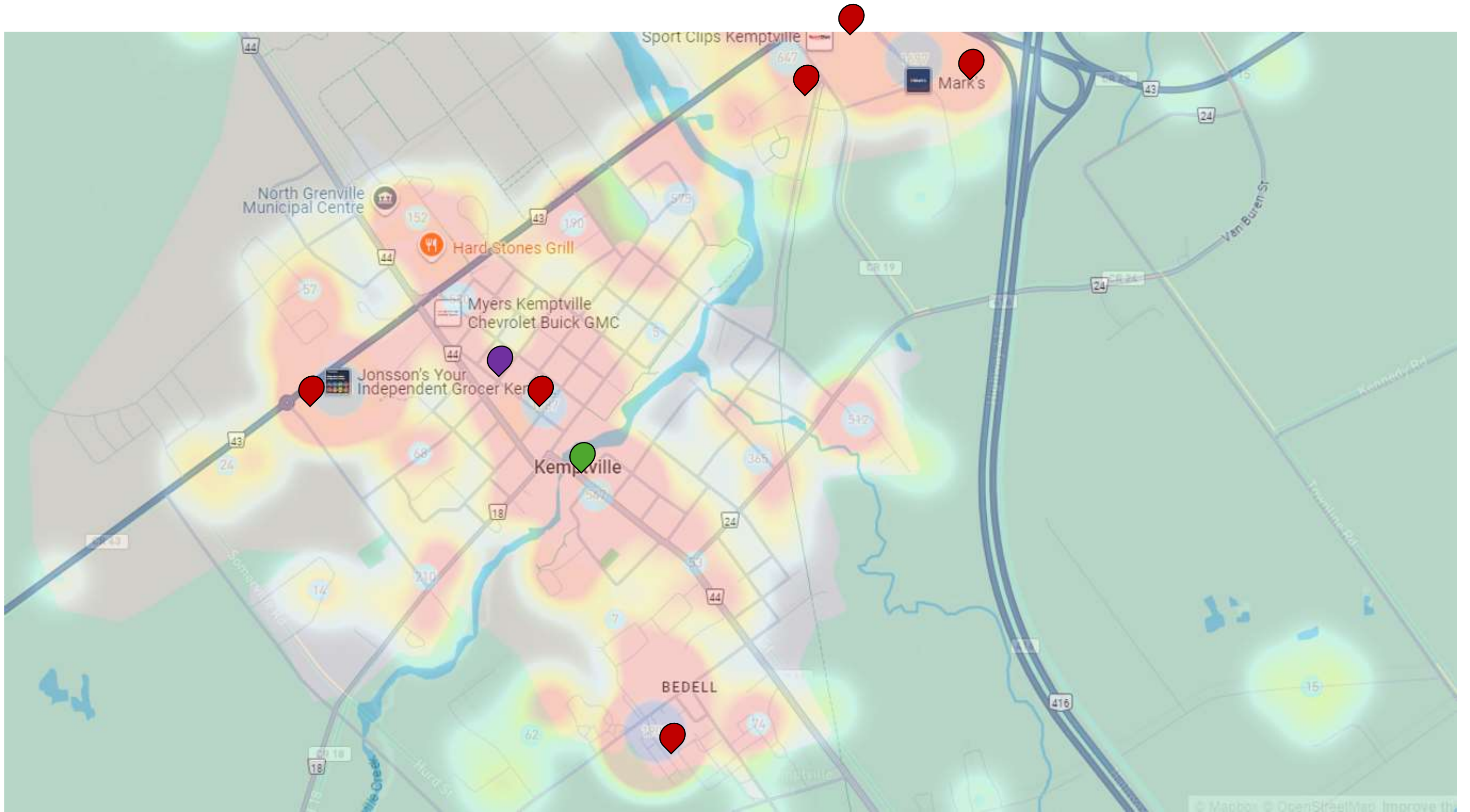
Goal #4.3 – Modernise Municipal Processes and Services

Priority #4.3.1 – Enhance service modernization and public engagement programming to ensure efficient and accessible municipal services.

**Outcome:** Using the heat map as a guide, staff suggest review of the map to identify any additional places the Committee wishes to investigate for further potential or any locations they would remove from the list for further thought.


**Next Steps:** Once a list of possible bench locations has been developed, Clerk’s office staff can help assess the suitability of the list. Each location should be assessed for existing benches, possible barriers such as hydrants and garbage cans, encroachments onto private property and space to install. The findings will be returned to the Committee to refine the list.

Once the Committee is satisfied that the list includes viable places that will complement the NG Transit service, the Committee may pass a Significant Resolution requesting Council endorse the list and ask that the information be used as a reference tool by staff to determine locations for new bench installs as opportunity to install additional benches within the community arise.



 Location suggested by Director of CS

 Location suggested by Director of CS, bench existing

 Location suggested by AAC Members, to date



## Corporation of the Municipality of North Grenville

<b>Committee:</b>	
<b>Subject:</b>	<b>Committee Work Plan 2023-2024</b>
<b>Date:</b>	

**INTRODUCTION:**

On May 21, 2019, By-Law 47-19 was established by the Council of the Corporation of the Municipality of North Grenville to create eight Committees of Council. These committees were created to allow for more focused and timely investigation of a specific matter, to have members of the public add their perspectives for a specific matter, and allow additional opportunity for participation and comment on specific subjects.

*Include specific committee purpose here.*

**GOALS:**

*Committee to outline Goals based on objectives noted in the terms of reference for the specific committee.*

<b>Goal:</b> <i>Link to committee</i>	<b>Key Action Steps:</b>	<b>Target Date:</b>	<b>Lead Committee Member:</b>	<b>Other Supports:</b>
1. AODA training for committee members and staff	<ul style="list-style-type: none"> <li>-Staff investigate training</li> <li>-Committee review training options</li> <li>-Complete training</li> <li>-Include training on municipal website for community</li> </ul>			
2. Assessment or reassessment of accessibility in public recreation areas	<ul style="list-style-type: none"> <li>-Invite Director of PRC to a meeting</li> <li>-Establish a process for accessible input on recreation</li> <li>-Water access at Curry rather than Rotary</li> <li>-Curry Park and all parks accessible picnic tables</li> <li>-In all hamlets</li> <li>-Riverside Park development (Enbridge courtyard)</li> <li>-South Gower Park (doors)</li> </ul>	October 2023		

**Commented [HG1]:** The Municipality provides the following training to all new staff:

- AODA Customer Service Standards Training
- Understanding Human Rights Training (AODA Edition)

Option for Committee  
<https://www.wellnetsolutions.com/>

3. Internet as an accessibility requirement	-Continue advocacy -Flag key addresses to ISPs -			
4. More awareness of accessible transit service	-Another summer push (posters, stakeholder outreach, website banner) -Bring expansion back to committee -Accessible phone line	November 2023		
5. Consultation program on commercial/residential building improvements	-Continue to work with the Planning department -Grandfathered properties – provide information about making their property accessible, grants, lighting, signage etc. -Meeting with BIA/Chamber	October 2023		
6. Increasing social service delivery for people with disabilities (for example, trying to get an OHIP-subsidized outpatient physiotherapy location)	-Advocacy(delegations) -CSE, social work services -Assistance for filling out social service forms -Investigate OHT services			
7. Community awareness of accessibility	-review previous survey -public campaign (ways to provide feedback, transit) -simulation of accessibility needs	September 2023		
<p><b><u>EXPECTED OUTCOMES:</u></b> <i>Committee to outline expected outcomes based on goals and objectives determined for the remainder of the term.</i></p> <p><b><u>ANTICIPATED ECONOMIC IMPACT:</u></b> <i>Committee to outline anticipated economic impact.</i></p>				

**COMMUNICATIONS PLAN:**

*Committee to note the plan to communicate*

**APPLICABLE LEGISLATION:**

*How does this apply to provincial and federal mandates?*

**RELATION TO THE COUNCIL WORK PLAN:**

*How does this relate the North Grenville Council Work Plan and Strategic Plan?*