

**NORTH GRENVILLE, MERRICKVILLE-WOLFORD  
OPP DETACHMENT BOARD  
AGENDA**

Thursday, September 4, 2025, 1:30 p.m.  
Held in Meeting Room 1, 285 County Road 44

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**Pages**

**A. OPEN MEETING**

**B. LAND ACKNOWLEDGMENT**

The Municipality of North Grenville acknowledges that the Municipality operates on the territory of the Anishnabek.

We recognize all First Nations, Métis, and Inuit peoples who now call North Grenville their home. We respect and support the need for cultivating a strong relationship, and we commit to Indigenous-informed decision making to foster the path towards reconciliation.

**C. APPROVAL OF AGENDA**

**D. DISCLOSURE OF INTEREST**

**E. INTRODUCTIONS**

*Provincial Appointees: David Delcorde & Ian Fraser*

**F. MINUTES OF THE PREVIOUS MEETINGS**

1. OPP Detachment Board - July 3, 2025

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**G. REPORTS**

1. OPP Report

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*Detachment Commander, Lisa Nicholas*

2. Chairperson Report

3. Members' Report

4. Treasurer Report

*Deputy Clerk, Mary Remmig*

## **H. GENERAL BUSINESS/DECISION ITEMS**

1. Formal Appointment of Board Co-Chairs

## **I. CORRESPONDENCE**

1. Final OPP Detachment Board Terms of Reference

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## **J. OTHER BUSINESS**

## **K. ADJOURNMENT**

**GRENVILLE OPP DETACHMENT BOARD  
MINUTES**

**July 3, 2025, 1:30 p.m.  
Held in Meeting Room 1, 285 County Road 44**

MEMBERS PRESENT Mayor Nancy Peckford, North Grenville  
Mayor Michael Cameron, Merrickville-Wolford  
Gregory Brown  
Jim Goodman  
Christopher Scott  
Jacques Pelletier  
Tim Wasylko

STAFF PRESENT Lisa Nicholas, OPP Detachment Commander  
Karen Dunlop, CAO North Grenville  
Darlene Plumley, CAO Merrickville Wolford  
Mary Remmig, Deputy Clerk North Grenville  
Julia McCaughtery-Jansmen, Clerk Merrickville-Wolford  
Senterre McKenna, Committee Clerk North Grenville/Recording Secretary

OTHERS PRESENT Councillor Deb Wilson  
Julianne De Groot, OPP Administration Sergeant

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**A. OPEN MEETING**

Co-Chair Nancy Peckford called the meeting to order at 1:32 p.m.

**B. LAND ACKNOWLEDGMENT**

The land acknowledgement was read by Nancy Peckford.

**C. APPROVAL OF AGENDA**

Moved by Jim Goodman  
Seconded by Gregory Brown

*Be it resolved:*

*THAT the agenda for the Municipality of North Grenville, Merrickville-Wolford Village OPP Detachment Board on July 3, 2025 be approved as presented.*

**CARRIED**

**D. DISCLOSURE OF INTEREST**

None.

Greg Brown shared that he will be joining the Ottawa Police Service to conduct background checks. He also mentioned that he will be moving out of North Grenville and is unsure whether this requires him to resign from the committee. Rick plans to relocate in September but confirmed he will be available to attend a few more meetings before then.

**E. MINUTES OF THE PREVIOUS MEETINGS**

1. Board Minutes - May 1, 2025

Moved by Jacques Pelletier

Seconded by Tim Wasylko

*Be it resolved:*

*THAT the minutes of the Municipality of North Grenville, Merrickville-Wolford Village OPP Detachment board meeting on May 1, 2025 be adopted as presented.*

**CARRIED**

**F. DELEGATIONS**

**G. REPORTS**

1. OPP Report

OPP Update – April to May

Collisions were down 8% over the reporting period.

One arrest was made last week in Merrickville-Wolford related to property crimes. The OPP has increased patrols and is actively investigating.

Fuel Thefts and Property Crime

Mayor Cameron reported a rise in fuel thefts, particularly from boats, trailers, and large vehicles. Fuel appears to be siphoned directly from tanks.

Commander Nicholas confirmed the Street Crime Unit is investigating and is in the early stages. Updates will be provided at the next meeting.

Some community groups have been conducting night patrols in response.

Tips can be submitted through the non-urgent OPP line.

#### Speeding Concerns

Mayor Cameron raised concerns about speeding enforcement, especially in Merrickville.

Commander Nicholas responded that Sgt. McKenna has been assigned to that area and is actively issuing directives to constables.

The OPP's visible presence has been positively received by residents.

#### Crime Statistics Clarification

Greg Brown noted a perceived increase in property crime, but it was clarified this was a year-to-date comparison with the same period last year, and the change is not significant.

#### Annual Action Plan & Reporting

Commander Nicholas mentioned the annual action plan has been officially approved and includes updates on:

Transfer of care protocols between police, EMS, and hospitals

Fraud reduction strategies

Intimate partner violence reporting

This report will be shared and added to the September agenda.

The plan follows a three-year cycle, with nine key commitments reported back to Orillia. One year remains in the current cycle.

#### Reporting and Staffing

Jacques requested simplified summaries indicating whether crime is up or down.

Commander Nicholas explained that crime rates naturally fluctuate and the reports help allocate officer resources more efficiently.

Chris Scott inquired about efficiency across detachments.

Nancy Peckford asked about full-time equivalent (FTE) staffing and coverage during absences. Commander Nicholas stated they are not currently at 100% staffing but recruitment is ongoing.

Nancy asked if vacant positions can be backfilled—Commander Nicholas confirmed it is possible, depending on the circumstances.

### Recruitment Challenges

Greg Brown noted that staffing shortages are common across police services, with many forces actively recruiting and trying to place new recruits in specific geographic regions.

## 2. Chairperson Report

Mayor Cameron noted that he had no updates to report at this time. Nancy Peckford also indicated she had no major updates, aside from observing an increased local police presence. She mentioned that the recent installation of a new four-way stop, which was highlighted on social media, has drawn public attention and become a community focus.

She also shared that at the most recent Council meeting, a resolution was passed to implement Automated Speed Enforcement in a specific area of the community. This initiative has been contracted out and will begin on Concession Road. A formal request will be made for county-level support.

Additionally, Council has approved the use of Administrative Monetary Penalty System (AMPS) ticketing, and the new speed enforcement zone is expected to be operational by Fall 2025.

## 3. Members' Report

### 1. OAPSB Zone 2 Meeting Update

Greg Brown noted that he was unable to attend the recent Zone 2 meeting. The next meeting is scheduled for September 19th in Hansbery, and he confirmed that he will be able to attend.

Nancy Peckford asked if any other members were interested in attending future Zone meetings. Tim Wasylco indicated that he is available to attend the upcoming meeting. Greg Brown will inform the Zone coordinators of this update in attendance.

## 4. Treasurer Report

### 1. Account and Budget Update

Mary Remmig noted that a presentation is planned for a future meeting, with a target timeline of September. She is currently gathering the necessary information and working on setting up a

bank account for the board. Once the account is established, she will proceed with the payment as previously noted.

She reported that the budget was approved at the last meeting, along with the spending allocations. However, some reconciliation still needs to be completed, including confirmation of any carryover funds from the previous board. Mary also mentioned that Deputy Mayor John is involved in the road safety campaign in North Grenville and inquired about the availability of additional funds to support the initiative.

Karen Dunlop added that there will be further updates regarding the social media campaign, particularly as it relates to advertising.

2. Student Bursaries

Presentations were made and bursaries given out to the three schools. Student bursaries went to St. Mikes and North Grenville High School , and other the the French school, North Dame Catholic Academy.

**H. GENERAL BUSINESS/DECISION ITEMS**

1. Traffic Safety

Mayor Cameron raised ongoing concerns about speeding at the intersection of St. Lawrence and Main Street, noting it continues to be a problematic area. He shared that a local family has experienced multiple incidents, including one in which a family member was struck by a vehicle. He asked Commander Nicholas whether any targeted campaigns or interventions are planned for this area. While traffic management assessments have been completed, he stated that a three-way stop currently appears to be the most suitable solution for managing traffic and pedestrian safety in the area.

Jacques Pelletier agreed that the area is unsafe and suggested exploring additional pedestrian crossing options. He also identified a second problematic intersection just past the bridge where speeding is an issue and proposed installing a stop sign. Mayor Cameron confirmed that the intersection had previously been reviewed but is open to reassessing it. Commander Nicholas offered to assist by gathering traffic data at that location.

Commander Nicholas explained that the OPP can use a hot spot map to track issues such as speeding, and noted that traffic calming measures—such as larger stop signs, speed bumps, and bollards—could be considered. Mayor Cameron emphasized the need for further dialogue with both the County and Parks Canada, as they have jurisdiction over the bridge in the area. Although speed limits are

posted, enforcement and infrastructure may be insufficient to deter speeding or distracted driving.

Commander Nicholas offered to attend any relevant future meetings and provide data and insights on the identified intersections.

Nancy Peckford added that the CEO of Parks Canada is a former North Grenville resident and offered to help coordinate with them to facilitate a meeting.

2. Break and Enter Trends

Previously discussed with the OPP Commander Report.

3. Remember Adam Campaign

Mary Remmig reported that the signs have been installed throughout the community. She shared that Sergeant Belanger suggested launching the 2025–2026 school year campaign in partnership with local schools.

Nancy Peckford proposed holding a photo event on September 4th to support the launch.

Sergeant Belanger will coordinate with the President of Remember Adam (Name) and members of the Grenville OPP Detachment Board to confirm event dates and details.

4. OPP Detachment Board - Draft Terms of Reference

Mary Remmig noted that the Terms of Reference (ToR) must be presented to each participating Council for formal adoption. She explained that the draft is consistent with the South Grenville Detachment Board structure, and applies under the broader Grenville Detachment. Julia provided initial comments and invited feedback from board members.

Mayor Cameron inquired whether there is a designated liaison and asked if a separate Terms of Reference is needed for that role. He explained that his municipality has appointed an OPP Sergeant who currently liaises with the CAO regarding operational issues.

**I. CORRESPONDENCE**

**J. OTHER BUSINESS**

None.

**K. ADJOURNMENT**

Moved by Jim Goodman

Seconded by Gregory Brown



*Be it resolved that:*

*The meeting adjourned at 3:13p.m.*

**CARRIED**

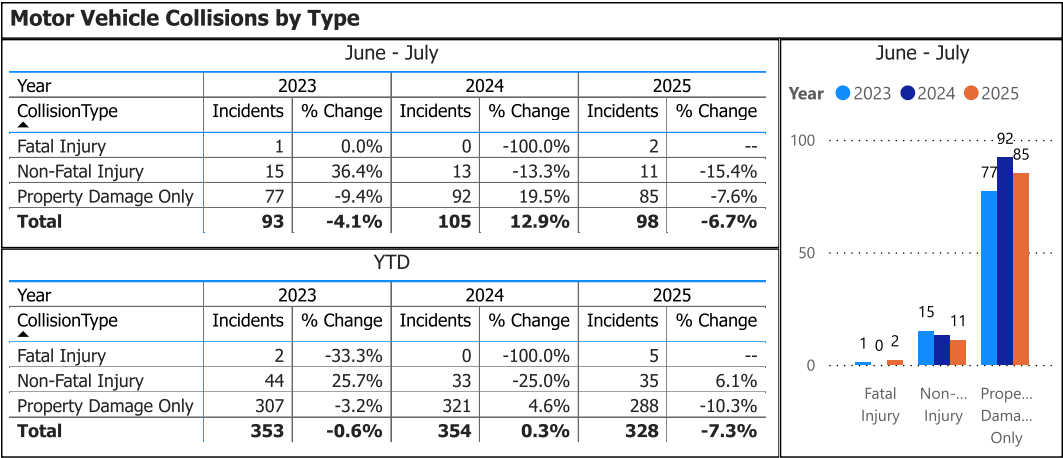
Sept 4<sup>th</sup> ,2025

Detachment Board Meeting



**MUNICIPALITY OF NORTH GRENVILLE, MERRICKVILLE-WOLFORD  
VILLAGE OPP DETACHMENT BOARD / CONSEIL DU DÉTACHEMENT  
DE LA POLICE PROVINCIALE POUR LA MUNICIPALITÉ DE NORTH  
GRENVILLE ET LE VILLAGE DE MERRICKVILLE-WOLFORD  
GRENVILLE OPP DETACHMENT  
DÉTACHEMENT DE GRENVILLE DE LA POLICE PROVINCIALE**

OPP Detachment Board Report  
Collision Reporting System  
June - July 2025



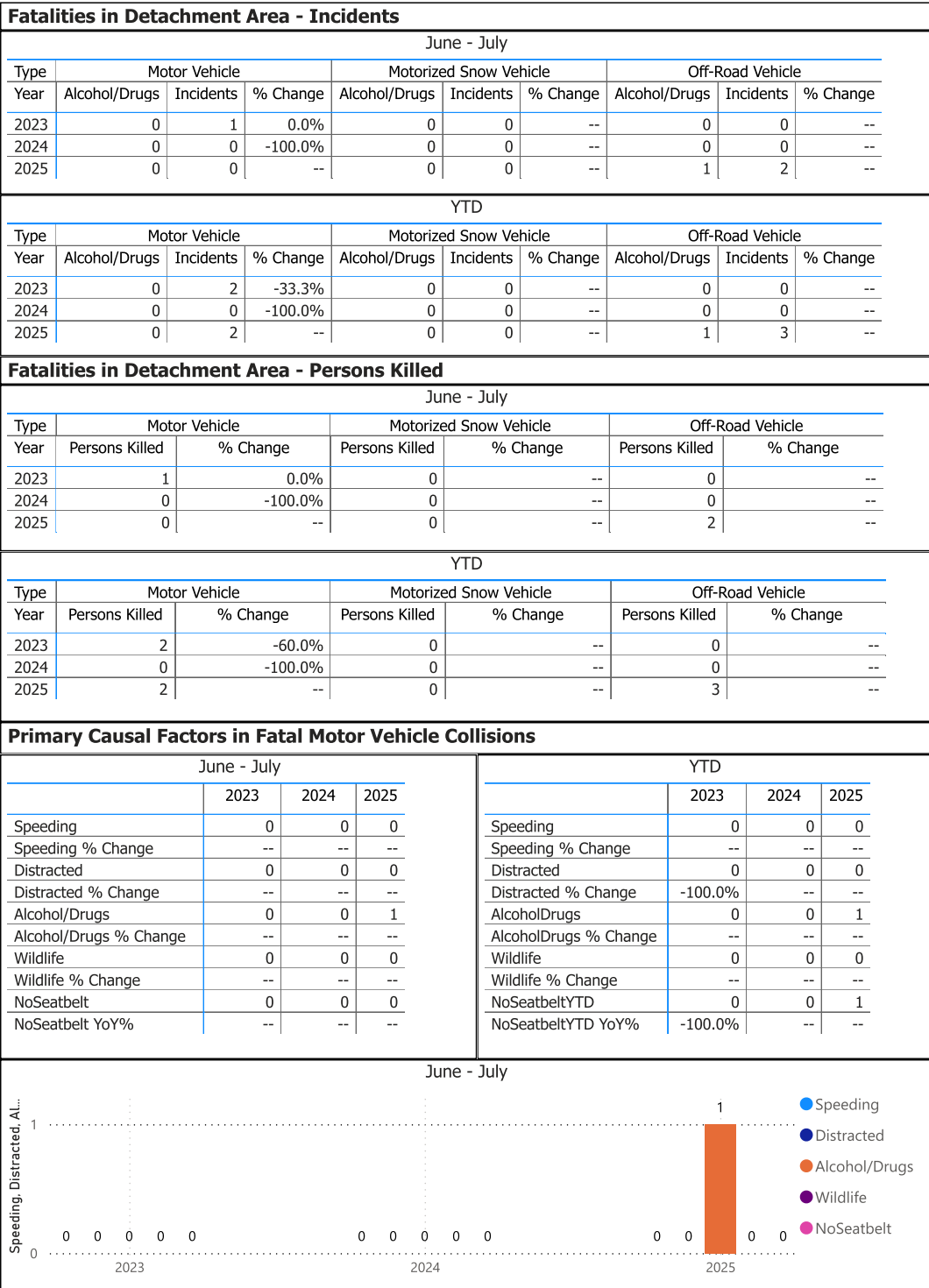
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Area(s): ALL  
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OPP Detachment Board Report  
Collision Reporting System  
June - July 2025



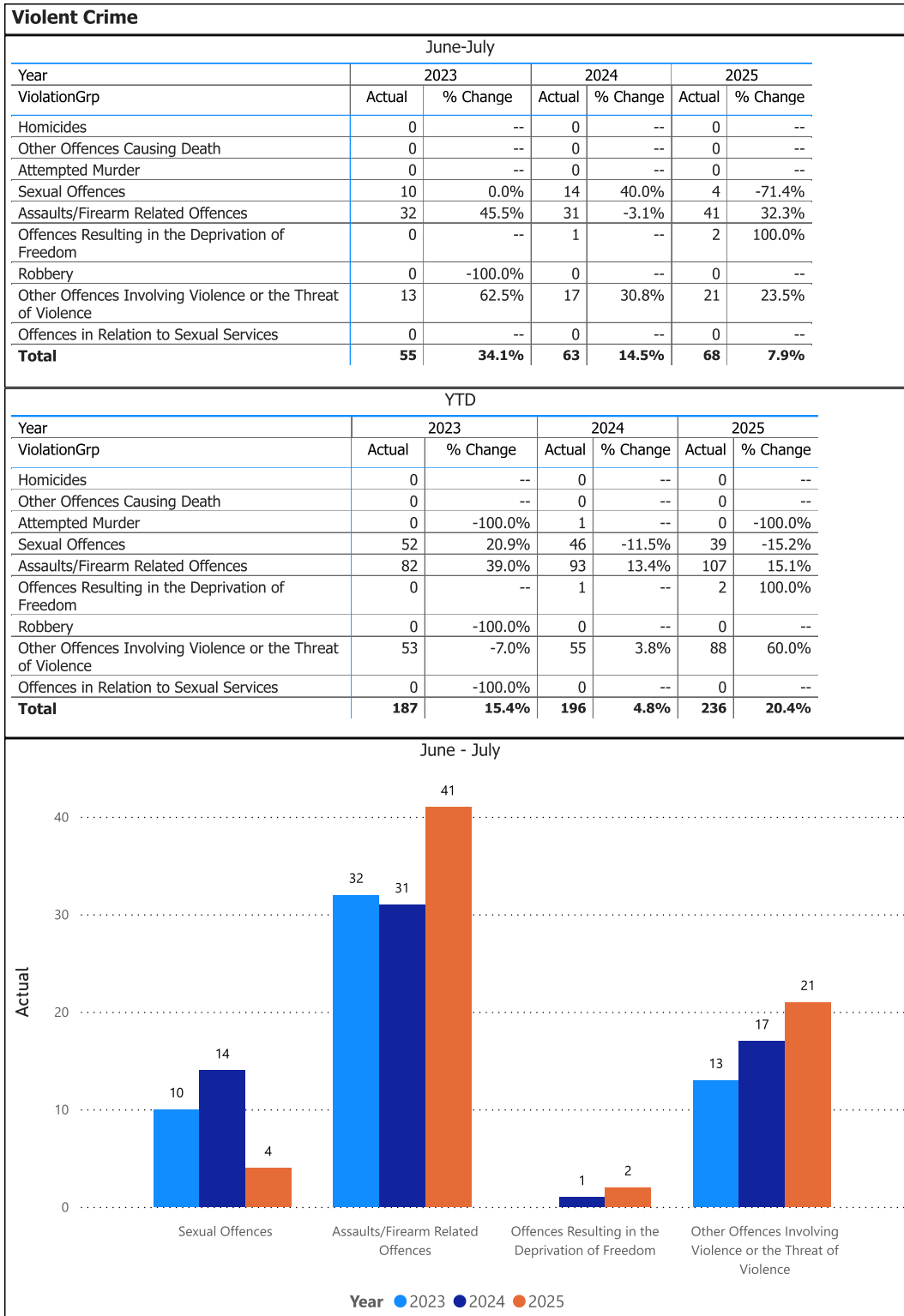
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**OPP Detachment Board Report  
Records Management System  
June - July 2025**



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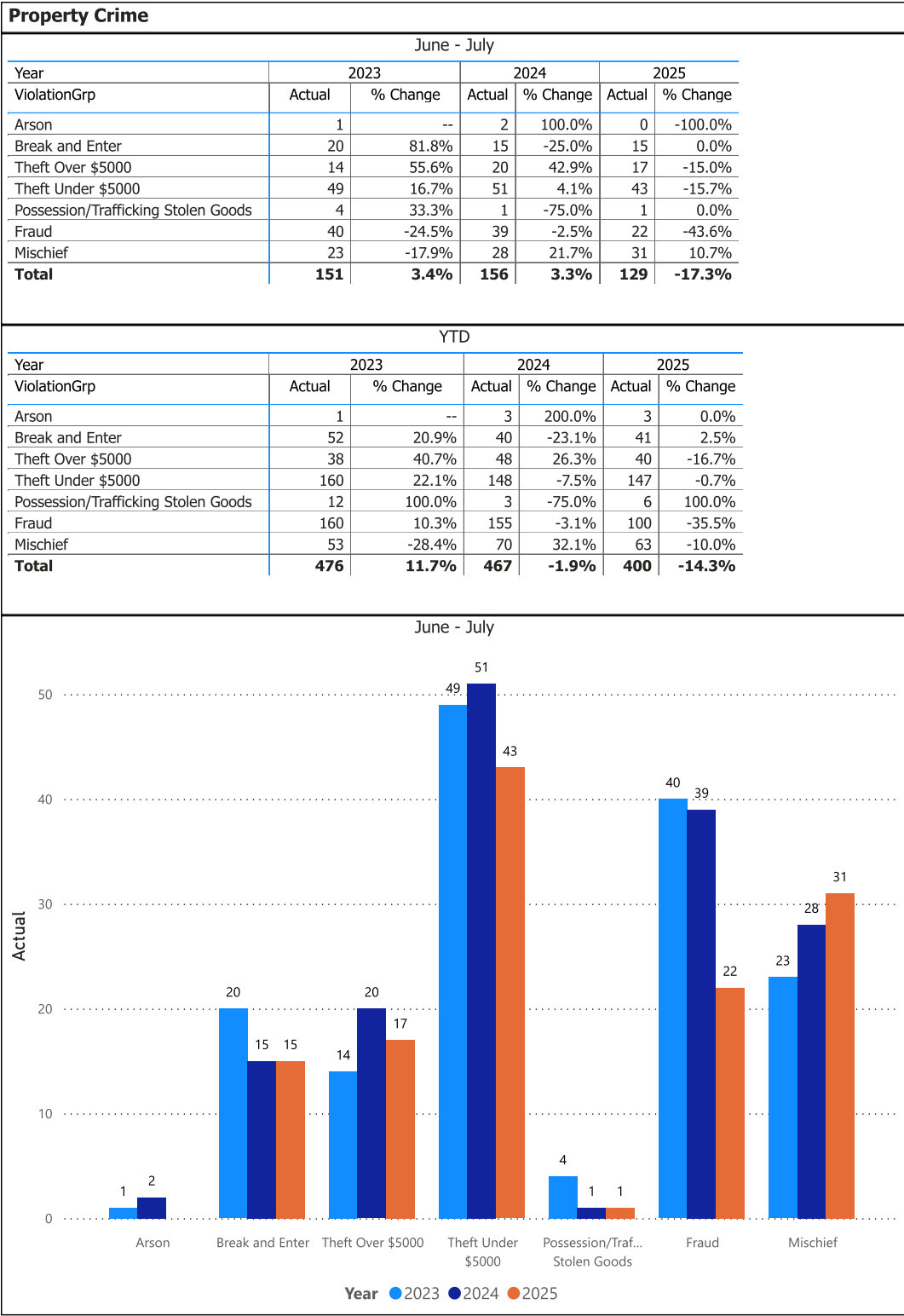
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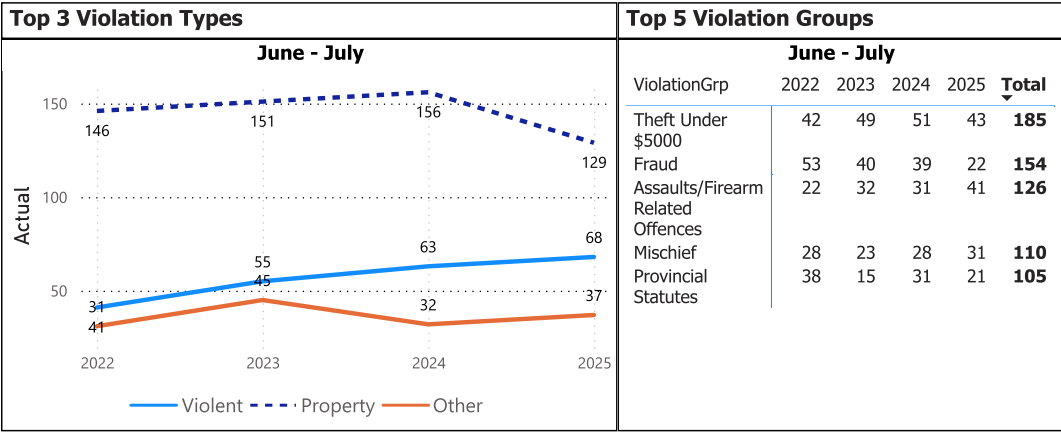
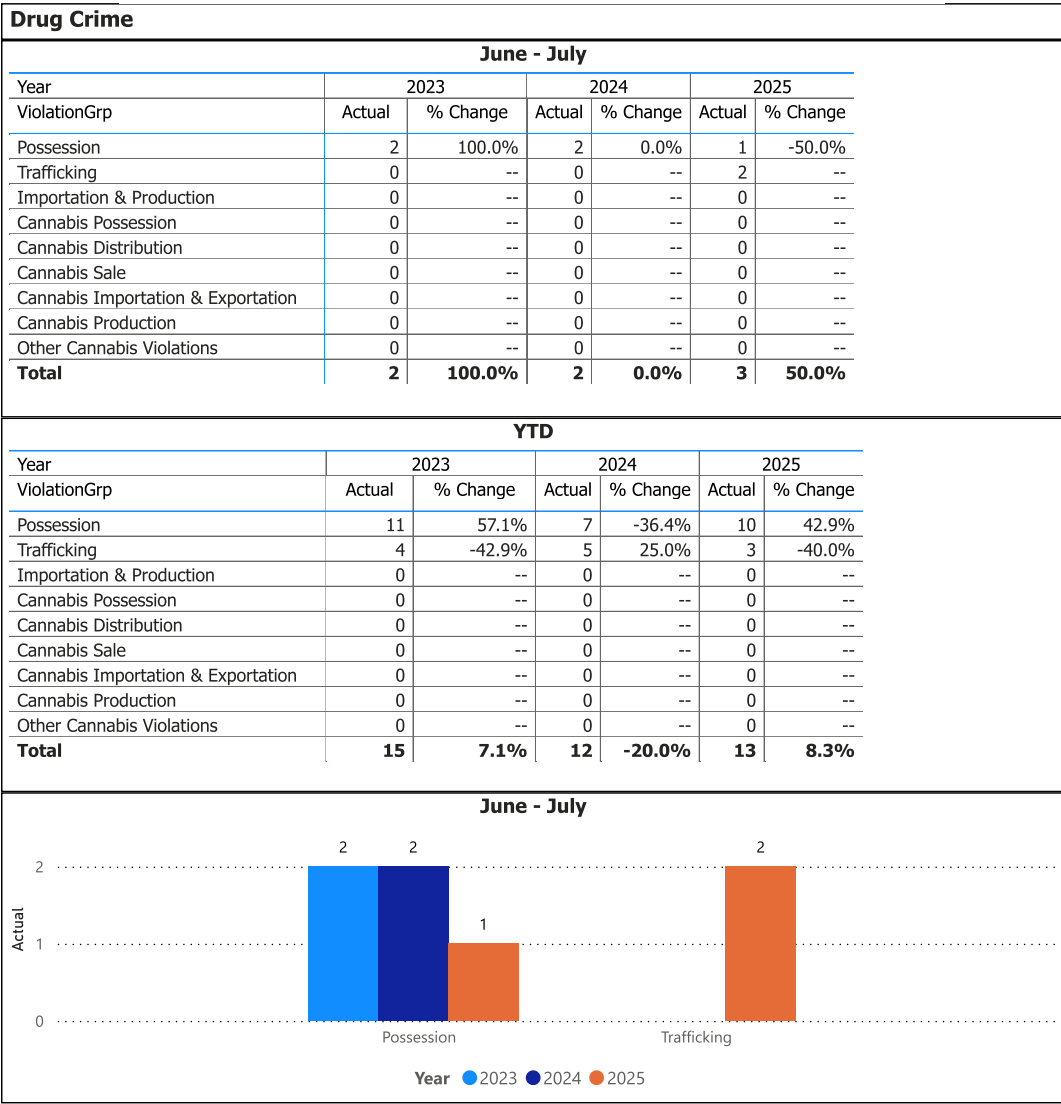


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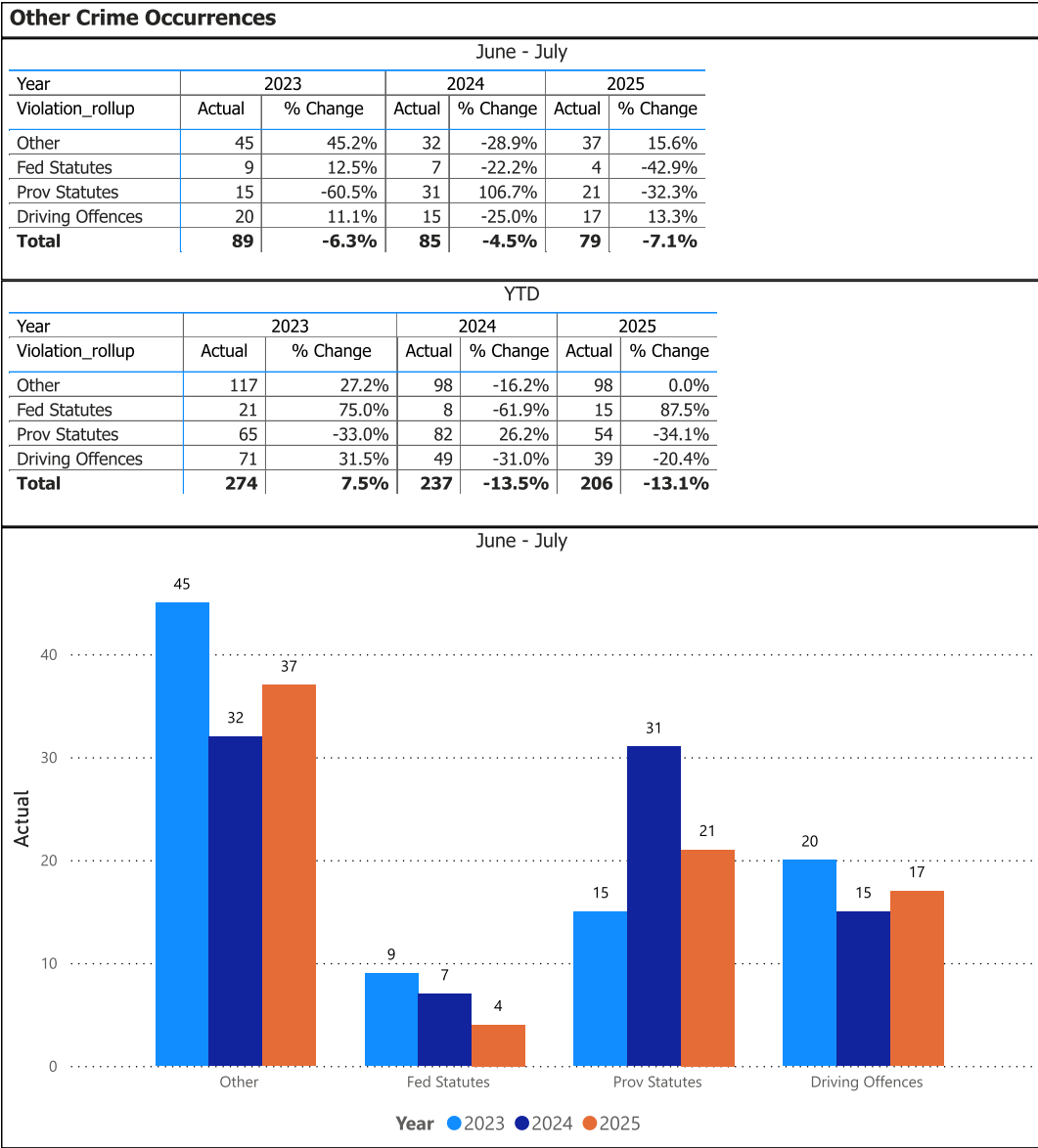
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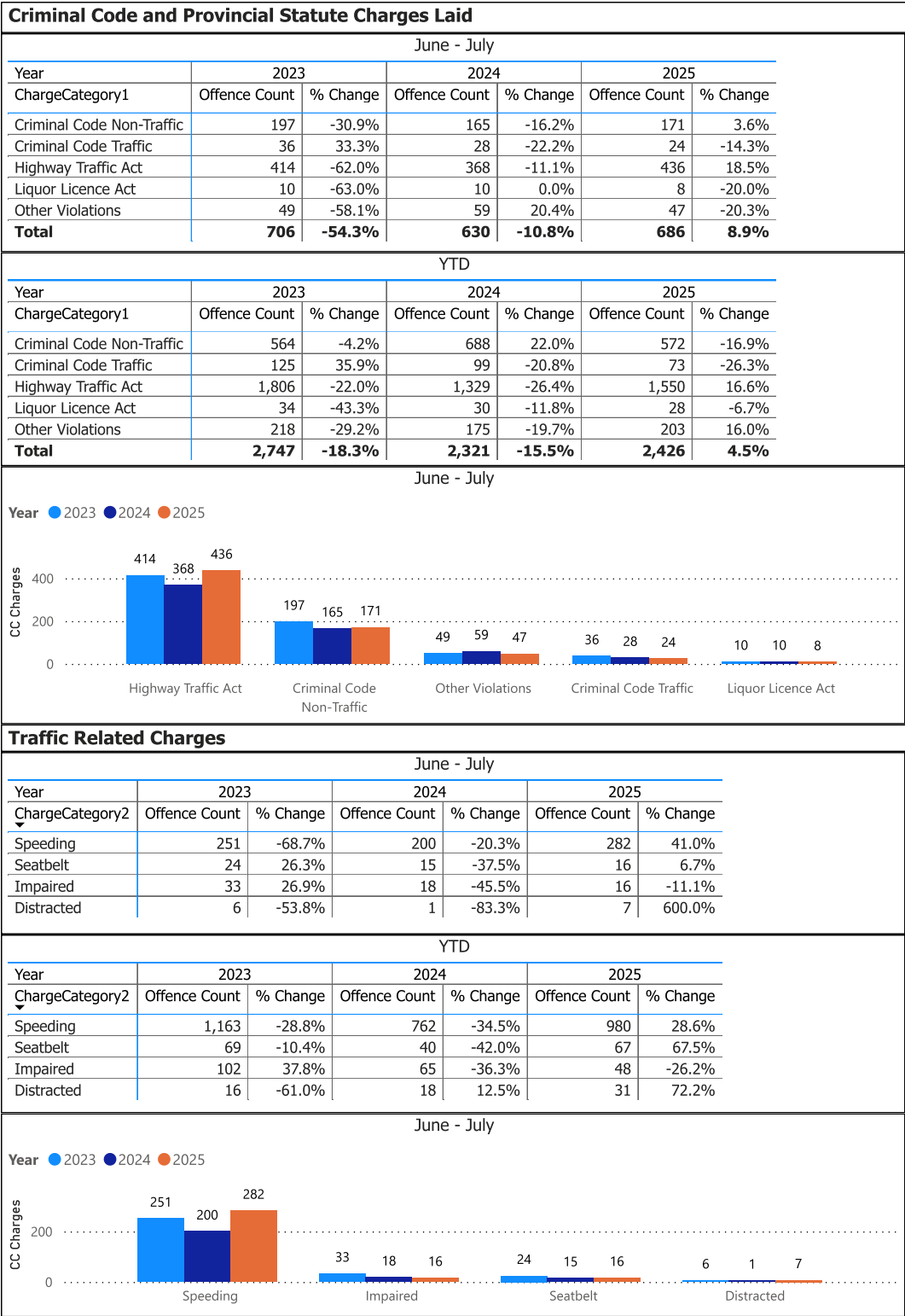
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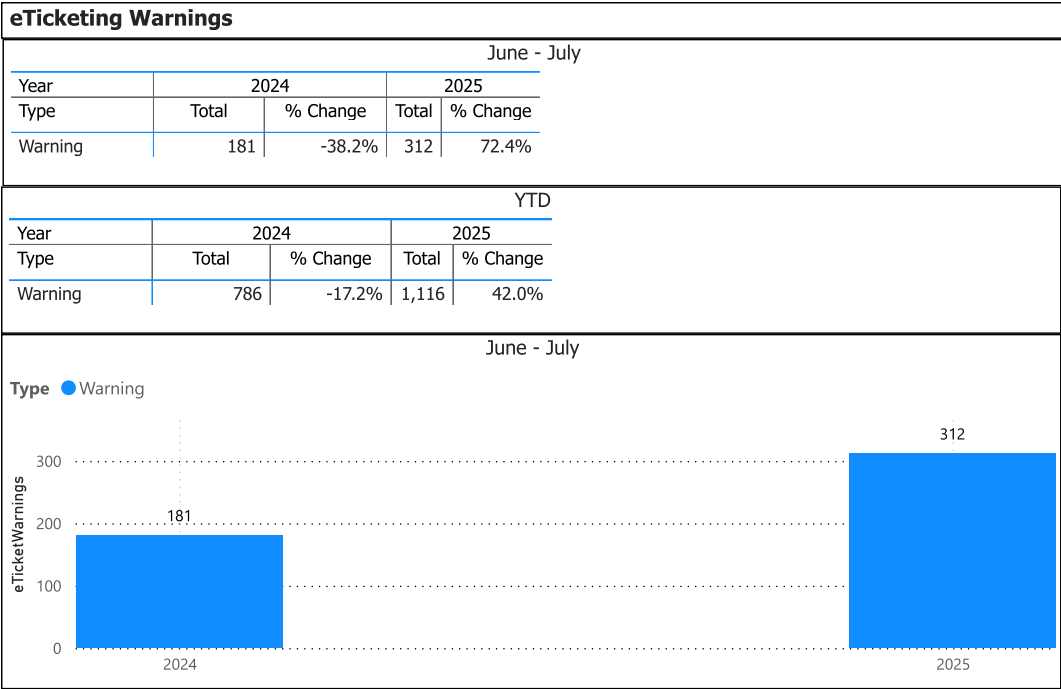
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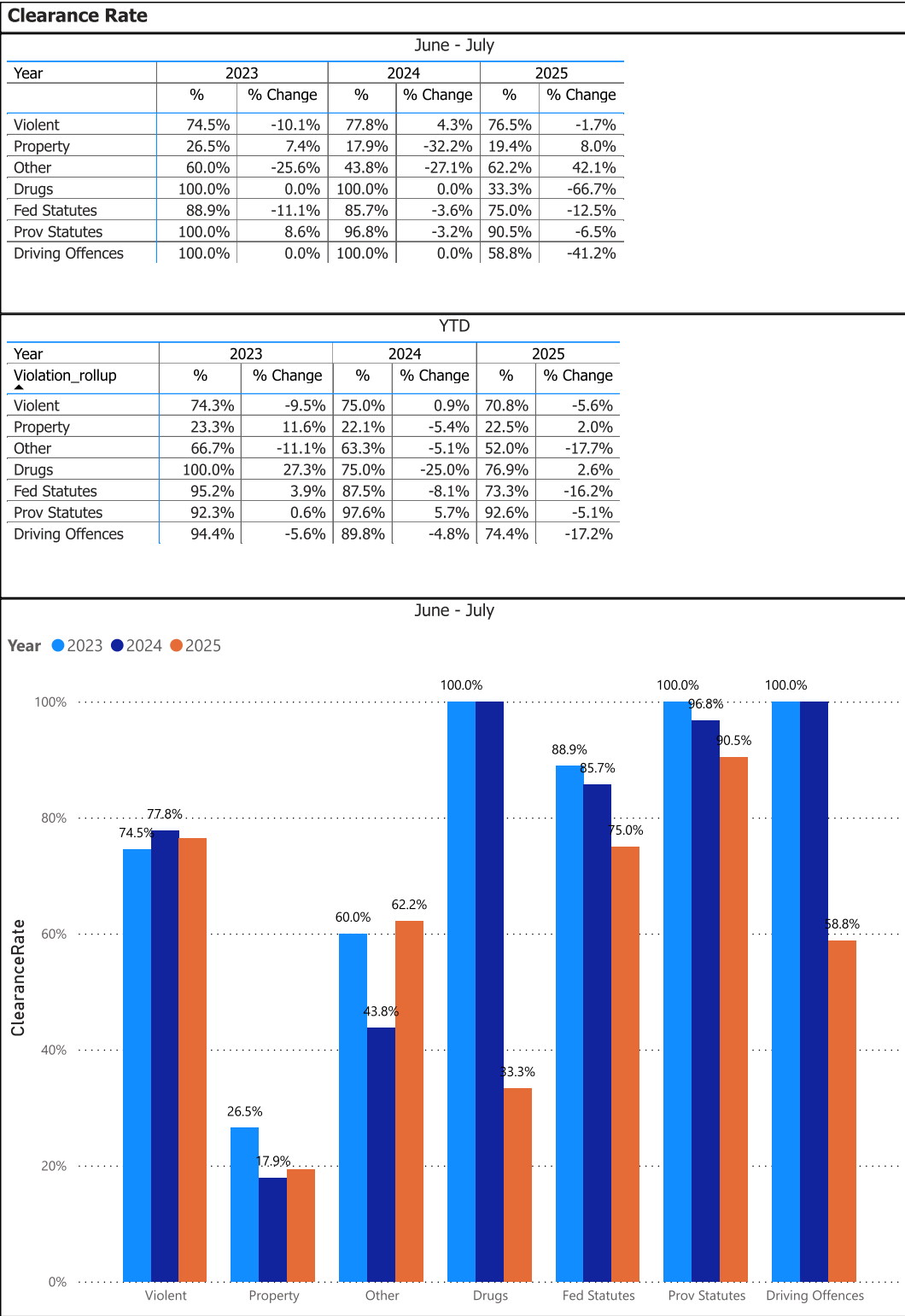
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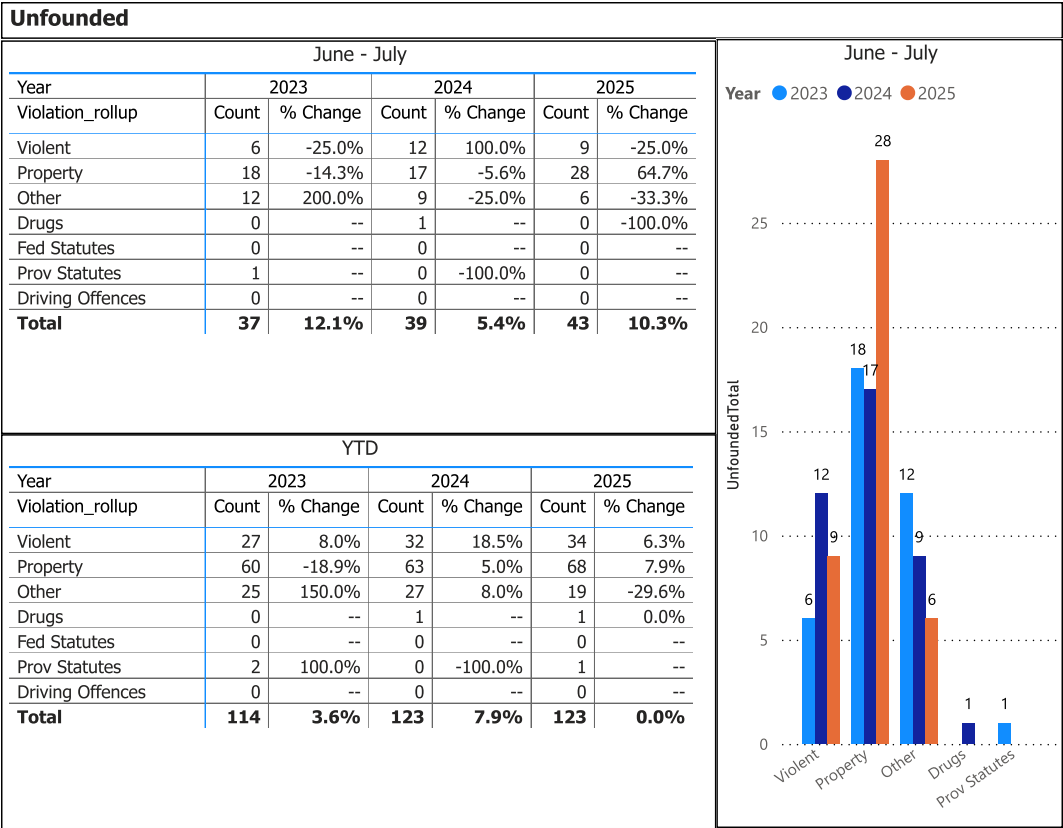


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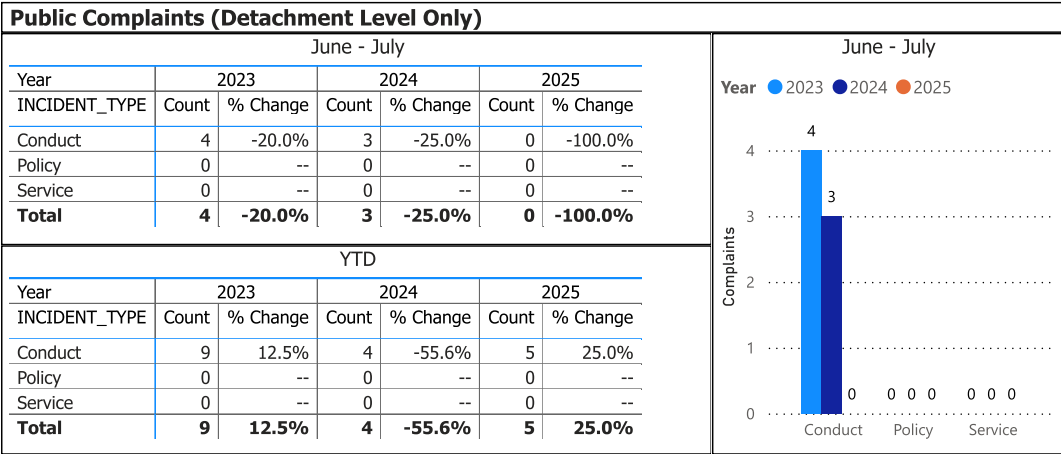


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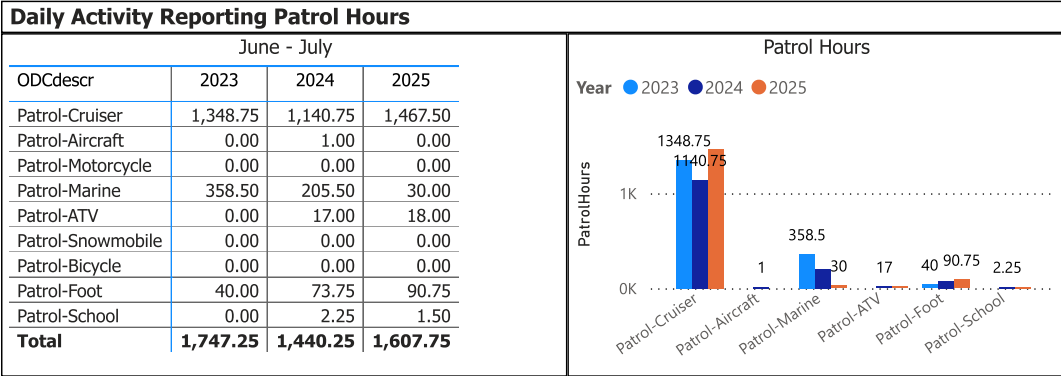
OPP Detachment Board Report  
Records Management System  
June - July 2025



Data source: RMS Data Feed  
Ontario Provincial Police, Professional Standards Bureau Commander Reports - File Manager System

Data source date:  
25-Aug-2025

Daily Activity Reporting



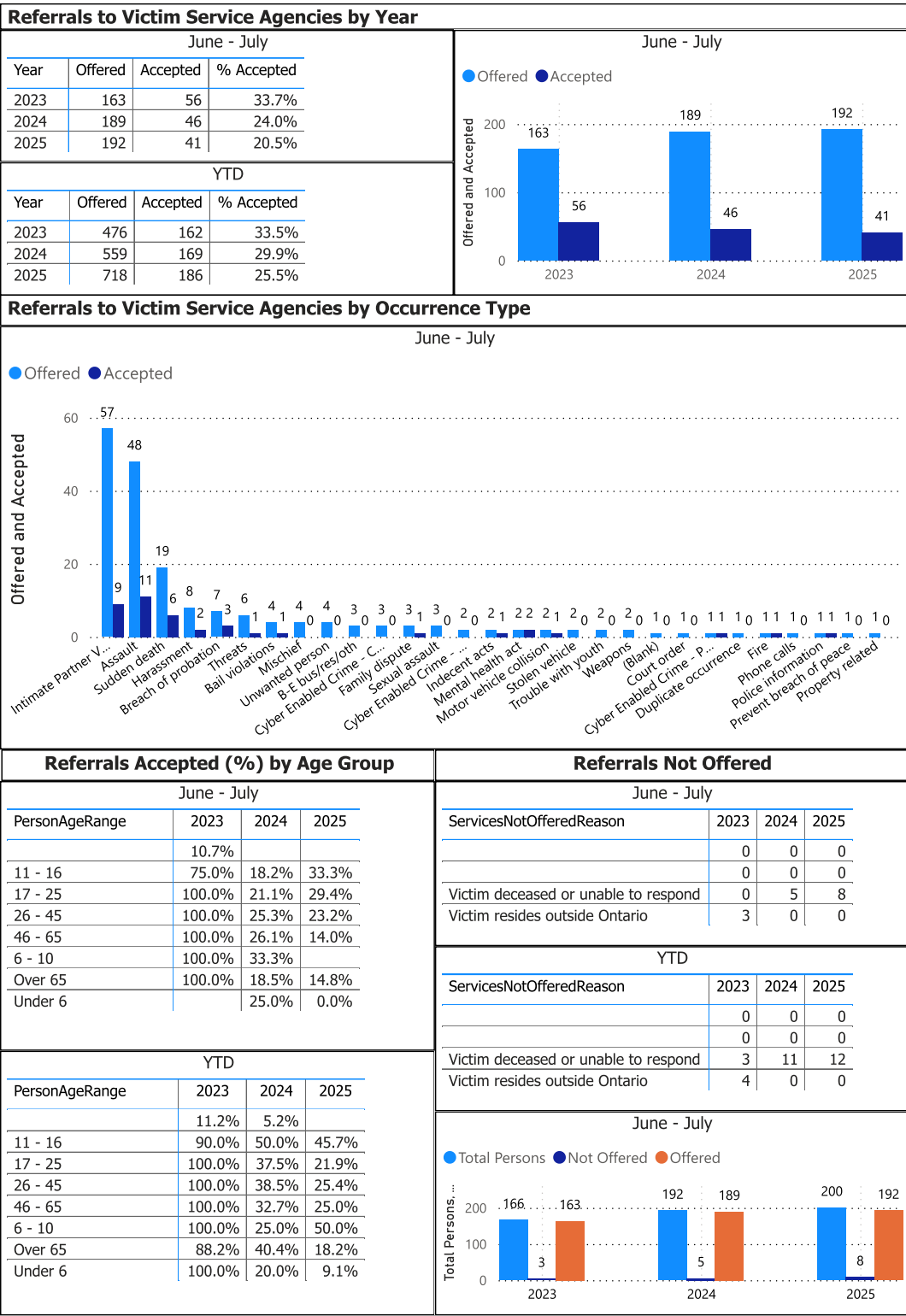
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**Municipality of North Grenville, Merrickville-Wolford Village  
OPP Detachment Board**

**Terms of Reference**

**1. Purpose**

It is the legislative mandate of the OPP Detachment Board to work with the Detachment Commander to make decisions where appropriate and submit information to the Municipal Councils on other matters in accordance with the Community Safety and Policing Act (CSPA). The purpose of the OPP Detachment Board is to:

- a) comply with the prescribed standards, if any, with respect to the exercise of its powers and the performance of its duties under the Act;
- b) make decisions on matters within their jurisdiction and provide advice and information to the Municipal Councils on specialized matters as outlined in the Act;
- c) facilitate public input on programs and ideas when appropriate and approved by the OPP Detachment Board to ensure the work of the Board is representative of the communities it serves;
- d) make decisions on enhancing the quality of life and ensuring the safety and security of all persons and property within the communities, in keeping with the Minister's Strategic Plan and the OPP Detachment Board strategic plan or the annual objectives and principles as established by the OPP Detachment Board; and,
- e) conduct itself in keeping with the prescribed Code of Conduct under the CSPA (Section 67(4)) and in keeping with the OPP Detachment Board's Procedural By-law, upon enactment.

**2. Roles and Responsibilities**

Per Section 68(1) of the Community Safety and Policing Act (CSPA), the OPP Detachment Board's roles shall include:

- a) consulting with the Commissioner regarding the selection of a detachment commander and otherwise participate in accordance with the regulations in the selection of the detachment commander;

- b) determining objectives and priorities for the detachment, not inconsistent with the strategic plan prepared by the Minister, after consultation with the detachment commander or his or her designate;
- c) advising the detachment commander with respect to policing provided by the detachment;
- d) monitoring the performance of the detachment commander;
- e) reviewing the reports of the detachment commander regarding policing provided by the detachment; and
- f) on or before June 30<sup>th</sup> in each year, providing an annual report to the municipalities regarding the policing provided by the detachment in their municipalities.

### **3. Authority**

- a) Authority delegation is restricted to the scope described in Section 42 of the CSPA.
- b) The OPP Detachment Board members shall:
  - ensure that all outgoing communications are in accordance with the OPP Detachment Board's policies;
  - not communicate externally on behalf of the OPP Detachment Board except as authorized by the OPP Detachment Board;
  - not post independently to social media but rather social media postings shall be forwarded to the OPP Detachment Board Secretary-Treasurer for distribution which may be shared by the OPP Detachment Board members;
  - not authorize any expenditures outside the OPP Detachment Board's approved budget unless authorized by each of the Municipal Councils of the OPP policed communities comprised by the Board;
  - have the authority to undertake special projects, or research matters that arise and that are within the scope of these Terms of Reference. The responsibility for these assignments remains with the OPP Detachment Board or designate.

### **4. Reporting**

The OPP Detachment Board reports to the respective Municipal Councils, Council of the Municipality of North Grenville and Council of the Village of Merrickville-Wolford, comprising the OPP Detachment Board as required in accordance with the CSPA.



## **5. Composition**

Unless otherwise determined by Provincial Legislation, membership shall be comprised of eight (8) members:

- One (1) member from each respective Council;
- Two (2) community representatives from the Municipality of Merrickville-Wolford Village;
- Three (3) community representatives from the Municipality of North Grenville; and,
- Two (2) provincial representatives.

For the purpose of board composition, community representatives must be an eligible elector for the respective municipality.

### **5.1 Qualifications of the Community Representatives**

To qualify for the Community Representative on the OPP Detachment Board, applicants must be eligible to vote in the respective municipality they are appointed from.

Community Representatives shall not be employees of their respective municipality.

Preference will be given to people demonstrating knowledge or experience specific to the subject Committee / Board.

### **5.2 Appointments**

- a) Appointments to the OPP Detachment Board shall be made in accordance with the provisions of Section 33 of the CSPA.
- b) Council Appointments to the OPP Detachment Board shall be made by the respective municipal Council.
- c) Community Appointments to the OPP Detachment Board shall be made by the respective municipal Council.
- d) Provincial Appointments to the OPP Detachment Board shall be made by the Provincial Government.

### **5.3 Term of Membership**

The term of office for Council and Community Appointees on the OPP

Detachment Board shall be consistent with the term of Council during which the appointment was made.

As per O.Reg 135/24, an appointed member shall sit until the earlier of six months after the expiry of their term of office; or the day the member's successor is appointed by the municipality.

The Term of office for a member appointed by the Minister to the OPP Detachment Board shall be set out by the Minister in the member's appointment.

#### **5.4 Absence**

It is the expectation of the Board that members shall attend every meeting. However, any Community Representative that is absent from three (3) consecutive regular meetings without leave or without satisfactory reason shall forthwith cease to be a member and the Secretary-Treasurer shall advise the Clerk of the respective municipality so that the vacancy may be filled.

#### **5.5 Resignation of Representatives**

- a) Any Council or Community Representatives wishing to resign shall provide their resignation in writing to the Co-Chairs with a copy to the Secretary-Treasurer. The Secretary-Treasurer shall notify the Clerk of their respective municipality so that a replacement may be appointed.
- b) Any Provincial Representative wishing to resign shall provide their resignation in writing to the Co-Chairs with a copy to the Secretary-Treasurer. The Secretary-Treasurer shall notify the Provincial Appointments Secretariat so that a replacement may be appointed.

#### **5.7 Filling Vacancies**

- a) Vacancies of Council and Community Representatives may be filled at the discretion of the respective Municipal Council and within six (6) months of the vacancy occurring so long as quorum is maintained.
- b) Vacancies of Provincial Representatives shall be filled at the discretion of the Province.

#### **6. Responsible Party:**

The Secretary-Treasurer appointed by the OPP Detachment Board shall be

responsible for all actions and financial undertakings of the OPP Detachment Board unless delegated otherwise by the OPP Detachment Board in accordance with Section 42 of the CSPA.

**7. Structure:**

a) Co-Chairs

In accordance with Section 36(1) of the CSPA, the Chair and Vice-Chair shall be elected annually at the first meeting of each year by a vote of the majority of the OPP Detachment Board members. For the purpose of the Municipality of North Grenville Merrickville-Wolford Village OPP Detachment Board, the Chair and Vice Chair will serve as Co-Chairs.

In the event of both Co-Chairs being absent from a meeting, an Acting Chair shall be elected at the beginning of the meeting and act as the chair for the duration of that meeting.

b) Support Resources

- The OPP Detachment Board shall determine the support resources it requires to assist them with fulfilling their roles.
- Recording Secretary: The Recording Secretary shall be the Secretary-Treasurer appointed annually by the OPP Detachment Board members at the first meeting each year and shall act as the Recording Secretary for the Board's meetings.

**8. Procedures**

- a) All applicable Federal, Provincial and Municipal legislation and regulations shall be adhered to. This includes, but is not limited to:
- The CSPA and its regulations
  - Code of Conduct Regulation under the CSPA
  - The OPP Detachment Board's
    - Accountability and Transparency Policy
    - Procedural By-law
    - Procurement By-law;
    - Terms of Reference; and
  - The OPP Detachment Board shall review its documents identified in 8.a) once every term in the last year of the term and amend them as necessary.
  - Any changes to the Terms of Reference require majority approval of

- the respective Municipal Councils.
- b) The OPP Detachment Board shall meet bi-monthly on the first Thursday of the month, except for the months of January where the meeting may be rescheduled to accommodate statutory holidays, or unless otherwise determined by the OPP Detachment Board and shall publish its annual meeting schedule on the respective municipal websites.
  - c) Meetings should rotate between North Grenville and Merrickville-Wolford locations and the location shall be included on the agenda and websites.
  - d) The schedule shall include at least four (4) regular meetings per year.
  - e) Unless excluded by legislation, all OPP Detachment Board members eligible to vote, including the Co-Chairs, shall vote.
  - f) The OPP Detachment Board may solicit, document, and consider public input where appropriate.
  - g) The agenda shall be distributed and posted at least three (3) business days before the OPP Detachment Board meetings on the respective municipal websites.
  - h) The minutes shall be posted once approved by the OPP Detachment Board, in a timely fashion on the respective municipal websites.
  - i) The approved minutes shall be provided to the Clerks of the respective municipalities for official record keeping. With respect to the last meeting prior to an election, the minutes shall be approved per the OPP Detachment Board's Procedural By-law.

## **9. Financial**

- a) The OPP Detachment Board's annual budget shall be approved by each of the Municipal Councils of the OPP policed communities comprised by the Board in accordance with Section 71(2) of the CSPA.
- b) The Secretary-Treasurer shall present a year-end financial report to the OPP Detachment Board, which once approved by the Board, shall be forwarded to each of the Municipal Councils of the OPP policed communities comprised by the Board.

## **10. Quorum**

Greater than 50% of the OPP Detachment Board members eligible to vote and not excluded by legislation shall constitute quorum.