



Minutes – June 19, 2024

Board of Management Meeting

Status: In-person

Location: North Grenville Public Library

Date and Time of Meeting: June 19, 2024, 11:00-1:00

Present: Sierra, Nina, Talia, Mary-Anne, Shelley, John

Guests: Megan McDonald, Mariia Dias, Nate Smith, Matt Gilmer

Call to Order at: 11:05

Reading of Land Acknowledgement:

The BIA acknowledges that the BIA operates on the territory of the Anishnabek. We recognize all First Nations, Métis, and Inuit peoples who now call North Grenville their home. We respect and support the need for cultivating a strong relationship, and we commit to Indigenous-informed decision making to foster the path towards reconciliation.

Opening Statement

Assignment of Recording Secretary: John

Review and approval of Agenda for meeting of June 19th, 2024.

Motion to approve: Moved by John, seconded by Nina.

Review and approval of BoM Minutes of May 29th, 2024.

Motion to approve: Moved by Sierra, seconded by John.

Review of Executive Committee Minutes June 5th, 2024.

Note: unless otherwise stated in these minutes, all motions to accept or approve were unanimously supported.

Disclosure of interest: none

Deputations – Megan with Mariia presented on the **Follow 44 Tourism Day-Trips initiative.** It's a joint Edwardsburg-Cardinal/North Grenville initiative. 100 businesses, pamphlets etc..

Request to share on social media. BIA has opportunity to share a blog post. Business toolkit (incl. window cling and stickers have QR codes. Canva documents can be used as a frame) Create a referral network. Businesses will require a free Canva account. Primarily a summer program but can stand alone. June 26th 6-9pm launch at Green Gables winery (wine tasting and nibbles) **ACTION:** (Sierra) send out a separate newsletter to members with intro paragraph re: Rideau/Prescott is 44 and website link.

DISCUSSIONS & DECISIONS

- **ED- position – review interview questions –** We should let everyone know the prospects for the future at the beginning of the interview. Shortlist candidates will be asked to bring in a sample of writing. - add “How did you find out about the job?”
- **CSJ/OBIAA:** update and applicants – deadline extended to June 20th. OBIAA “uncomfortable” with rocking the boat. Shelley (with John) will draft a letter to the OBIAA Board. Intake worker at CSJ has not been helpful. We will look to going above their head. **ACTION:** CSJ Shelley, Sierra and Nina will conduct the interviews as time allows during the week of June 24th
- **Credit Card:** update – we’re just waiting, all info submitted
- **Volunteer Appreciation:** Date – Last or second last week August discussed, Thursday August 22nd – Check O’Heaphy’s for availability (patio)
- **First Impressions Committee:** Shelley and Megan are going Friday. John is going on Thursday.
- **Board/Committee Development:** anyone of interest? We can always advertise for new members.
- **To go into CLOSED Moved by Nina, seconded by Mary-Anne-** ED Job applications were discussed to reach consensus about a shortlist, interview times were set.
- **To go into OPEN: Moved by Sierra, seconded by Nina -**Timelines discussed. Interview dates discussed. Evening or daytime. July 3rd Exec Cmt. meeting was to discuss the interviews - short list

Reports

- Municipal Report – Matt Gilmer with Nate – New business downtown. Kemptville Health Hub (Avante). Chiropractic, Michael McGahey. The Economic Development Strategy was presented and accepted by Council. Link to the Strategy will be shared by Sierra through the Member newsletter. BIA can help with implementation. Suggestion for a working group. LoveNG and ShopLocal programs will continue. Expand 43 meetings continue.
- Hiring Committee – discussed in CLOSED
- Financial Report – Sierra reviewed some of the changes and highlights, Buskerfest not finalized. Ideas expressed about surplus being larger than policy allowed.

- Programming & Marketing Committee Report – Shelley – Don Munz’s proposed a South Branch Serenade, Location: Rotary Park. Thursday night. 5:30 to 7pm. Shelley applied for Arts Development grant for \$1,800. In-kind opportunities are possible. Programming Budget includes Ladies Night (not happening). \$200 a musician for 1.5 hours
Motion: to set the budget at \$3,000 with funds coming from the Programming Budget and/or anticipated surplus or grants. **Moved by John. Seconded by Talia - Carried**
- Small Event Policies Update – Sierra has presented but not discussed yet.
- Buskerfest – Sierra deferred
- Expansion Committee Report – John - deferred
- Executive Director’s Report – none

Other Business – none

Period For Questions from Members, Public and Media

Summary of Actionable Items

- **ACTION:** (Sierra) send out a separate newsletter to members with intro paragraph re: Rideau/Prescott is 44 and website link.
- **ACTION:** CSJ Shelley, Sierra and Nina will conduct the interviews as time allows the week of June 24th

Close of Meeting

Motion: to close Moved by Nina, seconded by John. Carried.
Meeting closed at: **1:54**

Next Meeting: July 17, 2024, at 11:00am.