



MUNICIPALITY OF NORTH GRENVILLE ACCESSIBILITY ADVISORY COMMITTEE MEETING AGENDA

Wednesday, April 23, 2025, 5:30 p.m. - 7:30 p.m.
Held in Meeting Room 1, 285 County Road 44

Pages

A. Open Meeting

B. Land Acknowledgement

The Municipality of North Grenville acknowledges that the Municipality operates on the territory of the Anishnabek.

We recognize all First Nations, Métis, and Inuit peoples who now call North Grenville their home. We respect and support the need for cultivating a strong relationship, and we commit to Indigenous-informed decision making to foster the path towards reconciliation.

C. Approval of the Agenda

D. Disclosure of Interest

E. Approve Minutes of Previous Meeting

- | | | |
|----|--|---|
| 1. | Committee Meeting Minutes - September 25, 2024 | 1 |
| 2. | Committee Meeting Minutes - October 23, 2024 | 5 |

F. Delegations

G. Decision Items

1. 2025 Meeting Schedule

H. Correspondence/Information Items/Reports

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2. NG Transit Activity Informed Bench Locations 6
Mary Remmig, Deputy Clerk
3. Accessibility Options for Advisory Committee Meetings
4. Workplan Review 9
5. Accessibility of Public Spaces Matrix
Mark Guy, Director of Parks and Recreation
6. Terms of Reference Discussion 12

I. Other Business

1. Items for Next Meeting

J. Public Questions

K. Adjournment



MUNICIPALITY OF NORTH GRENVILLE
ACCESSIBILITY ADVISORY COMMITTEE MINUTES

September 25, 2024, 5:30 p.m.
Held in Meeting Room 1, 285 County Road 44

MEMBERS PRESENT Co-Chair Councillor Doreen O'Sullivan
Councillor Kristin Strackerjan
Lindsay Olmstead
Carol Estey
Jamie Bertrand

MEMBERS ABSENT Samantha Lavitt
Wayne Richer
Mayor Nancy Peckford

STAFF PRESENT Mary Remmig, Deputy Clerk
Senterre McKenna, Committee Clerk

OTHERS PRESENT Hillary Geneau, Director of Corporate Services

A. Open Meeting

Co-Chair Doreen O'Sullivan called the meeting to order at 5:36 p.m.

Lindsay Olmstead joined the meeting at 5:38PM to Chair the meeting.

B. Land Acknowledgement

Committee member Carol Estey read the land acknowledgment.

C. Approval of the Agenda

#AAC-2024- AAC-2024-18

Moved By Kristin Strackerjan

Seconded By Doreen O'Sullivan

Be it resolved that:

The Committee agenda for September 25, 2024 be approved as presented.

CARRIED

D. Disclosure of Interest

None.

E. Approve Minutes of Previous Meeting

#AAC-2024- AAC-2024-19

Moved By Doreen O'Sullivan

Seconded By Carol Estey

Be it resolved that:

The following meeting minute be approved as circulated: Committee Meeting Minutes - July 3, 2024, Committee Meeting Minutes - March 27, 2024

CARRIED

1. Committee Meeting Minutes - July 3, 2024
2. Committee Meeting Minutes - March 27, 2024

F. Delegations

None.

G. Decision Items

H. Correspondence/Information Items/Reports

1. Washing Machine Update

Jamie Bertrand noted that there is no update on the washing machine, but he was told there will be a payment card installed in the machine in the near future. August was the expected installation date.

2. NG Transit Report- 6 Month Review, Hillary Geneau

Hillary Geneau provided an update on the NG Transit report, noting improvements in trip status and increased pickup times for wheelchair access. Riders can now edit trips when booking online, and the true rejection rate has decreased. The fare recovery rate is at 8-9%, aided by more riders using passes instead of cash. There has been a notable rise in app bookings and youth riders, with a heat map indicating high-demand areas in the urban core. Riders are now booking an average of 72 hours in advance, with peak demand in the early morning and

early afternoon. On-time pickups have improved, averaging a 4-minute delay.

Carol Estey mentioned that Community Living residents can now ride independently for appointments. Lindsay Olmstead inquired about tracking rides for those with accessibility issues. Community Living has also been booking multiple trips in advance. Geneau noted free rides for Ontario Works clients and ongoing efforts to accommodate Ontario Disability Support Program users. Future plans include bundle tickets and free rides for CNIB cardholders.

The report will go to Council for approval on November 5, including a proposal for an additional vehicle and possible route adjustments. Kristin Strackerjan raised the need for expanded routes based on federal employee demand but noted that it will depend on the reopening of the Limebank Rd. OC Transpo station.

Doreen O'Sullivan pointed out the lack of benches for seniors on Sanders St. and suggested that the Chamber of Commerce consider installing one. Geneau proposed that NG Pride could donate a bench. Strackerjan and Mary Remmig discussed the need for more benches in popular pickup and drop-off spots, suggesting the use of heat map data to identify optimal locations. Olmstead recalled previous discussions with Parks and Recreation about benches in NG.

ACTION: Mary Remmig will review heat map for possible future community bench locations, and present at a future meeting.

I. Other Business

Kristin Strackjan noted that another advisory committee member has recently resigned due to hearing issues during in person meeting, she would like to discuss options at a future meeting to find a solution.

ACTION: Mary Remmig will reach out to the UCLG office in joint summit for accessibility with AODA, she will follow up at a future meeting.

1. Items for Next Meeting

1. Washing Machine Update
2. Proposed Community Bench Locations
3. Accessibility Options for Advisory Committee meetings.
4. Workplan Review
5. Accessibility summit update AODA, Mary Remmig

J. Public Questions

None.

K. Adjournment

Co-Chair Lindsay Olmstead adjourned the meeting at 6:26 p.m.

#AAC-2024- AAC-2024-20

Moved By Jamie Bertrand

Seconded By Doreen O'Sullivan

Be it resolved that:

The meeting be adjourned at 6:26 p.m.

CARRIED



MUNICIPALITY OF NORTH GRENVILLE
ACCESSIBILITY ADVISORY COMMITTEE MINUTES

October 23, 2024, 5:30 p.m.
Held in Meeting Room 1, 285 County Road 44

MEMBERS PRESENT Co-Chair Councillor Doreen O'Sullivan
Councillor Kristin Strackerjan
Samantha Lavitt

MEMBERS ABSENT Lindsay Olmstead
Carol Estey
Wayne Richer
Jamie Bertrand
Mayor Nancy Peckford

STAFF PRESENT Chloe Preston, Municipal Clerk
Senterre McKenna, Committee Clerk

A. Open Meeting

Co-Chair Doreen O'Sullivan called the meeting to order at 6:17 p.m.
confirmed a quorum was not present to meet and the meeting would not
proceed.

K. Adjournment

Co-Chair Doreen O'Sullivan adjourned the meeting at 6:23 p.m.

Committee Agenda Report

Committee Name: Accessibility Advisory Committee

Meeting Date: Wednesday, November 27th, 2024

Submitted By: Mary Remmig, Deputy Clerk

Topic: NG Transit Activity Informed Bench Locations

Goal: To develop a list of bench locations that can be provided to staff as a tool for determining appropriate places for new bench installs as opportunity to install additional benches within the Municipality of North Grenville arise.

Background: In September 2024, the Committee received the NG Transit 6-month review from the Director of Corporate Services, Hillary Geneau. The report included a heat map highlighting the areas of North Grenville the see the most pick up activity by the service. During the presentation, Director Geneau noted possible “bus stops” in the future to complement the NG Transit service. This triggered the idea of placing benches in areas that residents could use as a pick up location when arranging an NG Transit pick up, without the bench location being a formal bus stop.

Following the meeting in September, the Clerk’s office enhanced the heat map to ensure the road network could be see through the coloured areas on the map – *attached, page 3.*

In review of the heat map, Director Geneau suggested the following locations be reviewed as potentially suitable for bench installs:

- Fir Lane (several different users at different addresses, none with accessible needs)
- Library (already benches there)
- Seniors Community Services (high frequency due to one resident who lives above)
- Walmart
- Giant Tiger
- McDonalds (2600 CR43)
- Tim Hortons (2600 CR43)

These locations have been pinned on the attached map.

Further, the Clerk’s office was given feedback from members of the Committee requesting discussion for a bench at the Senior’s Centre. This location has also been pinned on the attached map.

How Does This Relate To The Committee: NG Transit serves all residents inclusive of residents with accessible needs and is promoted as an inclusive service.

How Does This Relate To The Council Strategic Plan:

Strategic Pillar #4 – Efficient Governance and Service Delivery

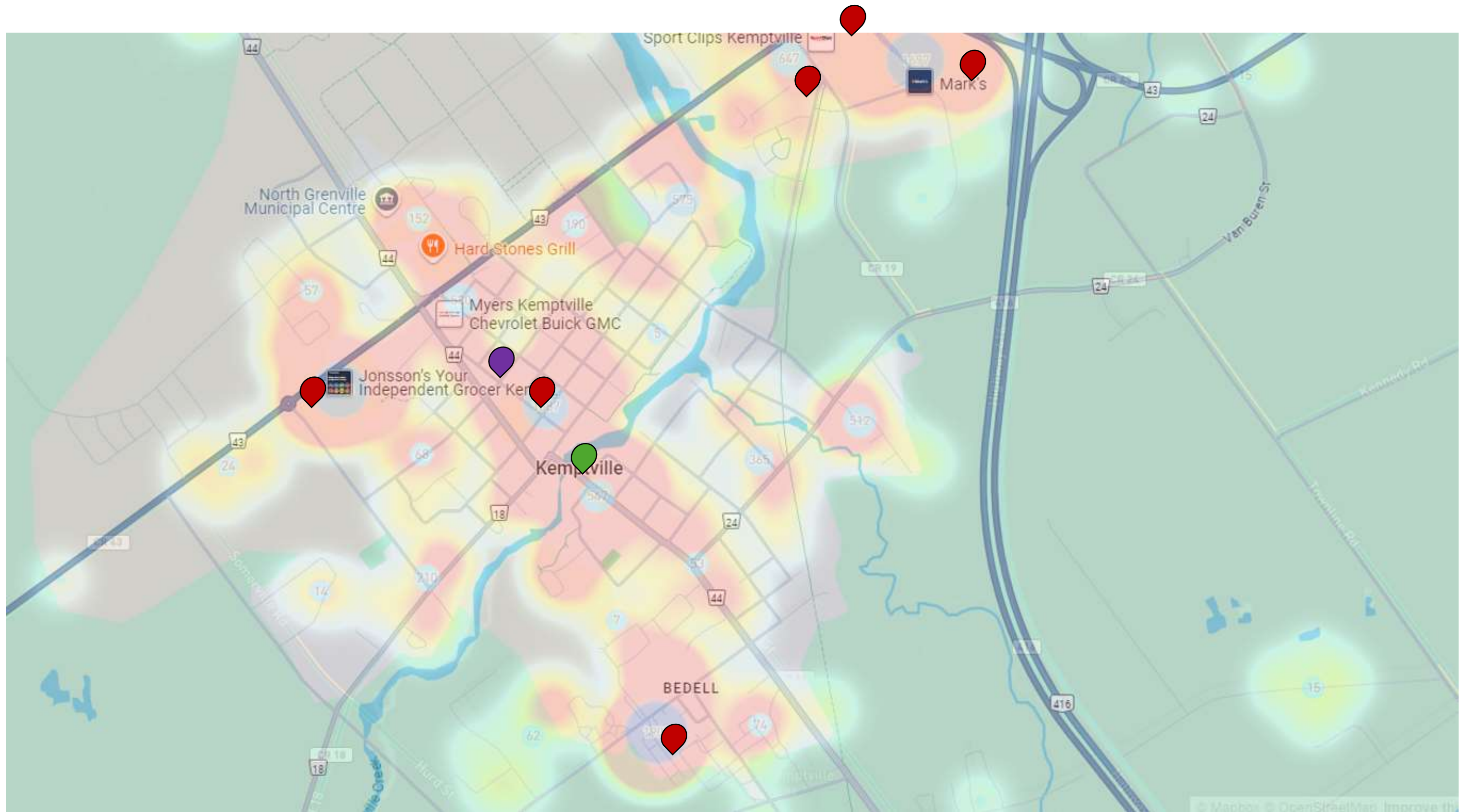
Goal #4.3 – Modernise Municipal Processes and Services

Priority #4.3.1 – Enhance service modernization and public engagement programming to ensure efficient and accessible municipal services.

Outcome: Using the heat map as a guide, staff suggest review of the map to identify any additional places the Committee wishes to investigate for further potential or any locations they would remove from the list for further thought.

Next Steps: Once a list of possible bench locations has been developed, Clerk's office staff can help assess the suitability of the list. Each location should be assessed for existing benches, possible barriers such as hydrants and garbage cans, encroachments onto private property and space to install. The findings will be returned to the Committee to refine the list.

Once the Committee is satisfied that the list includes viable places that will complement the NG Transit service, the Committee may pass a Significant Resolution requesting Council endorse the list and ask that the information be used as a reference tool by staff to determine locations for new bench installs as opportunity to install additional benches within the community arise.



Location suggested by Director of CS



Location suggested by Director of CS, bench existing



Location suggested by AAC Members, to date



Corporation of the Municipality of North Grenville

Committee:

Subject:

Committee Work Plan 2023-2024

Date:

INTRODUCTION:

On May 21, 2019, By-Law 47-19 was established by the Council of the Corporation of the Municipality of North Grenville to create eight Committees of Council. These committees were created to allow for more focused and timely investigation of a specific matter, to have members of the public add their perspectives for a specific matter, and allow additional opportunity for participation and comment on specific subjects.

Include specific committee purpose here.

GOALS:

Committee to outline Goals based on objectives noted in the terms of reference for the specific committee.

Goal: <i>Link to committee</i>	Key Action Steps:	Target Date:	Lead Committee Member:	Other Supports:
1. AODA training for committee members and staff	-Staff investigate training -Committee review training options -Complete training -Include training on municipal website for community			
2. Assessment or reassessment of accessibility in public recreation areas	-Invite Director of PRC to a meeting -Establish a process for accessible input on recreation -Water access at Curry rather than Rotary -Curry Park and all parks accessible picnic tables -In all hamlets -Riverside Park development (Enbridge courtyard) -South Gower Park (doors)	October 2023		

Commented [HG1]: The Municipality provides the following training to all new staff:

-AODA Customer Service Standards Training
-Understanding Human Rights Training (AODA Edition)

Option for Committee
<https://www.wellnetsolutions.com/>

3. Internet as an accessibility requirement	-Continue advocacy -Flag key addresses to ISPs -			
4. More awareness of accessible transit service	-Another summer push (posters, stakeholder outreach, website banner) -Bring expansion back to committee -Accessible phone line	November 2023		
5. Consultation program on commercial/residential building improvements	-Continue to work with the Planning department -Grandfathered properties – provide information about making their property accessible, grants, lighting, signage etc. -Meeting with BIA/Chamber	October 2023		
6. Increasing social service delivery for people with disabilities (for example, trying to get an OHIP-subsidized outpatient physiotherapy location)	-Advocacy(delegations) -CSE, social work services -Assistance for filling out social service forms -Investigate OHT services			
7. Community awareness of accessibility	-review previous survey -public campaign (ways to provide feedback, transit) -simulation of accessibility needs	September 2023		
<p><u>EXPECTED OUTCOMES:</u> Committee to outline expected outcomes based on goals and objectives determined for the remainder of the term.</p> <p><u>ANTICIPATED ECONOMIC IMPACT:</u> Committee to outline anticipated economic impact.</p>				

COMMUNICATIONS PLAN:

Committee to note the plan to communicate

APPLICABLE LEGISLATION:

How does this apply to provincial and federal mandates?

RELATION TO THE COUNCIL WORK PLAN:

How does this relate the North Grenville Council Work Plan and Strategic Plan?



Committee Agenda Report

Committee Name: Accessibility Advisory Committee

Meeting Date: March 26, 2025

Submitted By: Mary Remmig, Deputy Clerk

TOPIC: Possible modifications to the Terms of Reference that can be proposed to the Ministry of Seniors and Accessibility to improve membership and attendance for the Accessibility Advisory Committee.

GOAL: To attract new members to the Accessibility Advisory Committee.

BACKGROUND: Over the last several months the Accessibility Advisory Committee has had difficulty achieving quorum (majority of members present) in order to have regular meetings. Staff are investigating options to improve membership in accordance with the Accessibility for Ontarians with Disabilities Act (AODA).

The AODA requires North Grenville to have an Accessibility Advisory Committee under Section 29 of the Act because the Municipality has a population of more than 10,000 residents. This section also requires a majority of members of the Committee be persons who identify as having a disability. This requirement impacts the options that have and can be considered to enhance membership and improve attendance.

HOW DOES THIS RELATE TO THE COMMITTEE: The Committee is unable to meet without a quorum of members present at a meeting. In order to ensure the Municipality meets their mandate under the Act, the Municipality must investigate options to ensure the Committee is meeting on a regular basis.

HOW DOES THIS RELATE TO THE COMMUNITY STRATEGIC PLAN: Council has identified Advisory Committees as an instrumental community group for building a strong, connected and vibrant community (Strategic Plan, Key Action item 2.1.2). In the case of the Accessibility Advisory Committee, the Committee is mandated under the AODA and is responsible for choosing the Planning Act site plan approvals and Town-owned initiatives, such as new park developments or building renovations, that the group would like to provide feedback on and participate in the design process to ensure accessible needs are met.

OUTCOME: Staff are looking for the Committee to brainstorm ideas of how the Terms of Reference for the committee can be modified. Proposed modifications must generally meet the intent that a majority of members must be persons that identify as having a disability. For example, parents of child with disabilities, caretakers of individuals with disabilities etc. As a reminder, not every individual on the Committee needs to identify as having a disability but a minimum 51% is required (majority).

As a note, any proposed changes to the Term of Reference must meet the intent of the Act, be endorsed by the Ministry and approved by Council By-law. This means that it may take some time to put changes into effect to ensure the Ministry is comfortable that the intent of the Act is met. During this time, the Committee may also consider recommending Council reduce the membership for the Committee for a period of time to make it easier to achieve quorum and continue meeting until membership has increased.