



CORPORATION OF THE
MUNICIPALITY OF NORTH GRENVILLE

AGENDA

Tuesday, January 28, 2025, 6:30 p.m.
Held in Council Chambers, 285 County Road 44

Pages

A. HOW TO PARTICIPATE IN THE MEETING

The Council meeting will take place in Council Chambers beginning at 6:30 p.m.

The Council meeting will be live streamed on YouTube commencing at 6:30 p.m. To view the live stream visit:

<https://www.youtube.com/user/NorthGrenville/featured>

Subsequent to the live stream, the video will be archived on the North Grenville YouTube channel under the Playlists Tab titled "North Grenville Online Council Meetings". To view the archived video post-meeting visit:

<https://www.youtube.com/user/NorthGrenville/playlists>

To make a deputation in relation to an item on the agenda, please pre-register with the Clerk's Office at the same e-mail address. Please provide your comments no later than two hours prior to the start of the meeting.

If you require accommodation, please advise the Clerk when pre-registering so that we may best assist you.

B. MEETING CALLED TO ORDER

C. LAND ACKNOWLEDGMENT

The Municipality of North Grenville acknowledges that the Municipality operates on the territory of the Anishnabek.

We recognize all First Nations, Métis, and Inuit peoples who now call North Grenville their home. We respect and support the need for cultivating a strong relationship, and we commit to Indigenous-informed decision making to foster the path towards reconciliation.

D. APPROVAL OF THE AGENDA

Recommendation: That the Council agenda for January 28, 2025 be approved as presented.

Recommendation:

Be it resolved that:

The Council agenda for January 28, 2025 be approved as presented.

E. CLOSED SESSION

None.

F. OUT OF CLOSED

None.

G. DISCLOSURE OF INTEREST

H. PRESENTATIONS/DELEGATIONS

H.1 Sustainable North Grenville - Budget Considerations

1

Tom Graham

Recommendation:

THAT Council accept the Budget Considerations presentation from Sustainable North Grenville.

I. CONSENT AGENDA

Items listed under Consent agenda are considered routine or no longer require a further discussion and are enacted in one motion. The exception to this rule is that a Member may request that one or more items be pulled for discussion and voted on separately.

Recommendation:

Be it resolved that:

The following consent agenda items be approved as presented:

- Borrowing By-law 2025;
- Interim Tax Levy By-law 2025;
- Minutes of Previous Meetings;
- Committee Meeting Minutes; and,
- Local Board Meeting Minutes.

I.1 Borrowing By-Law 2025 (See Item K.5.1)

Recommendation:

THAT Council approve and enact By-Law 07-25 to authorize temporary borrowing, on an as-needed basis, and, in order to meet current expenditures of the Corporation of the Municipality of North Grenville.

I.2 Interim Tax Levy By-Law 2025 (See Item K.5.2)

Recommendation:

THAT Council approve and enact By-Law 06-25 to authorize the levy of interim tax bills for 2025.

I.3 Minutes of Previous Meetings (See Item J.)

Recommendation:

THAT the following meeting minutes be approved as circulated:

- Special Meeting Minutes - December 9, 2024;
- Special Meeting Minutes - December 9, 2024;
- Special Meeting Minutes - December 17, 2024; and,
- Regular Meeting Minutes - January 15, 2025.

I.4 Committee Meeting Minutes (See Item L.1)

Recommendation:

THAT the following Committee meeting minutes be accepted by Council for information purposes:

- Community & Economic Development Advisory Committee - November 4, 2024;
- Housing Advisory Committee - November 7, 2024;
- Equity, Diversity & Inclusion Advisory Committee - November 14, 2024;
- Mayor's Taskforce on Clean Technology - November 25, 2024;
- Indigenous Advisory Circle - September 19, 2024.

I.5 Local Board Meeting Minutes (See Item L.2)

Recommendation:

THAT the following meeting minutes for Local Boards be accepted by Council for information:

- Grenville O.P.P. Detachment Board - November 7, 2024;
- Kemptville Public Library Board - December 12, 2024; and,
- South Nation Conservation Authority Board of Directors - November 21, 2024.

J. MINUTES OF PREVIOUS MEETINGS - CONSENT

| | | |
|-----|---|----|
| J.1 | Special Meeting Minutes - December 9, 2024 | 13 |
| J.2 | Special Meeting Minutes - December 9, 2024 | 16 |
| J.3 | Special Meeting Minutes - December 17, 2024 | 19 |
| J.4 | Regular Meeting Minutes - January 15, 2025 | 27 |

K. REPORTS

| | | |
|-----|--|--|
| K.1 | Office of the Chief Administrative Officer | |
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| | | |
|-------|--|-----|
| K.1.1 | Council Remuneration | 34 |
| | Recommendation: THAT Council receive the draft Council Remuneration By-Law for information purposes; AND THAT Council provide feedback on the draft by-law; AND THAT Council direct staff to report back with a subsequent by-law for consideration. | |
| K.2 | Client Services | |
| K.3 | Corporate Services | |
| K.3.1 | 2025 Department Work Plans and Strategic Plan Update | 45 |
| | Recommendation: THAT Council receive the report titled “2025 Department Work Plans and Strategic Plan Update” for information purposes. | |
| K.4 | Emergency and Protective Services | |
| K.5 | Finance | |
| K.5.1 | Borrowing By-Law 2025 - CONSENT | 125 |
| K.5.2 | Interim Tax Levy By-Law 2025 - CONSENT | 129 |
| K.6 | Parks, Recreation, and Culture | |
| K.6.1 | Community Sport and Recreation Infrastructure Fund - Stream 2 | |
| | Recommendation: THAT Council endorse the Municipality of North Grenville's application to the Community Sport and Recreation Infrastructure Fund (Stream 2) for the construction of a multi-sport dome. | |
| K.7 | Planning and Development | |

| | | |
|-------|--|-----|
| K.7.1 | Disposition of Land By-Law & Municipal-Owned Lands Inventory | 133 |
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Recommendation:

THAT Council pass and enact By-Law 08-25, being a By-Law to establish a policy and procedure for disposition of municipal land(s);

AND THAT Council receive the municipal-owned lands inventory for information purposes;

AND THAT Council direct staff to .

K.8 Public Works

L. CORRESPONDENCE

L.1 Committee Meeting Minutes - CONSENT

| | | |
|-------|--|-----|
| L.1.1 | Community & Economic Development Advisory Committee - November 4, 2024 | 186 |
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| | | |
|-------|---|-----|
| L.1.2 | Housing Advisory Committee - November 7, 2024 | 190 |
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| L.1.3 | Equity, Diversity & Inclusion Advisory Committee - November 14, 2024 | 195 |
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| L.1.4 | Mayor's Taskforce on Clean Technology - November 25, 2024 | 200 |
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| L.1.5 | Indigenous Advisory Circle Minutes - September 19, 2024 | 203 |
|-------|---|-----|

L.2 Local Board Meeting Minutes - CONSENT

| | | |
|-------|--|-----|
| L.2.1 | Grenville O.P.P. Detachment Board - November 7, 2024 | 205 |
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| | | |
|-------|---|-----|
| L.2.2 | Kemptville Public Library Board - December 12, 2024 | 211 |
|-------|---|-----|

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|-------|--|-----|
| L.2.3 | South Nation Conservation Authority Board of Directors - November 21, 2024 | 215 |
|-------|--|-----|

M. OTHER BUSINESS

N. NOTICE OF MOTIONS

O. INTRODUCTION & CONSIDERATION OF BY-LAWS

O.1 By-Law 06-25

A By-Law to Levy Interim Taxes for the Year 2025

O.2 By-law 07-25

A By-law to authorize temporary borrowing, on an as-needed basis, and to meet current expenditures of the Corporation of the Municipality of North Grenville

O.3 By-law 08-25

A By-law to establish policies and procedures for the disposition of land.

P. PERIOD FOR QUESTIONS FROM THE PUBLIC & MEDIA RELATING TO AGENDA ITEMS

Q. CLOSE OF MEETING

Q.1 Confirmation By-Law

222

Recommendation: That By-Law 09-25 to confirm the proceedings of Council at its regular meeting held on January 28, 2025 be adopted and passed.

Recommendation:

Be it resolved that:

By-Law 09-25 to confirm the proceedings of Council at its regular meeting held on January 28, 2025 be adopted and passed.

Q.2 Resolution to Adjourn

Recommendation: That this regular meeting of Council adjourn at _____ p.m.

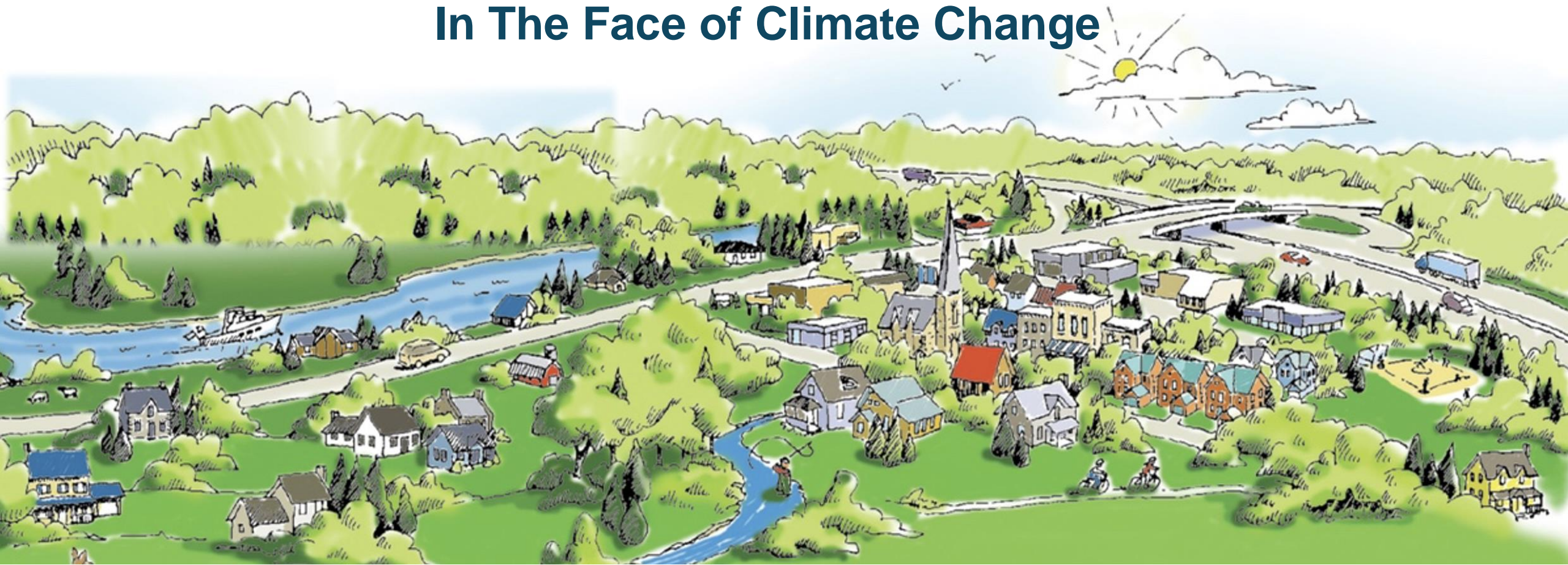
Recommendation:

Be it resolved that:

this regular meeting of Council adjourn at _____ p.m.

North Grenville Climate Action Plan

Creating Community Resiliency In The Face of Climate Change



A Submission by



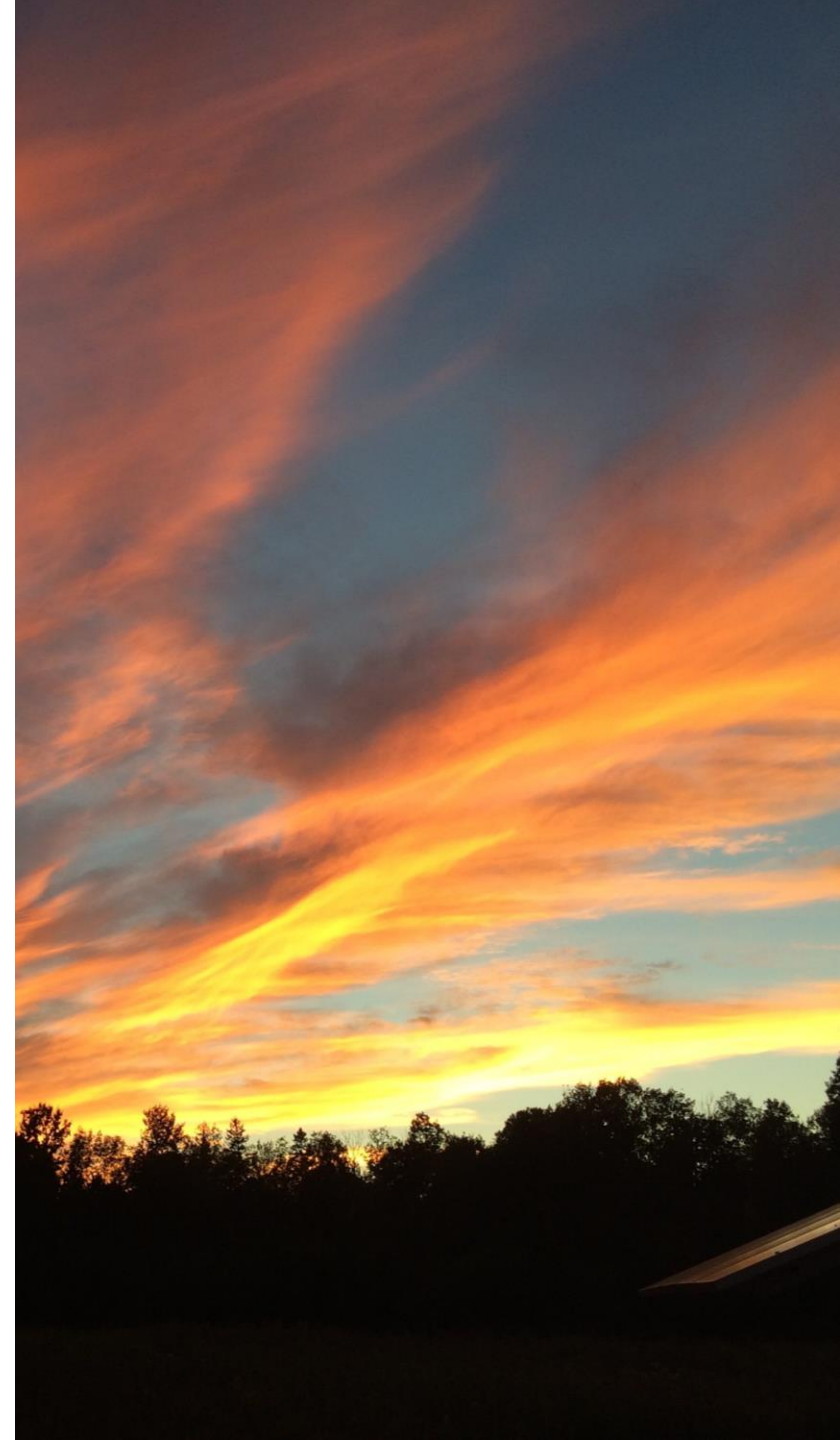
January 28, 2025

Introduction

SNG:

- A group of **local citizens** concerned about climate change, pollution and waste, and maintaining a **healthy environment**.
- Formed in 2008 to raise awareness about these issues in North Grenville, and to share information with those who would like to see our community become more **sustainable – and resilient**.

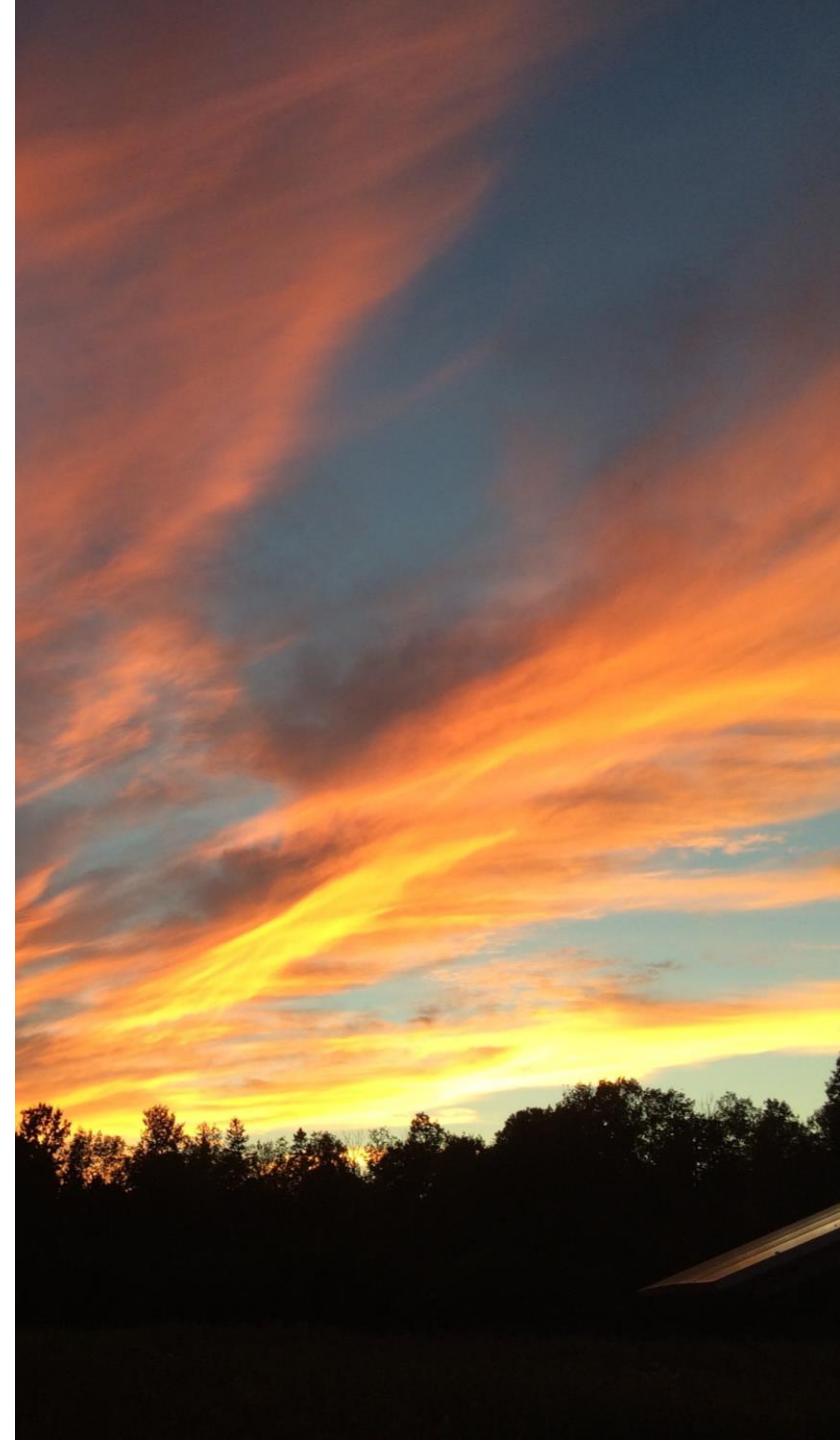
**Note: this is an abridged PowerPoint version of written submissions made to NG in October and December, 2024.*



Introduction

We are in the midst of a climate-ecosystem-biodiversity **catastrophe**.

- Global temperature has hit **1.5 degrees** Celsius above pre-industrial averages.
- Our community needs to prepare for many changes, adapting to a warmer world and a **disrupted ecosystem**.



Introduction

The present NG Official Plan says the Municipality's goal is:

- “to reduce greenhouse gas emissions and **improve climate change adaptation** of human-made and natural systems in order to **increase resiliency...**”

Now is the time to create a **Climate Action Plan**. Seven recommendations follow.



1. Enhance Green Transportation Infrastructure

- Enhance walking & cycling **connectivity** throughout the community.
- Focus on downtown businesses and **urban infill** rather than car-access-only new business.
- Create viable **transit connections** between local access points and major city centres
- Retain/reclaim the **rail right-of-way** between Kemptville and Ottawa.



2. Preserve and Protect Green Spaces

- **Preserve existing green spaces** – parks, trails, Ferguson Forest, Kemptville Campus, Limerick Forest, etc. – and plan for more green space.
- Green spaces
 - help to regulate building temperatures
 - help to increase **local carbon sequestration**
 - increase wellbeing and happiness, **reduce mental illness in children**, and improved attention in ADHD.
- Use instruments such as **land trusts** to protect forest lands.



3. Work Towards a Net-Zero Built Environment

- Ensure climate **goals are integrated** into residential and commercial development policy.
- Require environmental building **standards that exceed** Ontario's building code.
- Future-proof new development by requiring **carbon-neutral technologies** as a minimum condition of development.



4. Support Mental Health Resilience

- Recognize that the climate crisis is and will increasingly become a **mental health crisis**.
- Our community must create the capacity for **“Transformational Resilience”**.
- Transformational resilience works on two levels:
 - by allowing people to buffer themselves **against stress**; and,
 - by creating the conditions for people to find **purpose and meaning** in their lives.



5. Support Local Food Production

- Support a **thriving local food system** by adopting planning measures that encourage farm stands, farmers' markets, and small scale food processing.
- The current OP states, "Prior to the next Official Plan update, the Municipality may investigate the adoption of a **backyard agriculture by-law** for areas designated...to determine the feasibility of limited agriculture (such as backyard chickens, community gardens, beekeeping) within these land use designations." **Make this happen.**



6. Protect Local Water Sources

- **Protect our local water supply.** Water is our most valuable resource. Our local aquifer is identified as being “**highly vulnerable**”.
- North Grenville is now a **Blue Community**. More needs to be done in terms of public education.
- The current OP Schedule A identifies several locations for potential bedrock extraction that were identified **using faulty methods** back in 2009. This must be remedied.
- **Disallow aggregate production** in sensitive areas.



7. Go Further: Plan for the Future

- Create a new Official Plan that is **innovative, bold and visionary**.
- Develop and implement education and **awareness strategies** to ensure the community prepares for climate change.
- Embed **climate change risks** into the inspection, maintenance and design of municipal infrastructure.
- Develop a **Climate Action Plan** to help our community reduce our carbon footprint and increase our resilience.



Thank you

This submission is a collaborative effort by a group of Concerned Citizens.

Sustainable North Grenville

info.sustainablenorthgrenville@gmail.com

www.SustainableNorthGrenville.ca

January 28, 2025



SAVE THE DATE!

Celebrate the 16th Annual
NORTH GRENVILLE
SUSTAINABILITY
Fair & EV Show

Sunday, April 27, 2025. 10am – 3pm
North Grenville Municipal Centre • 285 County Road 44, Kemptville

FREE ADMISSION!

The poster features several images: a white electric car with its hood open, a person playing a cello, a group of people at a table, and a person working at a computer. There are also icons for a bicycle and a recycling symbol.



**CORPORATION OF THE
MUNICIPALITY OF NORTH GRENVILLE
COUNCIL MINUTES**

**December 9, 2024, 3:00 p.m.
Catered Affairs**

- PRESENT Mayor Nancy Peckford
 Deputy Mayor John Barclay
 Councillor Doreen O'Sullivan
 Councillor Kristin Strackerjan
 Councillor Deb Wilson

 - Staff Present Amy Martin, Director of Planning and Development
 Karen Dunlop, Chief Administrative Officer
 Chloe Preston, Municipal Clerk

 - Others Present Adrian Schut, CAHDCO
 Warren Vibert-Adams, CAHDCO
-

B. MEETING CALLED TO ORDER

Mayor Nancy Peckford called the meeting to order at 3:05 p.m.

C. LAND ACKNOWLEDGMENT

The land acknowledgment was read by Councillor Doreen O'Sullivan.

D. APPROVAL OF THE AGENDA

C-2024-397

Moved By John Barclay

Seconded By Deb Wilson

Be it resolved that:

The first Special Council agenda for December 9, 2024 be approved as presented.

CARRIED

E. DISCLOSURE OF INTEREST

None at this time.

G. CLOSED SESSION

C-2024-398

Moved By Doreen O'Sullivan

Seconded By Deb Wilson

Be it resolved:

Council proceed to Closed Session pursuant to Section 239(2) of the *Municipal Act, 2001*, Subsection (k) - A position, plan, procedure, criteria, or instruction to be applied to negotiations - specifically a building feasibility study.

CARRIED

H. OUT OF CLOSED

C-2024-399

Moved By Doreen O'Sullivan

Seconded By Deb Wilson

Be it resolved that:

Council come out of a Closed Session at 3:48pm

CARRIED

K. CLOSE OF MEETING

1. Confirmation By-Law

C-2024-400

Moved By Kristin Strackerjan

Seconded By Doreen O'Sullivan

Be it resolved that:

By-Law 118-24 to confirm the proceedings of Council at its first special meeting held on December 9, 2024 be adopted and passed.

CARRIED

2. Resolution to Adjourn

C-2024-401

Moved By John Barclay

Seconded By Deb Wilson

Be it resolved that:

This special meeting of Council adjourn at 3:50 p.m.

CARRIED

F. PRESENTATIONS/DELEGATIONS

None.



**CORPORATION OF THE
MUNICIPALITY OF NORTH GRENVILLE
COUNCIL MINUTES**

**December 9, 2024, 4:00 p.m.
Catered Affairs**

| | |
|----------------|--|
| PRESENT | Mayor Nancy Peckford Deputy Mayor John Barclay Councillor Doreen O'Sullivan Councillor Kristin Strackerjan Councillor Deb Wilson |
| Staff Present | Karen Dunlop, Chief Administrative Officer |
| Others Present | Joan Tyler |

B. MEETING CALLED TO ORDER

Mayor Nancy Peckford called the meeting to order at 4:44 p.m.

C. LAND ACKNOWLEDGMENT

The land acknowledgment was read by Councillor Doreen O'Sullivan.

D. APPROVAL OF THE AGENDA

C-2024-402

| | |
|-------------|--------------|
| Moved By | Deb Wilson |
| Seconded By | John Barclay |

Be it resolved that:

The second Special Council agenda for December 9, 2024 be approved as presented.

CARRIED

E. DISCLOSURE OF INTEREST

None at this time.

F. PRESENTATIONS/DELEGATIONS

None.

G. CLOSED SESSION

C-2024-403

Moved By Doreen O'Sullivan

Seconded By John Barclay

Be it resolved:

Council proceed to Closed Session pursuant to Section 239(3.1) of the *Municipal Act, 2001* - Education or training specifically Council Training.

CARRIED

H. OUT OF CLOSED

C-2024-404

Moved By Doreen O'Sullivan

Seconded By Deb Wilson

Be it resolved that:

Council come out of a Closed Session.

CARRIED

J. PERIOD FOR QUESTIONS FROM THE PUBLIC AND MEDIA RELATING TO AGENDA ITEMS

There were no members of the public or media representative present.

K. CLOSE OF MEETING

1. Confirmation By-Law

C-2024-405

Moved By Kristin Strackerjan

Seconded By Deb Wilson

Be it resolved that:

By-Law 119-24 to confirm the proceedings of Council at its special meeting held on December 9, 2024 be adopted and passed.

CARRIED

2. Resolution to Adjourn

C-2024-406

Moved By Doreen O'Sullivan

Seconded By Kristin Strackerjan

Be it resolved that:

This special meeting of Council adjourn at 8:15 p.m.

CARRIED



**CORPORATION OF THE
MUNICIPALITY OF NORTH GRENVILLE
COUNCIL MINUTES**

**December 17, 2024, 6:30 p.m.
Held in Council Chambers, 285 County Road 44**

PRESENT Mayor Nancy Peckford
 Councillor Doreen O'Sullivan
 Councillor Kristin Strackerjan
 Councillor Deb Wilson

Staff Present Amy Martin, Director of Planning and Development
 Karen Dunlop, Chief Administrative Officer
 Randy Urslak, Deputy Fire Chief
 Chloe Preston, Municipal Clerk
 Carly Wheeler, Director of Finance/Treasurer
 Mark Guy

Others Present Roger Dougherty, Finance Asset Management Coordinator
 Dave Dancey, Deputy Treasurer/Director of Finance

A. HOW TO PARTICIPATE IN THE MEETING

B. MEETING CALLED TO ORDER

Mayor Nancy Peckford called the meeting to order at 5:40 p.m. in Meeting Room 1.

C. LAND ACKNOWLEDGMENT

The land acknowledgement was read by Mayor Nancy Peckford.

D. APPROVAL OF THE AGENDA

C-2024-419

Moved by Doreen O'Sullivan

Seconded by Kristin Strackerjan

Be it resolved that:

The Council agenda for December 17, 2024 be approved as presented.

CARRIED

E. CLOSED SESSION

C-2024-420

Moved by Deb Wilson

Seconded by Doreen O'Sullivan

THAT Council of the Corporation of the Municipality of North Grenville move into Closed Session in accordance with Section 239(2)(k) respecting a position, plan, procedure, criteria or instruction to be applied to any negotiations carried on or to be carried on by or on behalf of the municipality or local board regarding stream funding and related considerations for a sports dome.

CARRIED

1. Community Sport and Recreation Infrastructure Funding Stream 2

F. OUT OF CLOSED

Council moved into the Council Chambers for the remainder of the meeting.

Councillor Kristin Strackerjan read aloud the Land Acknowledgment statement in open session.

C-2024-421

Moved by Kristin Strackerjan

Seconded by Deb Wilson

THAT Council move into Open Session at 7:04 p.m.;

AND THAT Council direct staff in accordance with the closed meeting discussion.

CARRIED

G. DISCLOSURE OF INTEREST

None at this time.

H. PRESENTATIONS/DELEGATIONS

None.

1. 2023 Financial Audit

Lori Huber from KPMG presented the 2023 Financial Audit report.

Councillor Strackerjan noted an error in the Financial Statement Highlights on Page 11 of the Final Report under expenses. The budgeted amounts for Health Services and Recreation and Culture Services were included in the incorrect row.

C-2024-422

Moved by Kristin Strackerjan

Seconded by Doreen O'Sullivan

THAT Council approve and accept the Consolidated Financial Statements for the Municipality of North Grenville Year Ended December 31, 2023 and the Audit Findings Report prepared by KPMG with the amendment to expenses on the Financial Statement Highlights to demonstrate Health Services having a budget of \$210,518.00 and Recreation and Culture Services having a budget of \$4,724,419.00.

CARRIED AS AMENDED

I. CONSENT AGENDA

J. MINUTES OF PREVIOUS MEETINGS

K. REPORTS

- 1. Office of the Chief Administrative Officer**
- 2. Client Services**
- 3. Corporate Services**
- 4. Emergency and Protective Services**
- 5. Finance**

1. Asset Management Plan 2024

Finance Asset Management Coordinator, Roger Dougherty, delivered an overview of the staff report.

Councillor Doreen O'Sullivan asked about the inclusion of natural assets.

Coordinator Roger Dougherty spoke to the natural assets that were recognized in the plan. He explained how natural assets could be covered in more detail.

Treasurer/Director of Finance, Carly Wheeler, noted that replacement costs for natural assets have not been considered given that there is no fulsome inventory of these assets.

Chief Administrative Officer, Karen Dunlop responded to questions of Council and explained how budgetary priorities change based on actual asset conditions.

Mayor Nancy Peckford called a recess at 8:16 p.m.

C-2024-423

Moved by Deb Wilson

Seconded by Kristin Strackerjan

THAT Council receives Report Number FIN-2024-011 and approve the Municipality of North Grenville's Asset Management Plan 2024 as updated to include core and non-core assets.

CARRIED

6. Parks, Recreation, and Culture

7. Planning and Development

8. Public Works

L. CORRESPONDENCE

M. OTHER BUSINESS

N. NOTICE OF MOTIONS

1. Active Transportation Connections (West of County Rd 44, Pinehill Rd, Van Buren St) - Deliberation

Mayor Nancy Peckford called the meeting back to session at 8:24 p.m.

Councillor Doreen O'Sullivan considered amending the motion to include Concession Road as well as separating the motion into two smaller motions.

Municipal Clerk, Chloe Preston, advised that deferral of the motion may be an option to allow for further refinement of the motion.

Councillor Kristin Strackerjan thought the motion could be rephrased to focus on active transportation connections in area of significant change,

Mayor Nancy Peckford acknowledged that the Municipality does not current have an Active Transportation Plan, however understands this project will come forward as part of the Municipal budget.

Councillor Kristin Strackerjan expressed preference to having more detail and attention paid to connections by way of an active transportation plan.

Councillor Doreen O'Sullivan thought the importance of bringing forward the motion is to identify areas that need to be addressed sooner instead of catching up later.

Councillor Kristin Strackerjan wanted to see true pedestrian connectivity and not piecemealing for new development connections.

Director of Planning and Development, Amy Martin confirmed how planning staff rely on master planning documents to guide new development and explained the importance of ensuring connectivity.

C-2024-424

Moved by Doreen O'Sullivan

Seconded by Deb Wilson

WHEREAS the Municipality of North Grenville has approved site plans for at least 4 new residential developments west of County Road 44 both North and South of County Road 43 which could have in excess of 2000 new residential units and commercial establishments,

WHEREAS the current expansion of County Road 43 including multi-use pathways on both sides only extends west as far as County Road 44 and further expansion of County Road 43 to Sommerville Road is estimated to be more than a decade in the future,

WHEREAS there is currently no pedestrian crosswalk on County Road 43 west of County Road 44,

WHEREAS there is currently no pedestrian sidewalk on the south side of Van Buren and the PXO is located at the Rail Trail,

WHEREAS there is new development proposed on the south side of Van Buren of 50 Town homes, Brookside Phase II Development off Raina Way, with 277 units, and a commercial plaza.

WHEREAS the Municipality of North Grenville has retroactively established active transportation connectivity to previous developments such as eQuinelle and Victoria Park,

WHEREAS an increase in preference for walking and cycling, and a focus on fitness is noted among the population of North Grenville, including walking school bus programs,

WHEREAS a strongly connected community that cares about the health and safety of residents are important pillars of our Strategic Plans.

AND WHEREAS the Health, Wellness, Fitness and Active Transportation Advisory Committee recommends and supports this motion,

THEREFORE BE IT RESOLVED THAT the Municipality of North Grenville ensure that Active Transportation connections to all new developments west of County Road 44 to Sommerville Rd along both the north and south sides of County Road 43 are established to provide safe options for residents of all ages. And that this includes a pedestrian crosswalk at Pinehill Road. And that these connections be established concurrently with the development. And given that the expansion of County Road 43 including multi-use pathways is in the undetermined future, alternative connections be established.

AND FURTHER BE IT RESOLVED THAT the Municipality of North Grenville ensure that Active Transportation connections in the form of a MUP or sidewalk along the South Side of Van Buren, between County Road 19 and Prescott Street, be established concurrently with the new development.

CARRIED

2. Active Transportation Connections (Downtown Kemptville & Reuben Crescent) - Deliberation

Mayor Nancy Peckford acknowledged that an Active Transportation Plan is needed for the Municipality and recognized the motion as identifying "hot spots" of interest or priority.

Chief Administrative Officer, Karen Dunlop confirmed traffic engineering considerations need to be taken into account and, although design would may be considered and pursued in 2025, construction would likely not occur. She confirmed undertaking an Active Transportation Plan in 2025 is doable.

C-2024-425

Moved by Doreen O'Sullivan

Seconded by Deb Wilson

WHEREAS Downtown Kemptville and Reuben Crescent has a mixture of residential, commercial, institutional and recreation establishments as well as limited mixed parking;

WHEREAS the Municipality of North Grenville has approved several additional multi residential unit developments in Downtown Kemptville including 2 developments with a total of 277 units on Reuben Crescent;

WHEREAS there are 3 very busy sports and recreation establishments including the North Grenville Curling Club and the Royal Canadian Legion on 2 corners of Reuben Crescent;

WHEREAS there are currently lengths of sidewalks that are not connected and are on alternate sides of the Reuben Crescent;

WHEREAS Riverside Park, a very actively used park, is also along Reuben Cres which attracts people of all ages who walk, cycle and drive to the park;

WHEREAS an increase in preference for walking and cycling, and a focus on fitness is noted among the population of North Grenville,

WHEREAS a strongly connected community that cares about the health and safety of residents are important pillars of our Strategic Plan;

AND WHEREAS the Health, Wellness, Fitness and Active Transportation Advisory Committee recommend and supports this motion;

THEREFORE BE IT RESOLVED THAT the Municipality of North Grenville undertake an Active Transportation Study of the Downtown Commercial Area (C1), with particular attention to Reuben Cres, to determine the best safe options for sidewalks and cycling.

CARRIED

O. INTRODUCTION & CONSIDERATION OF BY-LAWS

P. PERIOD FOR QUESTIONS FROM THE PUBLIC & MEDIA RELATING TO AGENDA ITEMS

Q. CLOSE OF MEETING

1. Confirmation By-Law

C-2024-426

Moved by Doreen O'Sullivan

Seconded by Deb Wilson

Be it resolved that:

By-Law 120-24 to confirm the proceedings of Council at its regular meeting held on December 17, 2024 be adopted and passed.

CARRIED

2. Resolution to Adjourn

C-2024-427

Moved by Kristin Strackerjan

Seconded by Doreen O'Sullivan

Be it resolved that:

this regular meeting of Council adjourn at 9:00p.m.

CARRIED



**CORPORATION OF THE
MUNICIPALITY OF NORTH GRENVILLE
COUNCIL MINUTES**

**January 15, 2025, 6:30 p.m.
Held in Council Chambers, 285 County Road 44**

PRESENT Deputy Mayor John Barclay
Councillor Doreen O'Sullivan
Councillor Kristin Strackerjan
Councillor Deb Wilson

Staff Present Amy Martin, Director of Planning and Development
Karen Dunlop, Chief Administrative Officer
Randy Urslak, Deputy Fire Chief
Tammy Hurlbert, Manager of Community & Leisure Services
Chloe Preston, Municipal Clerk
Senterre McKenna, Committee Clerk

Others Present Vincent Denomme, Urbandale Construction
Tom Bingham
Rick Gerein

A. HOW TO PARTICIPATE IN THE MEETING

B. MEETING CALLED TO ORDER

Deputy Mayor John Barclay called the meeting to order 6:32 p.m.

C. LAND ACKNOWLEDGMENT

The land acknowledgement was read by Deputy Mayor John Barclay.

D. APPROVAL OF THE AGENDA

Light the Town Red delegation deferred to February 4, 2025.

Item K.7.1 moved to beginning of reports section.

C-2025-013

Moved by Doreen O'Sullivan

Seconded by Kristin Strackerjan

Be it resolved that:

The Council agenda for January 15, 2025 be approved as amended.

CARRIED

E. CLOSED SESSION

None.

F. OUT OF CLOSED

None.

G. DISCLOSURE OF INTEREST

None at this time.

H. PRESENTATIONS/DELEGATIONS

1. Light the Town Red

Deferred to February 4, 2025 as per Approval of the Agenda.

C-2025-014

Moved by Kristin Strackerjan

Seconded by Doreen O'Sullivan

WHEREAS, Heart disease is the number one killer of women worldwide and the leading cause of premature death for Canadian women, a fact unknown to many women and their healthcare providers;

AND WHEREAS, The Canadian Women's Heart Health Alliance is an organization of volunteer health professionals and patients working hard to improve women's heart health;

AND WHEREAS, Wear Red Canada Day is celebrated annually to raise awareness for all Canadians, but especially Canadian women, to be mindful, curious, and proactive in the management of their heart health and wellness;

AND WHEREAS, We want to see better prevention, diagnosis, and care and fewer women dying prematurely from heart disease;

NOW THEREFORE BE IT RESOLVED THAT the Municipality of North Grenville hereby proclaims that February 13, 2025, be recognized as "Wear Red Day" in the Municipality of North Grenville.

DEFERRED

I. CONSENT AGENDA

C-2025-015

Moved by Kristin Strackerjan

Seconded by Doreen O'Sullivan

Be it resolved that:

The following consent agenda items be approved as presented:

- Minutes of Previous Meetings

CARRIED

1. Minutes of Previous Meetings (See Item J)

C-2025-015

Moved by Kristin Strackerjan

Seconded by Doreen O'Sullivan

THAT the following meeting minutes of Council of the Corporation of the Municipality of North Grenville be approved as circulated:

- Special Meeting Minutes - November 21, 2024;
- Regular Meeting Minutes - December 3, 2024; and,
- Regular Meeting Minutes - December 11, 2024.

CARRIED

J. MINUTES OF PREVIOUS MEETINGS - CONSENT

1. Special Meeting Minutes - November 21, 2024

2. Regular Meeting Minutes - December 3, 2024

3. Regular Meeting Minutes - December 11, 2024

K. REPORTS

1. ZBA-16-24 2475 County Road 18 Zoning By-law Amendment

Director of Planning and Development, Amy Martin delivered an overview of the staff report.

Councillor Doreen O'Sullivan confirmed she would like to see accessible transit in this area.

Tom Gingham spoke to the application asking about setback requirements for development on the severed parcel.

Director Amy Martin delivered information on the findings of the archeological assessment.

C-2025-016

Moved by Doreen O'Sullivan

Seconded by Kristin Strackerjan

THAT Council enacts and approves By-Law 04-25 to rezone a portion of the lands at 2475 County Road 18.

CARRIED

2. Office of the Chief Administrative Officer

1. 2025 Officers and Committees By-Law

Municipal Clerk Chloe Preston presented the annual update of the Officers By-law.

C-2025-017

Moved by Doreen O'Sullivan

Seconded by Deb Wilson

THAT Council adopt and pass By-Law 03-25 being a By-Law to Appoint Municipal Officers.

CARRIED

2. New Procedure By-Law – First Draft

Municipal Clerk Chloe Preston presented the first draft of the new Procedural By-law and invited feedback from Council. Staff recommend Council accepts the document for information pending feedback from Council to facilitate a revised draft coming forward in February.

C-2025-018

Moved by Kristin Strackerjan
Seconded by Doreen O'Sullivan

THAT Council receive Report CAO-2025-002 and draft Procedure By-law for information purposes; AND

THAT Council direct staff on changes to the draft Procedural By-law and to report back and provide a subsequent draft Procedure By-law for future consideration.

CARRIED

- 3. Client Services**
- 4. Corporate Services**
- 5. Emergency and Protective Services**
- 6. Finance**
- 7. Parks, Recreation, and Culture**

1. Proposal to Establish a Mental Health Initiatives Fund

Manager of Leisure Services, Tammy Hurlbert delivered an overview of the staff report.

Councillor Kristin Strackerjan recognized that youth are unique and suggested funding be prioritized for youth supports.

Councillor Doreen O'Sullivan recognized the suffering of seniors during the pandemic and di not want to single out youth support.

Deputy Mayor John Barclay confirmed the amendment to focus on youth services. He recognized that policies will come forward to Council in the future for further discussion.

C-2025-019

Moved by Kristin Strackerjan
Seconded by Doreen O'Sullivan

THAT Council support the establishment of an annual Mental Health Initiatives Fund;

AND THAT Council direct staff to include a value of \$15,000.00 for the Mental Health Initiatives Fund AND \$5,000 for Municipal facility fee waiving associated with the fund in the 2025 Budget;

AND THAT Council direct staff to draft a policy for the administration of this fund, including an allowance for related use of municipal facilities, for Council consideration;

AND THAT Council direct staff to consider elements within the draft policy for specific allocations for age-related funding.

CARRIED AS AMENDED

8. Planning and Development

1. Bell Hall – Equity Contribution

Director of Planning and Development, Amy Martin delivered an update on the CMHC application for the renovation of Bell Hall.

Deputy Mayor John Barclay confirmed the municipality is working with Chadco on the development. the intent is to have a third party operate the building once complete, however a housing department may be an option in the future.

C-2025-020

Moved by Doreen O'Sullivan

Seconded by Deb Wilson

THAT the Municipality of North Grenville hereby commits to contribute up to a total of \$5,000,000 in equity funding throughout the Construction and Development phases of the Bell Hall project, to support the redevelopment of Bell Hall;

AND THAT the Municipality of North Grenville further commits \$200,000 annually, once redevelopment is complete, for the operation of Bell Hall.

CARRIED

8. Public Works

L. CORRESPONDENCE

M. OTHER BUSINESS

None.

N. NOTICE OF MOTIONS

None.

O. INTRODUCTION & CONSIDERATION OF BY-LAWS

1. **By-law 03-25**

2. **By-law 04-25**

P. PERIOD FOR QUESTIONS FROM THE PUBLIC & MEDIA RELATING TO AGENDA ITEMS

None.

Q. CLOSE OF MEETING

1. Confirmation By-Law

C-2025-021

Moved by Deb Wilson

Seconded by Doreen O'Sullivan

Be it resolved that:

By-Law 05-25 to confirm the proceedings of Council at its regular meeting held on January 15, 2025 be adopted and passed.

CARRIED

2. Resolution to Adjourn

C-2025-022

Moved by Kristin Strackerjan

Seconded by Doreen O'Sullivan

Be it resolved that:

this regular meeting of Council adjourn at 7:52 p.m.

CARRIED



Municipality of North Grenville

To: **Council**

Meeting Date: January 28, 2025

Subject: Council Remuneration

Report No: CAO-2025-003

Prepared by: Chloe Preston, Municipal Clerk;
Mary Remmig, Deputy Clerk;
Carly Wheeler, Director of Finance/Treasurer

Recommendation(s)

THAT Council receive the draft Council Remuneration By-Law for information purposes;
AND THAT Council provide feedback on the draft by-law;
AND THAT Council direct staff to report back with a subsequent by-law for consideration.

Executive Summary

Purpose

- To provide a draft remuneration policy that provides options for Council to consider in a new consolidated policy for their remuneration

Key Findings

- Various municipal policies were compared and considered in the preparation of the draft policy
- Council has historically received base remuneration, participation in the OMERS pension plan, and inclusion in the municipal group health and welfare insured benefits plan
- Other line items, which have historically been entrenched in Council's budget, have not been entrenched in a policy and are included in this proposed policy including professional development and conferences
- Other inclusions of the draft policy are included for consideration based on prior occurrence and required updates

Financial Implications

- Financial implications as proposed in this draft policy have been included in the draft 2025 Budget. Further amendments to the policy may result in modifications to the proposed budget

Background/Analysis

Council's compensation was reviewed in 2019 by a third-party consultant, after which Council directed staff to implement the consultant's recommendations. Since then, a revised consultation by-law representing Council's compensation has not been brought forward for consideration and update.

Given the opportunity to review and update the by-law, staff have conducted a wholesome review of Council's budget along with other municipal comparators to present the draft policy for consideration and further direction. The proposed new remuneration policy for Council encompasses all areas of council's compensations and benefits, which are reportable annually. The draft policy entrenches elements of Council's compensation that have existed historically within the budget and proposes some new elements that have been identified as considerations given the municipalities size and growth.

Base Remuneration

The proposed policy details compensation at the base rate, which are shown at the 2025 rates of pay as follows (these values represent an increase based on consumer price index and no other value increase):

Mayor \$48,660.05; Deputy Mayor \$27,440.82; Councillor \$24,124.46

OMERS/Benefits

The policy also describes Council's participation in the Ontario Municipal Employees Retirement System (OMERS) and the Group Health and Welfare Insured Benefits Plan. These were both historically provided to Council and represent no additional benefit being proposed to Council.

Conferences/Professional Development

The policy further describes the value the municipality sees in both participation of Council at Conferences and Professional Development opportunities. Both line items have historically existed in Council's budget but have never been entrenched in a policy to assist staff in budget preparation. While attendance at Conferences and Professional Development have historically existed, a new inclusion for consideration is the inclusion of Per Diem rates for attendance at these events. This inclusion is based on trends seen in other municipal policies. The proposed rates are valued at \$150 for each Full Day attendance and \$75 for each Half Day attendance.

The reimbursement for meals that is included for consideration is only to be reimbursed when meals are not provided at the respective event and matches the policy for municipal staff. This is also in line with current trends for municipal governments.

Community Events

An additional inclusion for Council’s consideration in this draft Policy is a spending account allowance for members of Council to attend community events. As representatives of the municipality, there is often an expectation that members attend events to represent the municipality and their respective office/seat. In research, staff have found that numerous municipalities provide this similar account for Council members to submit receipts to for reimbursement of ticket costs.

Travel

Travel expenses have previously been based on a submission basis for reimbursement. The proposed allowance is based on average attendance to events, community gatherings, municipal meetings, etc. for each Council member to receive monthly allowance rather than based on submissions. The allowance is intended to represent local travel only and reimbursement requests would still be accepted for non-local travel to approved events, conferences, etc.

The policy further sets to update the mileage rate, previously calculated at 0.495/kilometer to represent the current value as set out by Canada Revenue Agency.

The balance of the policy seeks to ratify the procedures already in place for submission and approvals of Council’s expenditures based on their annual budget.

Relevance to Strategic Priorities

| | | |
|-------------------------|-------|---|
| Strategic Pillar | 4 | Efficient Governance and Service Delivery |
| Goal | 4.4 | Commit to Continuous Improvement |
| Key Action | 4.4.2 | Implement a continuous review program for existing processes and policies at both the departmental and corporate level. |

Options and Discussion

1. Approve the recommendation – RECOMMENDED
 The policy is meant to represent the remuneration of Council, as this represents the first draft of the policy, staff seek Council’s direction for any amendments
2. Do not approve the recommendation
3. Adopt and pass the policy as written

Financial Impact

This item has been identified in the current budget: Yes No N/A

This item is within the budgeted amount: Yes No N/A

Staffing implications, as they relate to implementing Council's decision on this matter, are limited to the existing staff complement and applicable administrative policies as approved by Council.

Council's budget is set annually, as with any other municipal department. Council's remuneration and benefits are reported annually in a public report as set forth in legislation.

The proposed policy and its inclusions will represent a proposed budget increase of \$57,800.00 to reflect the new and updated provisions including conferences, mileage, professional development, community events, and per diems.

Internal/External Consultation

Municipal departments including Finance were consulted in the preparation of the draft remuneration policy. Multiple municipal policies from cross jurisdictions were reviewed and considered in preparing the draft remuneration policy for consideration.

Communications

Communication of Council's direction will be provided to staff to populate a revised draft for future consideration and enactment.

Attachments

- Draft Council Remuneration Policy

CORPORATION OF THE MUNICIPALITY OF NORTH GRENVILLE

BY-LAW NO. XX-25

Being a By-law to set the remuneration for Council of the Municipality of North Grenville

WHEREAS Section 283 of the Municipal Act, 2001, S.O. 2001, c. 25, as amended, provides that a Municipality may pay any part of the remuneration and expenses of a local board of the Municipality of the officers and employees of a local board;

AND WHEREAS the Council of the Corporation of the Municipality of North Grenville passed Council resolution #C-2022-111 directing staff to implement direction from the Council Compensation Committee's report titled "Municipality of North Grenville Council Remuneration Review Final Report dated October 29, 2019;

AND WHEREAS Council deems it advisable to establish a By-law to regulate the remuneration of Council members for the Municipality of North Grenville;

NOW THEREFORE the Council of the Corporation of the Municipality of North Grenville enacts as follows:

1. Definitions

"Annual Remuneration" shall mean the Base Remuneration for members of Council effective January 1, 2024 and adjusted annually in accordance with Section 2.2 of this By-law.

"Clerk" shall mean the person or designate duly appointed by Council in accordance with the Municipal Act, 2001, S.O. 2001, c.25, as amended.

"Community Events" shall mean ceremonies, fundraisers, charity events, community celebrations, local fairs or similar.

"Council" shall mean the Council of the Corporation of the Municipality of North Grenville.

"Deputy Mayor" shall mean the appointed member of Council who presides in the absence of the Mayor.

"Full Day Conference" shall mean participation in a conference for a minimum of eight (8) hours in a single twenty-four (24) hour period.

“Half Day Conference” shall mean participation in a conference for a minimum of four (4) hours in a single twenty-four (24) hour period.

“Mayor” shall mean the Head of Council elected by majority vote and defined in accordance with the Municipal Act, 2001, S.O. 2001, c.25, as amended.

“Municipality” shall mean the Corporation of the Municipality of North Grenville.

“Per Diem” shall mean an amount of remuneration to be paid to a member of Council.

“Professional Development Events” shall mean any convention, seminar, training session, workshop or similar where the purpose is to learn about specific matters.

2. Annual Remuneration

2.1. Annual Remuneration for Council of the Corporation of North Grenville shall be established as follows:

| Office | Base Remuneration (as of January 1, 2025) |
|---------------|--|
| Mayor | \$48,660.05 |
| Deputy Mayor | \$27,440.82 |
| Councillor | \$24,124.46 |

The above remuneration shall be considered as full compensation for the following:

- Regular Committee of the Whole and Council meetings;
- Special Committee of the Whole and Council meetings;
- Attendance at association meetings, conferences, Professional Development Events and Community Events, etc.;
- Meetings with Municipal Officers and staff liaison committees;
- Advisory Committee of Council meetings to which a member of Council has been appointed by By-law or Resolution, including meetings of the working groups established by an Advisory Committee; and,
- Meetings of local boards, including Council meetings at the County level.

2.2. The Municipality shall not compensate members of Council for attendance at meeting of County Council or meetings in which the sole purpose is to discuss County business.

- 2.3. Base Remuneration shall be adjusted annually by the rate of inflation as determined by the Consumer Price Index as published by Statistics Canada based on the prior year's rate of inflation.
- 2.4. Annual Remuneration shall be included and approved as part of the annual municipal budget.
- 2.5. Annual Remuneration to Council shall be paid on a prorated bi-weekly basis.

3. Conferences

- 3.1 Individual members of Council shall be responsible for selecting conferences that will provide the most benefit to the Municipality and to carryout their duties of office.
- 3.2 Individual members of Council shall identify not more than three (3) conferences to attend during a calendar year which require overnight accommodation to attend due to travel distance.
- 3.3 The intentions of each individual member of Council in accordance with Section 3.1 and Section 3.2 shall be submitted to the Clerk to calculate a reasonable budget allocation to include in the draft budget.
- 3.4 Conference registrations and attendance expenses exceeding the budgeted amount shall be subject to a budget amendment.
- 3.5 The following conference expenses shall be eligible to be billed directly to the Municipality, paid by the Municipality or to be reimbursed to a member of Council:
 - Registration for the conference. Early registration is encouraged to take advantage of discounts.
 - Transportation to the conference in accordance with Section 5.
 - Reimbursement for meals at Full Day Conferences shall be provided up to a maximum of \$25 for Breakfast, \$40 for Lunch and \$50 for dinner. Members are ineligible for the reimbursement where meals are provided at the conference without any additional charge.
 - Expenses for accommodation based on a single room rate.
 - Per Diem for members of Council attending a conference at a rate of \$150 per Full Day Conference and \$75 per Half Day Conference for a maximum of three (3) consecutive days per event.

The following expenses are not eligible to be billed directly to the Municipality, paid by the Municipality or to be paid or reimbursed to a member of Council:

- Transportation methods which are not included or do not meet the requirements of Section 5 of this By-law;
- Recreational and/or tourist tours, events or excursions associated with the conference;
- Companion expenses, including conference companion programs;
- Monetary tips exceeding 18% of the bill before applicable taxes;
- Alcoholic beverages; and,
- Items of personal or discretionary nature.

4. Professional Development and Community Events

- 4.1 An amount of \$2,000 for the Mayor and \$1,200 for each member of Council shall be included in the draft budget for members of Council to register for Professional Development Events, not including conferences.
- 4.2 An amount of \$1,000 for the Mayor and \$500.00 for each member of Council shall be included in the draft budget for members of Council to register and attend Community Events as representatives of the Municipality.
- 4.3 It is the responsibility of each individual member of Council to identify Professional Development Events and Community Events that will provide the most benefit to the Municipality and to carryout their duties of office.
- 4.4 Professional Development event and community event registration and attendance that exceeds the identified dollar amount per member of Council, in accordance with Section 4.1 and 4.2, shall be subject to Council approval and, as applicable, a budget amendment.
- 4.5 A member of Council shall have the discretion to absorb the cost for a professional development and community event if expenditures exceed the identified dollar amount per member identified by Council in accordance with Section 4.1 and 4.2 or if the additional expense is not approved by Council in accordance with Section 3.4.

5. Travel

5.1 A monthly travel allowance for Council shall be established as follows:

| Office | Annual Travel Effective January 1, 2025 |
|---------------|--|
| Mayor | \$4,800.00 |
| Deputy Mayor | \$3,000.00 |
| Councillor | \$2,400.00 |

The travel allowance shall accommodate travel within the geographic boundary of North Grenville for all Council-related events including, but not limited to, attending meetings on municipal business, conferences, Professional Development Events and Community Events where members of Council attend the events as a representative of the Municipality.

5.2 The monthly travel allowance for each member of Council shall be paid on a prorated bi-weekly basis with members' remuneration payments in accordance with Section 2 of this By-law.

5.3 Travel for attending meetings on municipal business, conferences, Professional Development Events or Community Events outside the geographic boundary of North Grenville shall be the lesser of Section 5.5 or Section 5.6.

5.4 Travel outside the geographic boundary of North Grenville by personal vehicle for attending meetings on municipal business, local conferences, Professional Development Events and Community Events shall be reimbursed at the rate per kilometre identified by the Canada Revenue Agency as the current year's reasonable rate.

5.5 Mileage claims for travel outside the geographic boundary of North Grenville for attending meetings on municipal business, Professional Development Events and Community Events must be supported by documentation supporting the number of kilometres travelled.

5.6 Council members may request transportation by air or train economy class travel. Where a member requests a higher cost mode or class of transportation, the member shall be responsible for the purchase and be reimbursed for the lowest cost mode of travel only.

5.7 The Municipality shall not compensate members of Council for travel to meetings of County Council or meetings in which the sole purpose is to discuss County business.

6. Additional Benefits

- 6.1 Members of Council shall participate in the Municipality's Group Health and Welfare Insured Benefits Plan in accordance with the qualifying terms of the Group Benefits Plan. The Municipality shall pay 100% of the Group Benefits Plan premium.
- 6.2 Council shall participate in the Ontario Municipal Employees Retirement System (OMERS) pension plan subject to the provisions of the OMERS Agreement for such participation. An exemption to participate in OMERS shall be in accordance with the OMERS enrollment criteria.
- 6.3 Individual members of Council shall be issued a smart phone device and/or laptop computer, subject to the Municipality's device policies and contracts, to help carryout their duties of office. One or both devices may be issued depending on the individual needs of members of Council.
- 6.4 The Mayor shall be provided an office at the Municipal Complex located at 285 County Road 44 in Kemptville which includes a small meeting space, private washroom, assigned parking and access to a computer, printers and phones.
- 6.5 The Mayor shall be provided with an Executive Assistant to assist with Municipal matters including Mayor event/appointment scheduling.
- 6.6 The Executive Assistant, in accordance with Section 6.5, shall be equipped with a Corporate Credit Card to assist the Mayor, and other Members of Council as needed, with purchases and expenses in accordance with this By-law. Purchases conducted by the Executive Assistant must adhere to the approval process outlined in Section 7.
- 6.7 Benefits, allowances and other forms of compensation and benefits outlined within this By-law for members of Council may be subject applicable taxes including provincial or federal tax deductions.

7. Council Expenditures

- 7.1 The Municipality shall pay, be billed or reimburse reasonable expenses incurred by members of Council in course of attending municipal-related meetings, conferences, Professional Development Events, Community Events and other municipally-related work.

- 7.2 Requests for reimbursement shall be submitted with an expense claim form and supported by itemized receipts and information noting the purpose of the expense.
- 7.3 Expenses of Council and budget allocation shall be approved by the Clerk or designate.
8. The Clerk is assigned the responsibility to oversee Council remuneration process in accordance with this policy, the policies and procedures of the Finance department and governing legislation in a timely manner.
9. The Clerk of the Municipality of North Grenville is hereby authorized to make any minor modifications or corrections of an administrative, numerical, grammatical, semantic or descriptive nature or kind to this by-law and schedules as may be deemed necessary after passage of this By-Law, where such modifications or corrections do not alter the intent of the By-Law.
10. This By-Law shall come into force and effect on the day of its passing.

PASSED AND ENACTED

THIS XXTH DAY OF _____, 2025.

NANCY PECKFORD
Mayor

CHLOE PRESTON
Clerk



Municipality of North Grenville

To: **Council**

Meeting Date: January 28, 2025

Subject: 2025 Department Work Plans and Strategic Plan Update

Report No: CS-2025-002

Prepared by: Ashley Cuthbert, Acting Strategic Initiatives Coordinator

Recommendation(s)

THAT Council receive the report titled “2025 Department Work Plans and Strategic Plan Update” for information purposes.

Executive Summary

Purpose

- To review the updated Community Strategic Plan and the 2025 Department Work Plans.

Key Findings

- Council adopted the Community Strategic Plan in January 2022.
- Staff have updated the Strategic Plan based on work completed in 2024 and considering new priorities.
- Staff have created Department Work Plans that align with the Strategic Plan and the draft 2025 budget.

Financial Implications

- Work identified in the Work Plans has also been included in the draft 2025 budget.

Background/Analysis

In 2022, Council adopted a new Community Strategic Plan to guide development and community initiatives. To ensure progress, staff will report regularly on key activities and outcomes related to the Strategic Plan.

In 2023, the appointment of a new Chief Administrative Officer (CAO) marked a continuation of efforts to improve customer service, community relations, and modernize municipal operations. Several changes, such as organizational restructuring, modernization initiatives, and corporate strategy development, have contributed to a cohesive operational strategy.

Moving forward, the Department Work Plans will be an important piece of the integrated planning process, which starts with the Strategic Plan, supported by departmental and staff work plans, an integrated budgeting process, and regular reporting.

Annual Planning Process

Annually, staff will undertake the planning cycle to ensure alignment and accountability.

Key reporting points to Council include:

1. Annual Report to Council (January): Review achievements, illustrate progress, and propose updates to the Strategic Plan.
2. Departmental Work Plans (January): Share departmental work plans for the year, including first-quarter updates.
3. Budget Presentation (January-February): Outline funding for initiatives in business plans.
4. Mid-Year Work Plan Status (July): Provide a mid-year update on the progress of departmental initiatives.

Analysis

The 2025 Department Work Plans offer a high-level overview of projects beyond day-to-day operations, which will support broader municipal goals. Staff will provide a second-quarter update in July to highlight progress on these initiatives.

Relevance to Strategic Priorities

| | | |
|-------------------------|-------|--|
| Strategic Pillar | 4 | Efficient Governance and Service Delivery |
| Goal | 4.4 | Commit to Continuous Improvement |
| Key Action | 4.4.2 | Implement a continuous review program for existing processes and policies at both the departmental and corporate level |

Options and Discussion

1. Approve the recommendation
2. Do not approve the recommendation

Financial Impact

This item has been identified in the current budget: N/A

This item is within the budgeted amount: N/A

Staffing implications, as they relate to implementing Council’s decision on this matter, are limited to the existing staff complement and applicable administrative policies as approved by Council.

Internal/External Consultation

Led by the Senior Management Team, each department has reviewed the Strategic Plan and completed a Departmental Work Plan.

Communications

The Strategic Plan and updates are available via a dashboard at www.northgreenville.ca/vision.

Attachments

- Attachment 1: Community Strategic Plan – January 2025 Update
- Attachment 2: Community Strategic Plan Progress Report – January 2025
- Attachment 3: 2025 Department Work Plans

2025 Department Work Plans and Strategic Plan Update

Department: Corporate Services

Background

- ▶ Council adopted the Community Strategic Plan in January 2022.
- ▶ Staff have updated the Strategic Plan based on work completed in 2024 and considering new priorities.
- ▶ Staff have created Department Work Plans that align with the Strategic Plan and the 2025 budget.

Annual Planning Process

- ▶ **Key reporting points to Council include:**
 - 1. Annual Report to Council (January): Review achievements, illustrate progress, and propose updates to the Strategic Plan.**
 - 2. Departmental Work Plans (January): Share departmental work plans for the year, including first-quarter updates.**
 - 3. Budget Presentation (January-February): Outline funding for initiatives in business plans.**
 - 4. Mid-Year Work Plan Status (July): Provide a mid-year update on the progress of departmental initiatives.**

Highlights

- ▶ Updated Land Acknowledgement and CAO message
- ▶ 1.2.1 and 1.2.3: consulting with community members on MNG identity and developing a process for data collection related to population growth
- ▶ 1.5.1 and 1.5.2: implementing the housing strategy and allowing small dwellings
- ▶ 2.1.3: creating hybrid options for engagement in Council meetings
- ▶ 3.2.2: developing a Waterfront Access Strategy
- ▶ 3.4.1 and 3.4.2: creating an Economic Development Strategy and identifying barriers to attracting businesses
- ▶ 5.2: developing an affordable housing policy, monitoring program for affordable units, convening Housing Advisory Committee

Department: Corporate Services

Recommendation

- ▶ **That Council receive the report titled “2025 Department Work Plans and Strategic Plan Update” for information purposes**



Municipality of North Grenville

Community Strategic Plan



January 2025 Update



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Reconciliation in North Grenville

The Municipality of North Grenville acknowledges that the Municipality operates on the territory of the Anishnabek.

We recognize all First Nations, Métis, and Inuit peoples who now call North Grenville their home. We respect and support the need for cultivating a strong relationship, and we commit to Indigenous-informed decision making to foster the path towards reconciliation.



A Message from the Mayor

North Grenville is a remarkable place.

A unique constellation of rural hamlets as well as the town of Kemptville, our community has a storied history defined by geography, settlement patterns, and the rise and fall of various businesses and industries. Most importantly, however, North Grenville has been, and continues to be defined by the people who – for over 230 years - have come to call this place home.

There are families who reside here whose roots extend over several generations. At the same time, every day North Grenville welcomes new residents who are discovering our community for the first time. Regardless, an ethic of caring and connectedness is a strong tenant of how people see themselves, each other, and what they expect from their community and its leaders.

This Community Strategic Plan is a ten-year road map that, to the best of our ability, reflects the priorities of North Grenville's residents and local businesses.





While the strategic actions proposed largely reside with the Municipality, they will only succeed through meaningful partnerships with community organizations, robust municipal Advisory Committees, and a steadfast commitment to finding 'Made-in-North Grenville solutions' which are based on innovative best practices that recognize our particular opportunities and challenges – now and for the future.

In the lead up to this plan, our goal was to ensure robust community input, during a pandemic no less. We are extremely proud of the nearly 2,000 residents that took the time to respond to our community survey, and grateful for all of the conversations that our Municipal team led with stakeholders, advisory groups, and individuals. This Community Strategic Plan reflects the shared insights of those public participants, staff, management, Advisory Committees, community groups, and Council who engaged in the process.

There is no doubt that one of the major - if not primary - challenges that North Grenville faces is its growth. This growth has been an ongoing phenomenon for nearly two decades, and to some extent has accelerated during the pandemic as folks looked for alternatives to city life. Fundamentally, balancing a high rate of growth with the preservation of a high quality of life many of us have come





to enjoy is at the heart of this Strategic Plan. Further, maintaining the rural character of our community while protecting natural assets over which we have control needs to be a significant priority.

And while these are well-articulated objectives in the Strategic Plan, as always, the proof will be in the pudding. The plan aims to achieve the community's vision which, we have understood to be the following: "North Grenville is a caring, vibrant, and cohesive community, where sustainable growth is managed to enhance the quality of urban and rural life for all."

We would like to thank residents and business leaders, community members and groups, staff, and our external consulting team for your engagement in, and commitment to, the process of developing this Strategic Plan. Your passion for our community and

its future is truly inspiring, and the strength of your convictions for what cannot be lost is impressive .

The plan is based on a foundation of five pillars:

1. Balanced and Environmentally Sustainable Growth
2. A Strong, Connected, and Vibrant Community
3. Diverse and Resilient Economic Development
4. Efficient Governance and Service Delivery
5. A Caring Community

We hope you see some of yourself reflected in this plan and will join us in the work ahead. While it will not always be easy, it will be incredibly rewarding.

Nancy Peckford





A Message from the CAO

North Grenville is a growing community that offers diverse programs and services that foster a quality of life that represents the values of its residents.

North Grenville is a vibrant and growing community that takes pride in offering a wide range of programs and services aimed at enhancing quality of life and reflecting the core values of our residents.

The North Grenville Community Strategic Plan is a forward-thinking, 10-year roadmap designed to guide our vision for future growth and development. As our community continues to expand rapidly, this Plan has been thoughtfully crafted with flexibility to address both current and future challenges. At its core, the Plan ensures that the needs of our residents and businesses remain central to every decision we make.

Under my leadership as the new Chief Administrative Officer (CAO), I am excited to champion the implementation of this Strategic Plan. It provides us with a solid framework to seize new opportunities and effectively navigate the complexities of a growing community. My focus will be on ensuring that our vision is brought to life in a way that is both sustainable and responsive to the evolving needs of our residents.

The strength of this Plan lies in its foundation—comprehensive community and stakeholder engagement. Through this collaboration, we've established a clear vision, actionable strategies,

and measurable outcomes. The key themes within the Plan articulate our collective aspirations and provide a roadmap for working together to achieve our shared goals. They empower us to embrace innovation and tackle challenges head-on.

I want to extend my gratitude to the Strategic Planning Team and to everyone who contributed their insights and ideas during this process. As we move forward, I am committed to fostering ongoing engagement with residents, businesses, and stakeholders. Your input will continue to shape our path and ensure that North Grenville remains a thriving, welcoming community where we all can live, work, and grow.

Together, we will bring this vision to life and build a future that reflects the best of North Grenville.

Karen Dunlop





Introduction

Our Municipality and Community

First and foremost, North Grenville is now home to over 17,000 people - and growing. As such, it clearly has urban areas with urban opportunities and challenges, just like many other residential communities across Ontario.

On the other hand, as the product of amalgamation in 1999, North Grenville is also home to several rural hamlets with remarkably distinct histories and thousands of rural residents who have helped to fundamentally shape what our community is today. Their impact is deeply etched on this place, and many have chosen to stay or are drawn to North Grenville because of its rural character.

We are also blessed with a variety of other special attributes, including a deep caring and connectedness that has persisted across time, and our rapid growth. Important environmental assets, including Ferguson Forest and the Ferguson Forest Nursery, the 6,000-hectare Limerick Forest owned by the United Counties of Leeds and Grenville, as well as the 626-acre Kemptville Campus, recently acquired in 2018 by the Municipality of North Grenville





following the closure of Kemptville College, have fostered, and will continue to, key economic and recreational opportunities for our community.



Our network of waterways and multi-use and multi-seasonal trails, not to mention our deeply rooted and dynamic agricultural community, create an appeal here in North Grenville that is a compelling mixture of both urban and rural qualities.



North Grenville has clearly built its reputation as a very special place for a broad range of people to live, to raise a family, to enjoy retirement while embracing the natural environment, various recreational opportunities, and the chance to connect with each other as members of this community.



Our appeal, and rapid growth over the last two decades, is a testament to our reputation as a great place to live – but, not surprisingly, presents its own set of challenges. The pressures that North Grenville faces which are associated with persistent and high growth are complex. As one of the fastest growing municipalities in Eastern Ontario, ensuring that we manage growth so that it is truly sustainable, and doesn't compromise our capacity to stay connected or engaged with each other, is critical.



For those who live here now, North Grenville is a great place to live. Fundamentally, the goal is to keep it that way.





A 10-Year Plan:



A Commitment to Our Community, Our Priorities, and Our Performance.



An inclusive plan



This Community Strategic Plan reflects the shared insights of almost 2,000 public participants, municipal staff members, senior management, and Council. Those insights helped to define the high-level goals in this document, as well as identify actions that need to be taken to make North Grenville the best it can be.



A 10-year horizon: Councils serve for four-year terms, but truly strategic issues do not fit nicely into four-year bundles. To allow for this, Council has established a 10-year horizon for this Plan.

As a point-in-time perspective of North Grenville’s issues, this Strategic Plan will be implemented based on annual choices about operating plans

and budgets, and renewed commitments by the Municipality’s leadership. In other words, this Plan is a living document – it puts strategy, into action.

A Strategic Plan for the community, not just the municipal corporation: The local government of the Municipality of North Grenville (MNG) has a defined set of services that it delivers; and the community has many strategic issues that do not fit nicely inside municipal operating plans. This Plan considers both the needs of the community and the needs of the municipal corporation to achieve the vision for the Municipality, and the community overall.

It includes areas where the Municipality directly delivers services, invests in capital assets, and regulates the community through by-laws. It also considers areas where Council can lead by advocating for assistance from senior governments, or by convening non-government partners for collaborations within the community.



A vision, backed-up by implementation details and performance measurement.

North Grenville's Plan includes:



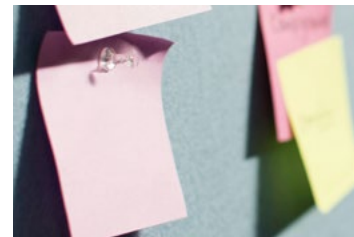
A long-term vision for the community.



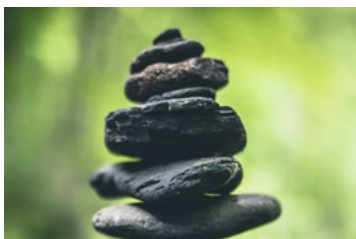
Five strategic pillars that are critical to the success of the vision.



The ongoing mission of the local government.



The specific priorities that will help the Municipality achieve the pillars



The values of the community and organization.

“Strategic Plans are of no use if they are made and left on the shelf.”



MNG’s Community Strategic Plan is grounded in our commitment to making progress on our performance goals; and will help guide Council, leadership, and staff in the day-to-day work of the Municipality.

Staff reports will include links to show how initiatives are connected to strategic plan goals. Budget and long-term capital decisions will be linked back to priorities in the Plan.



A Plan that will evolve over time:

In 2019, who could have anticipated that 2020 and 2021 would be dominated by COVID-19?

Over the next 10 years, we recognize that priorities may change as new conditions and circumstances emerge. North Grenville administration will monitor performance, and update initiatives on a regular basis to continuously reflect the progress we have made, changing realities, and community needs to which we must adapt.





Developing the Strategic Plan



This Community Strategic Plan reflects the shared insights of almost 2,000 public participants, municipal staff members, senior management, Advisory Committees and Community Groups, and Council.

It is informed by an analysis of North Grenville's strengths, weaknesses, opportunities, and threats (SWOT).





The Strategic Planning Process

The planning process involved six key steps:

- 1 Mayor, Councillor and Staff one-on-one Interviews
- 2 Mayor and Councillor Workshops
- 3 Senior Management Workshops
- 4 A Community Survey
- 5 Public Consultations
- 6 Community Focus Groups*

The diversity of perspectives and inputs that supported the development of this Strategic Plan anchor North Grenville in its community; and help to set out how we will foster a balanced and sustainable place, with a high quality of life for everyone.

*Which targeted key stakeholder groups including advisory committees and community groups such as Active Transportation, Environmental Action, Arts and Culture, Agricultural and Rural Affairs, Heritage, Community Economic Development, the Public Library, and the Youth Centre.



Key Insights from the Community Survey

North Grenville conducted a community survey to gather data and insights on quality of life, reasons for living in North Grenville, and to understand key issue areas from the perspective of the community.



The Community Survey shows that 97% of residents enjoy living in North Grenville.



66% and 65% of residents cite that the “great mix of rural and urban lifestyles” and the “good quality of life” that it offers, respectively, are the top two reasons residents enjoy living in North Grenville.



56% of residents stated that the access to natural features (like trails) is the top reason for living in North Grenville.



55% of residents state that North Grenville’s “strong sense of community and ‘neighbourliness’” is the reason they enjoy living in North Grenville.



69% of respondents are happy with the direction of North Grenville’s government – citing that it is “on the right track”.



When thinking about growth in North Grenville, 53% of residents believe that it can be good for the community, if it is balanced, and well managed.

1,900*
Responses

The survey was available to all residents in North Grenville, including the business community, and yielded nearly 1,900 responses collectively. Above are some highlights from the survey.

*Approximately



 **North
Grenville**

The Community Strategic Plan



The background of the slide is a photograph of a house with a brick chimney and a wooden porch. In the foreground, there are several red Adirondack chairs. One of the chairs has a logo for the Oxford Mills Community Assoc. with a tulip flower. To the left, there are hanging baskets of pink and white flowers. In the distance, a sign reads "Patio Entrance".

Vision

"North Grenville is a caring, vibrant, and cohesive community, where growth is sustainably managed to enhance the quality of urban and rural life for all"

Mission

"Every day we proudly serve, and meaningfully engage our residents and businesses with made-in-North Grenville solutions that advance the needs and aspirations of the community"



Values



As a community, we strive for...



Balanced and environmentally friendly development

Embracing the fundamental goals of equity, diversity, and inclusion

Reconciliation with Indigenous peoples, both close and far

Community cohesion and self-reliance

Strong civic engagement

Community care and participation

Our Municipality will work to...

Sustainably manage growth

Preserve our small-town feel

Foster a great quality of life

Promote accessibility, health, and safety

Preserve the natural, and built heritage

Protect the natural environment

Our municipal workplace is committed to fostering...

Leadership in local government

Authentic "made in-North Grenville" solutions

Ethical behaviour

Transparency and accountability

Service delivery excellence and great customer service

Value for money in municipal spending and investment

Continuous improvement

Collaboration and team-oriented work

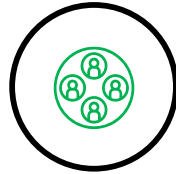
Being an employer of choice



Strategic Pillars



Balanced and Environmentally Sustainable Growth



A Strong, Connected, and Vibrant Community



Diverse and Resilient Economic Development



Efficient Governance and Service Delivery



A Caring Community



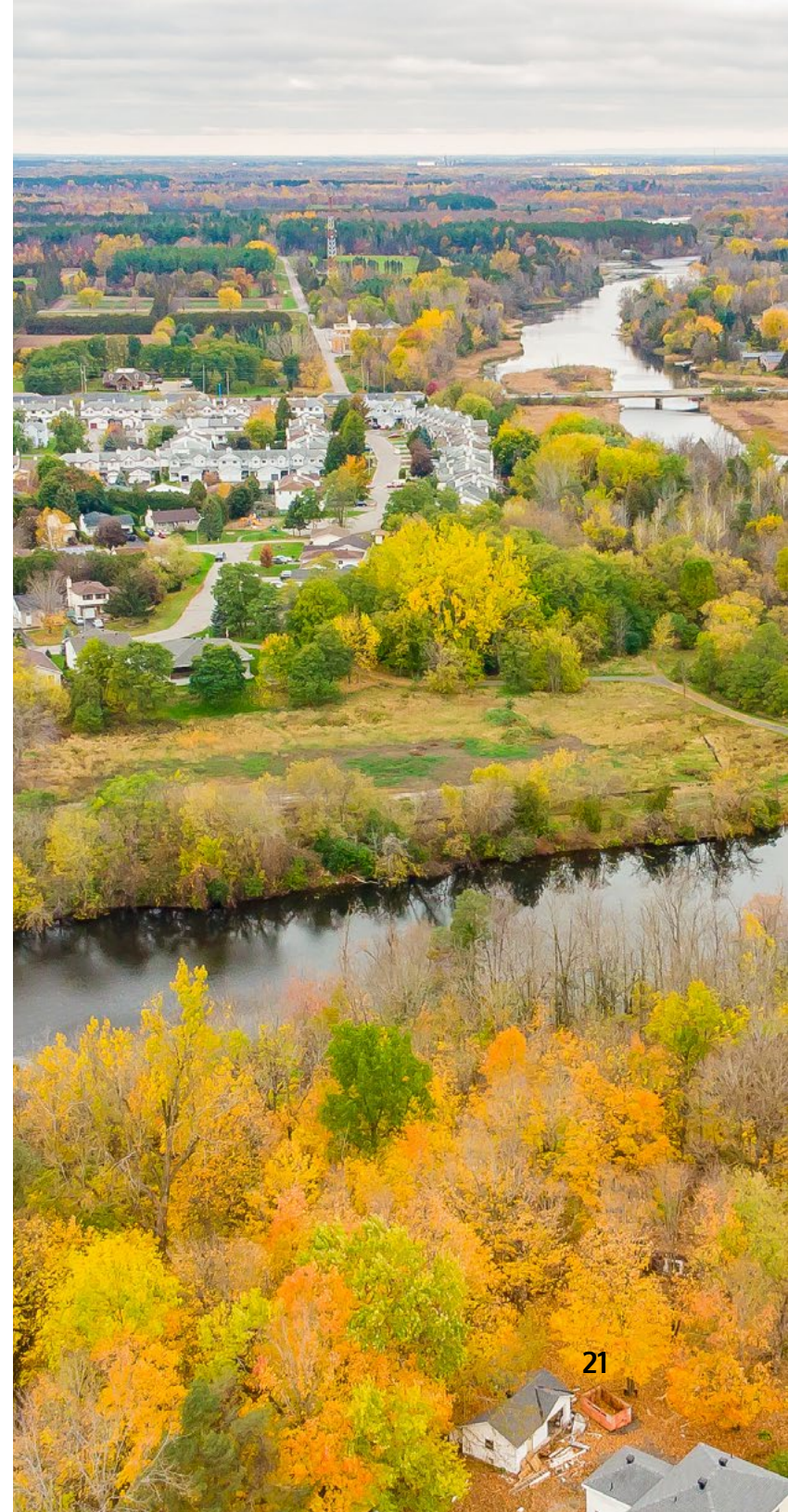


Strategic Pillar #1

Balanced and Environmentally Sustainable Growth

For North Grenville, balanced and environmentally sustainable growth means setting clear goals related to managing growth and infrastructure needs in a way that does not harm the environment, or our “small-town” feel. It means mitigating climate change, preserving our heritage and history, and fostering an even better quality of life, for all residents.

Goals ►





1.1 Mitigate Climate Change Impacts and Preserve the Natural Environment



1.1.1 Develop a “Healthy Environment” Plan to guide environmental sustainability in North Grenville.

1.1.2 Create a greenhouse gas (GHG) attenuation policy for MNG operations and procurement; and begin collecting data on GHG emissions in the region more broadly.



1.1.3 Apply environmental sustainability principles of design and operations to facility rehabilitation.



1.1.4 Strengthen Official Plan policies that direct and guide development on preserving the natural environments (e.g., alternative forms of site development).



1.2 Sustainably Manage Growth to Enhance our Community Cohesion and Quality of Life

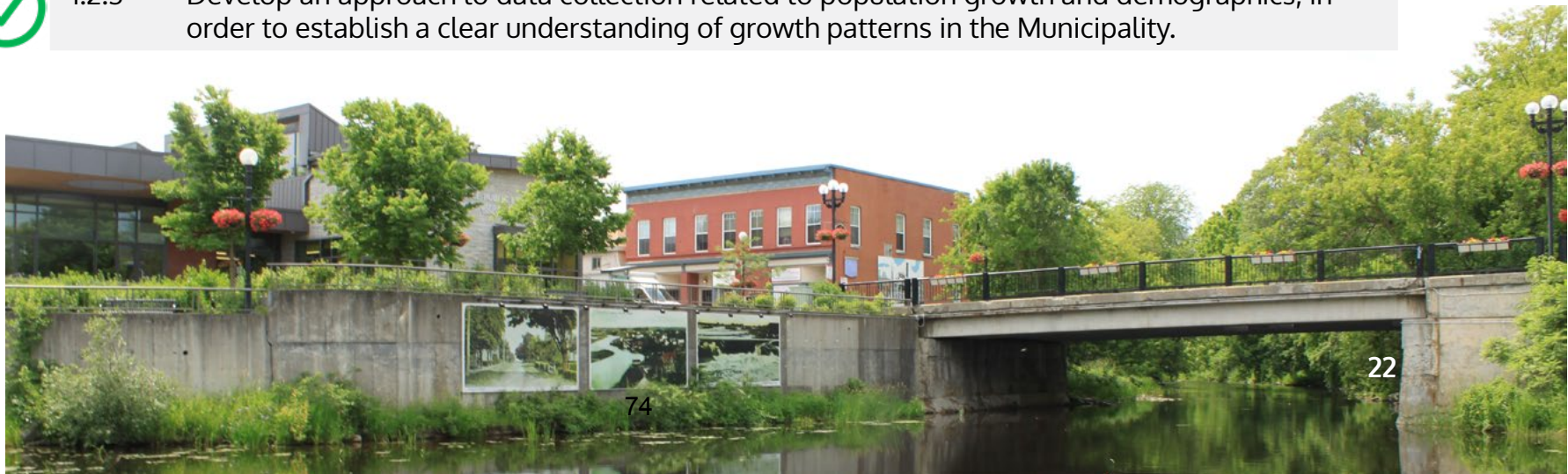


1.2.1 Define MNG’s identity, and the meaning of “small-town feel” by consulting with community members.

1.2.2 Develop an Urban-Rural Strategy.



1.2.3 Develop an approach to data collection related to population growth and demographics, in order to establish a clear understanding of growth patterns in the Municipality.





1.3 Promote Environmentally Conscious Development

- 1.3.1 Establish electric vehicle charging station requirements in building codes via municipal mechanisms such as subdivision agreements, or site plan control documents.
- 1.3.2 Implement environmentally conscious design and engineering standards for Municipal infrastructure projects and establish a target for private developments.
- 1.3.3 Promote Leadership in Energy and Environmental Design (LEED) standard construction for larger commercial, institutional, and industrial developments.

1.4 Preserve and Promote North Grenville's Natural and Built Heritage

- 1.4.1 Develop a Heritage Strategy that establishes a regular review cycle for building designation.
- 1.4.2 Establish Heritage Design Standards.
- 1.4.3 Establish a Heritage Tourism Program featuring prominent heritage features and buildings.
- 1.4.4 Identify opportunities for the adaptive reuse of municipally owned Heritage Buildings, such as the Oxford-on-Rideau Township Hall and Maplewood Hall.

1.5 Explore Opportunities for Increasing Housing Supply and Mix

- 1.5.1 Implement the housing strategy and clearly define the role of the Municipality in housing development (e.g., moving away from single-family dwellings) and planning standards.
- 1.5.2 Explore planning policies to permit multiple small dwellings on a single property (e.g., tiny homes).
- 1.5.3 Review Highway Commercial designated lands to identify opportunities for mixed use, high-density residential development.
- 1.5.4 Identify opportunities for residential infill and intensification.



Strategic Pillar #2

A Strong, Connected, and Vibrant Community

A strong, connected, and vibrant community is critical to our vision. Better community engagement, healthy, and connected living, as well as an environment rich in arts and culture will not only improve community outcomes, but will also strengthen cohesion, and well-being for our residents.

Goals 





2.1 Strengthen Community Engagement



2.1.1 Foster engagement and partnerships among community organizations and leverage benefits of partner organizations, including on organizing events, arts and culture, and improving face-to-face and digital town halls etc.



2.1.2 Continue to expand the use of community groups and Advisory Committees.



2.1.3 Create hybrid options for public engagement in Council sessions (in-person/digital).



2.1.4 Strengthening volunteerism, philanthropy, and building organizational capacity of our local not-for-profits.

2.2 Promote a Healthy Lifestyle



2.2.1 Examine the business case for an indoor recreation/aquatic centre.

2.2.2 Develop an Active Transportation strategy to promote active transportation (e.g., by enhancing, and sharing information on rural routes, developing waterfront trails, mapping and wayfinding apps).

2.2.3 Implement the Parks, Recreation, and Culture (PRC) Master Plan.



2.3 Build and Grow in a Connected Way



2.3.1 Consult urban and rural community members to better define an “integrated and connected” community (e.g., via differentiated noise by-laws by area).



2.3.2 Improve communication and collaboration with existing communities ahead of a major development applications.



2.3.3 Promote development policies that incorporate connectivity and coordination with the surrounding area.



2.4 Invest in Arts and Culture

2.4.1 Undertake a strategic visioning exercise to identify arts and cultural space needs and determine potential strategies to address demonstrated needs over time (from PRC Master Plan).

2.4.2 Consider opportunities for repurposing surplus municipal buildings for arts and cultural uses prior to disposal (from PRC Master Plan).



2.4.3 Create Arts and Culture implementation policy.



2.4.4 Establish an Arts and Culture Fund.



Strategic Pillar #3

Diverse and Resilient Economic Development

A diverse and resilient economy is about closing the gap between different groups, setting up a robust and attractive business landscape, and ensuring that North Grenville residents can access the goods they need, when they need them – for both leisure, and necessity.

Goals ▶





3.1 Improve Access to Internet and Broadband Services



3.1.1 Implement recommendations from the Broadband Study.

3.1.2 Identify key areas of need for development for internet service provider partners.



3.2 Enhance Tourism



3.2.1 Implement the approved Tourism Strategy.



3.2.2 Develop a Waterfront Access Strategy.

3.3 Diversify and Promote the Downtown Core

3.3.1 Develop a secondary plan for the Downtown core to define a vision for what downtown should look like, the desired types of growth, and preservation efforts.

3.3.2 Develop a Downtown Revitalization Plan.



3.4 Improve Business Attraction, Expansion, and Retention



3.4.1 Develop an Economic Development Strategy that also includes overall goals and targets for Business Attraction, Retention, and Expansion.



3.4.2 Identify existing gaps and barriers to attracting new businesses, and develop mitigating strategies to support attraction (e.g., older building, limitations to redevelopment, use of brownfield development policies).

3.4.3 Develop a strategy to support green industry.



3.5 Leverage the Benefits of Partner Organizations, and Natural Assets

3.5.1 Identify and develop an inventory of existing natural assets / heritage assets.

3.5.2 Review existing programs with Conservation Authorities, and work in collaboration with Conservation Authorities to define new areas for protection.

3.5.3 Develop a prudent Public-Private Partnerships (PPP) strategy.

3.5.4 Continue partnerships with business organizations.

3.5.5 Strengthen the relationship between Parks Canada and the Municipality, with the common goal of enhancing opportunities for residents and tourists.



Strategic Pillar #4

Efficient Governance and Service Delivery

We want to be continuously improving. Efficient governance and service delivery means continuing to be fiscally responsible, committing to longer-term planning, and making sure that processes, protocols, and services are modernized. It also means increasing our ownership, and leadership over what happens in North Grenville – which will require us to work closely with other levels of government, and community partners.

Goals ►





4.1 Provide Fiscal Responsibility

- 4.1.1 Report on North Grenville's performance on the budget to increase transparency, and public access to information.
- 4.1.2 Establish data-driven decision making related to budget performance and forecasting.
- 4.1.3 Develop a comprehensive financial strategy including the effective and efficient use of reserves and reserve funds.

4.2 Commit to Asset Management Planning

- 4.2.1 Maintain compliance with provincial requirements for Asset Management Planning.
- 4.2.2 Establish departmental commitments to thorough corporate asset management by creating dedicated resources.
- 4.2.3 Ensure maintenance, review, and operational support requirements of existing assets.
- 4.2.4 Implement technology solutions to support and facilitate planning and asset management.

4.3 Modernize Municipal Processes and Services

- 4.3.1 Enhance service modernization and public engagement programming to ensure efficient and accessible municipal services.
- 4.3.2 Develop and implement an integrated corporate Risk Management Program.
- 4.3.3 Develop a comprehensive program to improve corporate data management and cyber-security.



4.4 Commit to Continuous Improvement



4.4.1 Conduct a review of municipal services and organizational structure to ensure that North Grenville is right-sized to efficiently and effectively deliver services.

4.4.2 Implement a continuous review program for existing processes and policies at both the departmental and corporate level.



4.4.3 Develop a robust human resources strategy to strengthen talent attraction and retention.

4.4.4 Enhance talent development and leverage existing knowledge and expertise to support strengthened municipal service provision.



4.5 Provide Oversight over Proposed Eastern Ontario Correctional Complex

4.5.1 Confirm commitments from the Province.

4.5.2 Confirm relations/processes when facility opens.

4.5.3 Advocate for additional social services (external) to support the Eastern Ontario Correction Complex's integration into the community.





Strategic Pillar #5

A Caring Community

Ensuring that community members with diverse lived experiences are supported, and can access the right services, at the right time is vital for our future, and our vision. Cultivating a caring community means working with different levels of government, improving equity, diversity, and inclusion, and mitigating housing challenges among already vulnerable groups.

Goals ▶





5.1 Champion Improvements to Health and Safety, and Social Services; and Advocate for Community Needs with Senior Governments

- 5.1.1 Identify key gaps in social services, and define current state needs, as well as projected needs for the next 10 years (e.g., mental health, sexual assault support, domestic abuse, among others).
- 5.1.2 Review emergency and protective services to ensure the needs of our growing community are met.
- 5.1.3 Work with local stakeholders and medical organizations to recruit physicians and nurse practitioners to the community.
- 5.1.4 Develop partnerships with key service delivery organizations to help advocate for better social services.
- 5.1.5 Improve road safety to encourage active transportation.
- 5.1.6 Use the upcoming Road Safety Strategy to improve community awareness and education on road safety.
- 5.1.7 Communicate health and social service-related needs based on identified gaps.
- 5.1.8 Develop a public transportation strategy and integrated service delivery model to support social service provision.



5.2 Pursue Affordable Housing Objectives



- 5.2.1 Develop an Affordable Housing Policy to define key objectives and targets, and to mobilize the recommendations of the Mayor's task force on affordable housing.



- 5.2.2 Establish a monitoring program to track the number of affordable units.



- 5.2.3 Convene a Housing Advisory Committee to monitor affordable housing objectives and make policy recommendations to Council.



5.3 Continue to Improve Equity, Diversity, and Inclusion, and Reconciliation

- 5.3.1 Evaluate policies from an Equity, Diversity, and Inclusion perspective to ensure that policies are not exclusionary.

- 5.3.2 Complete the Reconciliation framework.

- 5.3.3 Increase engagement with equity deserving groups including but not limited to, people with disabilities, francophones, Indigenous people, newcomers, older adults, racialized community members, rural residents, 2SLGBTQIA+, those facing socioeconomic disadvantage, women, minority faith-based and spiritual group members, and youth.



How We Will Use this Plan

Putting Strategy into Action

Our Community Strategic Plan is the foundation for developing further plans, for informing our day-to-day actions, and for communicating our aspirations. By providing an overarching framework for achieving our vision, this Plan will:

- Support, and guide Council decision-making
- Underpin, and integrate budget and business planning processes
- Enable advocacy with other levels of government, as well as encourage community partnerships
- Provide clear communication and engagement opportunities with community members, based on our defined strategic pillars and goals





To execute the Strategic Plan outlined in this document, North Grenville’s staff and leadership will undertake the following overarching activities:

- To support progress monitoring, and to enable updated reporting and agility in the organization, North Grenville will report key activities and results related to delivering the Strategic Plan on a regular basis.
- To ensure strong communication between local government, and the community, North Grenville will share success stories related to the achievement of our goals and priorities based on progress made against the Strategic Plan.
- To support an accurate, and truly forward-looking Strategic Plan, North Grenville will conduct periodic, in-depth reviews of progress-made against the Plan, and will update the performance metrics, and key activities to reflect the evolving circumstances and conditions in North Grenville.

North Grenville has been awarded ISO 37120 Platinum certification for 2021, 2022, and 2023 by the World Council on City Data (WCCD). The 104 key performance indicators tracked for the certification support the localized implementation of the United Nation’s Sustainable Development Goals. The ISO standard, and its annual reporting, will be used by the Municipality to continue to ensure that delivery of service to residents remain at world class standards. The data analysis and partnership with the WCCD will also help the Municipality identify potential areas of future sustainable development and track progress of the Community Strategic Plan.

North Grenville







Community Strategic Plan Progress Report January 2025











Community Strategic Plan Progress Report

Community Strategic Plan



Report Created On: Jan 17, 2025






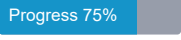


| Plan Label And Number | Description | Last Update | Status | Progress | Start Date | End Date |
|-----------------------|---|---|--|--------------|--------------|--------------|
| Strategic Pillar 1 | Balanced and Environmentally Sustainable Growth | |  <ul style="list-style-type: none"> ● Status Pending: 16.67% ● On Track: 44.44% ● Some Disruption: 11.11% ● Completed: 27.78% | Progress 45% | Jan 25, 2022 | Dec 31, 2031 |
| Goal 1.1 | <u>Mitigate Climate Change Impacts and Preserve the Natural Environment</u> | |  <ul style="list-style-type: none"> ● Status Pending: 25.0% ● On Track: 50.0% ● Some Disruption: 25.0% | Progress 25% | Jan 25, 2022 | Dec 31, 2031 |
| Key Action 1.1.1 | Develop a “Healthy Environment” Plan to guide environmental sustainability in North Grenville. | Accomplishments: <ul style="list-style-type: none"> • Waste reduction week proclaimed by Council October 1st to the 27th | Some Disruption | Progress 0% | Jan 01, 2024 | Dec 31, 2024 |
| Key Action 1.1.2 | Create a greenhouse gas (GHG) attenuation policy for MNG operations and procurement; and begin collecting data on GHG emissions in the region more broadly. | | Status Pending | Progress 0% | Jan 01, 2024 | Jun 24, 2025 |
| Key Action 1.1.3 | Apply environmental sustainability principles of design and operations to facility rehabilitation. | Accomplishments: <ul style="list-style-type: none"> • Maplewood window rehab complete. • NGMC washroom upgrades with low flow fixtures complete. Next Steps: <ul style="list-style-type: none"> • Armoury Upgrades • County Road 44 MUP extension | On Track | Progress 80% | Jan 25, 2022 | Dec 31, 2031 |


| Plan Label And Number | Description | Last Update | Status | Progress | Start Date | End Date |
|-----------------------|---|--|----------------|---------------|--------------|--------------|
| Key Action 1.1.4 | Strengthen Official Plan policies that direct and guide development on preserving the natural environments (e.g., alternative forms of site development). | <p>Accomplishments:</p> <ul style="list-style-type: none"> Establish Design Guidelines that encourage principles of environmental sustainability. Consult with Conservation Authorities to discuss alternative forms of site development from a policy perspective. <p>Next Steps:</p> <ul style="list-style-type: none"> Engage a consultant to undertake the updating of the Official Plan. Consult with conservation authorities, Environmental Action Advisory Committee and other environmental groups on environmental policy development. | On Track | Progress 20% | Jan 03, 2023 | Dec 31, 2025 |
| Goal 1.2 | <u>Sustainably Manage Growth to Enhance our Community Cohesion and Quality of Life</u> | | | Progress 67% | Apr 26, 2022 | Dec 31, 2024 |
| Key Action 1.2.1 | Define MNG’s identity, and the meaning of “small-town feel” by consulting with community members. | <p>Accomplishments:</p> <ul style="list-style-type: none"> Consultant Presented a 'What We Heard' Report to Council on November 13th, 2024. <p>Next Steps:</p> <ul style="list-style-type: none"> Completed | Completed | Progress 100% | Jan 01, 2024 | Dec 31, 2024 |
| Key Action 1.2.2 | Develop an Urban-Rural Strategy. | | Status Pending | Progress 0% | Jan 02, 2024 | Dec 31, 2024 |
| Key Action 1.2.3 | Develop an approach to data collection related to population growth and demographics, in order to establish a clear understanding of growth patterns in the Municipality. | <p>Accomplishments:</p> <ul style="list-style-type: none"> Prepare Request for Proposal for a Population Study and Land Review Issue Request for Proposal for Population Study Award Proposal for Population Study Kick off Meeting with Consultant Population Study and Comprehensive Land Review Final Report <p>Next Steps:</p> <ul style="list-style-type: none"> Leverage collected demographic data to inform planning related decisions, service delivery, infrastructure, economic development and community engagement initiatives. | Completed | Progress 100% | Apr 26, 2022 | Oct 31, 2023 |

| Plan Label And Number | Description | Last Update | Status | Progress | Start Date | End Date |
|-----------------------|---|--|---|---|--------------|--------------|
| Goal 1.3 | <u>Promote Environmentally Conscious Development</u> | |  ● On Track: 66.67% ● Completed: 33.33% |  | Jan 25, 2022 | Dec 31, 2031 |
| Key Action 1.3.1 | Establish electric vehicle charging station requirements in building codes via municipal mechanisms such as subdivision agreements, or site plan control documents. | <p>Accomplishments:</p> <ul style="list-style-type: none"> The Municipality adopted Design Guidelines on June 15th, which identifies that the provision of Electric Charging Stations as a preference of the Municipality. <p>Next Steps:</p> <ul style="list-style-type: none"> Encourage the installation of EV Charging Stations at Municipal Buildings. Promote EV Charging Stations within multi-residential developments, commercial, institutional and industrial developments. Encourage the redevelopment of gas stations to include EV Charging Stations in their redevelopment plans. |  On Track |  | Jan 25, 2022 | Dec 31, 2031 |
| Key Action 1.3.2 | Implement environmentally conscious design and engineering standards for Municipal infrastructure projects and establish a target for private developments. | <p>Accomplishments:</p> <ul style="list-style-type: none"> Council adopted the North Grenville Developer's Guide (planning design guidelines) on June 15, 2022. Council adopted the Engineering Standards for Design, Approval, and Construction on August 10, 2022. <p>Next Steps:</p> <ul style="list-style-type: none"> Share the Guide and Standards with developers and utilize them to process applications. |  Completed |  | Jan 25, 2022 | Jun 24, 2022 |
| Key Action 1.3.3 | Promote Leadership in Energy and Environmental Design (LEED) standard construction for larger commercial, institutional, and industrial developments. | <p>Accomplishments:</p> <ul style="list-style-type: none"> Ongoing discussions with developers of commercial/industrial proposals to adopt LEED Standards in their development. <p>Next Steps:</p> <ul style="list-style-type: none"> Continue to promote sustainable development standards Promote the Developer's Design Guidelines when pre-consulting with developers. |  On Track |  | Jan 25, 2022 | Dec 31, 2031 |
| Goal 1.4 | <u>Preserve and Promote North Grenville's Natural and Built Heritage</u> | |  ● Status Pending: 25.0% ● On Track: 75.0% |  | Jan 25, 2022 | Dec 31, 2031 |


| Plan Label And Number | Description | Last Update | Status | Progress | Start Date | End Date |
|-----------------------|---|--|----------------|--------------|--------------|--------------|
| Key Action 1.4.1 | Develop a Heritage Strategy that establishes a regular review cycle for building designation. | <p>Accomplishments:</p> <ul style="list-style-type: none"> The Municipality adopted a Heritage Manual which establishes guidelines The committee is looking at the existing inventory to determine how many properties they believe are worthy of investigating Consult with the Heritage Committee to establish a Heritage Strategy for Designating Buildings <p>Next Steps:</p> <ul style="list-style-type: none"> Create a policy for an annual review of buildings that should be considered for a heritage designation | On Track | Progress 20% | Jan 02, 2024 | Dec 31, 2024 |
| Key Action 1.4.2 | Establish Heritage Design Standards. | | Status Pending | Progress 0% | Jan 01, 2025 | Dec 31, 2031 |
| Key Action 1.4.3 | Establish a Heritage Tourism Program featuring prominent heritage features and buildings. | <p>Accomplishments:</p> <ul style="list-style-type: none"> Developed MOU between Municipality and North Grenville Historical Society Working with the Historical Society to establish a Tourism Information Centre in the downtown Working with the Historical Society to update the Walking Tours Working with Roy Brown on the Honour Our Veterans Banner Program which will launch in October 2023 Maintain the History & Heritage section of the tourism website (featuring Heritage Properties, Sites of Remembrance, and Historical Walking Tours) <p>Next Steps:</p> <ul style="list-style-type: none"> Continue to work with the Historical Society on tourism-related initiatives Establish and promote a new Tourism Information Centre in the downtown | On Track | Progress 71% | Jan 25, 2022 | Dec 31, 2031 |
| Key Action 1.4.4 | Identify opportunities for the adaptive reuse of municipally owned Heritage Buildings, such as the Oxford-on-Rideau Township Hall and Maplewood Hall. | <p>Accomplishments:</p> <ul style="list-style-type: none"> Township hall interior demolition complete. <p>Next Steps:</p> <ul style="list-style-type: none"> Complete consultation for adaptive reuse of township hall (expected Jan. 2025) | On Track | Progress 25% | Jan 25, 2022 | Dec 31, 2031 |














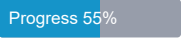
| Plan Label And Number | Description | Last Update | Status | Progress | Start Date | End Date |
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| Goal 1.5 | <u>Explore Opportunities for Increasing Housing Supply and Mix</u> | |  <ul style="list-style-type: none"> ● On Track: 25.0% ● Some Disruption: 25.0% ● Completed: 50.0% | Progress 53% | Jan 25, 2022 | Dec 31, 2025 |
| Key Action 1.5.1 | Implement the Housing Strategy and clearly define the role of the Municipality in housing development (e.g., moving away from single-family dwellings) and planning standards. | <p>Accomplishments:</p> <ul style="list-style-type: none"> • Council adopted the North Grenville Housing Strategy on September 14, 2022. <p>Next Steps:</p> <ul style="list-style-type: none"> • The Strategy will be shared with developers and considered when making policy decisions. • The Housing Advisory Committee was established by Council on February 28, 2023. | Completed | Progress 100% | Jan 25, 2022 | Dec 31, 2025 |
| Key Action 1.5.2 | Explore planning policies to permit multiple small dwellings on a single property (e.g., tiny homes). | <p>Accomplishments:</p> <ul style="list-style-type: none"> • Zoning Performance Standards Updated to accommodate smaller dwellings on a property (no more minimum floor area requirements). • Presentation on 'tiny' homes in North Grenville. <p>Next Steps:</p> <ul style="list-style-type: none"> • Follow the upcoming changes draft in the Provincial Planning Statement to understand what the policy changes are being considered for rural and tiny home developments. | Completed | Progress 100% | Jan 02, 2024 | Dec 19, 2025 |
| Key Action 1.5.3 | Review Highway Commercial designated lands to identify opportunities for mixed use, high-density residential development. | <p>Next Steps:</p> <ul style="list-style-type: none"> • Engage a consultant to undertake the updating of the Official Plan. • Review existing policies to identify area for mixed use developments, and develop specific policies to support complete communities. | Some Disruption | Progress 10% | Jan 25, 2022 | Dec 31, 2025 |
| Key Action 1.5.4 | Identify opportunities for residential infill and intensification. | <p>Accomplishments:</p> <ul style="list-style-type: none"> • Include as part of the Official Plan Update. | On Track | Progress 0% | Jan 03, 2023 | Dec 20, 2024 |
| Strategic Pillar 2 | A Strong, Connected, and Vibrant Community | |  <ul style="list-style-type: none"> ● On Track: 57.14% ● Some Disruption: 7.14% ● Upcoming: 7.14% ● Completed: 28.57% | Progress 48% | Jan 25, 2022 | Dec 31, 2031 |

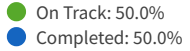
| Plan Label And Number | Description | Last Update | Status | Progress | Start Date | End Date |
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| Goal 2.1 | <u>Strengthen Community Engagement</u> | |  ● On Track: 75.0% ● Completed: 25.0% |  Progress 53% | Jan 25, 2022 | Dec 31, 2031 |
| Key Action 2.1.1 | Foster engagement and partnerships among community organizations and leverage benefits of partner organizations, including on organizing events, arts and culture, and improving face-to-face and digital town halls etc. | Accomplishments: <ul style="list-style-type: none"> Partnership in 2023 events including Winter Carnival, Buskerfest, Canada Day, Santa Claus Parade, Kemptville Live, and a variety of others. Provided a series of not for profit/volunteer workshops. Launched the Volunteer North Grenville social media accounts . Next Steps: <ul style="list-style-type: none"> Plan for future not for profit workshops. Continue to work with community partners to support local events and foster engagement. |  On Track |  Progress 15% | Jan 25, 2022 | Dec 31, 2031 |
| Key Action 2.1.2 | Continue to expand the use of community groups and <u>Advisory Committees</u> . | Accomplishments: <ul style="list-style-type: none"> Established the Mayor's Task Force on Clean Tech to address the working groups identified by CEDAC. Successfully amalgamated the Health, Wellness, and Fitness Advisory Committee with the Active Transportation Advisory Committee, as well as the Heritage Advisory Committee with the Arts and Culture Advisory Committee, to streamline knowledge and improve efficiency. Next Steps: <ul style="list-style-type: none"> Develop and implement Council mandate letters for committees, providing clear tasks, goals, and measurable outcomes to guide their work effectively. |  On Track |  Progress 75% | Jan 25, 2022 | Dec 31, 2031 |
| Key Action 2.1.3 | Create hybrid options for public engagement in Council sessions (in-person/digital). | Accomplishments: <ul style="list-style-type: none"> Hybrid meetings now possible for both Council meetings and information sessions |  Completed |  Progress 100% | Jan 25, 2022 | Dec 31, 2031 |

| Plan Label And Number | Description | Last Update | Status | Progress | Start Date | End Date |
|-----------------------|--|---|---|--------------|--------------|--------------|
| Key Action 2.1.4 | Strengthening volunteerism, philanthropy, and building organizational capacity of our local not-for-profits. | <p>Accomplishments:</p> <ul style="list-style-type: none"> • Provided a series of workshop for local not for profits and volunteers. • Launched Volunteer North Grenville initiative to help connect volunteers with opportunities. • Marked National Volunteer Week with a communications campaign to highlight local stories. <p>Next Steps:</p> <ul style="list-style-type: none"> • Plan future workshops for not for profits and volunteers, including evening sessions. | On Track | Progress 20% | Jan 01, 2023 | Dec 31, 2031 |
| Goal 2.2 | <u>Promote a Healthy Lifestyle</u> | |  <p>● On Track: 66.67% ● Some Disruption: 33.33%</p> | Progress 50% | Jan 25, 2022 | Dec 31, 2031 |
| Key Action 2.2.1 | Examine the business case for an indoor recreation/aquatic center. | <p>Accomplishments:</p> <ul style="list-style-type: none"> • Sierra Planning and Management retained to complete Phase 2 of the indoor pool study. • Finalizing a program plan for the addition of an indoor pool at the North Grenville Municipal Centre (NGMC). • Facility Features: Proposed facilities include a 6-lane lap pool, leisure pool, multi-purpose room, and a child-care facility. • Cost estimates for the project have been provided. <p>Next Steps:</p> <ul style="list-style-type: none"> • Complete the indoor pool study by the end of 2024. • Prepare and present the findings and recommendations of the indoor pool study to Council after completion. | On Track | Progress 89% | Jan 25, 2022 | Dec 31, 2031 |
| Key Action 2.2.2 | Develop an Active Transportation strategy to promote active transportation (e.g., by enhancing, and sharing information on rural routes, developing waterfront trails, mapping and wayfinding apps). | <p>Accomplishments:</p> <ul style="list-style-type: none"> • Utilizing and relying on the existing Commuter Cycling Plan (adopted in 2019) and Integrated Trails Strategy (developed in 2011). • Leveraging the County's Active Transportation Plan to guide active transportation initiatives. | On Track | Progress 0% | Jan 25, 2022 | Dec 31, 2031 |



| Plan Label And Number | Description | Last Update | Status | Progress | Start Date | End Date |
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| Key Action 2.2.3 | Implement the Parks, Recreation, and Culture (PRC) Master Plan . | <p>Accomplishments:</p> <ul style="list-style-type: none"> • New Neighborhood Park (Rec. #2): Contractor hired, construction begins in Tempo subdivision (December). • Parkland Expansion (Rec. #4, #7): Shifted from cash-in-lieu to acquiring parkland to address growing needs. • Waterfront Access (Rec. #9): Completed Waterfront Access Strategy. • Accessibility & Safety Upgrades (Rec. #9): Upgraded Riverside Park and added new play structures across various parks. • Support Amenities in Parks (Rec. #11): Added benches, bike racks, and picnic tables via commemorative program. • Capital Program with NG Curling Club (Rec. #19): Established a new 5-year agreement with annual \$40,000 commitment to a Capital Reserve Fund. • YMCA Partnership Expansion (Rec. #21): Contracted YMCA to operate summer day camp and pool program. • Repurposing Surplus Buildings (Rec. #24): Former Courthouse converted to low-income housing; Oxford Mills Town Hall undergoing public consultation for adaptive re-use. • Upgrade PTE Blake Williamson Memorial Hall (Rec. #25): Preparing tender document for "Change of Use". • Riverside Park Pool House Replacement (Rec. #27): Completed in 2024. • Second Splash Pad (Rec. #28): Developed at Riverside Park. • Playground Additions (Rec. #29, #30): Playgrounds completed at Glen Gables Park and Crozier Park. • Tennis Court Lighting (Rec. #37): Re-installed lights at tennis courts. • Multi-Use Pad at Riverside Park (Rec. #40): Constructed for basketball, ball hockey, and ice skating. • BMX Track Improvements (Rec. #41): Completed. • Outdoor Rink Staffing Plan (Rec. #42): Developed staffing and operations plan for the outdoor rink. • Community Development Approach (Rec. #44): Continued expansion in program delivery. • Access and Inclusion Policy (Rec. #51): Developed and completed. • Volunteer Recruitment (Rec. #60): Strengthened through multiple annual volunteer fairs. • Arts & Culture Policy and Fund (Rec. #77, #79): Both developed and completed. <p>Next Steps:</p> <ul style="list-style-type: none"> • Neighborhood Park in Tempo Subdivision: Begin construction in December. • Oxford Mills Town Hall Reuse (Rec. #24): Continue public consultation to determine adaptive re-use. | Some Disruption | Progress 60% | Feb 01, 2022 | Sep 30, 2024 |

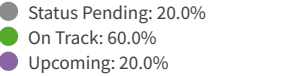
| Plan Label And Number | Description | Last Update | Status | Progress | Start Date | End Date |
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| | | <ul style="list-style-type: none"> Upgrade PTE Blake Williamson Memorial Hall (Rec. #25): Finalize the tender document and initiate the "Change of Use" project. Capital Program and Partnerships: Explore opportunities for additional long-term partnerships similar to the YMCA and NG Curling Club agreements. Community Development and Volunteer Efforts: Continue expanding the community development approach and enhance volunteer recruitment through fairs and outreach. Expand Arts and Culture Initiatives: Implement programs to support the newly created Arts and Culture Policy and Fund. | | | | |
| Goal 2.3 | <u>Build and Grow in a Connected Way</u> | |  <ul style="list-style-type: none"> On Track: 33.33% Upcoming: 33.33% Completed: 33.33% | Progress 34% | Jan 25, 2022 | Dec 31, 2031 |
| Key Action 2.3.1 | Consult urban and rural community members to better define an “integrated and connected” community (e.g., via differentiated noise by-laws by area). | <p>Accomplishments:</p> <ul style="list-style-type: none"> Develop a Consultation Strategy to engage with Urban and Rural Communities. <p>Next Steps:</p> <ul style="list-style-type: none"> Engage a consultant to update the official plan develop policies focused on integrating rural and urban communities. | On Track | Progress 3% | Jan 03, 2023 | Dec 19, 2031 |
| Key Action 2.3.2 | Improve communication and collaboration with existing communities ahead of a major development applications. | <p>Next Steps:</p> <ul style="list-style-type: none"> Develop a Consultation Strategy for engaging communities on Development applications outside of the Planning Process Explore online interactive tools that provides information to the general public on Planning Applications Amend the Official Plan to include a Consultation Strategy as a requirement for complex development applications | Upcoming | | Jan 01, 2026 | Dec 31, 2026 |
| Key Action 2.3.3 | Promote development policies that incorporate connectivity and coordination with the surrounding area. | <p>Accomplishments:</p> <ul style="list-style-type: none"> Council adopted the North Grenville Developer's Guide (planning design guidelines) on June 15, 2022. Council adopted the Engineering Standards for Design, Approval, and Construction on August 10, 2022. <p>Next Steps:</p> <ul style="list-style-type: none"> Share the Guide and Standards with developers and utilize them to process applications. | Completed | Progress 100% | Jan 25, 2022 | Dec 31, 2031 |



| Plan Label And Number | Description | Last Update | Status | Progress | Start Date | End Date |
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| Goal 2.4 | <u>Invest in Arts and Culture</u> | |  ● On Track: 50.0% ● Completed: 50.0% |  | Jan 25, 2022 | Dec 31, 2031 |
| Key Action 2.4.1 | Undertake a strategic visioning exercise to identify arts and cultural space needs and determine potential strategies to address demonstrated needs over time (from PRC Master Plan). | <p>Accomplishments:</p> <ul style="list-style-type: none"> Arts, Culture and Heritage Committee hosted a one day community consultation exercise. <p>Next Steps:</p> <ul style="list-style-type: none"> Complete Oxford Mills Township Hall consultation. |  On Track |  | Jan 25, 2022 | Dec 31, 2031 |
| Key Action 2.4.2 | Consider opportunities for repurposing surplus municipal buildings for arts and cultural uses prior to disposal (from PRC Master Plan). | <p>Accomplishments:</p> <ul style="list-style-type: none"> See updates in previous action item. <p>Next Steps:</p> <ul style="list-style-type: none"> Complete Oxford Mills Township Hall consultation. |  On Track |  | Jan 25, 2022 | Dec 31, 2031 |
| Key Action 2.4.3 | Create Arts and Culture Policy | <p>Accomplishments:</p> <ul style="list-style-type: none"> The Arts and Culture Policy was adopted by Council on February 15, 2022. <p>Next Steps:</p> <ul style="list-style-type: none"> Consider the Arts and Culture Policy in decision-making. |  Completed |  | Jan 25, 2022 | Dec 31, 2031 |
| Key Action 2.4.4 | Establish an Arts and Culture Fund | <p>Accomplishments:</p> <ul style="list-style-type: none"> Timeline for 2023 fund has been set. Application process finalized. <p>Next Steps:</p> <ul style="list-style-type: none"> Communications team to promote to community. Receive applications, review and allocate funds. |  Completed |  | Jan 25, 2022 | Dec 31, 2031 |
| Strategic Pillar 3 | Diverse and Resilient Economic Development | |  ● Status Pending: 7.14% ● On Track: 57.14% ● Upcoming: 14.29% ● Completed: 21.43% |  | Jan 25, 2022 | Dec 31, 2031 |
| Goal 3.1 | <u>Improve Access to Internet and Broadband Services</u> | |  ● On Track: 100.0% |  | Jan 25, 2022 | Dec 31, 2031 |


| Plan Label And Number | Description | Last Update | Status | Progress | Start Date | End Date |
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| Key Action 3.1.1 | Implement recommendations from the Broadband Study | <p>Accomplishments:</p> <ul style="list-style-type: none"> Created a broadband update page on the municipal website Promoted the new interactive map showing the status of builds Included broadband infrastructure in the Engineering Standards Completed the Municipal Access Agreement (MAA) with Rogers <p>Next Steps:</p> <ul style="list-style-type: none"> Support two provincially and federally funded projects Complete with Bell and Xplore Conduct speed test review in 2026 | On Track | Progress 50% | Jan 25, 2022 | Dec 31, 2031 |
| Key Action 3.1.2 | Identify key areas of need for development for internet service provider partners. | <p>Accomplishments:</p> <ul style="list-style-type: none"> Created map showing speed tests vs. available speeds and shared with Province <p>Next Steps:</p> <ul style="list-style-type: none"> Create list of high needs areas Support Internet Service Provider funded projects Complete Municipal Access Agreements with all Internet Service Providers | On Track | Progress 60% | Mar 01, 2022 | Jun 17, 2022 |
| Goal 3.2 | <u>Enhance Tourism</u> | |  | Progress 66% | Jan 25, 2022 | Dec 31, 2031 |

| Plan Label And Number | Description | Last Update | Status | Progress | Start Date | End Date |
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| Key Action 3.2.1 | Implement the approved Tourism Strategy . | <p>Accomplishments:</p> <ul style="list-style-type: none"> September-December, the tourism staff supported autumn attractions and events through collaboration and marketing efforts. Continued focus on foundational products including developing a tourism route and updating the tourism kiosks in addition to ongoing promotions. <p>Next Steps:</p> <p><u>Follow44 Project</u></p> <ul style="list-style-type: none"> Visited several Spencerville businesses and started working with Mary Tessier of the Spencerville Mill to work with business owners to build profiles for website and promotions. Developed a spreadsheet of NG business profiles. <p><u>Tourism Kiosk</u></p> <ul style="list-style-type: none"> Continuing to design each panel for installation on the downtown tourism signage and the kiosk at the municipal centre. Work with the Chamber on a new kiosk purchased by the NG Chamber through the Tourism Relief Fund <p><u>Disco Bus</u></p> <ul style="list-style-type: none"> The next Disco Bus is scheduled for Sunday, December 3rd The attendees will visit the Jack Frost Fair, B&H, Suzie's, To Be Continued, and then walk through downtown to Home & Beyond. The bus will pick them up and go to the Score, and then one last stop at Jac's Boutique and Saltastic before returning to Ottawa. Currently eight tickets short of a full bus. <p><u>History Hub/Visitor Centre</u></p> <ul style="list-style-type: none"> In collaboration with the Historical Society. Call out to tourism businesses to submit promotional materials Purchase brochure racks for display Purchase an Information A frame sign for the sidewalk <p><u>Holiday Shopping</u></p> <ul style="list-style-type: none"> Update Christmas shopping blog Promotion of Kemptville and NG as a shopping destination through social media <p>Continue to support businesses and enhance the tourism website</p> | On Track | Progress 31% | Jan 25, 2022 | Dec 31, 2031 |


| Plan Label And Number | Description | Last Update | Status | Progress | Start Date | End Date |
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| Key Action 3.2.2 | Develop a Waterfront Access Strategy. | <p>Accomplishments:</p> <ul style="list-style-type: none"> Completed a Waterfront Access Strategy in April of 2024 <p>Next Steps:</p> <ul style="list-style-type: none"> To begin implementation and include projects as part of the 2025 budget | Completed | Progress 100% | Jan 01, 2023 | Dec 31, 2023 |
| Goal 3.3 | <u>Diversify and Promote the Downtown Core</u> | |  <p>● On Track: 50.0% ● Upcoming: 50.0%</p> | Progress 0% | Jan 01, 2024 | Dec 31, 2031 |
| Key Action 3.3.1 | Develop a secondary plan for the Downtown core to define a vision for what downtown should look like, the desired types of growth, and preservation efforts. | <p>Next Steps:</p> <ul style="list-style-type: none"> Define the scope and objectives for a secondary plan and issue an RFP. Engage a Consultant to undertake consultation and development of a Downtown Secondary Plan. Draft Secondary Plan. | On Track | Progress 0% | Jan 01, 2024 | Dec 31, 2031 |
| Key Action 3.3.2 | Develop a Downtown Revitalization Plan | <p>Next Steps:</p> <ul style="list-style-type: none"> Contingent on the completion of the Downtown Secondary Plan | Upcoming | | Jan 01, 2026 | Dec 31, 2031 |
| Goal 3.4 | <u>Improve Business Attraction, Expansion, and Retention</u> | |  <p>● On Track: 33.33% ● Completed: 66.67%</p> | Progress 87% | Jan 01, 2023 | Dec 31, 2031 |
| Key Action 3.4.1 | Develop an Economic Development Strategy that also includes overall goals and targets for Business Attraction, Retention, and Expansion. | <p>Accomplishments:</p> <ul style="list-style-type: none"> Completed Economic Development Strategy in June of 2024 <p>Next Steps:</p> <ul style="list-style-type: none"> Begin implementation and include projects as part of future municipal budgets | Completed | Progress 100% | Jan 01, 2023 | Mar 31, 2023 |
| Key Action 3.4.2 | Identify existing gaps and barriers to attracting new businesses, and develop mitigating strategies to support attraction (e.g., older building, limitations to redevelopment, use of brownfield development policies). | <p>Accomplishments:</p> <ul style="list-style-type: none"> Identify priorities to be included in the new Ec Dev Strategy <p>Next Steps:</p> <ul style="list-style-type: none"> Implement action items from Ec Dev Strategy | Completed | Progress 100% | Jan 01, 2023 | Dec 31, 2031 |



| Plan Label And Number | Description | Last Update | Status | Progress | Start Date | End Date |
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| Key Action 3.4.3 | Develop a strategy to support green industry. | <p>Accomplishments:</p> <ul style="list-style-type: none"> Working with the newly formed Mayor's Task Force on Clean Technology to discuss how the community can support the green industry and foster sustainable growth. <p>Next Steps:</p> <ul style="list-style-type: none"> The Mayor's Task Force on Clean Technology interim report will be completed by January 31, 2025. | On Track | Progress 61% | Jan 01, 2023 | Dec 31, 2031 |
| Goal 3.5 | <u>Leverage the Benefits of Partner Organizations, and Natural Assets</u> | |  <ul style="list-style-type: none"> Status Pending: 20.0% On Track: 60.0% Upcoming: 20.0% | Progress 19% | Jan 01, 2023 | Dec 31, 2031 |
| Key Action 3.5.1 | Identify and develop an inventory of existing natural assets / heritage assets. | | Status Pending | Progress 0% | Jan 02, 2025 | Dec 17, 2027 |
| Key Action 3.5.2 | Review existing programs with Conservation Authorities, and work in collaboration with Conservation Authorities to define new areas for protection. | | Upcoming | | Jan 02, 2026 | Dec 15, 2028 |
| Key Action 3.5.3 | Develop a prudent Public-Private Partnerships (PPP) strategy | <p>Accomplishments:</p> <ul style="list-style-type: none"> Library MOU <p>Next Steps:</p> <ul style="list-style-type: none"> Update Kemptville Campus MOU Identify other MOU's needed | On Track | Progress 15% | Jan 01, 2024 | Dec 31, 2025 |
| Key Action 3.5.4 | Continue partnerships with business organizations | <p>Accomplishments:</p> <ul style="list-style-type: none"> The Municipality of North Grenville continues to cultivate robust partnerships with key business support organizations, including the BIA, Chamber of Commerce, Leeds Grenville Business, Grenville Community Futures Development Corporation, and CSE Consulting. These collaborations enhance the local economic environment and provide essential support to the business community. <p>Next Steps:</p> <ul style="list-style-type: none"> Maintaining regular dialogue with business organizations to align efforts and ensure the business community's needs are understood and addressed. | On Track | Progress 50% | Jan 01, 2023 | Dec 31, 2031 |

| Plan Label And Number | Description | Last Update | Status | Progress | Start Date | End Date |
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| Key Action 3.5.5 | Strengthen the relationship between Parks Canada and the Municipality, with the common goal of enhancing opportunities for residents and tourists. | <p>Accomplishments:</p> <ul style="list-style-type: none"> Engaged in multiple meetings and discussions with Parks Canada to explore collaboration opportunities and involved them in consultations for our waterfront access strategy. <p>Next Steps:</p> <ul style="list-style-type: none"> Engaging Parks Canada in projects as we move forward with the implementation of the waterfront access strategy, leveraging their expertise and resources to enhance project outcomes. Identifying funding and resource-sharing opportunities to support shared initiatives, particularly in areas that enhance waterfront accessibility and sustainability. | On Track | Progress 30% | Jan 01, 2024 | Dec 31, 2031 |
| Strategic Pillar 4 | Efficient Governance and Service Delivery | |  <ul style="list-style-type: none"> On Track: 58.82% Some Disruption: 29.41% Upcoming: 11.76% | Progress 17% | Jan 25, 2022 | Dec 31, 2031 |
| Goal 4.1 | <u>Provide Fiscal Responsibility</u> | |  <ul style="list-style-type: none"> On Track: 33.33% Some Disruption: 66.67% | Progress 10% | Jan 25, 2022 | Dec 31, 2031 |
| Key Action 4.1.1 | Report on North Grenville's performance on the budget to increase transparency, and public access to information. | <p>Accomplishments:</p> <ul style="list-style-type: none"> x <p>Next Steps:</p> <ul style="list-style-type: none"> x | On Track | Progress 30% | Jan 25, 2022 | Dec 31, 2031 |
| Key Action 4.1.2 | Establish data-driven decision making related to budget performance and forecasting. | <p>Accomplishments:</p> <ul style="list-style-type: none"> x <p>Next Steps:</p> <ul style="list-style-type: none"> x | Some Disruption | Progress 0% | Jan 25, 2022 | Dec 31, 2031 |

| Plan Label And Number | Description | Last Update | Status | Progress | Start Date | End Date |
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| Key Action 4.1.3 | Develop a comprehensive financial strategy including the effective and efficient use of reserves and reserve funds. | <p>Accomplishments:</p> <ul style="list-style-type: none"> x <p>Next Steps:</p> <ul style="list-style-type: none"> x <p>Next Steps:</p> <ul style="list-style-type: none"> Develop a reserve and reserve fund policy | Some Disruption | Progress 0% | Jan 01, 2023 | Dec 31, 2025 |
| Goal 4.2 | <u>Commit to Asset Management Planning</u> | |  <ul style="list-style-type: none"> On Track: 50.0% Some Disruption: 25.0% Upcoming: 25.0% | Progress 18% | Jan 25, 2022 | Dec 31, 2031 |
| Key Action 4.2.1 | Maintain compliance with provincial requirements for Asset Management Planning. | <p>Accomplishments:</p> <ul style="list-style-type: none"> 2024 AMP completed as per O.Reg 588/17 Council Resolution needed for AMP 2024 Update / Post on NG Website <p>Next Steps:</p> <ul style="list-style-type: none"> Complete proposed Levels of Service on or before July 1, 2025 | Upcoming | | Feb 01, 2025 | Dec 31, 2025 |
| Key Action 4.2.2 | Establish departmental commitments to thorough corporate asset management by creating dedicated resources. | <p>Accomplishments:</p> <ul style="list-style-type: none"> Identified staff in capital heavy departments <p>Next Steps:</p> <ul style="list-style-type: none"> Establish formal framework and policy | On Track | Progress 10% | Jan 25, 2022 | Dec 31, 2031 |
| Key Action 4.2.3 | Ensure maintenance, review, and operational support requirements of existing assets. | <p>Accomplishments:</p> <ul style="list-style-type: none"> Participated in an AMO initiative through the Municipal Asset Management Program, including a profile feature <p>Next Steps:</p> <ul style="list-style-type: none"> Complete phase 2 of implementing maintenance manager enhancement to current asset tracking software to identify asset maintenance expenditures for budgeting and service review purposes | Some Disruption | Progress 10% | Jan 25, 2022 | Dec 31, 2031 |

| Plan Label And Number | Description | Last Update | Status | Progress | Start Date | End Date |
|-----------------------|--|--|--------------------------------|--------------|--------------|--------------|
| Key Action 4.2.4 | Implement technology solutions to support and facilitate planning and asset management | <p>Accomplishments:</p> <ul style="list-style-type: none"> PSD Citywide software acquired <p>Next Steps:</p> <ul style="list-style-type: none"> Questica Training Update PSD database to include ARO requirements and LOS, etc. | On Track | Progress 50% | Jan 25, 2022 | Jun 01, 2025 |
| Goal 4.3 | <u>Modernize Municipal Processes and Services</u> | | On Track ● On Track: 100.0% | Progress 35% | Jan 25, 2022 | Dec 31, 2031 |
| Key Action 4.3.1 | Enhance communications and public engagement to ensure information about municipal services is accessible. | <p>Accomplishments:</p> <ul style="list-style-type: none"> Procured close captioning services for Council meetings. Completed procurement process for Council Chamber AV upgrades <p>Next Steps:</p> <ul style="list-style-type: none"> Complete install of Council Chamber AV upgrades | On Track | Progress 30% | Jan 25, 2022 | Dec 31, 2031 |
| Key Action 4.3.2 | Develop and implement an integrated corporate Risk Management Program. | <p>Next Steps:</p> <ul style="list-style-type: none"> Risk review | On Track | Progress 0% | Jan 01, 2024 | Dec 31, 2031 |
| Key Action 4.3.3 | Develop a comprehensive program to improve corporate data management and cyber-security. | <p>Accomplishments:</p> <ul style="list-style-type: none"> Implemented updated IT policies Implemented mobile device management Implemented new annual training program <p>Next Steps:</p> <ul style="list-style-type: none"> Review best practices in order to update systems | On Track | Progress 75% | Jan 25, 2022 | Dec 31, 2031 |
| Goal 4.4 | <u>Commit to Continuous Improvement</u> | | On Track ● On Track: 100.0% | Progress 19% | Jan 25, 2022 | Dec 31, 2031 |

| Plan Label And Number | Description | Last Update | Status | Progress | Start Date | End Date |
|-----------------------|--|--|--|--------------|--------------|--------------|
| Key Action 4.4.1 | Conduct a review of municipal services and organizational structure to ensure that North Grenville is right-sized to efficiently and effectively deliver services. | <p>Accomplishments:</p> <ul style="list-style-type: none"> RFP for Organizational Review and Compensation Review completed and will close November 12th, 2024 <p>Next Steps:</p> <ul style="list-style-type: none"> Select successful bidder Conduct reference checks Submit for Council approval Kick-off with consultants | On Track | Progress 25% | Jan 25, 2022 | Dec 31, 2031 |
| Key Action 4.4.2 | Implement a continuous review program for existing processes and policies at both the departmental and corporate level. | <p>Accomplishments:</p> <ul style="list-style-type: none"> Hiring a consultant for organizational review <p>Next Steps:</p> <ul style="list-style-type: none"> Conduct organizational review | On Track | Progress 10% | Jan 01, 2024 | Dec 31, 2031 |
| Key Action 4.4.3 | Develop a robust human resources strategy to strengthen talent attraction and retention. | <p>Accomplishments:</p> <ul style="list-style-type: none"> Hired Recruitment Coordinator <p>Next Steps:</p> <ul style="list-style-type: none"> Strengthen onboarding strengthen process for tracking and posting jobs | On Track | Progress 20% | Jan 25, 2022 | Dec 31, 2031 |
| Key Action 4.4.4 | Enhance talent development and leverage existing knowledge and expertise to support strengthened municipal service provision. | <p>Accomplishments:</p> <ul style="list-style-type: none"> Provided management training to 16 mid-level managers with customized curriculum <p>Next Steps:</p> <ul style="list-style-type: none"> Look at budget for training Focus on succession planning for internal candidates Review Performance Appraisal Process for managers to identify areas of strength, development and training opportunities | On Track | Progress 20% | Jan 25, 2022 | Dec 31, 2031 |
| Goal 4.5 | <u>Provide Oversight over Proposed Eastern Ontario Correctional Complex</u> | |  <p>Some Disruption: 66.67%</p> <p>Upcoming: 33.33%</p> | Progress 5% | Jan 25, 2022 | Dec 31, 2031 |

| Plan Label And Number | Description | Last Update | Status | Progress | Start Date | End Date |
|-----------------------|---|---|---|--------------|--------------|--------------|
| Key Action 4.5.1 | Confirm commitments from the Province. | <p>Accomplishments:</p> <ul style="list-style-type: none"> Secured \$21.8 million for Water Pollution Control Plant expansion <p>Next Steps:</p> <ul style="list-style-type: none"> Continue to push for development requirements | Some Disruption | Progress 15% | Jan 25, 2022 | Dec 31, 2023 |
| Key Action 4.5.2 | Confirm relations/processes when facility opens. | | Upcoming | | Jan 01, 2027 | Dec 31, 2031 |
| Key Action 4.5.3 | Advocate for additional social services (external) to support the Eastern Ontario Correction Complex's integration into the community | <p>Next Steps:</p> <ul style="list-style-type: none"> Continue to advocate as the development process continues | Some Disruption | Progress 0% | Jan 01, 2023 | Dec 31, 2031 |
| Strategic Pillar 5 | A Caring Community | |  <p>● On Track: 71.43% ● Completed: 28.57%</p> | Progress 58% | Jan 25, 2022 | Dec 31, 2031 |
| Goal 5.1 | <u>Champion Improvements to Health and Safety, and Social Services; and Advocate for Community Needs with Senior Governments</u> | |  <p>● On Track: 87.5% ● Completed: 12.5%</p> | Progress 45% | Jan 25, 2022 | Dec 31, 2031 |
| Key Action 5.1.1 | Identify key gaps in social services, and define current state needs, as well as projected needs for the next 10 years (e.g., mental health, sexual assault support, domestic abuse, among others). | <p>Accomplishments:</p> <ul style="list-style-type: none"> Supported Health Unit Relocation New agreements with Leeds Grenville Victims Services and Shelter Movers <p>Next Steps:</p> <ul style="list-style-type: none"> Continue to advocate with key partners | On Track | Progress 10% | Jan 01, 2023 | Dec 31, 2031 |
| Key Action 5.1.2 | Review emergency and protective services to ensure the needs of our growing community are met. | <p>Accomplishments:</p> <ul style="list-style-type: none"> Draft Tender for Fire Master Plan completed <p>Next Steps:</p> <ul style="list-style-type: none"> Finalize Tender and post for offers Finalize Fire Master Plan renewal | On Track | Progress 40% | Jan 25, 2022 | Dec 31, 2031 |

| Plan Label And Number | Description | Last Update | Status | Progress | Start Date | End Date |
|-----------------------|--|---|-----------|---------------|--------------|--------------|
| Key Action 5.1.3 | Work with local stakeholders and medical organizations to recruit physicians and nurse practitioners to the community. | <p>Accomplishments:</p> <ul style="list-style-type: none"> • Welcomed 9 medical students in Spring 2024 • Awarded three (3) physician incentives • Circulated nursing motion to all Ontario municipalities • Provided delegations at ROMA and AMO • Supported applications for an MRI, more hospice beds, and a HART Hub <p>Next Steps:</p> <ul style="list-style-type: none"> • Continue to work with local health care providers • Investigate upcoming provincial programs | On Track | Progress 50% | Jan 25, 2022 | Dec 31, 2031 |
| Key Action 5.1.4 | Develop partnerships with key service delivery organizations to help advocate for better social services. | <p>Accomplishments:</p> <ul style="list-style-type: none"> • Advocacy with health partners and the Counties <p>Next Steps:</p> <ul style="list-style-type: none"> • Continue to advocate with key partners | On Track | Progress 5% | Jan 01, 2023 | Dec 31, 2031 |
| Key Action 5.1.5 | Improve road safety to encourage active transportation. | <p>Accomplishments:</p> <ul style="list-style-type: none"> • Installation of PXO at Asa St and Prescott St • Installation of new sidewalk on Bridge St between VanBuren St and Parkinson St • River Road between Acton's Corners and the bridge rebuilt and expanded to include paved shoulders <p>Next Steps:</p> <ul style="list-style-type: none"> • Installation of pathway between Galens Way and Cranberry Cresc. • Completion of MUP from Rail Trail at Prescott St to Heritage Drive • Complete traffic calming measures on Wellington Rd | On Track | Progress 80% | Jan 25, 2022 | Dec 31, 2031 |
| Key Action 5.1.6 | Use the upcoming Road Safety Strategy to improve community awareness and education on road safety. | <p>Accomplishments:</p> <ul style="list-style-type: none"> • Various advertisements and campaigns, including print, radio, and social media, were launched throughout the year to raise awareness about road safety initiatives. These efforts highlighted different road conditions and safety measures residents should be mindful of. <p>Next Steps:</p> <ul style="list-style-type: none"> • Explore opportunities to apply for future road safety grants, which could potentially involve collaboration with the newly amalgamated Grenville OPP Detachment as funding opportunities become available. | Completed | Progress 100% | Jan 25, 2022 | Dec 31, 2031 |

| Plan Label And Number | Description | Last Update | Status | Progress | Start Date | End Date |
|-----------------------|---|--|-----------|---------------|--------------|--------------|
| Key Action 5.1.7 | Communicate health and social service-related needs based on identified gaps. | <p>Accomplishments:</p> <ul style="list-style-type: none"> Supported various applications for an MRI, hospice beds, and a HART Hub Provided delegation at AMO and ROMA <p>Next Steps:</p> <ul style="list-style-type: none"> Continue to advocate where opportunities arise | On Track | Progress 25% | Jan 25, 2022 | Dec 31, 2031 |
| Key Action 5.1.8 | Develop a public transportation strategy and integrated service delivery model to support social service provision. | <p>Accomplishments:</p> <ul style="list-style-type: none"> Launched NGtransit in January 2024 with one on-demand bus operating within municipal boundaries Completed the 6-Month Review Submitted an application for Ontario Transit Investment Funds to add a second bus to provide commuter service and additional on-demand coverage <p>Next Steps:</p> <ul style="list-style-type: none"> Monitor system capacity Explore additional funding opportunities | On Track | Progress 50% | Jan 25, 2022 | Dec 31, 2031 |
| Goal 5.2 | <u>Pursue Affordable Housing Objectives</u> | | Completed | Progress 100% | Jan 25, 2022 | Oct 23, 2026 |
| Key Action 5.2.1 | Develop an Affordable Housing Policy to define key objectives and targets, and to mobilize the recommendations of the Mayor's task force on affordable housing. | <p>Accomplishments:</p> <ul style="list-style-type: none"> Housing Strategy was adopted in October 2022 <p>Next Steps:</p> <ul style="list-style-type: none"> Implement recommendations of strategy | Completed | Progress 100% | Jan 25, 2022 | Dec 09, 2022 |
| Key Action 5.2.2 | Establish a monitoring program to track the number of affordable units. | <p>Accomplishments:</p> <ul style="list-style-type: none"> Develop an annual report card reporting back to Council on Housing Numbers, including Affordable Housing. Establish an annual report date to Council on Housing numbers and housing initiatives. Create an internal tracking process to monitor the long term maintenance of affordable housing units secured through Site Plan Agreements and Plans of Subdivision. Develop a strategy to identify the number of additional residential units created and encourage the creation of more ARU's as an alternative form of residential development. | Completed | Progress 100% | Sep 06, 2022 | Jun 02, 2023 |

| Plan Label And Number | Description | Last Update | Status | Progress | Start Date | End Date |
|-----------------------|--|---|--------------------------------|---------------|--------------|--------------|
| Key Action 5.2.3 | Convene a Housing Advisory Committee to monitor affordable housing objectives and make policy recommendations to Council. | <p>Accomplishments:</p> <ul style="list-style-type: none"> Housing Advisory Committee has been established by Council. Establish a Terms of Reference for the Affordable Housing Advisory Committee. Establish an Affordable Housing Advisory Committee that includes community members, members of the development community, not-for-profit agencies. | Completed | Progress 100% | Jun 05, 2023 | Oct 23, 2026 |
| Goal 5.3 | <u>Continue to Improve Equity, Diversity, and Inclusion, and Reconciliation</u> | | On Track ● On Track: 100.0% | Progress 50% | Jan 25, 2022 | Dec 31, 2031 |
| Key Action 5.3.1 | Evaluate policies from an Equity, Diversity, and Inclusion perspective to ensure that policies are not exclusionary. | <p>Accomplishments:</p> <ul style="list-style-type: none"> Completed the Equity, Diversity, and Inclusion (EDI) Strategy Established and awarded the first EDI Funds <p>Next Steps:</p> <ul style="list-style-type: none"> Action the EDI Strategy | On Track | Progress 50% | Jan 25, 2022 | Dec 31, 2031 |
| Key Action 5.3.2 | Complete the Reconciliation framework. | <p>Accomplishments:</p> <ul style="list-style-type: none"> Drafted the Reconciliation Framework Created Mnojichaag-mitigwaaki in partnership with the Ferguson Forest Centre Held four (4) events <p>Next Steps:</p> <ul style="list-style-type: none"> Complete the Reconciliation Framework Complete a values mapping exercise Increase membership for the Indigenous Advisory Circle | On Track | Progress 50% | Jan 25, 2022 | Dec 31, 2031 |
| Key Action 5.3.3 | Increase engagement with equity-deserving groups including but not limited to, people with disabilities, francophones, Indigenous people, newcomers, older adults, racialized community members, rural residents, 2SLGBTQIA+, those facing socioeconomic disadvantage, women, minority faith-based and spiritual group members, and youth. | <p>Accomplishments:</p> <ul style="list-style-type: none"> Continued to work with the Equity, Diversity, and Inclusion Advisory Circle (EDIAC) Continued to work with the Indigenous Advisory Circle (IAC) <p>Next Steps:</p> <ul style="list-style-type: none"> Support the work of the EDIAC and IAC | On Track | Progress 50% | Jun 23, 2023 | Jun 11, 2031 |



2025 Department Work Plans

2025 Department Work Plans

Report Created On: Jan 17, 2025

Report Legend



Priority



No Update



Overdue

Chief Administrative Officer

| Plan Label And Number | Description | Start Date | End Date |
|-----------------------|---|--------------|--------------|
| Division 1.1 | Chief Administrative Office | Ongoing | Ongoing |
| Activity 1.1.1 | Confirm commitments from the Province. | Jan 25, 2022 | Dec 31, 2023 |
| Activity 1.1.2 | Advocate for additional social services (external) to support the Eastern Ontario Correction Complex's integration into the community | Jan 01, 2023 | Dec 31, 2031 |
| Activity 1.1.3 | Renew Kemptville Campus lease | Ongoing | Ongoing |
| Activity 1.1.4 | Review Ferguson Forest Centre partnership | Ongoing | Ongoing |
| Division 1.2 | Clerk | Jan 01, 2025 | Dec 31, 2025 |
| Activity 1.2.1 | Standard Operational Procedures (SOPs) | Jan 01, 2025 | Dec 31, 2025 |
| Activity 1.2.2 | By-Laws | Jan 01, 2025 | Dec 31, 2025 |
| Activity 1.2.3 | Policies | Jan 01, 2025 | Dec 31, 2025 |
| Activity 1.2.4 | Policy Index Development | Jan 01, 2025 | Dec 31, 2025 |
| Activity 1.2.5 | Personal Information Bank (Legislation Compliance) | Jan 01, 2025 | Dec 31, 2025 |
| Activity 1.2.6 | Tracking By-Law Amendments | Jan 01, 2025 | Dec 31, 2025 |
| Activity 1.2.7 | eScribe Development | Jan 01, 2025 | Feb 28, 2025 |

| Plan Label And Number | Description | Start Date | End Date |
|-----------------------|--|--------------|--------------|
| Activity 1.2.8 | Annual FileHold/TOMRMS Training, and Onboarding of New Staff | Jan 01, 2025 | Dec 31, 2025 |
| Activity 1.2.9 | Agreement Index Development | Jan 01, 2025 | Dec 31, 2025 |
| Activity 1.2.10 | Cemetery Review | Jan 01, 2025 | Dec 31, 2025 |
| Activity 1.2.11 | Continue records management development | Jan 01, 2025 | Dec 31, 2025 |
| Division 1.3 | Economic Development | Jan 01, 2025 | Dec 31, 2025 |
| Activity 1.3.1 | Investment Attraction | Jan 01, 2025 | Dec 31, 2025 |
| Activity 1.3.2 | Downtown Revitalization | Jan 01, 2025 | Dec 31, 2025 |
| Activity 1.3.3 | Business Support | Jan 01, 2025 | Dec 31, 2025 |
| Activity 1.3.4 | Mayor's Address | Jan 01, 2025 | May 31, 2025 |
| Activity 1.3.5 | Coworking Space | Jan 01, 2025 | Dec 31, 2025 |
| Activity 1.3.6 | Hotel Study | Jan 01, 2025 | Dec 31, 2025 |
| Activity 1.3.7 | TODS Signs | Jan 01, 2025 | Dec 31, 2025 |
| Activity 1.3.8 | Hamlet Signs | Jan 01, 2025 | Dec 31, 2025 |
| Activity 1.3.9 | Tourism Marketing | Jan 01, 2025 | Dec 31, 2025 |
| Activity 1.3.10 | Tourism Guide | Jan 01, 2025 | Dec 31, 2025 |
| Activity 1.3.11 | Kiosk Refurbishment | Jan 01, 2025 | Dec 31, 2025 |
| Activity 1.3.12 | Follow 44 | Jan 01, 2025 | Dec 31, 2025 |

| Plan Label And Number | Description | Start Date | End Date |
|-----------------------|---|--------------|--------------|
| Division 1.4 | Human Resources | Nov 01, 2024 | Oct 01, 2025 |
| Activity 1.4.1 | Compensation and Organizational Review | Nov 01, 2024 | Jul 01, 2025 |
| Activity 1.4.2 | Health and Safety Compliance for the Organization | Nov 01, 2024 | Apr 01, 2025 |
| Activity 1.4.3 | Onboarding | Jan 01, 2025 | Jul 01, 2025 |
| Activity 1.4.4 | Policy Compliance | Jan 01, 2025 | Jul 01, 2025 |
| Activity 1.4.5 | Policy Update and Review | Apr 01, 2025 | Oct 01, 2025 |
| Division 1.5 | Department Administration | Jan 01, 2025 | Dec 31, 2025 |
| Activity 1.5.1 | Staff training and development | Jan 01, 2025 | Dec 31, 2025 |

Client Services

| Plan Label And Number | Description | Start Date | End Date |
|-----------------------|---|--------------|--------------|
| Division 2.1 | Communications | Oct 30, 2024 | Dec 31, 2025 |
| Activity 2.1.1 | Develop a Communications Strategic Plan | Oct 31, 2024 | Jun 30, 2025 |
| Activity 2.1.2 | Develop a Communications Policy | Oct 30, 2024 | Jan 31, 2025 |
| Activity 2.1.3 | Develop a Branding Strategy | Nov 01, 2024 | May 30, 2025 |
| Activity 2.1.4 | Create a development and growth communications strategy | Jan 01, 2025 | Dec 31, 2025 |
| Division 2.2 | Department Administration | Jan 01, 2025 | Dec 31, 2025 |
| Activity 2.2.1 | Staff training and development | Jan 01, 2025 | Dec 31, 2025 |

Corporate Services

| Plan Label And Number | Description | Start Date | End Date |
|-----------------------|---|--------------|--------------|
| Division 3.1 | Corporate Strategy | Jan 01, 2025 | Dec 31, 2025 |
| Activity 3.1.1 | Continue to action the Broadband Study | Jan 01, 2025 | Dec 31, 2025 |
| Activity 3.1.2 | Create a Climate Action Plan | Jan 01, 2025 | Dec 31, 2025 |
| Activity 3.1.3 | Participate in Communities in Bloom | May 01, 2025 | Oct 31, 2025 |
| Activity 3.1.4 | Create a localized Community Safety and Well-Being Plan | Aug 01, 2025 | Dec 31, 2025 |
| Activity 3.1.5 | Continue to action the Downtown Kemptville Community Improvement Plan and Parking Study | Jan 01, 2025 | Dec 31, 2025 |
| Activity 3.1.6 | Implement the Equity, Diversity, and Inclusion Strategy | Jan 01, 2025 | Dec 31, 2025 |
| Activity 3.1.7 | Work with partners to address healthcare gaps and action the Primary Care Strategy | Jan 01, 2025 | Dec 31, 2025 |
| Activity 3.1.8 | Support departments with Project Management tools | Jan 01, 2025 | Dec 31, 2025 |
| Activity 3.1.9 | Work with the Indigenous Advisory Circle on reconciliation efforts | Jan 01, 2025 | Dec 31, 2025 |
| Activity 3.1.10 | Support departments to action the Community Strategic Plan | Jan 01, 2025 | Dec 31, 2025 |
| Activity 3.1.11 | Provide transit service and explore opportunities for expansion | Jan 01, 2025 | Dec 31, 2025 |
| Division 3.2 | Information Technology | Jan 01, 2025 | Dec 31, 2025 |
| Activity 3.2.1 | Review service contracts | Jan 01, 2025 | Dec 31, 2025 |
| Activity 3.2.2 | Improve/update/solidify IT processes | Jan 01, 2025 | Jun 30, 2025 |
| Division 3.3 | Department Administration | Jan 01, 2025 | Dec 31, 2025 |
| Activity 3.3.1 | Staff Training and Development | Jan 01, 2025 | Dec 31, 2025 |

Emergency and Protective Services

| Plan Label And Number | Description | Start Date | End Date |
|-----------------------|---|--------------|--------------|
| Division 4.1 | Fire Prevention - Public Education, Fire Safety Standards, and Enforcement | Ongoing | Ongoing |
| Activity 4.1.1 | Comprehensive Review of By-Law 33-12 and Update | Aug 01, 2024 | Jul 01, 2025 |
| Activity 4.1.2 | Fire Masterplan Revision: Tender Announcement | Ongoing | Ongoing |
| Division 4.2 | Fire Protection Services | Jan 01, 2025 | Nov 01, 2025 |
| Activity 4.2.1 | Launch of Station 2 Development Tender | Jan 01, 2025 | Nov 01, 2025 |
| Activity 4.2.2 | Proceed with the replacement of scheduled and damaged equipment, including gloves, boots, helmets, and hoods. | Jun 01, 2025 | Sep 30, 2025 |
| Activity 4.2.3 | Proceed with the Replacement of Personal Protective Equipment, specifically Bunker Gear components such as pants and coats. | Jun 01, 2025 | Sep 30, 2025 |
| Division 4.3 | Emergency Management | Jul 01, 2025 | Dec 01, 2025 |
| Activity 4.3.1 | Execute Yearly Emergency Management Simulation Exercise | Jul 01, 2025 | Dec 01, 2025 |
| Division 4.4 | Department Administration | Jan 01, 2025 | Dec 31, 2025 |
| Activity 4.4.1 | Staff Training and Development | Jan 01, 2025 | Dec 30, 2025 |
| Activity 4.4.2 | Update standard operating procedures | Jan 01, 2025 | Dec 31, 2025 |
| Activity 4.4.3 | Fire master plan | Jan 01, 2025 | Dec 31, 2025 |

Finance and Treasury

| Plan Label And Number | Description | Start Date | End Date |
|-----------------------|---|--------------|--------------|
| Division 5.1 | Asset Management | Ongoing | Ongoing |
| Activity 5.1.1 | O. Reg 588/17 Proposed Level of Service | Jan 01, 2025 | Jul 01, 2025 |
| Activity 5.1.2 | Improve the integration of data from VADIM to PSD Citywide | Nov 15, 2024 | Dec 31, 2026 |
| Activity 5.1.3 | Maximize the use of AMP software | Ongoing | Ongoing |
| Division 5.2 | Customer Service | Ongoing | Ongoing |
| Activity 5.2.1 | Update the Procedural Policy | Ongoing | Ongoing |
| Activity 5.2.2 | Assist in the implementation of Planning/Building/By-law's new integrated payment system | Ongoing | Ongoing |
| Division 5.3 | Treasury | Nov 15, 2024 | Jan 01, 2026 |
| Activity 5.3.1 | Review integration of Perfect Mind A/R with VADIM processes | May 01, 2025 | Nov 01, 2025 |
| Activity 5.3.2 | General Ledger Maintenance and Data Clean-Up | Nov 15, 2024 | Jan 01, 2026 |
| Activity 5.3.3 | Accelerate efforts to collect taxes on overdue accounts | Feb 01, 2025 | Apr 30, 2025 |
| Activity 5.3.4 | Credit Card Management | Jul 01, 2025 | Aug 31, 2025 |
| Activity 5.3.5 | Merge Police Service Board entity into municipal governance | Apr 01, 2025 | Dec 31, 2025 |
| Activity 5.3.6 | Implement accounting practices to support Capital Project budget tracking and year-end financing reconciliation | Nov 30, 2024 | Dec 31, 2025 |
| Division 5.4 | Department Administration | Sep 01, 2024 | Jan 01, 2027 |
| Activity 5.4.1 | Manage the Municipal Fee Review project | Sep 01, 2024 | May 01, 2025 |
| Activity 5.4.2 | Update Finance Policies | Jan 01, 2025 | Jan 01, 2027 |
| Activity 5.4.3 | Update the Long Range Financial Plan | Jun 01, 2025 | Oct 01, 2026 |

Parks, Recreation, and Culture

| Plan Label And Number | Description | Start Date | End Date |
|-----------------------|---|--------------|--------------|
| Division 7.1 | Parks and Facilities | Ongoing | Ongoing |
| Activity 7.1.1 | Capital Projects | Ongoing | Ongoing |
| Activity 7.1.2 | Support asset management | Jan 01, 2024 | Dec 31, 2025 |
| Division 7.2 | Community and Leisure Services | Ongoing | Ongoing |
| Activity 7.2.1 | Community Event Support | Ongoing | Ongoing |
| Division 7.3 | Department Administration | Ongoing | Ongoing |
| Activity 7.3.1 | Participate in User Fee and Rate Review | Ongoing | Ongoing |
| Activity 7.3.2 | Funding Applications | Ongoing | Ongoing |
| Activity 7.3.3 | Sports field allocation policy | Apr 01, 2025 | Dec 31, 2025 |
| Activity 7.3.4 | Spring ice allocation policy | Jan 01, 2025 | Dec 31, 2025 |
| Activity 7.3.5 | Update standard operating procedures | Jan 01, 2025 | Dec 31, 2025 |
| Activity 7.3.6 | Support active transportation master planning | Jan 01, 2025 | Dec 31, 2025 |

Planning and Development

| Plan Label And Number | Description | Start Date | End Date |
|-----------------------|---|--------------|--------------|
| Division 6.1 | Building | Jan 01, 2025 | Dec 31, 2025 |
| Activity 6.1.1 | File Digitization | Jan 01, 2025 | Dec 31, 2025 |
| Activity 6.1.2 | Update Building By-law | Jan 01, 2025 | Dec 31, 2025 |
| Division 6.2 | By-Law | Jan 01, 2025 | Dec 31, 2025 |
| Activity 6.2.1 | Implementation of AMPS | Jan 01, 2025 | Dec 31, 2025 |
| Division 6.3 | Planning | Jan 01, 2025 | Dec 31, 2025 |
| Activity 6.3.1 | Official Plan Update/Renewal | Jan 01, 2025 | Dec 31, 2025 |
| Activity 6.3.2 | Municipal Land Review - Affordable Housing | Jan 01, 2025 | Dec 31, 2025 |
| Activity 6.3.3 | Additional Residential Units Incentive Program - In Coordination with Building Division | Jan 01, 2025 | Dec 31, 2025 |
| Division 6.4 | Department Administration | Jan 01, 2025 | Dec 31, 2025 |
| Activity 6.4.1 | Implementation of Development Approvals Software | Jan 01, 2025 | Dec 31, 2025 |
| Activity 6.4.2 | Updating policies and standard operation procedures | Jan 01, 2025 | Dec 31, 2025 |

Public Works

| Plan Label And Number | Description | Start Date | End Date |
|-----------------------|--|--------------|--------------|
| Division 8.1 | Engineering | Ongoing | Ongoing |
| Activity 8.1.1 | Capital Bridge Maintenance | Ongoing | Ongoing |
| Activity 8.1.2 | Stormwater Master Plan | Ongoing | Ongoing |
| Activity 8.1.3 | Active Transportation and Commuter Master Plan | Jan 01, 2025 | Dec 31, 2025 |
| Activity 8.1.4 | Burritt's Rapids Revitalization | Ongoing | Ongoing |
| Division 8.2 | Roads | Ongoing | Ongoing |
| Activity 8.2.1 | County Road 43 Expansion | Ongoing | Ongoing |
| Activity 8.2.2 | Heavy Fleet Management | Ongoing | Ongoing |
| Activity 8.2.3 | Capital Road Maintenance | Ongoing | Ongoing |
| Activity 8.2.4 | Street Light Upgrade | Ongoing | Ongoing |
| Activity 8.2.5 | Storm Sewer Rehabilitation | Ongoing | Ongoing |
| Activity 8.2.6 | Pedestrian Crossover (PXO) | Ongoing | Ongoing |
| Division 8.3 | Water and Sewer | Ongoing | Ongoing |
| Activity 8.3.1 | WPCP Phase A Expansion | Ongoing | Ongoing |
| Activity 8.3.2 | Servicing Master Plan | Ongoing | Ongoing |
| Division 8.4 | Solid Waste | Ongoing | Ongoing |
| Activity 8.4.1 | Transfer Station Master Plan | Ongoing | Ongoing |
| Activity 8.4.2 | Solid Waste/Organics Collection Contract | Ongoing | Ongoing |
| Activity 8.4.3 | Landfill Monitoring Contract | Ongoing | Ongoing |

| Plan Label And Number | Description | Start Date | End Date |
|-----------------------|----------------------------------|--------------|--------------|
| Division 8.5 | Department Administration | Ongoing | Ongoing |
| Activity 8.5.1 | Policy Update | Ongoing | Ongoing |
| Activity 8.5.2 | Staff Training and Development | Ongoing | Ongoing |
| Activity 8.5.3 | Records clean-up | Jan 01, 2025 | Dec 31, 2025 |



Municipality of North Grenville

To: **Council**

Meeting Date: January 28, 2025

Subject: Borrowing By-Law 2025

Report No: FIN-2025-002

Prepared by: Carly Wheeler, Director of Finance/Treasurer

Recommendation(s)

THAT Council approve and enact By-Law 07-25 to authorize temporary borrowing, on an as-needed basis, and, in order to meet current expenditures of the Corporation of the Municipality of North Grenville.

Executive Summary

Purpose

- To request Council authorize the interim borrowing by-law for 2025 to allow a precautionary allowance that can only be used in the event of a cash shortfall.

Key Findings

- The Municipality's current authorized overdraft limit on its General Bank Account is equal to \$3,490,000.

Financial Implications

- Interest on funds drawn is charged at the CIBC's prime rate minus .25%. As per the 2023 Financial Statements, there was \$nil actually drawn on the facility (2022-\$nil).

Background

Section 407 of the *Municipal Act, 2001*, as amended, authorizes a municipality to approve temporary borrowing to meet current expenditures in advance of the collection of tax revenue and budgeted revenues from other sources. From January 1 to September 30, the amount borrowed may not exceed 50% of the total estimated revenues. For the last quarter of the year, the limit is set at 25% of the total estimated revenues.

It is standard practice for a municipality to adopt a by-law in January for this purpose.

Analysis

Each year, Council approves an interim borrowing by-law to ensure the Municipality can meet the current expenditure needs in advance of collecting tax revenue and budgeted revenues from other sources for the upcoming year. This is attributed to the fact that municipal cash balances are typically lower in the first few months of the year prior to the March tax due date.

The draft by-law contained in this report authorizes the Treasurer and Deputy Treasurer to borrow up to \$3.49 million, which is well below the prescribed limit.

Long Term Debt Borrowing for capital projects is a separate process.

Relevance to Strategic Priorities

| | | |
|-------------------------|-------|--|
| Strategic Pillar | 4 | Efficient Governance and Service Delivery |
| Goal | 4.1 | Provide Fiscal Responsibility |
| Key Action | 4.1.2 | Establish data-driven decision making related to budget performance and forecasting. |

Options and Discussion

1. Approve the recommendation
2. Do not approve the recommendation

Financial Impact

This item has been identified in the current budget: Yes No N/A

This item is within the budgeted amount: Yes No N/A

Staffing implications, as they relate to implementing Council's decision on this matter, are limited to the existing staff complement and applicable administrative policies as approved by Council.

Attachments

- By-Law 07-25 Borrowing By-Law

THE CORPORATION OF THE MUNICIPALITY OF NORTH GRENVILLE
BY-LAW NO. 07-25

A By-Law to authorize temporary borrowing, on an as-needed basis, and, to meet current expenditures of the Corporation of the Municipality of North Grenville.

WHEREAS the Municipal Act, 2001, as amended, enables Municipalities to authorize temporary borrowing, until the taxes are collected and other revenues received, such sums as Council considers necessary to meet the current expenditures of the Corporation of the year, including the amounts required for any sinking and retirement funds, principal and interest due on any debt of the corporation, school purposes, and other purposes which the Corporation is required by law to provide for;

AND WHEREAS the amount that may be borrowed pursuant to this by-law together with the total of any similar borrowing shall not exceed the limit set out in the Municipal Act, 2001, as amended, and any other relevant sections of the Act;

NOW THEREFORE the Council of the Corporation of the Municipality of North Grenville enacts as follows:

1. The Treasurer and Deputy Treasurer are authorized to borrow from time to time from the CANADIAN IMPERIAL BANK OF COMMERCE (hereinafter called "CIBC") on behalf of the Municipality a sum or sums not exceeding \$3,490,000 to meet the current expenditures of the Municipality and to execute all documents that are required in connection with the borrowing of the above sum;
2. All sums borrowing pursuant to this by-law, as well as all other sums borrowed pursuant to the Act in this year and in previous years from CIBC for any purpose will be a charge upon the whole of the revenues of the Municipality for the current year and for all proceeding years.
3. The Treasurer is authorized and directed to apply any of the monies collected or received from taxes levied for the current year and preceding years or from any other source which may lawfully be collected, in payment of all sums borrowed plus interest.
4. The Treasurer is authorized to provide CIBC a copy of the audited financial statements of the Corporation.
5. The Clerk of the Municipality of North Grenville is hereby authorized to make any minor modifications or corrections of an administrative, numerical, grammatical, semantically or descriptive nature or kind to the by-law and schedule(s) as may be deemed necessary after the passage of this by-law, where such modifications or corrections do not alter the intent of the by-law.
6. This by-law shall come into force and effect on the date of passing.

PASSED AND ENACTED
THIS 28th DAY OF JANUARY 2025.

NANCY PECKFORD
Mayor

CHLOE PRESTON
Clerk



Municipality of North Grenville

To: **Council**

Meeting Date: January 28, 2025

Subject: Interim Tax Levy By-Law 2025 Report No: FIN-2025-003

Prepared by: Carly Wheeler, Director of Finance/Treasurer

Recommendation(s)

THAT Council approve and enact By-Law 06-25 to authorize the levy of interim tax bills for 2025.

Executive Summary

Purpose

- To request that Council authorize the issuance of the 2025 interim tax levy
- To establish a due date of March 31, 2025 as the deadline for payment of the 2025 interim taxes

Key Findings

- The interim tax levy allows Municipalities to collect a portion of annual taxes before the final tax rates have been approved, which provides cash-flow for the Municipality and helps to hedge payments for taxpayers.

Financial Implications

- The interim taxes, equal to fifty percent of the 2024 tax rate, re-enforces the Municipality's cash flow position going into the 2025 fiscal year, which is crucial in the continuity of operations.
- Stakeholders include the County and School Boards, where remittances of those portions collected through the interim tax levy are due at the end of March.

Background/Analysis

Section 317 of the Municipal Act 2001 prescribes that all municipal Councils must pass a by-law that enables the Municipality to notify and collect interim taxes each year. The legislation also stipulates that the interim levy should not exceed fifty percent of the previous year’s annualized taxes.

The Finance Department must send notices to all property owners at least twenty-one calendar days before the designated due date.

Relevance to Strategic Priorities

| | | |
|-------------------------|-------|--|
| Strategic Pillar | 4 | Efficient Governance and Service Delivery |
| Goal | 4.1 | Provide Fiscal Responsibility |
| Key Action | 4.1.2 | Establish data-driven decision making related to budget performance and forecasting. |

Options and Discussion

1. Approve the recommendation
2. Do not approve the recommendation

Financial Impact

This item has been identified in the current budget: Yes No N/A

This item is within the budgeted amount: Yes No N/A

Staffing implications, as they relate to implementing Council’s decision on this matter, are limited to the existing staff complement and applicable administrative policies as approved by Council.

Attachments

- Interim Tax By-law 06-25

THE CORPORATION OF THE MUNICIPALITY OF NORTH GRENVILLE

BY-LAW NO. 06-25

A By-Law to Levy Interim Taxes for the Year 2025

WHEREAS the *Municipal Act 2001*, as amended, provides that the total interim amount levied on a property shall not exceed the prescribed percentage, or 50 percent of the total amount of taxes for municipal and school purposes levied on the property for the previous year; and that for the purposes of calculating the total amount of taxes for the previous year, if any taxes for municipal and school purposes were levied on a property for only part of the previous year because assessment was added to the tax roll during the year, an amount shall be added equal to the additional taxes that would have been levied on the property if the taxes for municipal and school purposes had been levied for the entire year;

AND WHEREAS property classes and tax ratios have been prescribed by the Minister of Finance under the *Assessment Act*, R.S.O. 1990, c. A.31, as amended, and as established by regulation;

AND WHEREAS the Council of the Corporation of the Municipality of North Grenville authorizes an interim levy;

NOW THEREFORE the Council of the Corporation of the Municipality of North Grenville enacts as follows:

1. A separate tax rate equal to fifty percent of the 2024 tax rate is hereby imposed upon the assessment in each property tax class for the purposes of collecting the 2025 interim levy.
2. The date for payment of taxes under this by-law for Residential, Commercial, Industrial, Multi-Residential Farmlands, Managed Forest and Pipeline Classes shall be as follows:

Interim Instalment due March 31, 2025.

3. A percentage charge of 1.25% per month shall be imposed as interest/penalty for non-payment of taxes and shall be added to every tax instalment or part thereof remaining unpaid on the first day of each calendar month. Where arrears of taxes exist, any payment toward taxes received shall first be applied against the interest/penalty and then to the arrears until fully paid.

4. The Tax Coordinator and Treasurer, not later than 21 days prior to the date that the taxes are due, shall deliver to the listed address of the property owner, a tax bill setting out the tax payment required to be made pursuant to this by-law, the respective date by which they are to be paid to avoid penalty, and the rate of penalty to be imposed by this by-law for late payments. A failure to receive the tax bill in advance of the due date for payment of the interim levy instalment does not affect the default in which penalty shall be imposed.
5. Taxes shall be payable to the Municipality of North Grenville and may be paid in person at the Municipal Office (located at 285 County Road 44), by mail, at most Chartered Banks and Financial Institutions, by internet or telephone, or by making the appropriate arrangements with the Municipality through pre-authorized payments.
6. The Treasurer is hereby authorized to place any outstanding amounts owed to the Municipality as a charge on the appropriate tax account to be collected in a like manner as taxes.
7. The Clerk of the Municipality of North Grenville is hereby authorized to make any minor modifications or corrections of an administrative, numerical, grammatical, semantically or descriptive nature or kind to the by-law and schedule(s) as may be deemed necessary after the passage of this by-law, where such modifications or corrections do not alter the intent of the by-law.
8. This by-law shall come into force and effect on the date of passing.

PASSED AND ENACTED

THIS 28th DAY OF JANUARY 2025.

NANCY PECKFORD
Mayor

CHLOE PRESTON
Clerk



Municipality of North Grenville

To: **Council**

Meeting Date: January 28, 2025

Subject: Disposition of Land By-Law & Municipal-Owned Lands Inventory

Report No: PD-2025-004

Prepared by:

Jackie Schoemaker Holmes, Housing Accelerator Fund Program Manager

Phil Mosher, Deputy Director of Planning

Recommendation(s)

THAT Council pass and enact By-Law 08-25, being a By-Law to establish a policy and procedure for disposition of municipal land(s);

AND THAT Council receive the municipal-owned lands inventory for information purposes;

AND THAT Council direct staff regarding next steps.

Executive Summary

Purpose

- This report details proposed amendments to the Disposition of Land By-law, By-Law No. 5-14, in part in order to identify lands to be declared surplus such that the disposing of land can be done with express consideration for the development of affordable housing. A review of both existing municipal-owned lands and the existing Disposition of Land By-Law No. 5-14 was conducted. This review was conducted both in accordance with HAF requirements and the Municipal Act, Section 270, which requires that all municipalities and their local boards must adopt and maintain a policy for the sale and other disposition of land. An inventory of existing municipal-owned lands was created, and the

existing Disposition of Land By-law was reviewed against the needs of the municipality and against similar existing by-laws across the province. Proposed amendments to the existing by-law are to bring the by-law up-to-date and recognize the priorities of the municipality, including housing affordability. These amendments are specifically related to the Scope, Principles and Priorities, and Responsibility and Implementation. Through the creation of an inventory of existing lands and reviewing the existing Disposition of Land by-law, municipal lands are identified and the process of disposition can be streamlined to incent affordable housing development. Identifying and utilizing available and viable lands for affordable housing is both a priority for the HAF program and for the Municipality of North Grenville. The process of initiating the use of the updated Disposition of Land by-law begins with the identification of suitable lands for affordable housing development which is why the land inventory of municipal owned lands is presented with this report.

- The proposed amendments to the by-law and the inventory are detailed below.

Key Findings

- The existing by-law was comprehensive but needed section amendments to be fully updated and in-line with current municipal priorities including affordable housing. In addition, the municipality received HAF funding to complete the review. The fully amended version of By-law No. 5-14 can be found in the attachments (with tracked changes).

Financial Implications

- Financial support for this initiative is provided by HAF but future implications include the sale of municipal-owned lands to interested parties at the discretion of Council and the Chief Administrative Officer (CAO).

Background/Analysis

The Housing Accelerator Fund is part of Canada's National Housing Strategy (NHS), an \$82+ billion plan to give more Canadians a place to call home. The purpose of the Housing Accelerator Fund (HAF) is to enable more homes to be built faster. Over the next three years, the Municipality will receive up to \$5.2 million dollars to help deliver 671 new homes. The Municipality was awarded HAF funding in March of 2024. With the help of this funding, the Municipality can reduce barriers to building homes in our community which helps accelerate accessible and affordable housing. The Municipality of North Grenville has committed to seven initiatives over three years. These seven initiatives are as follows:

- **Infrastructure Master Plan Update**
- **Municipal Owned Lands Review**
- **Zoning Reform**
- **Development Approvals Software**
- **Additional Residential Unit (ARU) Incentive Program**
- **Municipal Fee Review**
- **Stormwater Master Plan**

Staff undertook a literature review of ten disposition of land by-laws from across the province. This review was conducted in order to highlight their necessary and common inclusions, comprehensiveness, similarities and differences in approach and style, as well as their unique characteristics and merits.

After a review of the respective policies, Staff are recommending that the specific sections detailed below be included in the by-law in the areas of Scope, Principles and Priorities, and Responsibility and Implementation. Other sections would be renumbered in order add in these new sections. Only the following inclusions are being proposed as amendments (no deletions or replacements are otherwise proposed):

Scope:

- a) This Policy applies to Council and all municipal departments.
- b) This Policy also applies to disposal of Municipal Land initiated by the Municipality or through an unsolicited written application received from the public.

Principles & Priorities

- a) Municipal Lands will be Disposed of in accordance with this Policy, unless Council passes a resolution to waive requirements.
- b) No municipal road allowances shall be sold unless such a Sale is good for the municipality as a whole.
- c) No Municipal Land shall be sold until examined by the Municipality for feasibility for development as affordable housing.
- d) No Municipal Land shall be sold until examined by the Municipality for potential current or future needs.
- e) No Municipal Land shall be declared surplus without taking into consideration Council priorities.
- f) Sale and Disposition of Municipal Lands will be conducted in a fair and accountable manner.

Responsibility & Implementation

- a) Council is responsible for approving this Policy.
- b) The Chief Administrative Officer is responsible for:
 - i) Directing compliance and resolving any conflicts with this Policy;
 - ii) Assigning appropriate service departments for the administration of this Policy as required; and
 - iii) Establishing procedural guidelines;
 - iv) Conducting negotiations with prospective purchasers, enter into agreement and sign all documents necessary to sell any land provided:
 - 1. In the opinion and discretion of the Chief Administrative Officer no other municipal interests will be adversely affected by the conveyance;
 - 2. For all sales, the party acquiring the land pays all transaction costs and enters into an agreement that is acceptable to the Municipal Solicitor;
 - 3. The final agreement is authorized by by-law; and
 - 4. The Finance Department is advised of the sale or disposition for the purposes of maintaining an up-to-date tangible capital asset listing.
 - v) Engaging consultants to prepare environmental site assessments, environmental impact assessments, natural heritage evaluations, or any similar study that may be required prior to the sale of the land.
- c) This Policy shall be administered By the Planning and Building Department in consultation with such departments or committees as deemed appropriate unless a Municipal Housing Corporation is in place to steward and oversee Municipal Lands.

Relevance to Strategic Priorities

| | | |
|-------------------------|-------|---|
| Strategic Pillar | 1 | Balance and environmentally sustainable growth |
| Goal | 1.5 | Explore Opportunities for Increasing Housing Supply and Mix |
| Key Action | 1.5.4 | Identify opportunities for residential infill and intensification |

Options and Discussion

1. Approve the recommendation
2. Do not approve the recommendation

Financial Impact

This item has been identified in the current budget: Yes No N/A

This item is within the budgeted amount:

Yes No N/A

Staffing implications, as they relate to implementing Council's decision on this matter, are limited to the existing staff complement and applicable administrative policies as approved by Council.

Internal/External Consultation

The municipal-owned lands inventory was produced under the expertise of the Planning Department and includes lands that are viable for development. The public will have the opportunity for input once the municipal-owned lands inventory is circulated at this Council meeting.

Communications

The municipal-owned lands inventory will be circulated to members of the public including individuals, affordable housing builders, contractors/developers, realtors, and other housing professionals that have identified an interest in municipal lands to our Planning Clerk (who maintains a record of these requests). The Planning Department will also publish this inventory on the municipal website on the housing page.

Conclusion

A review and analysis of existing disposition of land by-laws from Ontario communities allowed for updates and amendments to be made to the municipality's existing By-law No. 5-14. An inventory of municipal-owned lands has been conducted in tandem with this review. Updates have been proposed in three areas: Scope, Principles and Priorities, and Responsibility and Implementation. One key area of focus that is novel for all by-laws reviewed is the inclusion of affordable housing considerations when it comes to the disposition of land. North Grenville is therefore a leader in this area across the sample analyzed.

Once the Disposition of Land by-law is approved and enacted, Council can review the inventory of municipal-owned lands and provide additional direction to Staff that can include:

- Having Staff develop a report about which lands are suitable for Council to make available and/or a Staff report that details the most suitable lands for accelerated development and what kinds of development suit the needs of the municipality and the lands in question

- Having Staff move forward with an Expression of Interest document that allows interested parties to forward development plans that suit the needs of the municipality and the lands in question
- Sole source the lands to developers who are committed to building affordable housing in North Grenville

Attachments

- Attachment 1 – Existing By-law No. 5-14
- Attachment 2 – Amended By-law No. 5-14 (with tracked changes)
- Municipal-Owned Lands Inventory + Associated Maps

Disposition of Land By-Law & Municipal-Owned Lands Inventory

January 28, 2025

Recommendations

- ▶ **THAT Council approve the proposed amendments to By-Law No. 5-14, the Disposition of Land By-law, and receives the municipal-owned lands inventory prepared by the Planning Department.**

By-Law No. 5-14:

A By-Law to Establish a Policy and Procedures for the Disposition of Land

- ❑ Updates to By-law No. 5-14 are part of a Housing Accelerator Fund (HAF) initiative – under Municipal-Owned Lands Review
- ❑ Updates to the by-law are also required under Section 270 of the Municipal Act
- ❑ An inventory of existing municipal-owned lands was created, and the existing By-law was reviewed against the needs of the municipality and against similar existing by-laws across the province
- ❑ Proposed amendments to the existing by-law are intended to bring the by-law up-to-date and recognize the priorities of the municipality, including and expressly, the priority of affordable housing
- ❑ These amendments are specifically related to the **Scope** of the by-law, **Principles and Priorities**, and **Responsibility and Implementation**

Analysis

- ▶ **Staff undertook a review and analysis of 10 Ontario community by-law documents regarding the Disposition of Land was conducted**
- ▶ **This review highlighted necessary and common inclusions, comprehensiveness, similarities and differences in approach and style, as well as their unique characteristics and merits**
- ▶ **Through the creation of an inventory of existing lands and reviewing the existing Disposition of Land by-law, municipal lands are identified, and the process of disposition can be streamlined to incent affordable housing development**
- ▶ **Identifying and utilizing available and viable lands for affordable housing is both a priority for the HAF program and for the Municipality of North Grenville**

Proposed Amendments

- ▶ After a review of the respective policies, Staff is recommending that the specific sections detailed below be included in the by-law in the areas of **Scope, Principles and Priorities**, and **Responsibility and Implementation**

Proposed Amendments

SCOPE

- a) **This Policy applies to Council and all municipal departments.**
- b) **This Policy also applies to disposal of Municipal Land initiated by the Municipality or through an unsolicited written application received from the public.**

Proposed Amendments

Principles & Priorities

Municipal Lands will be Disposed of in accordance with this Policy, unless Council passes a resolution to waive requirements.

- a) No municipal road allowances shall be sold unless such a Sale is good for the municipality as a whole.**
- b) No Municipal Land shall be sold until examined by the Municipality for feasibility for development as affordable housing.**
- c) No Municipal Land shall be sold until examined by the Municipality for potential current or future needs.**
- d) No Municipal Land shall be declared surplus without taking into consideration Council priorities.**
- e) Sale and Disposition of Municipal Lands will be conducted in a fair and accountable manner.**

Department: Planning and Development

Proposed Amendments

Responsibility and Implementation

- a) Council is responsible for approving this Policy.
- b) The Chief Administrative Officer is responsible for:
 - i) Directing compliance and resolving any conflicts with this Policy;
 - ii) Assigning appropriate service departments for the administration of this Policy as required; and
 - iii) Establishing procedural guidelines;
 - iv) Conducting negotiations with prospective purchasers, enter into agreement and sign all documents necessary to sell any land provided:
 - 1. In the opinion and discretion of the Chief Administrative Officer no other municipal interests will be adversely affected by the conveyance;
 - 2. For all sales, the party acquiring the land pays all transaction costs and enters into an agreement that is acceptable to the Municipal Solicitor;
 - 3. The final agreement is authorized by by-law; and
 - 4. The Finance Department is advised of the sale or disposition for the purposes of maintaining an up-to-date tangible capital asset listing.

Department: Planning and Development

Proposed Amendments

Responsibility and Implementation (continued)

- i) Engaging consultants to prepare environmental site assessments, environmental impact assessments, natural heritage evaluations, or any similar study that may be required prior to the sale of the land.**
- a) This Policy shall be administered By the Planning and Building Department in consultation with such departments or committees as deemed appropriate unless a Municipal Housing Corporation is in place to steward and oversee Municipal Lands.**

Municipal-Owned Lands Review & Inventory

- ▶ **The municipal-owned lands inventory was produced under the expertise of the Planning Department and includes lands that are viable for development**
- ▶ **One key area of focus that is novel for all by-laws reviewed is the inclusion of affordable housing considerations when it comes to the disposition of land**
- ▶ **North Grenville is therefore a leader in this area across the sample analyzed by Staff**

Summary & Next Steps

- ▶ **Once the Disposition of Land by-law is approved and enacted, Council can review the inventory of municipal-owned lands and provide additional direction to Staff that can include:**
 - **Having Staff develop a report about which lands are suitable for Council to make available and/or a Staff report that details the most suitable lands for accelerated development and what kinds of development suit the needs of the municipality and the lands in question**
 - **Having Staff move forward with an Expression of Interest document that allows interested parties to forward development plans that suit the needs of the municipality and the lands in question**
 - **Sole source the lands to developers who are committed to building affordable housing in North Grenville**

Questions

Jackie Schoemaker Holmes MA, MPLAN, PHD
Housing Accelerator Fund Program Manager

jholmes@northgrenville.on.ca

Department: Planning and Development

THE CORPORATION OF THE MUNICIPALITY OF NORTH GRENVILLE

BY-LAW NO. 5-14

A By-Law to Establish a Policy and Procedures for the Disposition of Land

WHEREAS the *Municipal Act 2001*, as amended, provides that a municipality has the capacity, rights, powers and privileges of a natural person for the purpose of exercising its authority under this or any other Act;

AND WHEREAS the *Municipal Act, 2001*, as amended, stipulates that a municipality shall adopt and maintain policies with respect to the sale and other *disposition* of *land*;

NOW THEREFORE the Council of the Corporation of the Municipality of North Grenville enacts as follows:

1. Purpose:

This by-law is enacted for the purposes of establishing a policy and procedures, including the giving of notice, governing the sale of *land* that is surplus to the Corporation of the Municipality of North Grenville and to foster the following principles in order that the best interests of the *Municipality* are advanced and maintained:

- i. Consistency and due process,
- ii. Transparency and accountability, and
- iii. Flexibility and responsiveness.

In addition to selling *land* that has been declared surplus to the needs of the *Municipality* to meet its current or future program and operational requirements, *Council* also acknowledges the sale of *land* for other reasons such as economic growth, income, job creation and community development.

2. Definitions:

- a) “*Abutting land owner(s)*” shall mean the owner(s) of land that have a common boundary with real property owned by the Corporation of the Municipality of North Grenville;
- b) “*Act*” shall mean the *Municipal Act 2001*, as amended;
- c) “*Appraisal*” shall mean an independent written fair market valuation of the *land* by a certified real estate appraiser (CRA) that is satisfactory to the *Chief Administrative Officer*;
- d) “*Chief Administrative Officer*” shall mean the Chief Administrative Officer of the Corporation of the Municipality of North Grenville;
- e) “*Clerk*” shall mean the Clerk of the *Corporation* of the *Municipality* of North Grenville;
- f) “*Corporation*” shall mean The Corporation of the Municipality of North Grenville;
- g) “*Council*” shall mean the Council of the Corporation of the Municipality of North Grenville;

- h) “*Disposition*”, “*disposal*” and “*dispose*” shall mean the sale, transfer, conveyance or exchange of the fee-simple interest in *land* or the granting of a lease for a term of twenty-one (21) years or longer, but does not include the granting of an easement or right of way;
- i) “*Land*” shall mean real property owned by the Corporation of the Municipality of North Grenville;
- j) “*Licensed Realtor*” shall mean a realtor licensed and in good standing with the Real Estate Council of Ontario and who normally conducts business in North Grenville;
- k) “*Municipality*” shall mean the Corporation of the Municipality of North Grenville;
- l) “*Non-viable Property*” shall mean a parcel(s) of *land* being disposed of, by means of a land exchange, for municipal or other government purposes. Non-viable property shall also include a parcel of *land* which, on its own, would not be eligible for a building permit and the leasing of municipally owned land or buildings for a term of less than 21 years;
- m) “*SMT*” shall mean persons assigned by the *Chief Administrative Officer* to be members of the Senior Management Team of the *Corporation*, regardless of titles of such persons, as amended from time to time;
- n) “*Surplus Land*” shall mean *land* and structure(s) which the *Municipality* does not require ownership of to meet its current or future program and operational requirements and has been declared surplus under this by-law; and,
- o) “*Viable property*” shall mean a parcel of *land*, which, on its own, would be eligible for a building permit, or can be assembled with other land to increase the development or redevelopment potential of the whole, and includes any parkland or part of any park.

3. Initial Request to Purchase Land

- 3.1 All inquiries regarding the possible purchase and sale of municipally owned *land* shall be directed to the *Clerk*.
- 3.2 Individuals interested in purchasing *land* shall provide a letter of request to the *Clerk*. The letter of request shall contain: the municipal address of the individual, contact information, reasons for his/her request to purchase the *land* including the proposed or intended use, the address and/or legal description and a location sketch of the said *lands*.
- 3.3 The *Clerk* shall verify that the *land* in question is indeed owned by the *Municipality*, and shall circulate the Senior Management Team (*SMT*) with the letter of request, and the location sketch of the property.
- 3.4 Members of the *SMT* shall canvass their staff to determine if it is appropriate to dispose of the *land*, or if there are reasons why the *Municipality* should not dispose of the *land* at this time. Staff may recommend conditions of the sale of the *land*.
- 3.5 *SMT* shall make a recommendation to the *Clerk* as to whether there should be a *disposition* of the *land* and as to any conditions that should be imposed on the *disposition*.
- 3.6 If it is the consensus of *SMT* that staff will not support the sale of the *land*, the *Clerk* shall inform the requester of this decision.

4. Appraisal

- 4.1. Prior to offering any *surplus land* for disposal, the *Clerk* shall obtain an *appraisal* of the *land*. The *appraisal* shall be deemed a confidential document to be used solely as a guide by *Council*.
- 4.2. Notwithstanding the above requirement, the *Municipality* shall not be required to obtain an *appraisal* where *Council* directs, by resolution, that an *appraisal* is not warranted for a particular parcel of *land*.

5. Costs of Disposal

- 5.1. All of the *Municipality's* costs associated with the *disposition* of *viable property*, including the transfer for a nominal amount, shall be borne by the party or parties acquiring the *land*, unless otherwise directed by *Council*.
- 5.2. All of the *Municipality's* costs with respect to the *disposition* of *non-viable property* save and except a land exchange for municipal purposes, shall be recovered from the purchaser or lessee, unless, in the sole opinion of the *Municipality*, it is desirable to waive this requirement. In addition, the applicant may be required to enter into an agreement to the satisfaction of the *Municipality's* Solicitor and pay a deposit toward the expected costs to be incurred by the *Municipality*.

6. Declaration of Surplus Land

- 6.1. Prior to disposing of any *viable property*, *Council* shall by resolution passed at a meeting open to the public, declare the *land* to be surplus to the needs of the *Corporation*.

7. Notice

- 7.1. *Council* shall, in the resolution indicating its intent to dispose of real property, direct that notice be given to the public in accordance with the following:

7.1.1. The methods of notice may include:

- a) publication for at least one week in a local newspaper or newspapers;
- b) publication for at least one week on the *Corporation's* website on a page dedicated for this purpose;
- c) publication for at least one week on the websites Realty.ca, MLS.ca or other professional realty website;
- d) posting a sign on the property indicating the *Municipality's* intent to sell;
- e) any other means of communication acting reasonably and in good faith that is deemed to be appropriate in the circumstances, in order to give notice to the public.

7.1.2. Notice may also be communicated directly by ordinary prepaid mail, or such other means, to any or all of the following:

- a) The Government of Canada or any of its ministries;
- b) The Government of Ontario or any of its ministries or agencies;
- c) The United Counties of Leeds and Grenville;
- d) The Catholic District School Board of Eastern Ontario
- e) The Upper Canada District School Board
- f) The South Nation Conservation Area
- g) The Rideau Valley Conservation Area
- h) The University of Guelph – Kemptville Campus

- i) The Kemptville District Hospital Board
- j) The *abutting land owner(s)*
- k) Such other persons, authorities and bodies Corporate as *Council* and/or *SMT* shall deem appropriate in the circumstances.

7.2. The *Chief Administrative Officer* shall consider any reasonable offer and shall make recommendations to the *Council* to accept, reject or make any counteroffer;

7.3. The *Council* may, on its own initiative or on the recommendation of the *Chief Administrative Officer*, agree to dispose of the *land* on any terms.

8. Disposal of Land

8.1. *Viable property* shall be disposed of, or receive offers to purchase solicited by, one or more of the following methods:

- a) Public auction
- b) Public tender
- c) Direct negotiation and sale
- d) Listing with a *licensed realtor*
- e) Land exchange
- f) Call for proposal (RFP)
- g) Call for expression of interest (RFEI)

8.2. Where the *Chief Administrative Officer* chooses to list the *land* for sale with a *licensed realtor*, the said realtor shall be determined through a competitive process for purchasing services in accordance with the *Corporation's* procurement policies.

8.3. Where the *Chief Administrative Officer* receives a reasonable offer, he/she shall either (i) reject the offer, (ii) make a counteroffer or (iii) make a recommendation to the *Council* to accept, reject or make any counteroffer.

8.4. The *Council* may, on its own initiative or on the recommendation of the *Chief Administrative Officer*, agree to dispose of *land* on any terms.

9. Exempt Classes of Land

9.1. The following classes of *land* are exempt from the requirements of sections 3 to 8 inclusive:

- a) All *land* owned by the *Corporation* that is zoned for industrial uses;
- b) All cemetery plots;
- c) Any *land* transferred to the *Corporation* for security or for temporary roads or other works in connection with any agreement to which the *Corporation* is a party under the *Planning Act*, as amended.
- d) *Land* 0.3 metres or less in width acquired in connection with an approval or decision under the *Planning Act*, as amended;
- e) Property being repurchased by an owner in accordance with the *Expropriations Act*, as amended.

9.2. All classes of land listed in section 9.1, except property owned by the *Corporation* that is zoned for industrial uses, shall be disposed by the *Corporation* on any terms as approved by the *Chief Administrative Officer* or *Council*.

10. Terms of Disposition and Exemptions

10.1. Notwithstanding that the public notice of the intended disposition has been given and that one or more interested parties may present to *Council* an Offer to Purchase the real property, nothing shall fetter the absolute discretion of *Council* to retain the *land* or to dispose of the *land* on such terms and conditions as may be fixed by *Council*, which shall include the power to sell the real property for nominal consideration (subject to the anti-bonusing provisions of the *Municipal Act, 2001*, as it may be amended from time to time), and to whomever it wishes, regardless of whether the disposition is to the party which apparently has presented the best offer.

10.2. Notwithstanding sections 6 and 7, *non-viable properties* are exempt from the Declaration of *Surplus Land* and Notice provisions of this policy, and can therefore be sold by the *Municipality* without the need to declare intent to sell or give notice, unless otherwise directed by Council.

10.3. All *dispositions* of *land* are to be approved by-way of a municipal by-law.

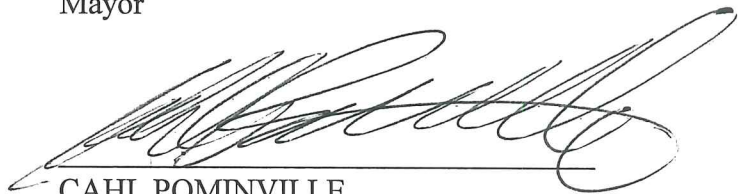
11. By-Law 12-99, "A By-law to establish procedures, governing the sale of real property owned by The Corporation of the Municipality of North Grenville" and all of its amendments, are hereby repealed.

12. This by-law shall come into force and take effect on the date of its passing.

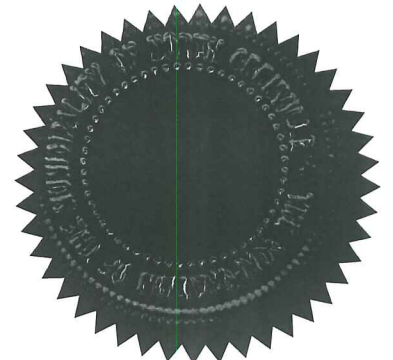
PASSED AND ENACTED
THIS 27TH DAY OF JANUARY, 2014.



DAVID GORDON
Mayor



CAHLE POMINVILLE
Clerk



| Roll Number | Address | Official Plan 1 |
|--------------------|------------------------|--------------------|
| 1 071971602509402 | 22 Mill Street | Hamlet |
| 2 071971602500900 | PL 6, Con 6 | Rural |
| 3 071971602508601 | 29 Mill Street | Hamlet |
| 4 071971602509000 | 19 Mill Street | Hamlet |
| 5 071971601002810 | Centre Street | Hamlet |
| 6 071971601013701 | 710 Monkman Road | Landfill |
| 7 071971604044322 | Heritage Blvd | Rural Residential |
| 8 071971604014748 | Tempo Drive | Residential |
| 9 071971604044326 | Heritage Blvd | Rural Residential |
| 10 071971604044324 | Heritage Blvd | Rural Residential |
| 11 071971604044328 | Heritage Blvd | Rural Residential |
| 12 071971604014730 | Tempo Drive | Residential |
| 13 071971604024256 | 516 Kindred Cres | Residential |
| 14 071971604036910 | 166 County Road 44 | Residential |
| 15 071971604036905 | 128 County Road 44 | Residential |
| 16 071971604038824 | Tradewinds Cres | Residential |
| 17 071971604014204 | Depencier Drive | Residential |
| 18 071971604024392 | Blackhorse Drive | Residential |
| 19 071971604024085 | Tradewinds Cres | Residential |
| 20 071971604023852 | Equinelle Drive | Residential |
| 21 071971604014856 | Glencrest Road | Residential |
| 22 071971604000500 | Libby Island | Floodplain |
| 23 071971604016203 | 272 County Road 44 | Highway Commercial |
| 24 071971604023849 | Equinelle Drive | Residential |
| 25 071971604024678 | Fisher Street | Residential |
| 26 071971604038820 | Royal Landing Gate | Residential |
| 27 071971604024389 | Blackhorse Drive | Residential |
| 28 071971604016019 | Commercial Way | Residential |
| 29 071971604044330 | Voyageur Drive | Rural Residential |
| 30 071971601504041 | Settlers Way | Rural Residential |
| 31 071971604037070 | Royal Landing Gate | Residential |
| 32 071971604016023 | Settlers Trail | Niblett Wetland |
| 33 071971604004300 | 190 County Road 44 | Waste Disposal |
| 34 071971604024680 | 2640 River Road | Floodplain |
| 35 071971604024679 | Fisher Street | Rural Residential |
| 36 071971601512408 | Stonewalk Drive | Rural Residential |
| 37 071971601512425 | Stonewalk Drive | Rural Residential |
| 38 071971601510400 | Tamarack Close | Rural Residential |
| 39 071971602007936 | Tilly Lane | Hamlet |
| 40 071971602008101 | Maplewood Avenue | Hamlet |
| 41 071971602007933 | Tilly Lane | Hamlet |
| 42 071971602007934 | Tilly Lane | Hamlet |
| 43 071971602007932 | Tilly Lane | Hamlet |
| 44 071971602007600 | 92-96 Maplewood Avenue | Hamlet |
| 45 071971602007935 | Tilly Lane | Hamlet |

| | | | |
|----|-----------------|------------------------------|-------------------------|
| 46 | 071971602011001 | 4 Hamilton Road | Hamlet |
| 47 | 071971603001100 | 699 Crozier Road | Waste Disposal |
| 48 | 071971603006403 | Oneill Road | Mineral Aggregate - Pit |
| 49 | 071971603003201 | Lindsay Road | Rural |
| 50 | 071971603003601 | Lindsay Road | Rural / Mineral Reserve |
| 51 | 071971602017307 | 699 Crozier Road | Rural |
| 52 | 071971602017301 | 699 Crozier Road | Waste Disposal |
| 53 | 071971603511408 | 2 Connell Drive | Hamlet |
| 54 | 071971603507709 | County Road 20 | Hamlet |
| 55 | 071971602003629 | Butler Farm Road | Rural Residential |
| 56 | 071971901019650 | County Road 44 (Prescott St) | Agriculture |
| 57 | 071971602003630 | Butler Farm Road | Floodplain |
| 58 | 071971901019650 | Kemptonville Campus | Agriculture |
| 59 | 071971604034902 | near County Road 18 | Floodplain |
| 60 | 071971604027875 | Galens Way | Residential |
| 61 | 071971901544614 | Oxford Street West | Residential |
| 62 | 071971604028533 | 408 Pinehill Road | Residential |
| 63 | 071971604027870 | Galens Way | Residential |
| 64 | 071971604026917 | 155 Kempton Court | Residential |
| 65 | 071971901038800 | 216 Reuben Cres | Residential |
| 66 | 071971901501500 | 1 Alfred Street | Residential |
| 67 | 071971604026919 | Kempton Court | Floodplain |
| 68 | 071971901042400 | Riverside Park | Parks / Open Space |
| 69 | 071971901501700 | 1 Alfred Street | Floodplain |
| 70 | 071971901503400 | 124 Clothier Street West | Residential |
| 71 | 071971604026918 | Kempton Court | Residential |
| 72 | 071971901038900 | 200 Reuben Cres | Residential |
| 73 | 071971901042600 | 25 Reuben Cres | Downtown Commercial |
| 74 | 071971901047416 | Raina Way | Floodplain |
| 75 | 071971901046386 | Raina Way | Residential |
| 76 | 071971901029100 | 2 Van Buren Street | Downtown Commercial |
| 77 | 071971901019650 | Rail Trail | Industrial |
| 78 | 071971901026300 | 1 Water Street | Downtown Commercial |
| 79 | 071971901025400 | 15 Water Street | Residential |
| 80 | 071971901501200 | Curry Street | Floodplain |
| 81 | 071971901500801 | 1 Barnes Street | Floodplain |
| 82 | 071971901505200 | 24 Clothier Street East | Downtown Commercial |
| 83 | 071971901501200 | Curry Street | Floodplain |
| 84 | 071971901500801 | Curry Street | Floodplain |
| 85 | 071971901501300 | Curry Street | Floodplain |
| 86 | 071971901540304 | Maley Street | Residential |
| 87 | 071971901525200 | 111 King Street | Parks / Open Space |
| 88 | 071971901538812 | 509 Kernahan Street | Highway Commercial |
| 89 | 071971901529300 | 508 Kernahan Street | Residential |
| 90 | 071971901028364 | Westerra Way | Residential |
| 91 | 071971901028383 | Westerra Way | Residential |
| 92 | 071971604034600 | Highway 416 | Economic Enterprise |
| 93 | 071971901539703 | Curry Street | Floodplain |
| 94 | 071971604034607 | Colonnade Drive | Economic Enterprise |

| | | | |
|-----|-----------------|-----------------------------|-----------------------------|
| 95 | 071971901028367 | South Branch Cove parkland | Floodplain |
| 96 | 071971604034605 | Colonnade Drive | Economic Enterprise |
| 97 | 071971901028365 | 49 Westerra Way | Residential |
| 98 | 071971604034495 | Colonnade Drive | Economic Enterprise |
| 99 | 071971604034812 | Kevlar Trail | Economic Enterprise |
| 100 | 071971901548000 | South Branch Cove parkland | Floodplain |
| 101 | 071971901525001 | Curry Street | Floodplain |
| 102 | 071971901539702 | Court Street | Floodplain |
| 103 | 071971901501400 | 5 Bridge Street North | Floodplain |
| 104 | 071971901548100 | 2899 County Road 43 | Agriculture |
| 105 | 071972101524304 | 4010 Rideau River Road | Floodplain |
| 106 | 071971604018127 | Bristol Cres | Floodplain |
| 107 | 071971604018501 | River View Lane | Floodplain |
| 108 | 071971604016610 | Ferguson Forest Lands / Mur | Agriculture |
| 109 | 071971604018600 | River View Lane | Floodplain |
| 110 | 071971604018125 | Bristol Cres | Residential |
| 111 | 071971604018128 | Bristol Cres | Residential |
| 112 | 071971604018124 | Bristol Cres | Residential |
| 113 | 071972101515300 | County Road 19 | Floodplain |
| 114 | 071972101516301 | 3828 River Road | Floodplain |
| 115 | 071971604034513 | Rosewater Well | Economic Enterprise |
| 116 | 071972101506766 | Darcys Way | Rural Residential |
| 117 | 071972101009237 | Pelton Road | Rural |
| 118 | 071972101506974 | Moore Cres | Rural Residential |
| 119 | 071972101506975 | Maplestone Drive | Rural Residential |
| 120 | 071972101503800 | 599 South Gower Drive | Provincially Significant We |
| 121 | 071972101503601 | 673 South Gower Drive | Mineral Aggregate Reser |
| 122 | 071972101504000 | 599 South Gower Drive | Mineral Aggregate - Pit |
| 123 | 071972101506973 | Maplestone Drive | Rural Residential |
| 124 | 071972101503617 | South Gower Drive | Mineral Aggregate Reser |
| 125 | 071972101009916 | Eager Road | Rural |
| 126 | 071971603515020 | Brookberry Cres | Rural Residential |
| 127 | | | |
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| Official Plan 2 | Zoning 1 | Zoning 2 | Lot area (ha) | Lot frontage (m) |
|----------------------------|------------------|---------------|---------------|------------------|
| Floodplain | Institutional | Floodplain | 0.0445 | 25 |
| Unevaluated Wetland | Rural | N/A | 20.23 | 256 |
| N/A | Institutional | N/A | 0.69 | 32 |
| Floodplain | Rural | Floodplain | 0.3 | 70 |
| N/A | Institutional | N/A | 0.0228 | 43 |
| Landfill Buffer / Rural | Waste Management | Rural | 7.69 | 289 |
| N/A | RR-13 | N/A | 0.0218 | 0 |
| N/A | R3-15 | N/A | 0.0274 | 30.5 |
| N/A | RR-13 | N/A | 0.1134 | 30 |
| N/A | RR-13 | N/A | 0.1134 | 0 |
| N/A | RR-13 | N/A | 0.1134 | 30 |
| N/A | R3-15 | N/A | 0.0274 | 30.5 |
| N/A | R3-1 | N/A | 0.55 | 20.56 |
| N/A | C7 | N/A | 0.2373 | 46.49 |
| N/A | C2-4 | N/A | 0.0693 | 6 |
| N/A | R2-1 | R1-19 | 0.0721 | 30 |
| N/A | C4-2-h | N/A | 0.79 | 75 |
| N/A | R3-19 | N/A | 0.0363 | 36.14 |
| N/A | R3-1 | N/A | 0.0508 | 10 |
| N/A | C7 | N/A | 0.0196 | 0 |
| N/A | R3-15 | N/A | 0.0114 | 9.28 |
| N/A | Floodplain | N/A | 9.18 | 0 |
| N/A | C3-h | N/A | 0.0224 | 15 |
| N/A | C7 | N/A | 0.0196 | 0 |
| Rural Residential | R3-22 | N/A | 0.0354 | 10 |
| N/A | R2-1 | Institutional | 0.24 | 30 |
| N/A | R3-19 | N/A | 0.0473 | 10 |
| Niblett Wetland | C3 | RU | 21.8 | 177 |
| N/A | RR-13 | N/A | 0.42 | 10 |
| N/A | Institutional | N/A | 2.41 | 20 |
| N/A | Institutional | N/A | 0.88 | 65 |
| Residential | Rural | N/A | 3.33 | 256 |
| Waste Disposal Buffer Area | WM | WM-2 | 28 | 481 |
| Rural Residential | Floodplain | Rural | 0.83 | 115 |
| Floodplain | RU-29 | RU-30 | 0.81 | 0 |
| N/A | RR-14 | N/A | 0.4 | 75 |
| N/A | RR-14 | N/A | 0.0721 | 30 |
| N/A | Institutional | N/A | 1.56 | 30 |
| N/A | R1-16 | N/A | 0.0017 | 0 |
| N/A | Institutional | N/A | 0.4 | 15 |
| N/A | R1-16 | N/A | 0.0017 | 0 |
| N/A | R1-16 | N/A | 0.01 | 20.94 |
| N/A | R1-16 | N/A | 0.0017 | 0 |
| N/A | Institutional | N/A | 1.25 | 135 |
| N/A | R1-16 | N/A | 0.01 | 20.94 |

| | | | | |
|-----------------------------|-------------------|---------------|--------|-----|
| N/A | Institutional | Rural | 6.3 | 0 |
| N/A | Waste Management | N/A | 0.8 | 0 |
| N/A | MXP | N/A | 10.1 | 20 |
| Locally Significant Wetland | RU/WM | EP | 18.3 | 589 |
| Locally Significant Wetland | RU/MXAP | EP | 60 | 802 |
| Mineral Aggregate | RU | MXAP | 6 | 260 |
| N/A | Waste Management | N/A | 5.6 | 250 |
| N/A | Institutional | N/A | 0.76 | 120 |
| N/A | Institutional | N/A | 0.8 | 53 |
| N/A | Rural Residential | N/A | 0.153 | 20 |
| N/A | Institutional | N/A | 0.0016 | 20 |
| Rural Residential | Floodplain | RR | 4.3 | 50 |
| Hamlet | Institutional | N/A | 262 | 0 |
| Rural | Floodplain | Rural | 0.4 | 0 |
| N/A | R2-2 | N/A | 0 | 0 |
| N/A | R3-9 | R1 | 0.2 | 60 |
| N/A | R1-14 | N/A | 0.0627 | 21 |
| N/A | R2-2 | N/A | 0.0556 | 27 |
| N/A | R2-6 | N/A | 0.0855 | 30 |
| N/A | Institutional | R3 | 0.0468 | 13 |
| N/A | Institutional | N/A | 0.185 | 30 |
| Residential | Floodplain | RU | 0.48 | 0 |
| Floodplain | Institutional | Floodplain | 12.58 | 250 |
| Residential | Floodplain | Institutional | N/A | N/A |
| N/A | Institutional | N/A | 0.0607 | 20 |
| Floodplain | R2-6 | Floodplain | 0.15 | 5 |
| N/A | Institutional | N/A | 0.299 | 40 |
| N/A | Institutional | N/A | 0.093 | 20 |
| N/A | Floodplain | N/A | 0.38 | 31 |
| N/A | R1-23 | N/A | 0.1 | 20 |
| N/A | Institutional | N/A | 0.161 | 35 |
| N/A | Industrial | R1 | 0 | 0 |
| Floodplain | Institutional | Floodplain | 0.136 | 16 |
| N/A | Institutional | N/A | 0.166 | 42 |
| N/A | Floodplain | N/A | 0.93 | 210 |
| N/A | Floodplain | N/A | 0.93 | 100 |
| N/A | Institutional | N/A | 0.084 | 20 |
| N/A | Floodplain | N/A | 0.93 | 210 |
| N/A | Floodplain | N/A | 0.93 | 210 |
| N/A | Floodplain | N/A | 0.93 | 210 |
| N/A | Institutional | N/A | 0.0109 | 25 |
| N/A | Institutional | N/A | 2.66 | 60 |
| N/A | C3 | N/A | 0.139 | 45 |
| N/A | Institutional | R3 | 0.207 | 29 |
| N/A | R1-25 | N/A | 0.0272 | 8 |
| N/A | Institutional | N/A | 0.1131 | 6 |
| N/A | C5 | N/A | 1.69 | 0 |
| Residential | Floodplain | Institutional | 0.32 | 0 |
| N/A | C5 | N/A | 0.038 | 0 |

| | | | | |
|----------------------------|---------------|---------------|--------|-------|
| N/A | Floodplain | N/A | 1.52 | 0 |
| N/A | C5 | N/A | 0.038 | 0 |
| Floodplain | Institutional | Floodplain | 0.104 | 31.92 |
| N/A | C5 | N/A | 0.02 | 18 |
| N/A | C3 | N/A | 0.211 | 10 |
| N/A | Floodplain | N/A | 1.52 | 0 |
| N/A | Floodplain | N/A | 0.4 | 0 |
| Residential | Floodplain | Institutional | 1.25 | 0 |
| Residential | Floodplain | Institutional | 0 | 0 |
| Floodplain | WM/WM-1 | Floodplain | 3.56 | 100 |
| Floodplain | Floodplain | Floodplain | 1.14 | 80 |
| Floodplain | Floodplain | Floodplain | 0.47 | 0 |
| Floodplain | Floodplain | Floodplain | 0.13 | 30 |
| Highway Commercial | A1 | I-2 | 83 | 500 |
| Floodplain | Floodplain | Floodplain | 0.4 | 100 |
| N/A | I-7 | N/A | 0.021 | 5 |
| N/A | I-7 | N/A | 0.2 | 0 |
| N/A | I-7 | N/A | 0.67 | 0 |
| N/A | Floodplain | N/A | 0.13 | 80 |
| N/A | Floodplain | N/A | 0.5 | 200 |
| N/A | C5-5-h | N/A | 0.15 | 40 |
| N/A | RR | N/A | 1 | 30 |
| N/A | Rural | N/A | 1.09 | 20 |
| N/A | RR-21 | OS-1 | 0.1324 | 20 |
| N/A | OS-1 | OS-2 | 1.15 | 30 |
| Waste Disposal Buffer Area | EP | N/A | 19.42 | 280 |
| Rural | Institutional | N/A | 26.3 | 600 |
| Wetland adjacent lands | WM | WM-3 | 4.92 | 125 |
| N/A | OS-2 | EP | 7.5 | 10 |
| Waste Disposal Buffer Area | RU | N/A | 0.4 | 60 |
| N/A | RU | N/A | 0.5 | 100 |
| N/A | RR-1 | N/A | 0.0689 | 13 |

Comments

95% outside of the floodplain

unopened road allowance

Bishops Mills Ballfield

Majority floodplain / site of Bishops Mills Cheese Factory ruin

Likely undevelopable based on shape

undevelopable as it is a mothballed landfill site

undevelopable as it is part of the road network

pathway connection

undevelopable as it is a future road network parcel

undevelopable as it is part of the road network

undevelopable as it is a future road network parcel

pathway connection

stormwater management pond

municipal water storage

municipal pumping station

undevelopable as it is part of the road network

stormwater management pond

undevelopable as it is part of the road network

pathway connection

undevelopable as it is part of the road network

stormwater outlet

undevelopable as property is in the floodplain and does not have safe access

sanitary pump station

undevelopable as it is part of the road network

pathway connection

undevelopable as it is part of the road network

pathway connection

possibility, but municipal security lot

stormwater management pond

current municipal trail

Equinelle Park

fronts onto the Settlers Trail and part of the Niblett Wetland system

closed landfill site

stormwater outlet and floodplain constraints

potential?

stormwater management pond

undevelopable as it is part of the road network

municipal park

undevelopable as it is part of the road network

part of public works garage

undevelopable as it is part of the road network

undevelopable as it is part of the road network

undevelopable as it is part of the road network

Maplewood Park

undevelopable as it is part of the road network

Crozier Park
Oxford Mills Transfer Station
Licensed Pit
within influence area of transfer station
possible, substantially wetland
buffer lands from transfer station
Oxford Mills Transfer Station
Oxford Station Park

Appears to be vacant land

undevelopable as it is part of the road network
Kemptville Campus sign
parkland dedication lands through subdivision process

some lands within hamlet / some lands within urban service area and with infrastructure

no frontage on open road - hydro corridor
pathway connection
stormwater management pond
stormwater management pond
stormwater management pond
park / pavilion space

Appears to be vacant land

municipal well
parkland dedication lands through subdivision process

Riverside Park

associated with municipal well

associated with municipal well, but possible potential

stormwater management pond / pump station
NG Curling Club, but possibility at east side
Kemptville Navy League / Armoury building
stormwater management pond

some land must be reserved for future road connection, but possible potential

municipal well
rail trail
library

successfully converted to 40-year rental lease

curry park / floodplain
curry park / floodplain
rotary park
curry park / floodplain
curry park / fire access
curry park / floodplain
hydro corridor / Canada Post kiosk
cemetery

currently EMS Station - consider future / term of existing lease

successfully converted to 40-year rental lease

potential future path
stormwater management pond
stormwater management pond
current snow dump - does not have safe access
undevelopable as it is part of the road network

adjacent kemptville creek
undevelopable as it is part of the road network
stormwater outlet / watercourse
pump station
parkland dedication lands through site plan process
adjacent kemptville creek
waterfront trail
waterfront trail / pathway
Bridge Street Pumping Station
Water Pollution Control Plant
donated for parkland
parkland dedication through subdivision process
floodplain
ferguson forestry centre lands
floodplain
pathway connection
stormwater infrastructure
watercourse corridor
floodplain lot
floodplain lot
associated with municipal well
undevelopable as it is part of the road network
stormwater infrastructure
undevelopable as it is part of the road network
stormwater infrastructure
provincially significant wetland
South Gower Park
South Gower Waste Disposal Site
stormwater infrastructure
adjacent waste disposal area
possible
stormwater infrastructure

| | Roll Number | Address | Official Plan 1 |
|-----|-----------------|---------------------|--------------------|
| 1 | 071971602509402 | 22 Mill Street | Hamlet |
| 54 | 071971603507709 | County Road 20 | Hamlet |
| 58 | 071971901019650 | Kemptville Campus | Agriculture |
| 65 | 071971901038800 | 216 Reuben Cres | Residential |
| 68 | 071971901042400 | Riverside Park | Parks / Open Space |
| 88 | 071971901538812 | 509 Kernahan Street | Highway Commercial |
| 125 | 071972101009916 | Eager Road | Rural |

| Official Plan 2 | Zoning 1 | Zoning 2 | Lot area (ha) | Lot frontage (m) |
|-----------------|---------------|------------|---------------|------------------|
| Floodplain | Institutional | Floodplain | 0.0445 | 25 |
| N/A | Institutional | N/A | 0.8 | 53 |
| Hamlet | Institutional | N/A | 262 | 0 |
| N/A | Institutional | R3 | 0.0468 | 13 |
| Floodplain | Institutional | Floodplain | 12.58 | 250 |
| N/A | C3 | N/A | 0.139 | 45 |
| N/A | RU | N/A | 0.5 | 100 |

Comments

95% outside of the floodplain

Appears to be vacant land

some lands within hamlet / some lands within urban service area and with infrastructure

Appears to be vacant land

Riverside Park




currently EMS Station - consider future / term of existing lease

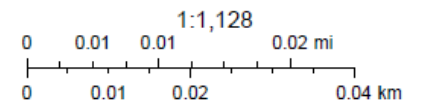
possible

22 Mill Street



2024-11-07, 11:46:49 a.m.

-  Parcel
-  Road Network
-  Municipal Road

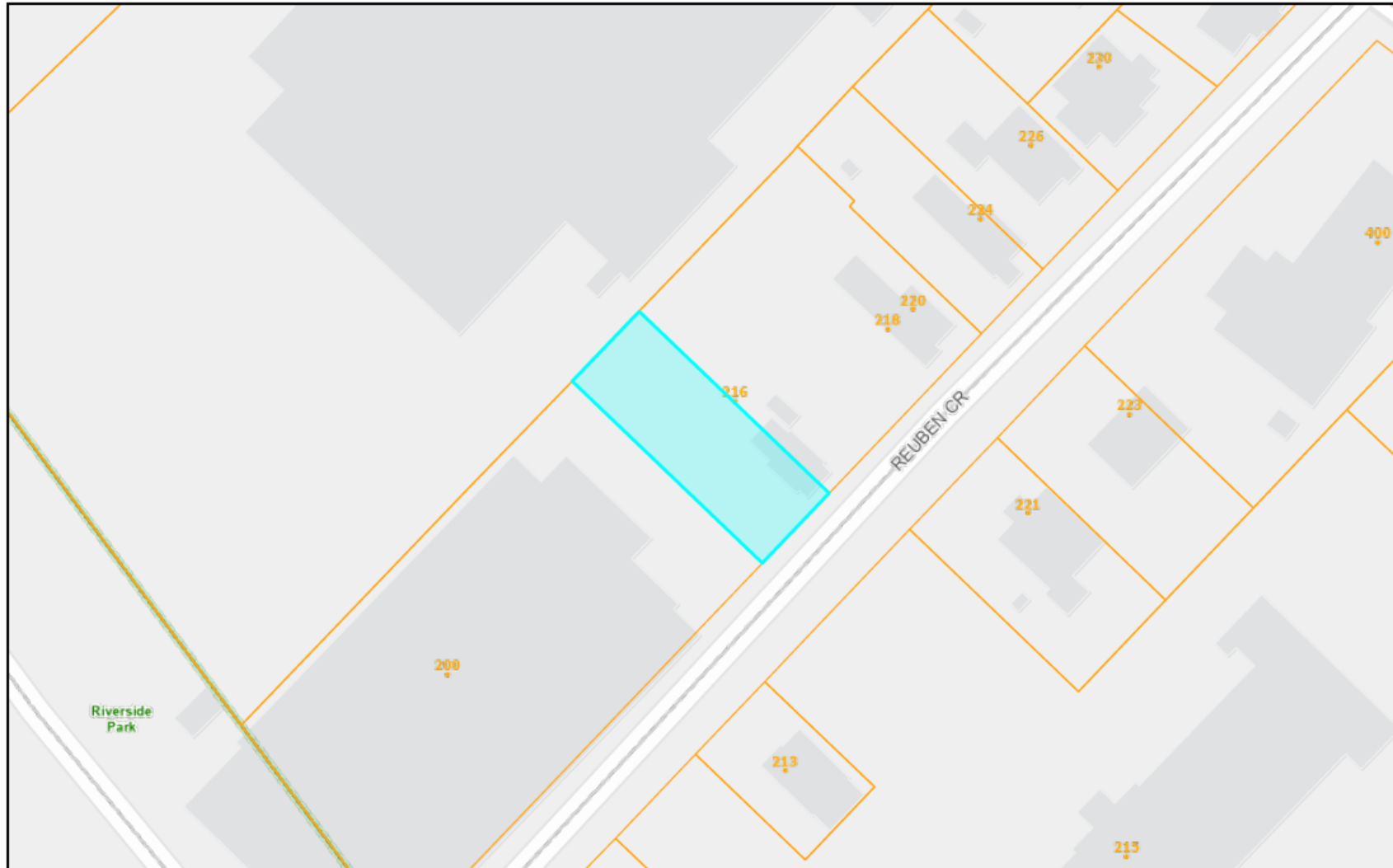


Teranet Inc., Municipal Property Assessment Corporation (MPAC), and Geographic Information System (GIS) the United Counties of Leeds and

Leeds Grenville GIS

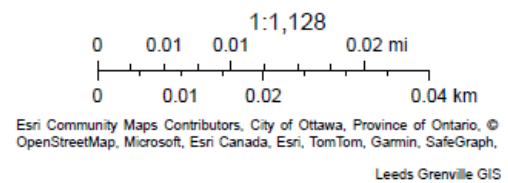
Disclaimer: The data provided is for informational purposes only. UCLG is not liable for positioning inaccuracies, subsequent updates, errors or omissions of data.

216 Reuben Crescent



2024-11-07, 11:53:37 a.m.

- Roll Number _Query result
- Parcel
- Road Network**
 - County Road
 - Municipal Road



509 Kerhahan Street



2024-11-07, 1:09:56 p.m.

- Roll Number _Query result
- Parcel
- Ambulance Station
- Road Network
- Municipal Road
- County Road

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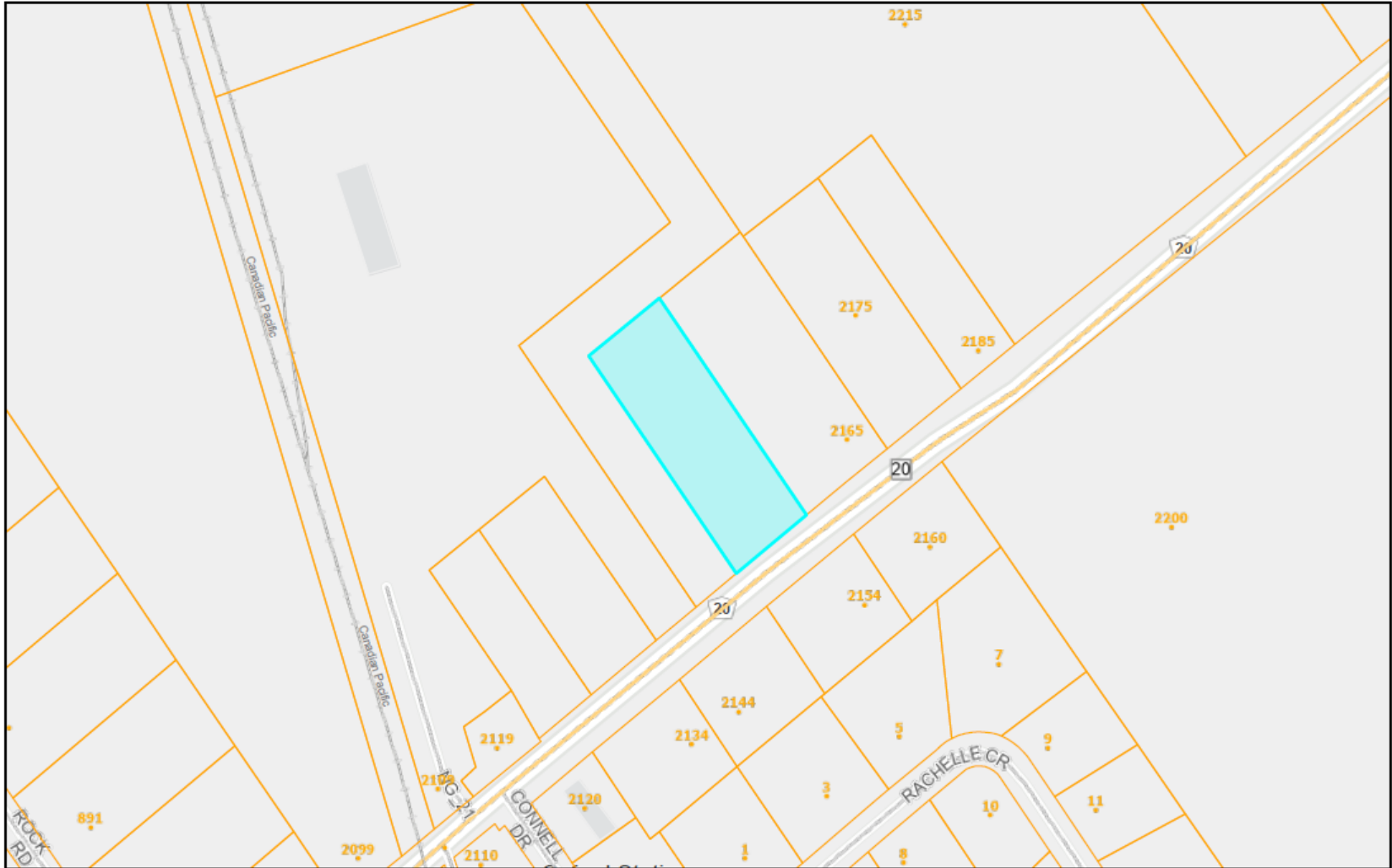
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Leeds Grenville GIS

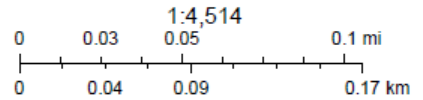
Disclaimer: The data provided is for informational purposes only. UCLG is not liable for positioning inaccuracies, subsequent updates, errors or omissions of data.

County Road 20



2024-11-07, 11:51:02 a.m.

- Roll Number _Query result
- Parcel
- Road Network
- County Road
- Municipal Road
- Other Road

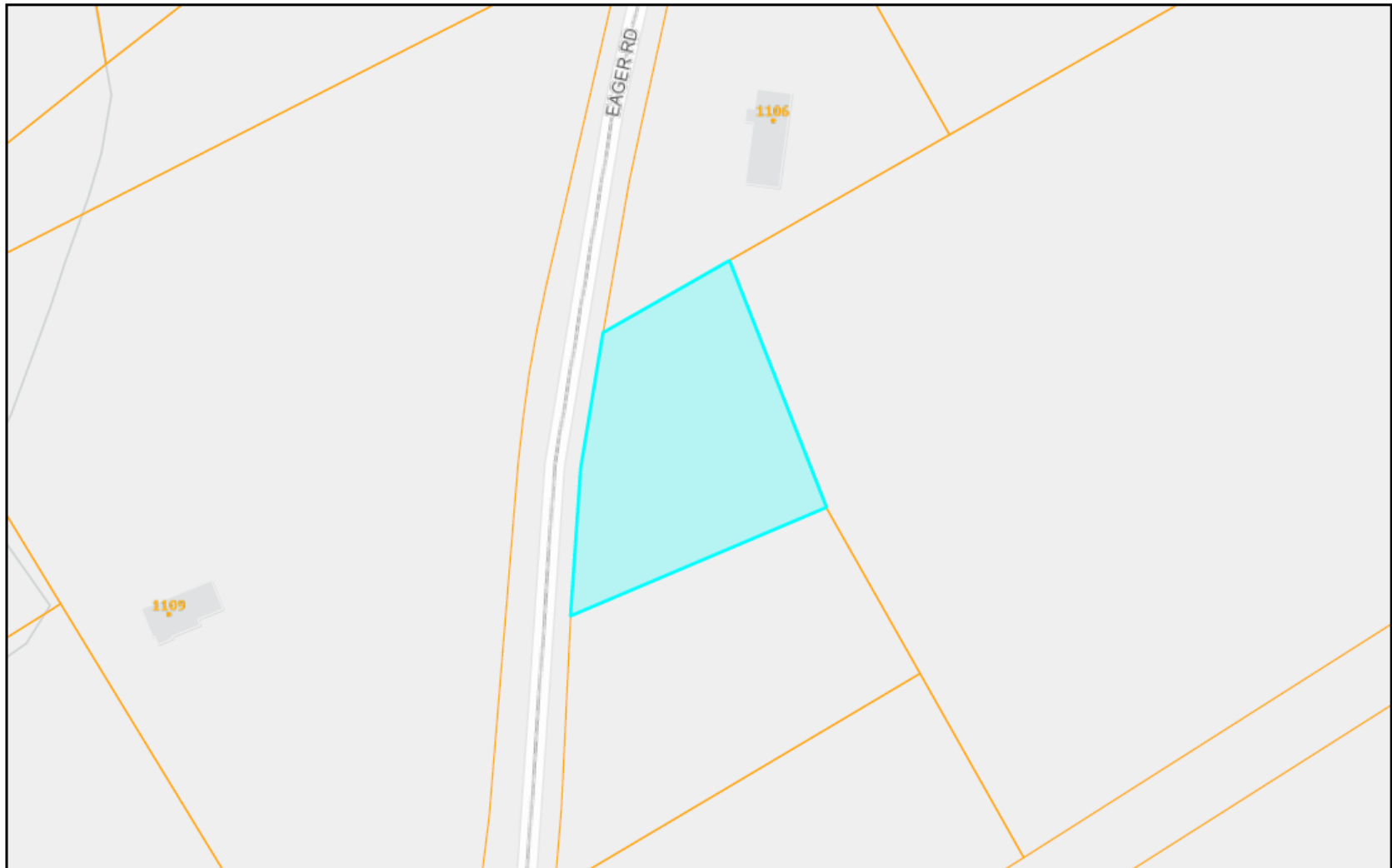


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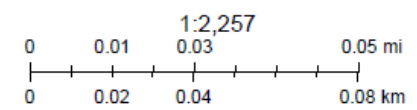
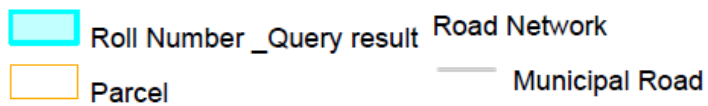
Leeds Grenville GIS

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Eager Road



2024-11-07, 1:18:35 p.m.

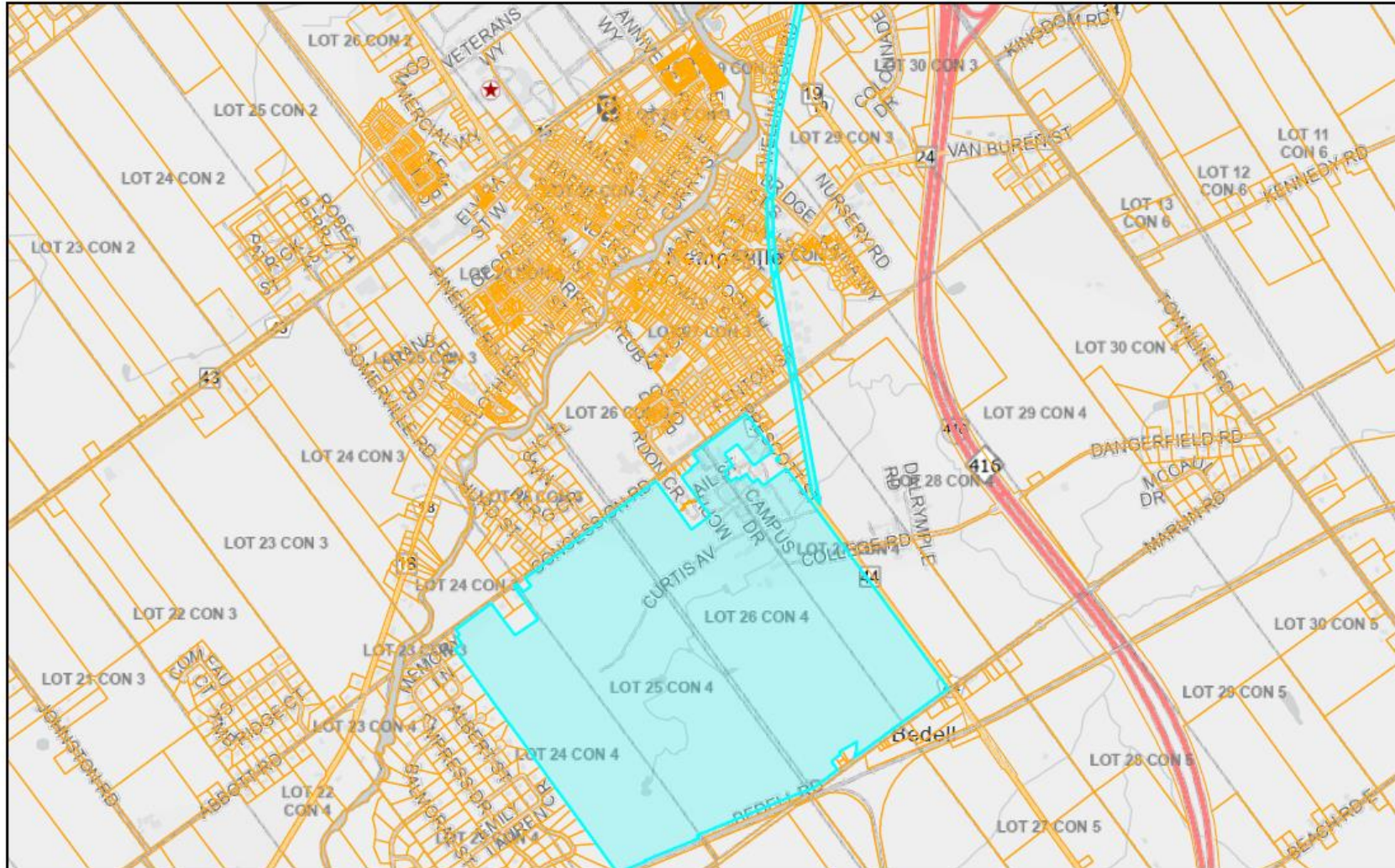


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Leeds Grenville GIS

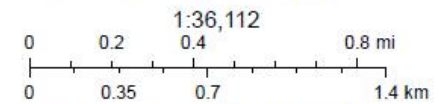
Disclaimer: The data provided is for informational purposes only. UCLG is not liable for positioning inaccuracies, subsequent updates, errors or omissions of data.

Kemptville Campus



2024-11-07, 11:52:05 a.m.

- | | | | | | |
|---|--------------------------|---|--------------------|--|----------------|
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|  | Parcel |  | County Road |  | Other Road |
| | |  | Provincial Highway | | |

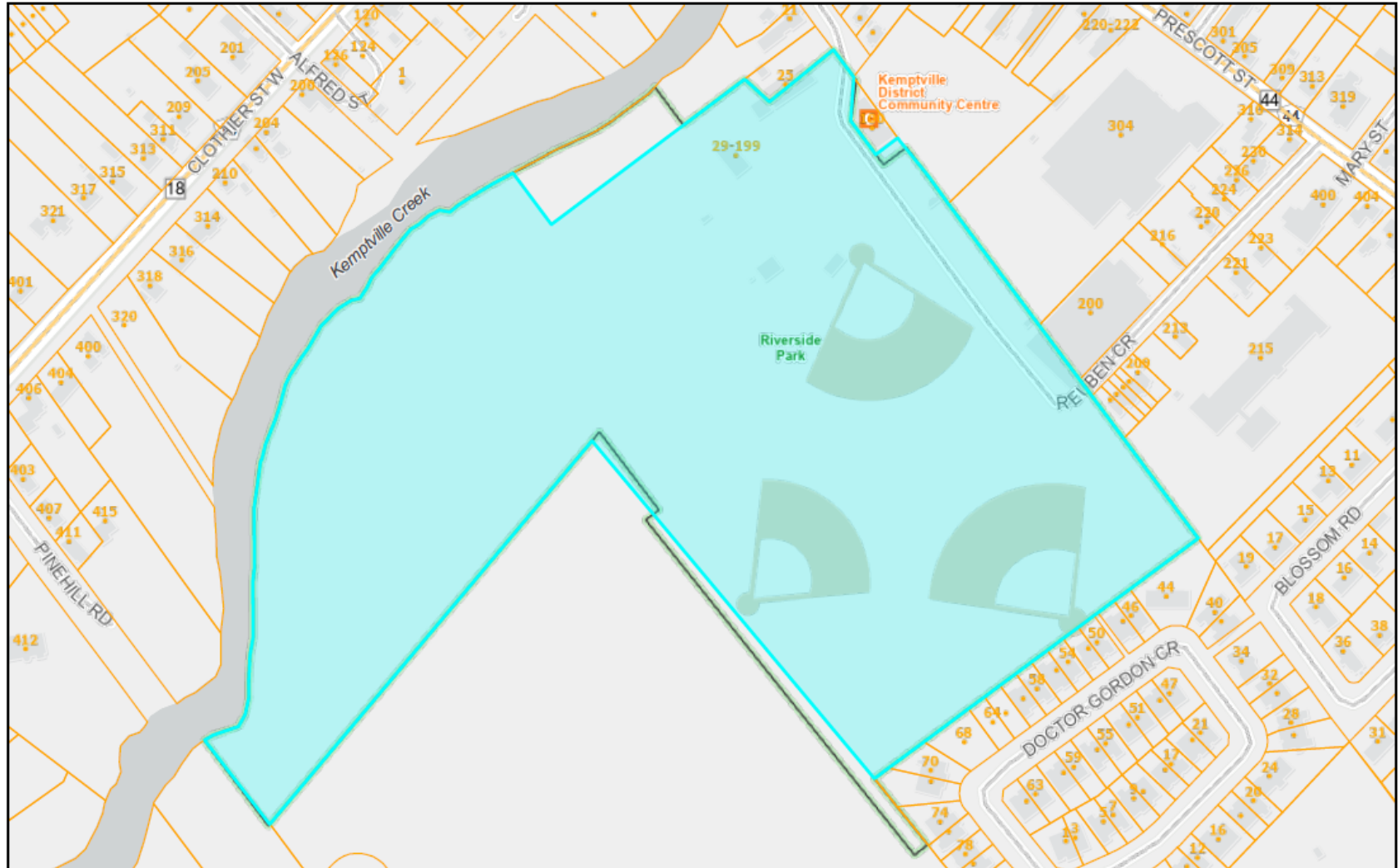


Teranet Inc., Municipal Property Assessment Corporation (MPAC), and Geographic Information System (GIS) the United Counties of Leeds and

Leeds Grenville GIS

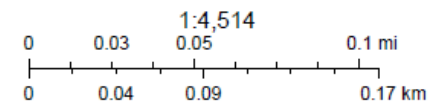
Disclaimer: The data provided is for informational purposes only. UCLG is not liable for positioning inaccuracies, subsequent updates, errors or omissions of data.

Riverside Park



2024-11-07, 11:54:32 a.m.

- Roll Number_Query result
- Parcel
- Road Network
- County Road
- Municipal Road



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Leeds Grenville GIS

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THE CORPORATION OF THE MUNICIPALITY OF NORTH GRENVILLE

BY-LAW NO. 08-25

A By-Law to Establish a Policy and Procedures for the Disposition of Land

WHEREAS the *Municipal Act 2001*, as amended, provides that a municipality has the capacity, rights, powers and privileges of a natural person for the purpose of exercising its authority under this or any other Act;

AND WHEREAS the *Municipal Act, 2001*, as amended, stipulates that a municipality shall adopt and maintain policies with respect to the sale and other disposition of land;

AND WHEREAS Council of the Municipality of North Grenville deems it advisable to adopt a policy regarding the procedures for disposition of land;

NOW THEREFORE BE IT RESOLVED that the Council of the Corporation of the Municipality of North Grenville enacts as follows:

1. Purpose:

This by-law is enacted for the purposes of establishing a policy and procedures, including the giving of notice, governing the sale of land that is surplus to the Corporation of the Municipality of North Grenville and to foster the following principles in order that the best interests of the Municipality are advanced and maintained:

- Consistency and due process,
- Transparency and accountability, and
- Flexibility and responsiveness.

In addition to selling land that has been declared surplus to the needs of the Municipality to meet its current or future program and operational requirements, Council also acknowledges the sale of land for other reasons such as economic growth, income, job creation and community development.

2. Scope:

- 2.1. This Policy applies to Council and all municipal departments.
- 2.2. This Policy also applies to disposal of Municipal Land initiated by the Municipality or through an unsolicited written application received from the public.

3. Principles & Priorities:

- 3.1. Municipal Lands will be Disposed of in accordance with this Policy, unless Council passes a resolution to waive requirements.
- 3.2. No municipal road allowances shall be sold unless such a Sale is good for the municipality as a whole.
- 3.3. No Municipal Land shall be sold until examined by the Municipality for feasibility for development as affordable housing.
- 3.4. No Municipal Land shall be sold until examined by the Municipality for potential current or future needs.
- 3.5. No Municipal Land shall be declared surplus without taking into consideration Council priorities.
- 3.6. Sale and Disposition of Municipal Lands will be conducted in a fair and accountable manner.

4. Definitions:

"*Abutting land owner(s)*" shall mean the owner(s) of land that have a common boundary with real property owned by the Corporation of the Municipality of North Grenville;

"*Act*" shall mean the *Municipal Act 2001*, as amended;

"*Appraisal*" shall mean an independent written fair market valuation of the land by a certified real estate appraiser (CRA) that is satisfactory to the Chief Administrative Officer;

"*Chief Administrative Officer*" shall mean the Chief Administrative Officer of the Corporation of the Municipality of North Grenville;

"*Clerk*" shall mean the Clerk of the Corporation of the Municipality of North Grenville;

"*Corporation*" shall mean The Corporation of the Municipality of North Grenville;

"*Council*" shall mean the Council of the Corporation of the Municipality of North Grenville;

"*Disposition*", "*disposal*" and "*dispose*" shall mean the sale, transfer, conveyance or exchange of the fee-simple interest in land or the granting of a lease for a term of

twenty-one (21) years or longer, but does not include the granting of an easement or right of way;

"*Land*" shall mean real property owned by the Corporation of the Municipality of North Grenville;

"*Licensed Realtor*" shall mean a realtor licensed and in good standing with the Real Estate Council of Ontario and who normally conducts business in North Grenville;

"*Municipality*" shall mean the Corporation of the Municipality of North Grenville;

"*Non-viable Property*" shall mean a parcel(s) of land being disposed of, by means of a land exchange, for municipal or other government purposes. Non- viable property shall also include a parcel of land which, on its own, would not be eligible for a building permit and the leasing of municipally owned land or buildings for a term of less than 21 years;

"*SMT*" shall mean persons assigned by the Chief Administrative Officer to be members of the Senior Management Team of the Corporation, regardless of titles of such persons, as amended from time to time;

"*Surplus Land*" shall mean land and structure(s) which the Municipality does not require ownership of to meet its current or future program and operational requirements and has been declared surplus under this by-law; and,

"*Viable property*" shall mean a parcel of land, which, on its own, would be eligible for a building permit, or can be assembled with other land to increase the development or redevelopment potential of the whole, and includes any parkland or part of any park.

5. Initial Request to Purchase Land:

- 5.1. All inquiries regarding the possible purchase and sale of municipally owned land shall be directed to the Clerk.
- 5.2. Individuals interested in purchasing land shall provide a letter of request to the Clerk. The letter of request shall contain: the municipal address of the individual, contact information, reasons for his/her request to purchase the land including the proposed or intended use, the address and/or legal description and a location sketch of the said lands.
- 5.3. The Clerk shall verify that the land in question is indeed owned by the Municipality, and shall circulate the Senior Management Team (SMT) with the letter of request, and the location sketch of the property.

- 5.4. Members of the SMT shall canvass their staff to determine if it is appropriate to dispose of the land, or if there are reasons why the Municipality should not dispose of the land at this time. Staff may recommend conditions of the sale of the land.
- 5.5. SMT shall make a recommendation to the Clerk as to whether there should be a disposition of the land and as to any conditions that should be imposed on the disposition.
- 5.6. If it is the consensus of SMT that staff will not support the sale of the land, the Clerk shall inform the requester of this decision.

6. Appraisal:

- 6.1. Prior to offering any surplus land for disposal, the Clerk shall obtain an appraisal of the land. The appraisal shall be deemed a confidential document to be used solely as a guide by Council.
- 6.2. Notwithstanding the above requirement, the Municipality shall not be required to obtain an appraisal where Council directs, by resolution, that an appraisal is not warranted for a particular parcel of land.

7. Costs of Disposal:

- 7.1. All of the Municipality's costs associated with the disposition of viable property, including the transfer for a nominal amount, shall be borne by the party or parties acquiring the land, unless otherwise directed by Council.
- 7.2. All of the Municipality's costs with respect to the disposition of non-viable property save and except a land exchange for municipal purposes, shall be recovered from the purchaser or lessee, unless, in the sole opinion of the Municipality, it is desirable to waive this requirement. In addition, the applicant may be required to enter into an agreement to the satisfaction of the Municipality's Solicitor and pay a deposit toward the expected costs to be incurred by the Municipality.

8. Declaration of Surplus Land:

- 8.1. Prior to disposing of any viable property, Council shall by resolution passed at a meeting open to the public, declare the land to be surplus to the needs of the Corporation.

9. Notice

9.1. Council shall, in the resolution indicating its intent to dispose of real property, direct that notice be given to the public in accordance with the following:

9.1.1. The methods of notice may include:

- publication for at least one week in a local newspaper or newspapers;
- publication for at least one week on the Corporation's website on a page dedicated for this purpose;
- publication for at least one week on the websites Realty.ca, MLS.ca or other professional realty website;
- posting a sign on the property indicating the Municipality's intent to sell;
- any other means of communication acting reasonably and in good faith that is deemed to be appropriate in the circumstances, in order to give notice to the public.

9.1.2. Notice may also be communicated directly by ordinary prepaid mail, or such other means, to any or all of the following:

- The Government of Canada or any of its ministries;
- The Government of Ontario or any of its ministries or agencies;
- The United Counties of Leeds and Grenville;
- The Catholic District School Board of Eastern Ontario
- The Upper Canada District School Board
- Conseil des écoles publiques de l'Est de l'Ontario
- Le Conseil scolaire de district catholique de l'Est ontarien
- The South Nation Conservation Area
- The Rideau Valley Conservation Area
- The University of Guelph - Kemptville Campus
- The Kemptville District Hospital Board
- The abutting land owner(s)
- Such other persons, authorities and bodies Corporate as Council and/or SMT shall deem appropriate in the circumstances.

9.2. The Chief Administrative Officer shall consider any reasonable offer and shall make recommendations to the Council to accept, reject or make any counteroffer;

9.3. The Council may, on its own initiative or on the recommendation of the Chief Administrative Officer, agree to dispose of the land on any terms.

10. Disposal of Land:

10.1. Viable property shall be disposed of, or receive offers to purchase solicited by, one or more of the following methods:

- Public auction
- Public tender
- Direct negotiation and sale
- Listing with a licensed realtor
- Land exchange
- Call for proposal (RFP)
- Call for expression of interest (RFEI)

10.2. Where the Chief Administrative Officer chooses to list the land for sale with a licensed realtor, the said realtor shall be determined through a competitive process for purchasing services in accordance with the Corporation's procurement policies.

10.3. Where the Chief Administrative Officer receives a reasonable offer, he/she shall either:

- reject the offer;
- make a counteroffer; or,
- make a recommendation to the Council to accept, reject or make any counteroffer.

10.4. The Council may, on its own initiative or on the recommendation of the Chief Administrative Officer, agree to dispose of land on any terms.

11. Exempt Classes of Land:

11.1. The following classes of land are exempt from the requirements of sections 3 to 8 inclusive:

- All land owned by the Corporation that is zoned for industrial uses;
- All cemetery plots;
- Any land transferred to the Corporation for security or for temporary roads or other works in connection with any agreement to which the Corporation is a party under the Planning Act, as amended.

- Land 0.3 metres or less in width acquired in connection with an approval or decision under the Planning Act, as amended;
 - Property being repurchased by an owner in accordance with the Expropriations Act, as amended.
- 11.2. All classes of land listed in section 9.1, except property owned by the Corporation that is zoned for industrial uses, shall be disposed by the Corporation on any terms as approved by the Chief Administrative Officer or Council.

12. Terms of Disposition and Exemptions:

- 12.1. Notwithstanding that the public notice of the intended disposition has been given and that one or more interested parties may present to Council an Offer to Purchase the real property, nothing shall fetter the absolute discretion of Council to retain the land or to dispose of the land on such terms and conditions as may be fixed by Council, which shall include the power to sell the real property for nominal consideration (subject to the anti-bonusing provisions of the Municipal Act, 2001, as it may be amended from time to time), and to whomever it wishes, regardless of whether the disposition is to the party which apparently has presented the best offer.
- 12.2. Notwithstanding sections 8 and 9, non-viable properties are exempt from the Declaration of Surplus Land and Notice provisions of this policy, and can therefore be sold by the Municipality without the need to declare intent to sell or give notice, unless otherwise directed by Council.
- 12.3. All dispositions of land are to be approved by-way of a municipal by-law.

13. Responsibility & Implementation:

- 13.1. Council is responsible for approving this Policy.
- 13.2. The Chief Administrative Officer is responsible for:
- Directing compliance and resolving any conflicts with this Policy;
 - Assigning appropriate service departments for the administration of this Policy as required;
 - Establishing procedural guidelines; and,
 - Conducting negotiations with prospective purchasers, enter into agreement and sign all documents necessary to sell any land provided:

- i. In the opinion and discretion of the Chief Administrative Officer no other municipal interests will be adversely affected by the conveyance;
 - ii. For all sales, the party acquiring the land pays all transaction costs and enters into an agreement that is acceptable to the Municipal Solicitor;
 - iii. The final agreement is authorized by by-law; and
 - iv. The Finance Department is advised of the sale or disposition for the purposes of maintaining an up-to-date tangible capital asset listing; and,
- Engaging consultants to prepare environmental site assessments, environmental impact assessments, natural heritage evaluations, or any similar study that may be required prior to the sale of the land.
- 13.3. This Policy shall be administered By the Planning and Building Department in consultation with such departments or committees as deemed appropriate unless a Municipal Housing Corporation is in place to steward and oversee Municipal Lands.
14. That the Clerk of the Municipality of North Grenville is hereby authorized to make any minor modifications or corrections of an administrative, numeric, grammatical, semantic or descriptive nature or kind to the By-Law and schedule(s) as may be deemed necessary after the passage of this By-Law, where such modifications or corrections do not alter the intent of the By-law.
15. That By-Law 5-14 is hereby repealed.
16. That this By-Law shall take full force and effect on the date of passing.

PASSED AND ENACTED THIS 28TH DAY OF JANUARY, 2025.

NANCY PECKFORD
Mayor

CHLOE PRESTON
Clerk



**MUNICIPALITY OF NORTH GRENVILLE
COMMUNITY AND ECONOMIC DEVELOPMENT
ADVISORY COMMITTEE MINUTES**

**Monday, November 4, 2024, 3:30 p.m.
Suite A
Held in Suite A, Main Floor, 285 County Road 44**

MEMBERS PRESENT Co-Chair Councillor Deb Wilson
Co-Chair Cholly Boland
James McNeil
Rick Tachuk
Mayor Nancy Peckford
Tracy McDonald
Wendy Embleton
Andre Rancourt
Shawn Carnegie
Greg Lane
Deputy Mayor John Barclay
Wayne Brown

STAFF PRESENT Amy Martin, Director of Planning & Development
Matt Gilmer, Manager of Economic Development & Tourism
Chloe Preston, Municipal Clerk
Karen Dunlop, CAO

A. Open Meeting

Co-Chair Cholly Boland called the meeting to order at 3:36p.m.

B. Land Acknowledgment

The land acknowledgement was read by Cholly Boland.

C. Approval of the Agenda

#CEDAC-2024- 33

Moved by James McNeil

Seconded by Tracy McDonald

Be it resolved that:

The Committee agenda for November 4, 2024 be approved as presented.

CARRIED

D. Disclosure of Interests

None.

E. Approve Minutes of Previous Meetings

#CEDAC-2024- 34

Moved by John Barclay

Seconded by James McNeil

Be it resolved that:

The following meeting minutes be approved as circulated:

1. October 7, 2024

CARRIED

1. Committee Meeting Minutes - October 7, 2024

F. Delegations

None.

G. Decision Items

H. Correspondence/Information Items/Reports

1. Ferguson Forest, Land Discussion and Nursery Operations

Maureen Jacques and Wes Herring provided an overview of the operations and structure of Ferguson Forest Centre (FFC), highlighting recent challenges with financing, labor issues, and the impact of the County Road 43 expansion. FFC estimates 65,000 visits annually to its free recreational activities, which have cost \$1.7 million to develop. They have requested bridge financing and the sale of land from the Municipality of North Grenville (MNG), and are also seeking additional funding from Community Futures, with a decision expected soon.

Wes explained that FFC operates under a zero-dollar lease for Crown land, but must pay MNG for services like road maintenance and seasonal work at certain sites. FFC employs around 20 full-time workers, with 7 migrant workers, and spends \$85K annually on

property maintenance, which is now managed by volunteers or contractors instead of nursery staff.

Rick Tachuk asked about future financing plans. Wes mentioned ongoing issues with the greenhouse's water supply, costing \$300K to fix, and the need to transition to other crops to reduce losses. They are investigating potential contamination of the water source and hope for a solution by spring 2024. FFC's insurance costs are also high due to the public nature of the space. Total gross revenue for FFC is \$1.5 million.

Nancy Peckford referenced a previous \$500K loan to Oxford on Rideau, and noted that no payments have been made by FFC for the last four years, despite being viewed as a community partner. John Barclay added that the reserve account was emptied in 2022.

FFC has faced challenges with changes to provincial funding cycles and a lack of seed supply after the closure of the Angus Seed Plant. They are now growing their own seeds. FFC is also struggling with grant applications due to limited staffing capacity. While they've considered charging for recreation access, the many entry points make it difficult to manage.

Greg Lane suggested a proposal from the University of Ottawa might be helpful and offered to send it to FFC. Wes explained that FFC's greenhouse was built on poor-quality sandy soil, making agriculture difficult. Shawn Carnegie requested soil samples from land that has not been successful for farming.

2. Competitive Analysis, Rick Tachuk

Rick Tachuk presented a competitive analysis report, noting that Kemptville is similar in size to Almonte. John Barclay asked if Rick had considered Community Improvement Plan (CIP) programs, and many members of the group had visited other towns to examine local facilities, with a focus on tourism and recreation. Tracy McDonald suggested Kemptville could use Perth as a model for branding. Cholly Bolland asked if the group had engaged with local residents for input.

Successful communities have focused on developing industrial parks and ensuring they own and control land, though this is challenging due to the high cost of land. There are concerns that surplus land from the proposed jail in North Grenville could drive up prices, as available land is limited. A strong focus on creating a vibrant downtown core and encouraging shopping downtown is needed. Other successful areas often have dedicated tourism teams.

Comparing Kemptville to cities like Orillia, Kingston, and Cornwall, there are many opportunities for change. Kingston and Cornwall are also acquiring land and discussing land-sharing agreements. North

Grenville could benefit from stronger connections with Ottawa-area transportation.

Matt Gilmer, Manager of Economic Development outlined three key focuses of the Economic Strategy:

- Tourism
- Green Technology
- Agri-Innovation

3. Working Groups Update

Moved to next meeting.

I. Other Business

1. Items for Next Meeting

1. Kemptville Campus- Annie Hillis, Executive Director

2. Working Groups Update

- Competitive Analysis
- Workforce Challenges
- Serviceable Lands and Rural Development
- Clean Tech Development Sustainability
- Heritage, Arts and Culture

3. Question to member to discuss at upcoming meeting:

J. Public Questions

None.

K. Adjournment

#CEDAC-2024- 35

Moved by James McNeil

Seconded by Shawn Carnegie

Be it resolved that:

The meeting be adjourned at 5:29 p.m.

CARRIED



**MUNICIPALITY OF NORTH GRENVILLE
HOUSING ADVISORY COMMITTEE MINUTES**

**November 7, 2024, 5:00 p.m. - 7:00 p.m.
Held in Meeting Room 1, 285 County Road 44**

MEMBERS PRESENT Kevin Willey
Councillor Deb Wilson
Mayor Nancy Peckford
Mitch Bloom
Nadia Diakun-Thibault
Manpreet Shahi

MEMBERS ABSENT Alain Cayer
Councillor Kristin Strackerjan
Ardis Lerner

STAFF PRESENT Amy Martin, Director of Planning & Development
Senterre McKenna, Committee Clerk

A. Open Meeting

Co-Chair Nancy Peckford the meeting to order at 5:12 p.m.

B. Land Acknowledgement

The land acknowledgment was read by Nancy Peckford.

C. Approval of the Agenda

Delete Item 3. Identifiable Individual as per Nadia Diakun-Thibault's request.

Nancy Peckford review the workplan additions from the October meeting, she noted that she will be sending out emails to Federation of Canadian Municipalities, Shalom Homes, Corey Lockwood and Eastern Ontario Reginal Network to set up future delegations.

#HAC-2024- 22

Moved By Kevin Willey
Seconded By Mitch Bloom

Be it resolved that:

The agenda for November 7, 2024 be approved as presented.

CARRIED

D. Disclosure of Interest

None.

E. Approve Minutes of Previous Meeting

#HAC-2024- 23

Moved By Manpreet Shahi
Seconded By Kevin Willey

Be it resolved that:

The following meeting minutes be approved as circulated:

1. October 3, 2024

CARRIED

F. Delegations

None.

G. Decision Items

None.

H. Correspondence/Information Items/Reports

1. Cahdco Report of Bell Hall

Amy Martin noted the Cahdco completed the feasibility study on Bell Hall, currently in Phase 2. drawings are being completed as well as getting estimates, coordinating with Canadian Mortgage and Housing Corporation (CMHC) for lending. Early January is the expected date for completion for the application regarding affordable housing. This would be housing for veterans and seniors in the community. Potential partnerships for the start up, to date there are 50 residential units 1 bedrooms with considerations for larger units. United Counties of Leeds Grenville is seeking some additional funding for these units, this will be completed in December. CMHC loans will be essential for this project and municipal budget consideration. Nany Peckford noted that \$450K will be used for architectural fees. Amy Martin confirmed that the building should be viable, as this have been reviewed by Cahdco,

she did state that if there are any future surprises with the building they can stop the project without losing funds.

Mitch Bloom asked if there was a benefit to tear down the building and start new. Amy Martin noted that the costs are lower to renovate the space and repair than to build new. He asked the amount of the CMHC affordability amount. Amy Martin noted that the county can support the number of units. She can't confirm the dollar amount as of yet. There needs to be a precommitment from the counties to get the approval of the units, per unit. She can then push forward the application. The application information will be compiled by mid December for review. Bell Hall will be severed off from the Kemptville Campus lands. The formation of a municipal housing corporation will have time to be established. Nadia Diakun-Thibault asked how much land will be severed, Amy wasn't able to confirm the acreage. Mitch Bloom asked what level of accessibility the building currently has, confirmed there will be one elevator for tenants, and one freight elevator. The building requires accessibility improvements. Nancy Peckford noted there will be common space and a senior area planned for the main floor. There will be built in office space and commercial space.

2. Terms of Reference

Moved to next meeting.

3. Identifiable Individual, Nadia Diakun-Thibault

Item removed from the agenda.

4. Brockville Housing Meeting Follow Up

The topic of container homes was discussed by Members. Nancy Peckford noted that the Municipality of North Grenville (MNG) does not need to approve container home designs. Kevin Wiley mentioned Ontario Container Supply, a local supplier of containers that can be used for container homes, has expressed a desire for additional support from MNG in securing building permits. Amy Martin clarified that container homes are subject to a permit application process.

Nadia Diakun-Thibault shared her positive experience with veteran housing in Kingston, which she felt was well-designed with communal spaces and structured programs. She also highlighted the use of mass timber in housing and suggested CABN, a mass timber supplier and builder, as a potential future delegation. She recommended Brad Gaffney from Newterra as a contact and suggested a spring tour of their facilities in Brockville.

There was a brief discussion on the OP consultation.

Action: Committee Clerk to distribute information related to the OP consultation to the Members.

5. Quarterly Update On Housing

Amy Martin presented her quarterly Housing report, covering several key points:

Affordable Housing Target: Nancy Peckford confirmed the provincial target of 25% for affordable housing in new builds, which applies to projects with a minimum of five stories and ten units. This is not a requirement unless builders meet the criteria. Mitch raised concerns that this focus on higher-density housing does not align with the needs of rural communities. He also inquired about infrastructure program applications to support housing development.

Water Treatment Plant Concerns: Mitch Bloom expressed concerns about the capacity of the water treatment plant to support future housing developments. Amy Martin noted that if necessary, secondary phases of development may need to be paused, but Nancy Peckford reassured that the plant's expansion will support some of the projected homes and will remain viable for at least 15 years once completed.

Urbandale Sommerville Road Application: Nancy Peckford asked about the Urbandale Sommerville Road application, and Amy Martin confirmed that no application has been received yet.

Downtown Housing: Mitch Bloom questioned why many projected housing developments are downtown. Amy Martin explained that there is a need for housing in the downtown area to ensure it remains a mixed-use space, not just retail, and to allow residents to live and shop within the community.

Additional Residential Unit Incentive Program: Amy Martin reviewed three designs for the Additional Residential Unit (ARU) incentive program and suggested having a show home to help residents visualize the preapproved models. Mitch Bloom raised concerns that these types of homes may not be the best fit for the area, as there is a desire for more environmentally sustainable housing. Nancy Peckford suggested leveraging municipal land, particularly the 13 acres on Ferguson Forest Centre land, for future housing developments. She recommended including this land in the municipal land review for planning purposes, as there is a significant demand for more housing.

I. Other Business

1. Items for Next Meeting

- Official Plan Consult Summary
- Shalom Homes, Corey Lockwood and Janne Ritskes
- Terms of Reference

J. Public Questions

None.

K. Adjournment

#HAC-2024- 24

Moved By Kevin Willey

Seconded By Manpreet Shahi

Be it resolved that:

The meeting held on November 7th, adjourned at 6:52 p.m.

CARRIED



MUNICIPALITY OF NORTH GRENVILLE
EQUITY, DIVERSITY, AND INCLUSION ADVISORY COMMITTEE

November 14, 2024, 6:30 p.m.
Held in Meeting Room 1, 285 County Road 44

MEMBERS PRESENT Samantha Lavitt
Manpreet Shahi
Anne Leach
Christina Meagher-Charbel
Philip Seymour
Diane Dewing
Lynne Tyler
Councillor Doreen O'Sullivan
Councillor Kristin Strackerjan
Scott Godwin

MEMBERS ABSENT Co-Chair Mayor Nancy Peckford

STAFF PRESENT Senterre McKenna, Committee Clerk
Hillary Geneau

OTHERS PRESENT Jeff Baribeau, Manager of By Law Services, left the meeting at
7:35PM
Julie DeBoer, Multimedia Coordinator, left the meeting at
7:03PM

A. Open Meeting

Co-Chair Lynne Tyler called the meeting to order at 6:38p.m.

A round of introductions to welcome new member Scott Godwin.

B. Land Acknowledgement

The land acknowledgement was read by Doreen O'Sullivan.

C. Human Rights Statement

The human rights statement was read by Kristin Strackerjan.

D. Approval of the Agenda

Move item I.3. to the next meeting.

Move J.1. to I.3.

#EDI-2024- 19

Moved By Samantha Lavitt

Seconded By Kristin Strackerjan

Be it resolved that the agenda for November 14,2024 be approved as amended.

CARRIED

E. Disclosure of Interest

None.

F. Approve Minutes of Previous Meeting

Amend the pervious minutes with the following correction:

Diane Dewing highlighted NG Pride's the "We All BeloNG" program which was funded by ~~focused on w~~ Women and Gender Equity in Canada. The program consists of a three-parts ~~and~~ workshop that offers free training for interested groups and organizations. It aims to provide resources, knowledge, and best practices, for supportive inclusion of 2SLGBTQI+ members and employees by fostering an exchange of ideas for ~~personal~~ ~~improvement~~. The program emphasizes inclusion.

Corrections will be made to October 10, 2024 Minutes.

#EDI-2024- 20

Moved By Diane Dewing

Seconded By Anne Leach

Be it resolved that:

The following meeting minutes be approved as amended:

1. October 10, 2024

CARRIED

1. Committee Meeting Minutes - October 10, 2024

G. Delegations

None.

H. Decision Items

None.

I. Correspondence/Information Items/Reports

1. Cultural Calendar

Julie DeBoer, Multimedia Coordinator, discussed options for creating an inclusive calendar in coordination with the Communications department for the Municipality of North Grenville (MNG) website. She referenced a calendar circulated at a previous meeting as a potential starting point to ensure all relevant dates are included. The group noted the recent focus on Christmas posts on the MNG website and expressed a desire to review the calendar before it launches. To avoid delays, Julie proposed rolling out the calendar and consulting with Kyan Boyce, Director of Communications. Additionally, the members agreed to change the name from Cultural Calendar to simply Calendar.

2. Safety By-Laws, Jeff Baribeau

Jeff Baribeau, Manager of By-Law Services, presented on the concept of Bubble Bylaws to ensure safe spaces at group events where disagreements or misbehavior might occur. He highlighted examples from other municipalities that have implemented such bylaws, which balance protection for parties involved while allowing protests. Jeff Baribeau will conduct further research, including reviewing the Charter of Rights and the Criminal Code of Canada, to ensure a comprehensive bylaw for North Grenville.

Diane Dewing expressed concerns that solutions from other municipalities, like Vaughan, may not be suitable for North Grenville. She cited a potential upcoming event at Rotary Park that could escalate into a negative situation, noting the challenge of managing passive-aggressive behavior in a public space. The members emphasized the right to protest and attend events, while others pointed out the fine line between discomfort and true safety risks. Discussion about reviewing the definition of violence and suggestion of creating a process for requesting bylaw officers at high-risk events. Jeff Baribeau responded that public spaces have limitations, but police and bylaw officers can be present at events to manage potential issues, sometimes at a cost to the event organizers.

Recommended adding a provision in the new bylaw to ensure safe distances, such as 15 feet, between conflicting parties, as this has been done at past protests with barriers. Concerns raised about dealing with violence after the fact, and whether police presence at events should incur costs for the organizing group. Discussion about

the possibility of requesting police presence at the time of the event permit application. Nancy Peckford shared that event organizers typically cover policing costs, but suggested a potential policy where the Municipality of North Grenville (MNG) could absorb those costs when police presence is required.

3. North Grenville Times Update

Moved to next meeting.

4. Workplan Review

Hillary Geneau confirmed that the EDI Strategy will be rising to Council at the December 3rd meeting.

J. Other Business

1. Items for Next Meeting

North Grenville Times update

Workplan Review

NG Times Article, response letter

1. NG Times Article

Christina Meagher-Charbel shared an article from the NG Times, expressing concerns about the image and the manner in which information was made public, particularly given the nature of the content. Discuss regarding how NG Times was inappropriate with handling of this issue, noting it isn't the first time. Co-chairs could issue a comment on behalf of the Advisory Committee, and Nancy Peckford supported this approach, adding that the article's publication, especially with an image of hate speech, is problematic. She also suggested seeking a legal opinion. This can be an educational response focused on language use and how it relayed to the public. Harmony Movement, an organization focus on respectful communication, is a good resource, their website, harmony.ca has a lot of helpful guiding information.

Mounting concerns about graffiti related to the issue, particularly on the abandoned property, and questions surrounding what actions bylaw officers could take.

The Members agreed that the committee should respond to the NG Times regarding the inappropriate language and imagery in the article. Drafting a letter of response will be completed this week, stressing the need for more thoughtful publishing practices.

ACTION: Hillary Geneau, will reach out to Kyna Boyce, Director of Communications, regarding the letter to NG Time.

K. Public Questions

None.

L. Adjournment

#EDI-2024- 21

Moved By Anne Leach

Seconded By Doreen O'Sullivan

Be it resolved that:

The meeting be adjourned at 8:16p.m.

CARRIED



MUNICIPALITY OF NORTH GRENVILLE
MAYOR'S TASKFORCE ON CLEAN TECHNOLOGY MINUTES

November 25, 2024, 3:00 p.m. - 5:00 p.m.
Held in Meeting Room 1, 285 County Road 44

MEMBERS PRESENT Councillor Deb Wilson
Greg Lane
James McNeil
Wayne Brown
Kevin Willey
Shawn Carnegie
Nadia Diakun-Thibault
Mayor Nancy Peckford
Matt Gilmer, Manager of Economic Development & Tourism

MEMBERS ABSENT Cholly Boland
Karen Dunlop, Chief Administrative Officer

STAFF PRESENT Chloe Preston, Municipal Clerk
Senterre McKenna, Committee Clerk

OTHERS PRESENT Bruce Enloe, Executive Assistant to the Mayor
Alexandra Service, Town of Caledon

A. Open Meeting

Mayor Nancy Peckford called the meeting to order at 3:05 p.m.

B. Land Acknowledgement

The land acknowledgement was read by Mayor Nancy Peckford.

C. Approval of the Agenda

#MTFCT-2024- 18

Moved By Nadia Diakun-Thibault

Seconded By Wayne Brown

Be it resolved that:

The agenda for November 25, 2024 be approved as presented.

CARRIED

D. Disclosure of Interest

None at this time.

E. Approve Minutes of Previous Meeting

#MTFCT-2024- 19

Moved By Kevin Willey

Seconded By James McNeil

Be it resolved:

THAT the meeting minutes for the Mayor's Taskforce on Clean Technology on October 21, 2024 be approved as presented.

CARRIED

1. Committee Meeting Minutes - October 21, 2024

F. Delegations

1. Town of Caledon, Resilient Caledon Community Climate Action Plan

Allie Service from the Town of Caledon, presented to the Task Force the Resilient Caledon Community Climate Action Plan.

Greg Lane requested some information on how to attain financial and other forms of support.

Mayor Nancy Peckford asked how developers in the Caledon area are achieving the greenspace targets.

Allie Service advised on the challenges experienced in achieving greenspace targets and preemptive measures taken to address concerns in advance of development commencing. The Town has created a list of criteria for developers to help them understand the requirements in advance: www.caledon.ca/GDS.

Mayor Nancy Peckford inquired about public support for the Plan.

Allie Service advised the group on discussions with residents and community members. She noted that the target emission reductions were set before the Plan was developed to create strategies to achieve the emission targets.

Mayor Nancy Peckford thought the green development standards could be included in the North Grenville Official Plan.

Nadia Diakun-Thibault suggested implementing OneClick.ca for future development planning in North Grenville.

G. Decision Items

1. Task Force's Interim Report

Municipal Clerk, Chloe Preston advised that the January meeting occurrence for the Task Force will have a conflict with the Mayor's Schedule. As a result, the meeting date will be January 13th 2:00-4:00 p.m.

Mayor Nancy Peckford recommend the Task Force recommend Council create Green Development Standards with a guidebook.

1. Task Force Brainstorm Web

H. Correspondence/Information Items/Reports

I. Other Business

1. Items for Next Meeting

The next meeting is scheduled for December 16th, 2024 from 2:00 p.m. - 4:00 p.m.

1. Green Tech, Green Technology or Nature-based Solutions Discussion Paper (December 16, 2024)
2. Clean Technology Company Attraction (December 16, 2024)
3. Potential European Green Initiatives, Nature-Positive Economy (December 16, 2024)
4. Delegation - Janice Ashworth (TBD)

J. Public Questions

None.

K. Adjournment

#MTFCT-2024- 20

Moved By Kevin Willey

Seconded By Wayne Brown

Be it resolved that:

The meeting be adjourned at 4:58pm.

CARRIED



Corporation of The Municipality of North Grenville

Committee Name Committee Meeting No. 9

Draft Minutes

Thursday, September 19 2024 4:00 p.m.

Meeting Room 1, North Grenville Municipal Centre

Present

Member Phillip Seymour

Member Lorraine Rekmans

Regrets

Member Patti McDonald

Guests

Dave Rouleau

Staff Present

Hillary Geneau, Director of Corporate Services

A. Open Meeting

The meeting was called to order by consensus at 4:15 p.m.

B. Opening Prayer

An opening prayer was provided by Member Phillip Seymour.

C. Approval of the Agenda

The agenda was approved by consensus.

D. Disclosure of Interest

None.

E. Approve Minutes of Previous Meeting

E.1. Meeting Minutes – August 15, 2024

The meeting minutes of August 15, 2024 were approved by consensus.

F. Delegations

None.

G. Decision Items

G.1. September 28/30 Event Planning

The members reviewed the event plan.

Member Lorraine Rekmans suggested the new space have a space for ceremony including fire, and advised Guelph has such a place that is fenced and locked.

Guest David Rouleau advised the healing forest in Perth has a large stone fire pit.

Director Hillary Geneau will respond to the e-mail from the hospital and circulate the poster.

Member Lorraine Rekmans suggested the naming ceremony could take place as on All Souls Day (November 2).

G.2. EOCC Archaeological Assessment Follow-up

Director Hillary Geneau advised that Infrastructure Ontario has indicated they had or will begin consultation with Indigenous peoples and will provide more information, but nothing has been provided yet.

Member Lorraine Rekmans note the importance of mapping out Indigenous values such as places that were used for sacred medicines, burial sites, and fasting spots to create dedicated buffer zones.

H. Correspondence/Information Items/Reports

None.

I. Other Business

I.1. Items for Next Meeting – October 17

The members agreed to discuss the draft framework, coordinating a value mapping exercise, and hosting learning events such as for next June 21.

J. Public Questions

None.

K. Adjournment

The meeting was adjourned at 5:45 p.m.

**GRENVILLE OPP DETACHMENT BOARD
MINUTES**

**November 7, 2024, 3:30 p.m.
Held in Meeting Room 1, 285 County Road 44**

MEMBERS PRESENT Mayor Nancy Peckford, North Grenville
Mayor Michael Cameron, Merrickville-Wolford
Jacques Pelletier
Christopher Scott
Tim Wasylko
Gregory Brown
Jim Goodman

STAFF PRESENT Chloe Preston, Clerk North Grenville
Mary Remmig, Deputy Clerk North Grenville
Senterre McKenna, Committee Clerk North Grenville
Darlene Plumley, CAO Merrickville Wolford
Karen Dunlop, CAO North Grenville
Lisa Nicholas, OPP Detachment Commander

OTHERS PRESENT Spencer Putnam, Lawyer, Cunningham Swan LLP
Tony Fleming, Lawyer, Cunningham Swan LLP
Deb Wilson

A. OPEN MEETING

Chair Nancy Peckford called the meeting to order at 3:29 p.m. A round of introductions was made to introduce all members and guests.

B. LAND ACKNOWLEDGMENT

The land acknowledgement was read by Nancy Peckford.

C. APPROVAL OF AGENDA

Moved by Michael Cameron

Seconded by Jacques Pelletier

Be it Resolved:

THAT the agenda of the Grenville OPP Detachment Board for November 7, 2024 be approved as presented.

CARRIED

D. DISCLOSURE OF INTEREST

None.

E. CLOSED SESSION

Entered closed session at 3:31PM. Open discussion about insurance policy, legal requirements, confirmation of coverage and responsibilities of new Members of the Board with Tony Fleming and Spencer Putnam of Cunningham Swan LLP.

Moved by Michael Cameron

Seconded by Tim Wasylo

Be it Resolved:

THAT the Grenville OPP Detachment Board move into Closed Session in accordance with Section 44(2)(f) of the Community Safety and Policing Act which states the meeting or part of the meeting may be closed to the public if the subject matter being considered is advice that would be inadmissible in a court by reason of any privilege under the law of evidence, including communications necessary for the purpose;

AND THAT the municipal staff representing each municipality remain in the room.

CARRIED

1. Liability Coverage - Insurance & Legal Opinion

F. OPEN SESSION

Moved by Jim Goodman

Seconded by Michael Cameron

Be it Resolved:

THAT the Grenville OPP Detachment Board revert back to Open Session at 3:59PM.

CARRIED

G. MINUTES OF THE PREVIOUS MEETINGS

H. DELEGATIONS

I. REPORTS

1. OPP Report

Inspector Lisa Nicholas, Commander of the Greenville OPP presented the detachment report for Greenville County covering March to September 2024, highlighting several key points:

Crime Trends:

- Motor vehicle collisions increased, including one fatality.
- Violent crime rose compared to last year.
- Property crime decreased.
- Drug-related offenses increased.
- Other crime occurrences decreased.
- Clearance rates (cases resolved with charges) were discussed.
- Unfounded occurrences (reported incidents later deemed unfounded) increased.
- Public complaints against officers were down.
- Victim services had a high acceptance rate, particularly for domestic violence cases.

Recent Successes:

- On Sept 10th, a warrant led to property recovery from proceeds of crime.
- Two stolen trailers were recovered within 24 hours, with arrests made.

School Incident:

- Successful investigation and support following recent bomb threats at South Mountain Catholic High School (SMCHS).

Community Support:

- Following the loss of three young men in North Greenville, NP emphasized ongoing support from local organizations, including UCLG, SMCHS, and mental health services. She highlighted a Teen Resilience Forum to assist local youth.

Concerns Raised:

- Jacques expressed concerns about underreported crime numbers in Merrickville-Wolford, noting a lack of specific municipal data. Darlene confirmed that the information is public and can be shared with him.
- Chloe Preston mentioned that billing reports are quarterly and could be added to future agendas.

Call for Service & Budget:

- NP noted the OPP's focus on reducing call volumes and confirmed that a formula for call service fees, including base calls and costs like overtime, prisoner transport, and accommodation, is shared with the board.

Crime Trends and Patrols:

- Jim Goodman noted a rise in thefts and assaults, including firearms. Lisa explained that a special team now focuses on the Grenville area, and many assaults are domestic violence-related.
- Regarding patrol hours, Lisa confirmed that high call volumes sometimes reduce patrol time but reassured the board that recruitment efforts are underway, and additional officers will be joining soon.
- Jacques raised concerns about overnight car thefts in his neighborhood; Lisa mentioned the "Lock it or Lose it" campaign and committed to increasing patrols in the area.

Public Complaints:

- Greg Brown asked for clarification on the nature of public complaints, whether they are serious or repeat issues. Lisa agreed to gather more details and provide a clearer breakdown before the next meeting.

Regional Crime Data:

- Chris requested a more region-specific breakdown of crime statistics. Lisa noted that officers from neighboring areas may assist in call responses, making it hard to track exact patrol areas. She confirmed that North Grenville will receive additional officers in the coming months based on population growth and demand.

OPP Needs from the Board:

- Lisa mentioned that the OPP may request board support for specific initiatives in the future.

Action:

- **Chloe Preston** will provide quarterly billing reports for future board agendas.

2. Chairperson Report
Moved to next meeting.
3. Members' Report
Moved to next meeting.
4. Treasurer Report
Moved to next meeting.

J. GENERAL BUSINESS/DECISION ITEMS

1. Next Meeting - Date Change

Christopher Scott reported that the hockey game between EMS and OPP on October 25th was a great success and well-received by the community.

Deb Wilson shared that the Kreepy Kemptville event on October 26th was also a success, with OPP assistance for traffic control.

Mayor Michael Cameron expressed appreciation for the OPP's ongoing support during the annual Christmas parade.

There was a consensus to move the January 2, 2025 meeting to January 9, 2025 at 1:30 PM.

Chloe Preston reminded the board that she will bring the draft budget to the meeting in the new year for review, noting that it will need to be approved by Council.

K. CORRESPONDENCE

None.

L. OTHER BUSINESS

None.

M. ADJOURNMENT

The next Regular Meeting is scheduled for January 9, 2025 at 1:30 p.m. in the Municipal Centre.

Moved by Jacques Pelletier

Seconded by Jim Goodman

Be it resolved that:

The meeting adjourned at 5:01 p.m.

CARRIED

North Grenville Public Library

Board Minutes

Thursday, December 12, 2024 at 6:30 pm
on Zoom

Board Members Present:

| | |
|-------------------------|----------------------------|
| E. Bruce (Acting Chair) | E. Farrell (CEO/Secretary) |
| K. Badgley | E. Grove |
| M. Carlson | D. Guerin-Garnett |
| J. Chapman | D. Wilson |

Regrets: S. Elliott (Chair), B. Johnston Mulkins

1. The meeting was called to order by E. Bruce at 6:30pm.
2. The Land Acknowledgement was read by E. Bruce.
3. Chair's Comments
E. Bruce recognized and gave honour to Norma Fisher, a community member and strong library supporter, who passed away this week.
4. The Agenda was approved as amended. Motion by M. Carlson, seconded by D. Guerin-Garnett.

CARRIED

5. There were no Declarations of Conflict of Interest.
6. The Consent Agenda
Moved by D. Wilson, seconded by K. Badgley... That the North Grenville Public Library Board accept the consent agenda as presented.

CARRIED

For Discussion

7. 2025 Library Budget
E. Farrell presented to the board the key highlights and proposed changes to the 2025 budget.

Moved by K. Badgley, seconded D. Guerin-Garnett... That the North Grenville Public Library Board approves the 2025 Municipal funding request.

8. MOU with Municipality

Moved by M. Carlson, seconded by E. Grove... That the North Grenville Public Library approves the Memorandum of Understanding with the Municipality of North Grenville and the North Grenville Public Library as presented.

9. Board Evaluation & 2025 Work Plan

E. Bruce shared the results of the Board Evaluation. Year over year results are generally positive. Board members discussed board development topics for 2025, which will be included in the Board's Work Plan. The 2025 Board Work Plan will come to the table in January.

10. Policy Review

a. HR-09 Employee Conduct and Conflict Resolution

Moved by E. Grove, seconded by J. Chapman... That the North Grenville Public Library Board approves the HR-09 Employee Conduct and Conflict Resolution as amended.

CARRIED

b. GOV-09 Board Evaluation

Moved by M. Carlson, seconded by K. Badgley... That the North Grenville Public Library Board approves the GOV-09 Board Evaluation as presented.

CARRIED

c. OP-08 Programs and Partnerships (new)

Moved by M. Carlson, seconded by D. Guerin-Garnett... That the North Grenville Public Library Board approves the OP-08 Programs and Partnerships as presented.

CARRIED

For Information

11. Information/ updates

a. Provincial updates - K. Badgley provided an update on the current OLA elections and the upcoming OLA conference.

b. Friends of the Library - E. Farrell provided an update on the Friends of the Library. The Friends of the Library have recently donated \$1,200 to the Musical Instrument Lending Library

c. Municipal activities - D. Wilson provided an update that there are several meetings this month at Council and that there is a lot of activity at the

Municipality right now. The Municipality's budget discussions will likely occur in February.

12. Other items from the floor

- a. M. Carlson asked for an update on the Burritts Rapids Branch.

13. Time/date next meeting

- a. January 9, 2025

14. The meeting was adjourned by E. Bruce at 7:33pm.

Signature of Board Chair: *Stephen Elliott*
Stephen Elliott (Jan 10, 2025 13:29 EST)

(after Board approval)






Board-Minutes_2024-12-12

Final Audit Report

2025-01-10

| | |
|-----------------|---|
| Created: | 2025-01-10 |
| By: | Emily Farrell (ceo@ngpl.ca) |
| Status: | Signed |
| Transaction ID: | CBJCHBCAABAAAGw6zgwY3nu_QkNaMOao0D_6bUrme6P1G |

"Board-Minutes_2024-12-12" History

-  Document created by Emily Farrell (ceo@ngpl.ca)
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-  Document e-signed by Stephen Elliott (jemst@sympatico.ca)
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BOARD OF DIRECTORS MEETING

Meeting No. 10/24
 Thursday, November 21st, 2024 – 9:07 a.m.

Watershed Room, SNC



Directors Present:

Steve Densham, Stormont Dundas Glengarry, Chair
 George Darouze, City of Ottawa, Past Chair
 Genevieve Lajoie, Prescott Russell (*electronic participation*)
 Linda Payant, City of Ottawa
 Bill Smirle, Stormont Dundas Glengarry
 Tom Smyth, Stormont Dundas Glengarry
 François St. Amour, Prescott Russell
 Mike Tarnowski, Prescott Russell
 Deb Wilson, Leeds Grenville
 Adrian Wynands, Leeds Grenville, Vice Chair

Regrets:

Catherine Kitts, City of Ottawa
 Mathew Luloff, City of Ottawa

Staff Present:

Carl Bickerdike, Chief Administrative Officer
 Johanna Barkley, Director of Finance
 Ronda Boutz, Secretary-Treasurer
 Jen Boyer, Managing Director, Approvals
 Michelle Cavanagh, Team Lead, Special Projects
 Deborah Edwards, Accounting Assistant
 James Holland, Senior Planner
 Hannah Jackson, Accounting and Human Resources Specialist
 Sandra Mancini, Managing Director, Natural Hazards and Infrastructure
 John Mesman, Managing Director, Property, Conservation Lands and Community Outreach
 Eric McGill, Corporate Counsel
 Pat Piitz, Team Lead, Property
 Monique Sauve, Chief Building Official

Guests:

Owen Murdoch, Councillor Darouze's Office, City of Ottawa



TRADITIONAL LAND ACKNOWLEDGEMENT

John Mesman, Managing Director, Property, Conservation Lands, and Community Outreach read an Indigenous land acknowledgement.

CHAIRS REMARKS

Steve Densham, Chair, called the SNC Board of Directors meeting of November 21st, 2024 to order at 9:07 a.m.

APPROVAL OF SNC BOARD OF DIRECTORS MEETING AGENDA

RESOLUTION NO. BD-189/24

Moved by: Tom Smyth

Seconded by: Deb Wilson

RESOLVED THAT:

The Members approve the November 21st, 2024 Board of Directors main agenda as presented.

CARRIED

DECLARATION OF CONFLICT OF INTEREST

None

SNC PROJECT UPDATE – POWERPOINT PRESENTATION

Staff presented project and program updates.

The Board of Directors recessed for a break at 10:05 a.m.

The Board of Directors reconvened at 10:13 a.m.

REQUEST FOR APPROVAL:

A. BOARD OF DIRECTORS MEETING MINUTES OF OCTOBER 17TH, 2024

RESOLUTION NO. BD-190/24

Moved by: Genevieve Lajoie

Seconded by: Linda Payant

RESOLVED THAT:

The Members approve the Board of Directors Meeting Minutes of October 17th, 2024 as submitted.

CARRIED



NEW BUSINESS

FOR DISCUSSION: 2025 DRAFT BUDGET

RESOLUTION NO. BD-191/24

Moved by: Adrian Wynands
Seconded by: George Darouze

RESOLVED THAT:

The Board of Directors receive the Draft 2025 Budget; and

FURTHER THAT:

The Draft 2025 Budget be circulated to member municipalities prior to final approval of the Board in January 2025; and

FURTHER THAT:

If future debates on the 2025 Budget lead to increased demands for funds, the equivalent amounts will be decreased elsewhere in the Budget [therefore not affecting the 2025 Levy amounts]; and

FURTHER THAT:

If surplus funds are identified during future debates on the 2025 Budget, the surplus be directed to the SNC Reserves.

CARRIED

UPDATE: ESTIMATED STATEMENT OF OPERATIONS FOR OCTOBER 31ST, 2024

RESOLUTION NO. BD-192/24

Moved by: George Darouze
Seconded by: Mike Tarnowski

RESOLVED THAT:

The Board of Directors receive and file the Estimated Statement of Operations for the year ending December 31st, 2024, as of October 31st, 2024, update.

CARRIED



REQUEST FOR APPROVAL: MONIES RECEIVED AND DISBURSEMENT REGISTER FOR OCTOBER 2024

RESOLUTION NO. BD-193/24

Moved by: Deb Wilson
Seconded by: Adrian Wynands

RESOLVED THAT:

The Board of Directors receive and file the money received report for October 2024; and

FURTHER THAT:

The Board approve the Disbursement Register of \$1,191,895.98 for October 2024.

CARRIED

UPDATE: 2024 AUDIT PLANNING

RESOLUTION NO. BD-194/24

Moved by: George Darouze
Seconded by: Mike Tarnowski

RESOLVED THAT:

The Board of Directors receive and file the Draft 2024 Audit Planning letter attached from Baker Tilly; and

FURTHER THAT:

The Chair sign the 2024 Audit Planning and Engagement letters.

CARRIED

REQUEST FOR APPROVAL: WOODLOT STORM RECOVERY EXPENDITURES

RESOLUTION NO. BD-195/24

Moved by: Bill Smirle
Seconded by: George Darouze

RESOLVED THAT:

The Board of Directors approve additional disbursements to meet demand for the Woodlot Storm Recovery Program to a new upset limit of \$650,000; and

FURTHER THAT:

The Board of Directors delegate authority to the Chief Administrative Officer to approve eligible expenditures above \$25,000.

CARRIED



UPDATE: PLANNING ACTIVITY

RESOLUTION NO. BD-196/24

Moved by: Mike Tarnowski
Seconded by: Adrian Wynands

RESOLVED THAT:

The Board of Directors receive and file Planning Activity update for October 2024.

CARRIED

UPDATE: SECTION 28.1 PERMITS ISSUED

RESOLUTION NO. BD-197/24

Moved by: Genevieve Lajoie
Seconded by: Linda Payant

RESOLVED THAT:

The Board of Directors receive and file the update on permits issued under Section 28.1 of the *Conservation Authorities Act* for October 2024.

CARRIED

UPDATE: ENFORCEMENT OF PARTS VI AND VII OF THE CONSERVATION AUTHORITIES ACT

RESOLUTION NO. BD-198/24

Moved by: George Darouze
Seconded by: Tom Smyth

RESOLVED THAT:

The Board of Directors receive and file the update on reported *Conservation Authorities Act* regulation concerns received in the month of October 2024.

CARRIED

UPDATE: ON-SITE SEWAGE PERMITS RECEIVED

RESOLUTION NO. BD-199/24

Moved by: Deb Wilson
Seconded by: François St. Amour

RESOLVED THAT:

The Board of Directors receive and file the on-site sewage permits received update for October 2024.

CARRIED



SUPPLEMENTAL AGENDA

None.

CORRESPONDENCE

None.

DATES OF UCOMING MEETINGS, THIRD THURSDAY, AT 9:00 A.M.

- December 12th, 2024 (Note: 2nd Thursday)
- January 16th, 2025 (2025 Final Budget and Levy)

FUTURE MOTIONS OF THE BOARD AND/OR DISCUSSION OF SNC ISSUES

None.

CLOSED SESSION

RESOLUTION NO. BD-200/24

Moved by: Bill Smirle
Seconded by: Deb Wilson

RESOLVED THAT:

The Board of Directors meeting move into Closed Session for the following reports:
a. Request for Approval: Land Acquisition
b. Request for Approval: Personnel Matter: Chief Administrative Officer's Performance Evaluation (verbal)

CARRIED

The Board of Directors convened Closed Session at 11:42 a.m.

OPEN SESSION

RESOLUTION NO. BD-201/24

Moved by: Deb Wilson
Seconded by: Bill Smirle

RESOLVED THAT:

The Board of Directors move into Open Session.

CARRIED

The Board of Directors reconvened in Open Session at 12:05 p.m.

REQUEST FOR APPROVAL: LAND ACQUISITION

RESOLUTION NO. BD-202/24

Moved by: Deb Wilson
Seconded by: Mike Tarnowski



RESOLVED THAT:

The Board of Directors approve the purchase of Property 1 (Nation) as discussed in the report.

CARRIED

REQUEST FOR APPROVAL: PERSONNEL MATTER: CHIEF ADMINISTRATIVE OFFICER'S PERFORMANCE EVALUATION (VERBAL)

RESOLUTION NO. BD-203/24

Moved by: George Darouze
Seconded by: Bill Smirle

RESOLVED THAT:

That the performance evaluation for the Chief Administrative Officer, Carl Bickerdike, for 2024 be approved, signed, and filed as presented.

CARRIED

ADJOURNMENT

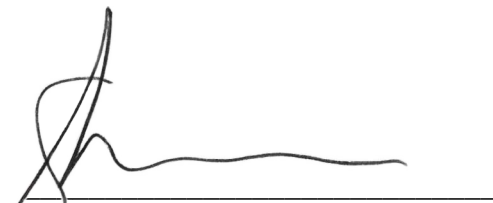
RESOLUTION NO. BD-204/24

Moved by: Adrian Wynands
Seconded by: François St. Amour

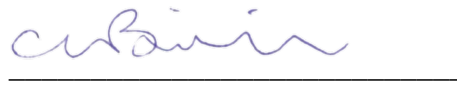
RESOLVED THAT:

The Board of Directors Meeting of November 21st, 2024 be adjourned at 12:06 p.m.

CARRIED



Steve Densham,
Chair.



Carl Bickerdike,
Chief Administrative Officer.

/rb

CORPORATION OF THE MUNICIPALITY OF NORTH GRENVILLE

BY-LAW NO. 09-25

*A By-Law to Confirm the Proceedings of Council
At its Regular Meeting held on January 28, 2025*

WHEREAS the *Municipal Act 2001* states that a municipal power including a municipality's capacity, rights, powers and privileges shall be exercised by by-law unless the municipality is specifically authorized to do otherwise;

AND WHEREAS it is deemed expedient that the proceedings of the Council of the Corporation of the Municipality of North Grenville at this meeting be confirmed and adopted by by-law;

NOW THEREFORE the Corporation of the Municipality of North Grenville hereby enacts as follows that:

1. The action of the Council of the Corporation of the Municipality of North Grenville at its regular meeting held on January 28, 2025, in respect of each recommendation contained in the report of the Committees and each motion and resolution passed and other action taken by Council of the Corporation of the Municipality of North Grenville at its meeting be hereby adopted and confirmed as if all such proceedings were expressly embodied in the by-law.
2. The Mayor and the proper Officers of the Municipality are hereby authorized and directed to do all things necessary to give effect to the said action or to obtain approvals where required, and except where otherwise provided, the Mayor and Clerk are hereby directed to execute all documents necessary in that behalf, and the said Clerk is hereby authorized and directed to affix the corporate seal of the municipality to all such documents.

PASSED AND ENACTED ON THIS
28th DAY OF JANUARY 2025.

NANCY PECKFORD
Mayor

CHLOE PRESTON
Clerk