



Municipality of North Grenville

To:	COUNCIL	Meeting Date: 2021/03/02
Subject:	2021 Interim Tax Levy	Report No: FIN-003-2021
Prepared by:	Brad Brookman Director of Finance	File No: C7-FIN

RECOMMENDATION

THAT Council pass and enact By-Law 25-21 law to authorize the notification and collection of 2021 interim taxes.

EXECUTIVE SUMMARY

Purpose

- The *Municipal Act, 2001* provides that municipalities must levy an interim tax upon all taxable properties not exceeding fifty percent of the annualized taxes of the previous year.

Financial Implications

- The Municipality requires the interim tax levy to run seamlessly and to begin undertaking the capital projects earmarked in the approved 2021 budgets. The property taxes represent over seventy percent of the municipality's sources of income. The interim tax levy allows the Municipality to collect in advance pending the final determination of the county and school board rates which will become available in late April 2021 prior to the final tax levy.

BACKGROUND

This report aims to seek authorization from Council to direct staff to begin the process of compiling notices and ensuring that the interim tax levy on all taxable properties within the Municipality. The Municipality is required to give property owners a minimum of twenty-one days before falling due.

The interim tax levy as set out in Section 317 of the *Municipal Act 2001* is prescribed to not exceed fifty percent of the prior year's annualized taxes.

ANALYSIS

The property tax is made up of the three portions – County, Municipal and School Boards. The Municipality is required to collect entire property taxes and remit the County and School Board portions to the respective entities. The first remittance will be due on March 31st 2021 which coincides with the due date for the interim tax levy. Early collection will enable the Municipality meet these requirements.

Strategic Alignment

Strategic Focus Area 3: Collaborative Leadership (Goal 4: Fiscal Responsibility)

- Outcome: Responsibly manage the resources and tax base of North Grenville in a transparent manner.

EXISTING POLICY/BY-LAW

There is no existing by-law for 2021. The proposed by-law complies with the provisions of the *Municipal Act, 2001*.

FINANCIAL IMPACT

This item has been identified in the current budget: Yes **X** No ☐ N/A

This item is within the budgeted amount: Yes **X** No ☐ N/A

Staffing implications, as they relate to implementing Council's decision on this matter, are limited to the existing staff complement and applicable administrative policies as approved by Council.

SIGNATURE

Prepared by:

Original Signed By

Name: Brad Brookman

Title: Director of Finance/Treasurer

Submitted for

Council consideration by:

Original Signed By

Name: Gary Dyke

Title: Chief Administrative Office

ATTACHMENTS

- None