



Municipality of North Grenville

Report No.
PRC-004-2020

File No.
C7-PW

Agenda Date:	May 19th, 2020 – Council Meeting
Subject:	North Grenville Curling Club Upgrades Tender NG20-21
Attachments:	Appendix 1: Tender Opening Bid Form Appendix 2: Recommended Tender

RECOMMENDATION

The following recommendation is provided for Council's consideration:

That Tender NG20-21 for North Grenville Curling Club Upgrades be awarded to 3V Mechanical in the amount of \$67,950.00, excluding taxes.

BACKGROUND

The Curling Club has been experiencing sanitary backups during times of high use and occupation of the facility. In 2019 an exploratory dig and partial replacement of the lateral was anticipated to assist in the reduction of these incidents. Following the continuation of these backups an assessment of the plumbing system was completed by the Consulting engineering firm, Goodkey, Weedmark and Associates limited. Their recommendation was for a full replacement of the sanitary main piping within the building extending to the sanitary main. Drawing were completed and a tender for the construction process was completed.

ANALYSIS

In accordance with the Municipality of North Grenville's Procurement Policy of \$50,001 and over (**Appendix 1**), the tender was advertised on the Municipality's website and tender packages were circulated to ten (10) contractors.

The Tender NG20-21 closed on May 13th at 2:00 pm. Six (6) tenders were received and reviewed for accuracy and completeness. (**Appendix 1**)

Three bids were disqualified as they did not provide confirmation of the two issued addendums in accordance with the tender specifications. The other three bids received are listed in the order they were received. All prices listed below include taxes.

1. Arrow Services \$112,435.00
2. 3V Mechanical \$ 76,783.50
3. DLT Mechanical \$ 78,987.00

ALTERNATIVES

1. The Municipality may cancel the tender. This option is not recommended as the Municipality would not be maintaining a safe facility.

FINANCIAL/STAFFING IMPLICATIONS

This item has been identified in the current budget: Yes **X** No ☐ N/A ☐

This item is within the budgeted amount: Yes ☐ No **X** N/A ☐

The 2020 Budget for this project is \$55,000, carried over from 2019 reserve account. The current estimated cost of the project as a whole is in the range of \$99,000 including the assessment, tender drawings, hazardous material assessment and the rehabilitation construction costs. The overall envelope for the Public Works and Facilities capital budgets will be monitored to ensure overall costs do not exceed authorized amounts.

Staffing implications, as they relate to implementing Council's decision on this matter, are limited to the existing staff complement and applicable administrative policies as approved by Council.

LINK TO COMMUNITY COUNCIL PLAN

Completing this rehabilitation of the Curling Club sanitary system contributes towards the achievement of the following strategic goals:

1. Sustainable Strategic Growth – becoming a tourist destination through the improvement of the Curling Club and potential hosting of bonspiels
2. A Safe, healthy and Cohesive Community through the Bringing Communities Together by investing in our community assets

Prepared by:

Original Signed By

Karen Dunlop
Director of Public Works

Reviewed by:

Original Signed By

Kevin Henry
Facilities Superintendent

Reviewed by:

Original Signed By

Judy Carroll
Treasurer

Recommendation submitted for Council consideration by:

Original Signed By

Gary Dyke
CAO



SCHEDULE D – All Budgeted Items Over \$2,501

Tender/Quote Number: <u>NG 20-21</u>	Issue Date:	Closing Date: <u>MAY 13, 2020</u>	Opening Date:
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* Tenders/Quotes must be placed on comparable basis with respect to freight, taxes, etc., attach separate sheet to show analysis, if applicable.

Tender/Quote Requested By: <u>PUBLIC WORKS</u>							
Tender/Quote Requirements: <u>NG CURLING CLUB PLUMBING UPGRADE</u>							
Company Name/Address	Date & Time	Tender Amount	Staff Initials		Tendered Amount	Staff Initials	Rank
1. CLIMATE WORKS	MAY 13/2020	\$124,300.- (tax in)	CPF	KD	disqualified		
2. ARROW SERVICES	MAY 13/2020	\$112,435.- (tax in)	CPF	KD			
3. 3U MECHANICAL	MAY 13/2020	\$76,783.50 (tax in)	CPF	KD			
4. S & R MECHANICAL	MAY 13/2020	\$140,000.- (no tax)	CPF	KD	disqualified		
Remarks (include details of any submission disqualified and reasons):							

Recommendation

Recommend Tender/Quote from:	Within Budgeted Amount? Yes No
Send Tender/Quote for further analysis:	Department:
Other (describe):	G.L. #:
Recommended by (signature):	Date:

Further Analysis

Recommendation:	
Signature:	Date:

Approval*

Signature of C.A.O.:	Date:
Signature of Treasurer:	Date:

*Purchases over \$50,001 require Council approval



SCHEDULE D – All Budgeted Items Over \$2,501

Tender/Quote Number: <u>NG20-21</u>	Issue Date:	Closing Date: <u>MAY 13/2020</u>	Opening Date:
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* Tenders/Quotes must be placed on comparable basis with respect to freight, taxes, etc., attach separate sheet to show analysis, if applicable.

Tender/Quote Requested By: <u>PUBLIC WORKS</u>								
Tender/Quote Requirements: <u>NA CURLING CLUB PLUMBING UPGRADE</u>								
Company Name/Address	Date & Time	Tender Amount	Staff Initials		Tendered Amount	Staff Initials		Rank
1. <u>DLT MECHANICAL</u>	<u>MAY 13/2020</u>	<u>\$78,987.⁻ (tax in)</u>	<u>CH</u>	<u>JD</u>				
2. <u>1000 ISLANDS MECHANICAL</u>	<u>MAY 13/2020</u>	<u>\$167,748⁵⁰ (tax in)</u>	<u>CH</u>	<u>JD</u>	<u>disqualified</u>			
3.								
4.								
Remarks (include details of any submission disqualified and reasons):								

Recommendation

Recommend Tender/Quote from:	Within Budgeted Amount? Yes No
Send Tender/Quote for further analysis:	Department:
Other (describe):	G.I. #:
Recommended by (signature):	Date:

Further Analysis

Recommendation:	
Signature:	Date:

Approval*

Signature of C.A.O.:	Date:
Signature of Treasurer:	Date:

*Purchases over \$50,001 require Council approval

NG20-21 FORM OF TENDER

This Tender submitted by: 3V Mechanical Inc.
Firm
2212 Gladwin Crescent, Unit C2
Address
Ottawa, Ontario K1B 5N1
613-526-4595 613-260-3540
Telephone No. Fax No.

I, Danika Varve
of 3V Mechanical Inc.

Declare that no person, firm or corporation, other than the one whose signature or the signature of whose proper officers and the seal is or are attached below, has any interest in this Tender or in the Contract proposed to be taken.

I further declare that no officer of the Owner is, or will become, interested directly or indirectly as a contracting party or otherwise in the performance of the contract, or in the supplies, work or business to which it relates or in any portion of the profits thereof, or any such supplies to be used therein, or in the monies to be derived therefrom.

I further declare that the several matters stated in the said Tender are all in respects true.

I further declare that this Tender is made without any connection, knowledge, comparison of figures or arrangements with any other company, firm or person making a Tender for the same work, and is in all respects, fair without collusion or fraud.

I further declare that I have carefully examined the site conditions of the proposed works, as well as the Information for Tenderers, Form of Tender, Form of Agreement, General Conditions, Supplementary Conditions, Standard Specifications, Supplementary Specifications, Standard Drawings and the Contract Drawings relating to said contract and hereby acknowledge the same to be part and parcel of any Contract to be let for the work therein described or defined.

NG20-21 FORM OF TENDER

I do hereby Tender and Offer to enter into a contract, to do all of the Work and to furnish all necessary labour, machinery, tools, apparatus and other means of construction, and to provide, furnish, deliver, place and erect all material and products mentioned and described, in strict accordance with the Plans, Specifications and Conditions and to accept full payment therefor, at the tendered price as per the Tender herein as follows:

Item #	Spec Ref.	Work Required	Estimated Quantity	Unit Price	Total Price
1		Renovations to correct the frequent sanitary backs will include the abandonment of the existing underground sanitary piping and provide new underground sanitary piping, associated accessories and finishes as per plans.	1	\$ 67,950.00	\$ 67,950.00

SUB TOTAL	67,950.00
HST	8,833.50
TOTAL	76,783.50

NG20-21 FORM OF TENDER

I agree that this offer is to continue open to acceptance until the formal Contract is executed by the successful Tenderer for the said work or until thirty (30) days after the Tender closing date, whichever event first occurs, and that the Owner may at any time within this period, without notice, accept this Tender whether any Tender has been previously accepted or not.

I agree that the awarding of the Contract based on this Tender by the Owner shall be acceptance of this Tender.

I hereby agree that the work specified in this Contract will be performed in strict accordance with the Contract documents listed in the Form of Agreement.

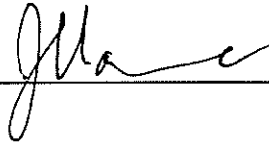
Article to Offer

By my/our signature(s), hereunder, I/we hereby make an unqualified offer to complete this Contract in accordance with the terms herein.

Dated at

This 13 Day of May, 2020.

Jesse Varve
Witness



Danika Varve
Name of Authorized Person(s)
Signing for Contractor (Print)


Signature

Project Administrator
Position

ADDENDUM No. "1"
REQUEST FOR PROPOSAL (RFP) FOR
NG20-21 NG Curling Club Plumbing Upgrade

Date of Addendum No. "1" Issued: May 8th, 2020

Addendum Issued By: Brandon Shipman
Engineering Technologist
613-258-9569 ext.151
bshipman@northgrenville.on.ca

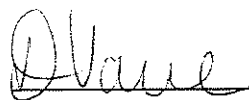
PURPOSE OF THIS ADDENDUM:

The purpose of this Addendum is to:

- **Provide written responses to Proponents questions (similar questions have been combined)**
- **Provide responses to common questions asked during the site meetings.**

The tender Package will remain available until closing, May 13th, 2020.

Please include a signed (below) copy of this addendum in its entirety in each proposal submission.



Company Representative

13/05/2020

Date (DD/MM/YYYY)

QUESTIONS AND WRITTEN RESPONSES

Q1. Is the work to be complete during regular or after hours?

A1. The building is not currently in use and work can be completed at any time between 7:00 am and 10:00 pm.

Q2. Are there electrical drawings and/or specs for this job?

A2. Historical drawings for the building were available for viewing during the site meeting on May 7, 2020.

Q3. Is there a hazardous material report or any hazardous material we need to look out for (i.e asbestos)

A3. The Municipality is looking into this question and will release an answer through a second addendum next week.

Q4. For the group of fixtures in change room #1 and #2 are the showers as a whole being removed, or just the shower drains? If just the shower drains, the showers are being decommissioned?

A4. Just the shower drains are to be removed and showers decommissioned.

Q5. For the group of fixtures in change room #3, on the Demo side, it appears the glassware/dishwasher is blocking the Lav in the change room. Is that correct? The only Lav in the change room was removed, and not reinstalled. Is that correct? If so, there is a WC that is reinstalled, but now there is nowhere to wash your hands. There is to be a rough-in for a future sink (and future grease trap) in the old shower. Is this room no longer to be a change room?

A5. In the room labelled change room 3 there is a dish washer in front of the current sink. The toilet in the room is to be reinstated and provisions made for a future sink in the decommissioned shower connecting to the grease interceptor on the other side of the wall. This room is not being used as a change room.

Q6. For Group of fixtures in change room #4, is this to still be a change room? There is a grease interceptor in the old shower and connected to the future sink in change room #3 and to something above.

A6. Change room 4 is not being used as a change room.

Q7. Is the contractor responsible to acquire a road cut permit with a \$1000.00 deposit?

A7. The Municipality is not requiring the Contractor to obtain a road cut permit or provide a \$1000.00 deposit for this project.

Q8. Can the existing venting and in wall plumbing be reused and how can it be accessed?

A8. The venting and plumbing in the wall can be reused where appropriate and modified to work with the new underground plumbing. The venting and plumbing can be accessed by disassembling/coring the required portions of the wall and reconstructing the wall after the work has been complete inside.

Q9. During the site visit the water heater is located in the storage room behind the bar and not service room 2 as indicated in the plans. Where is the water heater to be located?

A9. The water heater is to remain in its current location in the storage room behind the bar.

Q10. Can the project completion date be extended?

A10. The completion date can be moved to July 31, 2020.

Q11. Can we receive a picture from the previous work completed in the roadway that can be used to approximate the depth of the sanitary main?

A11.



ADDENDUM No. "2"
REQUEST FOR PROPOSAL (RFP) FOR
NG20-21 NG Curling Club Plumbing Upgrade

Date of Addendum No. "2" Issued: May 12th, 2020

Addendum Issued By: Brandon Shipman
Engineering Technologist
613-258-9569 ext.151
bshipman@northgrenville.on.ca

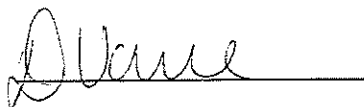
PURPOSE OF THIS ADDENDUM:

The purpose of this Addendum is to:

- **Provide an update for the hazardous materials testing and schedule**
- **Provide written responses to Proponents questions (similar questions have been combined)**

The tender Package will remain available until closing, May 13th, 2020.

Please include a signed (below) copy of this addendum in its entirety in each proposal submission.



Company Representative

13/05/2020

Date (DD/MM/YYYY)

HAZARDOUS MATERIALS TESTING AND SCHEDULE UPDATE

The Municipality is currently waiting on the hazardous materials test results which are expected to be received by May 25th, 2020. The following are the revised dates for this project:

- Submissions are still required to be submitted by **2pm on Wednesday, May 13th, 2020** as per **Section A-2** of the tender.
- The date of award is anticipated to be **Wednesday, May 20th, 2020**.
- The start date of the project will be dependent on the hazardous materials test results.
- The project completion date is **Friday, July 31st, 2020**.

QUESTIONS AND WRITTEN RESPONSES

Q1. Will the project be extended as no Hazardous Materials Report is currently available or will there be a Cash Allowance to carry?

A1. The project completion date was extended to July 31st, 2020 under Addendum 1.

Q2. Is there a soils report available?

A2. There is not a soils report available.

Q3. Is a bond required for this project? If so, will additional information be provided? And would an electronic bond be acceptable?

A3. There is no bond required for this tender.

Q4. Would it be possible to scan a copy of the existing electrical drawings and upload them to Link2Build?

A4. Historical drawings for the building that were available for viewing during the site meeting on May 7, 2020 are available through the following Dropbox link

<https://www.dropbox.com/sh/47hzuf14odrnuw7/AACXNi7bBR3IZi4axMzcU0B8a?dl=0>