



**CORPORATION OF THE  
MUNICIPALITY OF NORTH GRENVILLE**

**DRAFT MINUTES**

**Regular Council Meeting No. 4**

**Tuesday, April 21, 2020, 6:30 p.m.  
Held Remotely via Microsoft Teams**

PRESENT	Mayor Nancy Peckford Deputy Mayor Jim McManaman Councillor John Barclay Councillor Doreen O'Sullivan Councillor Kristin Strackerjan
Staff Present	Gary Dyke, Chief Administrative Officer Cahl Pominville, Director of Corporate Services/Clerk Marcus Hewitt, Director of Finance John Okum, Director of Emergency & Protective Services/Fire Chief Karen Dunlop, Director of Public Works Phil Gerrard, Director of Planning & Development Palak Mehta, Deputy Clerk Tammy Hurlbert, Acting Director of Parks, Recreation & Culture Mike Finley, Superintendent of Environmental Services Matt Gilmer, Economic Development Officer

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**A. APPROVAL OF AGENDA**

Mayor Peckford advised that flags at the Municipal Centre and Fire Hall are flying at half mast, Council and the Municipality wish to express our condolences to residents of Nova Scotia and also those who now reside in North Grenville.

Mayor Peckford thanked residents for following the COVID-19 guidelines. The Leeds, Grenville & Lanark Health Unit are showing high statistics. Most cases are at Retirement Homes in Lanark County. Stay vigilant, we have a long way to go.

**C-2020-034**

Moved by	Kristin Strackerjan
Seconded by	Doreen O'Sullivan

The Council agenda for April 21, 2020 be approved as presented.

**CARRIED**

**B. DISCLOSURE OF INTEREST**

Councillor Barclay declared a conflict of interest for Item D.3. regarding bag tags as they are sold at his place of work.

**C. REVIEW & ADOPTION OF MINUTES OF PREVIOUS MEETINGS**

**C-2020-035**

Moved by	John Barclay
Seconded by	Kristin Strackerjan

That the minutes of the following meetings be approved as circulated:

- Regular Council Meeting of March 17, 2020
- Special Council Meetings of February 19 & 27, 2020
- Regular Committee of the Whole Meetings of March 3 & 10, 2020

- Special Committee of the Whole Meetings of August 7, September 4 & 5 and October 2 & 9, 2019
- Special Committee of the Whole (Daytime) Meeting of October 16, 2019

**CARRIED**

**D. DEPARTMENT/ISSUE**

1. Ferguson Forest Centre Municipally Maintained Roads-Reduce Speed Limit to 40kph
  - An update was provided by Karen Dunlop. The roads and trails are having greater use as a recreational area. Concerns have been received regarding the speed of traffic on the roads in the Ferguson Forest Centre. The current 45kph signs were posted prior to ownership by North Grenville. It is recommended that the speed be 40kph and that gateway signage be used. Signage will be installed in the next couple of weeks.

**By-Law 29-20**

Moved by Doreen O'Sullivan  
Seconded by Jim McManaman

That By-Law 29-20 to set speed limits in the Ferguson Forest Centre be adopted and passed;

AND FURTHER THAT the said By-Law be signed by the Mayor and Clerk, sealed with the seal of the Corporation and be engrossed in the By-Law Book.

**CARRIED**

2. Water Financial Plan
  - An update was provided by Mike Finley. It is a mandatory requirement by the Province for our drinking water licence renewal. Watson Economists will be back when we do the rate review for water and waste water.

Questions of Council

Mayor Peckford

- Have additional costs been envisioned? Mike Finley advised that they have always been envisioned.
- Is there a timeline for an additional well? Mike Finley advised that the master plan is set for 2024 but it depends on growth.

Councillor Barclay

- This is a legislative requirement. We have to arrive at a target revenue. Are the water rates how we get there? Mike Finley advised that this is correct. These are high level requirements for the Province. The discussion will come back for the rate review.
- The report says we will have to finance the \$5M for a new well. Can it be covered by development charges (DCs)? Mike Finley advised that there is a DC component. We would finance up front and DCs would reimburse. Mayor Peckford noted that there will be a rate review in the mid-year.

**C-2020-036**

Moved by John Barclay  
Seconded by Jim McManaman

That Council adopt the Water Ontario Regulation 453/07 Financial Plan completed by Watson & Associates Economists Ltd.

**CARRIED**

3. Solid Waste Collection Bag Tags

Councillor Barclay left the meeting.

- An update and review was provided by Karen Dunlop. Options from the report were reviewed. Staff recommends adding online orders.
- Mayor Peckford- Everyone has been working hard to ensure they are available to the public.
- Councillor O’Sullivan- We should continue with the program. There has been significant effort to ensure that bag tags can be obtained by residents. She feels that vendors should not be out any costs for point of sale.
- Councillor Strackerjan- Agrees with Councillor O’Sullivan’s comments. The cost of bag tags is still reasonable. There are many options to obtain them. Vendors shouldn't be out of pocket to sell the tags. Waste collection is expensive.
- Deputy Mayor McManaman- Not in favour of suspending the program. It is working well. He would support a 2.5% rebate to the vendors.
- Mayor Peckford- Not prudent at this time to suspend the program. Stores are including bag tags in their express orders. Recommends a 2.5% rebate directly to retailers to offset their costs.
- Karen Dunlop advised that for online purchases the purchaser pay for the 1.75% service charge to our provider and the Municipality will pay the postage.

**C-2020-037**

Moved by                      Jim McManaman  
Seconded by                 Doreen O'Sullivan

That Council create an on-line and phone purchase program for Solid Waste Collection Bag Tags;

AND FURTHER THAT staff be directed to put in place a vendor compensation program.

**CARRIED**

Councillor Barclay returned to the meeting.

4. 2019/20 Provincial Gas Tax Funding - Letter of Agreement

- An update and review was provided by Matt Gilmer.
- Mayor Peckford advised that we have received \$11,000+ already. There is more to come for 2020. This formalizes our partnership with the Province.
- Allegiance Transportation Service (ATS) are providing limited service during COVID-19 if needed.

**By-Law 30-20**

Moved by                      John Barclay  
Seconded by                 Kristin Strackerjan

That By-Law 30-20 to enter into an agreement for Gas Tax Funding be adopted and passed;

AND FURTHER THAT the said By-Law be signed by the Mayor and Clerk, sealed with the seal of the Corporation and be engrossed in the By-Law Book.

**CARRIED**

5. Lifting of Part Lot Control - eQuinelle Subdivision Phase 2F

- An update was provided by Phil Gerrard. This is another phase of the subdivision. The current by-law is set to expire in May. This is to extend the expiry date for two years until completion.
- Mayor Peckford- Why was this part not finished? Phil Gerrard advised that this is the last Block to be completed.

- Councillor O’Sullivan- Is this the second extension? Phil Gerrard advised that this is the first extension for eQuinelle.
- Councillor O’Sullivan- Does this affect capacity allocation? Phil Gerrard advised that it does not.

**By-Law 31-20**

Moved by                      Jim McManaman  
Seconded by                 John Barclay

That By-Law 31-20 to lift part lot control (eQuinelle Subdivision Phase 2F) be adopted and passed;

AND FURTHER THAT the said By-Law be signed by the Mayor and Clerk, sealed with the seal of the Corporation and be engrossed in the By-Law Book.

**CARRIED**

6. Jack-Joseph Subdivision - Extension of Draft Approval

- An update was provided by Phil Gerrard. The subdivision consists of 14 lots for single detached homes. It received draft approval in April, 2013. There have been 3 one year extensions. A new owner has taken over. They are requesting a one year extension to register the subdivision.

Questions of Council

Deputy Mayor McManaman

- Why should we proceed? Phil Gerrard advised that he supports this extension. A new owner may bring this vision to life. It is a good infill project for the urban area.

Councillor O’Sullivan

- Is there any possibility to have more intensified housing or affordable housing? Phil Gerrard advised that the property received a zoning by-law amendment in 2013. It was not supported by the neighbours. An increase in density will be contentious.

Councillor Barclay

- Have you spoken to the new owner? Phil Gerrard advised that he has spoken to the new owner. They are looking to move forward this year.

Mayor Peckford

- The number and density should remain the same.
- What are the next steps? Is there a site plan process? Phil advised that a subdivision agreement must be approved. Approvals will be needed for water and sewer.
- Where is a site plan? Phil Gerrard advised that it would be a plan of subdivision.
- How can neighbours find out what is being done? Phil Gerrard advised that there was public input at the zoning and subdivision approval process.
- How are residents provided with any information if they build? Phil Gerrard advised that the execution of the subdivision agreement will come to Council. There will not be public participation but they could be advised. Mayor Peckford advised that she wants to ensure that the public will be aware.

**C-2020-038**

Moved by                      Jim McManaman  
Seconded by                 Doreen O’Sullivan

That Council supports the request for the extension of draft plan approval for the Jack-Joseph Subdivision for (1) year;

AND FURTHER THAT this support be conveyed to the United Counties of Leeds and Grenville, who are the subdivision Approval Authority

**CARRIED**

7. Waste & Recycling Request for Proposals (RFP) Update
  - An update was provided by Karen Dunlop. Only two submissions were received. The RFP will be cancelled and staff will look at other options when COVID-19 restrictions are lifted. This decision was supported by our lawyer. Gary Dyke added that he has discussed with Ms. Dunlop how to move forward.
  - Councillor Barclay- What is the current contract and lowest bid? Karen Dunlop advised that she cannot disclose the bids. The current costs are over \$700,000.
  - Mayor Peckford- What is our timeline? Karen Dunlop advised that the current contract ends at end of October.
  - Councillor Strackerjan- How late can we wait to come up with a solution? Karen Dunlop advised that staff look to go back out with an RFP in two months pending the status of COVID-19.
  - Councillor Strackerjan- Is there a minimum number of bids that you would like to receive? Karen Dunlop advised that the larger number the better.
8. COVID-19 - Municipal Operations Update
  - Mayor Peckford advised that there is no further update from staff.
  - Councillor Strackerjan- Requested a by-law update on complaints. John Okum advised that they are keeping track of calls. He reviewed the type of complaints received.
  - Councillor Strackerjan- Is there general compliance in the community? John Okum advised that the majority are following the rules. There has been very good compliance. Some residents disagree with the Provincial Orders.
  - Councillor Barclay- Has anything been referred to the Ontario Provincial Police? John Okum advised that our by-law office has had discussions with the OPP and have dealt with some items together.
  - Mayor Peckford advised that there will be a briefing tomorrow with the Mayor and Chief Administrative Officer for questions.

**E. PERIOD FOR QUESTIONS FROM THE PUBLIC & MEDIA RELATING TO AGENDA ITEMS**

- Cahl Pominville advised that none have been received.
- Mayor Peckford advised that there will be an update on the local media.

**F. ADJOURNMENT**

1. Confirmation By-Law

**By-Law 32-20**

Moved by	Jim McManaman
Seconded by	Doreen O'Sullivan

That By-Law 32-20 to confirm the proceedings of Council at its Regular Meeting held on April 21, 2020 be adopted and passed;

AND FURTHER THAT the said By-Law be signed by the Mayor and Clerk, sealed with the seal of the Corporation and be engrossed in the By-Law Book.

**CARRIED**

***DRAFT MINUTES: REGULAR COUNCIL MEETING, APRIL 21, 2020***

2. Resolution to Adjourn

**C-2020-039**

Moved by	Kristin Strackerjan
Seconded by	John Barclay

That this Special Meeting of Council adjourn at 8:10 p.m.

**CARRIED**

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NANCY PECKFORD  
Mayor

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CAHL POMINVILLE  
Clerk