

Committee:	Arts, Culture & Heritage Advisory Committee
Subject:	Committee Work Plan 2023-24
Date:	Amalgamated April 23, 2024

INTRODUCTION:

On May 21, 2019, By-Law 47-19 was established by the Council of the Corporation of the Municipality of North Grenville to create eight Committees of Council. These committees were created to allow for more focused and timely investigation of a specific matter, to have members of the public add their perspectives for a specific matter and allow additional opportunity for participation and comment on specific subjects.

PURPOSE:

To provide an avenue for a two-way exchange to occur between the arts, culture and heritage community and the Municipality of North Grenville.

GOALS:

Committee to outline Goals based on objectives noted in the terms of reference for the specific committee.

Goal: <i>Link to committee</i>	Key Action Steps:	Target Date:	Lead Committee Member:	Other Supports:	Completed
1. Update of Heritage Evaluation Manual (HEM)	<ul style="list-style-type: none"> - Evaluate and revise existing document - HAC to review update - Provide revised/ updated HEM to Council (2024) 	June 2024	Inge van Gemeren	Phil – Technical Review	July 2024
2. Heritage Assessment of Kemptville Campus	<ul style="list-style-type: none"> - Provide updated HEM (when ready) to ED Liz Sutherland - 	October 2024	Tom Graham		
3. Evaluation of Heritage Inventory/List	<ul style="list-style-type: none"> - Working group reviewed 30 properties and proposed 13 for inclusion into register - List submitted to HAC (see Dec. minutes) - Further review required once updated HEM is available 	2024	Councillor Wilson / Tom Graham / Kevin Willey	Phil to add to register once approved. Phil to advise on possible action steps	

	<ul style="list-style-type: none"> - Add properties to NG Historic Properties Register - Decide what to do with remaining properties 			for remaining properties.	
4a. Heritage Tourism - Interpretive Plaques	<ul style="list-style-type: none"> - Evaluate condition of existing plaques - Determine if there is a budget already (2024) for asset management (i.e. replacing faded plaques) - Establish list of future possible plaques - Determine who will manage/lead creation of new plaques - Request budget for future (2025) <p>-Motion to Council July 2024</p>	2024	Deputy Mayor Barclay (evaluation), Kevin Willey / Tom Graham	<p>Staff to inquire about staff time / ability / budget</p> <p>Staff to find original artwork for plaques</p>	
4b – Walking tour brochures/ suggestions for improved Heritage Interpretation	<ul style="list-style-type: none"> - Group made motion to recommend that Heather Currie assist with coordination of Heritage Walking Tour Program. <p>Forward below 4 items to Tourism Coordinator for consideration within the Tourism program.</p> <ul style="list-style-type: none"> - QR codes on all products - Place tour sites as pins on a Google map. - Include Heritage Plaques on a Google map. - Include cemeteries on map as well. <p>- Tom has update from Heather Currie, he will forward to members</p>	2023/2024	<p>Deputy Mayor Barclay (evaluation), Kevin Willey / Tom Graham</p> <p>Director of Parks, Recreation and Culture</p>		
5. Dr. Fred's Work	<ul style="list-style-type: none"> - Natural heritage/history - Invertebrate collection - accessibility? - storage (physical / digital) 	October 2024	Kevin Willey		October 2024

	<ul style="list-style-type: none"> - Invite Dr. Scheuler to speak to the committee - Connections to physical space? - Link to Rachel Everett-Fry – AARAC, EAC -A list of action items will be put together. 				
* Civic Awards Night	<ul style="list-style-type: none"> - integrate Arts, Culture and Heritage with civic awards - Ensure that civic awards night nomination calls come to ACHAC. - Nomination of Bob Beshara, email from Committee Clerk sent to Kyna Boyce on July 29 	2025	Director of Parks, Recreation and Culture		
* Participate in Official Plan update	<ul style="list-style-type: none"> - OK - - - 	2024			
* Designating McLean Cairn	<ul style="list-style-type: none"> - Staff to implement - slated to be installed at the new Heron's Nest Park within the Tempo Development. - 	2025		Staff to advise HAC when complete	
6. Arts Development Fund Post-Mortem	<ul style="list-style-type: none"> -Review, adjust rules and regulations -Mark Guy to send letter to recipient - 	Oct 2024	Nancy Dery	Nancy Dery	
7. Public Art Policy	<ul style="list-style-type: none"> - Identify municipal stakeholders - Identify community stakeholders - 	2024-2025	Ardis Lerner Tabitha Valliant Nancy Dery Kevin Willey Debbie Wilson	Staff? BIA Chamber Annie Hillis	
8. Adaptive Re-use of Township Hall in Oxford Mills	<ul style="list-style-type: none"> - Arts space - needs assessment survey results - 	Nov. 2024	Director of Parks, Recreation and Culture	3 rd Party Consultant	

9. Analysis of Survey and Consultation Data	- Statement of Work	June 2024	Kevin Willey Ardis Lerner Tabitha Valliant		July 2024
10. Arts Council	Set up a new Arts Council for North Grenville	2025	Tabitha Valliant, Rebecca Campbell, Rose David and Ardis Lerner		

EXPECTED OUTCOMES:

Committee to outline expected outcomes based on goals and objectives determined for the remainder of the term.

ANTICIPATED ECONOMIC IMPACT:

Committee to outline anticipated economic impact.

COMMUNICATIONS PLAN:

Committee to note the plan to communicate

APPLICABLE LEGISLATION:

How does this apply to provincial and federal mandates?

RELATION TO THE COUNCIL WORK PLAN:

How does this relate the North Grenville Council Work Plan and Strategic Plan?