



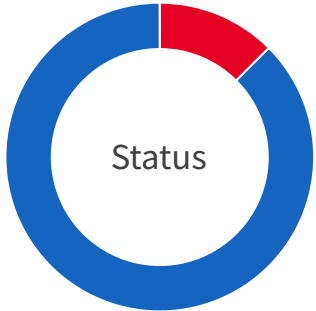
**DOWNTOWN KEMPTVILLE  
COMMUNITY ACTION PLAN** ▶  
2021-2024

September 2024 Update

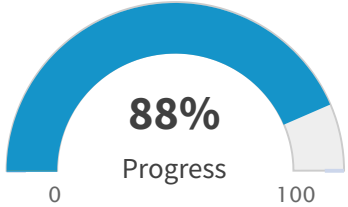


<b>3</b> Task	<b>16</b> Activity
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### Overall Summary



- Major Disruption 12.5%
- Completed 87.5%



## DKCAP Update

DKCAP

Report Created On: Aug 27, 2024

Plan Label And Number	Description	Start Date	End Date	Last Update	Status
Task 1.1	<b>Incent desired investment through financial tools</b>	Feb 01, 2021	Dec 31, 2024		<div style="background-color: #0056b3; color: white; padding: 2px; text-align: center;">Completed</div> <ul style="list-style-type: none"> <li><span style="color: #0056b3;">●</span> Completed: 100.0%</li> </ul>
Activity 1.1.1	Implement CIP tools	Feb 01, 2021	Dec 31, 2024	<p><b>Accomplishments:</b></p> <ul style="list-style-type: none"> <li>Operated new CIP for 2021-2024</li> </ul> <p><b>Next Steps:</b></p> <ul style="list-style-type: none"> <li>Seek Council direction on continuing the program</li> </ul>	<div style="background-color: #0056b3; color: white; padding: 2px; text-align: center;">Completed</div>
Activity 1.1.2	Promote new CIP tools	Feb 01, 2021	Dec 31, 2024	<p><b>Accomplishments:</b></p> <ul style="list-style-type: none"> <li>Promoted the new program for 2021-2024</li> </ul> <p><b>Next Steps:</b></p> <ul style="list-style-type: none"> <li>Continue promotion of required</li> </ul>	<div style="background-color: #0056b3; color: white; padding: 2px; text-align: center;">Completed</div>
Task 1.2	<b>Establish flexible planning for creative development</b>	Feb 01, 2021	Dec 31, 2024		<div style="display: flex; justify-content: space-between; align-items: center;"> <div style="width: 40px; height: 15px; background-color: #ff0000; border: 1px solid #ccc;"></div> <div style="width: 40px; height: 15px; background-color: #0056b3; border: 1px solid #ccc;"></div> </div> <ul style="list-style-type: none"> <li><span style="color: #ff0000;">●</span> Major Disruption: 40.0%</li> <li><span style="color: #0056b3;">●</span> Completed: 60.0%</li> </ul>
Activity 1.2.1	Institute a CPPS	Jan 01, 2024	Dec 31, 2024	On hold while the Official Plan is complete	<div style="background-color: #ff0000; color: white; padding: 2px; text-align: center;">Major Disruption</div>
Activity 1.2.2	Pass cash-in-lieu of parking bylaw	Jan 01, 2024	Jan 31, 2024	Seeking Council direction on implementation	<div style="background-color: #ff0000; color: white; padding: 2px; text-align: center;">Major Disruption</div>
Activity 1.2.3	Complete a parking study	Jan 01, 2022	Dec 31, 2022	<p><b>Accomplishments:</b></p> <ul style="list-style-type: none"> <li><a href="#">Parking Study</a> presented to Council October 17, 2023</li> </ul> <p><b>Next Steps:</b></p> <ul style="list-style-type: none"> <li>Complete recommendations including creating a monitoring plan</li> </ul>	<div style="background-color: #0056b3; color: white; padding: 2px; text-align: center;">Completed</div>

Plan Label And Number	Description	Start Date	End Date	Last Update	Status
Activity 1.2.4	Investigate parking leases	Feb 01, 2021	Dec 31, 2024	<p><b>Accomplishments:</b></p> <ul style="list-style-type: none"> <li>Completed the Downtown Kemptville Parking Study which did not recommend entering parking leases</li> </ul> <p><b>Next Steps:</b></p> <ul style="list-style-type: none"> <li>Evaluate new opportunities as they arise</li> </ul>	Completed
Activity 1.2.5	Create patio “How To” Guide	Mar 01, 2021	Mar 31, 2021	<p><b>Accomplishments:</b></p> <ul style="list-style-type: none"> <li>Patio guide created in conjunction with the Building division</li> </ul> <p><b>Next Steps:</b></p> <ul style="list-style-type: none"> <li>Provide the guide to current and new businesses</li> </ul>	Completed
Task 1.3	<b>Update practices to align resources and priorities</b>	Feb 01, 2021	Dec 31, 2024		<p>Completed</p> <p>● Completed: 100.0%</p>
Activity 1.3.1	One-contact service in place	Feb 01, 2021	Feb 28, 2021	<p><b>Accomplishments:</b></p> <ul style="list-style-type: none"> <li>Established one point of contact for all divisions in the Planning and Development department</li> </ul> <p><b>Next Steps:</b></p> <ul style="list-style-type: none"> <li>Include these contacts on all resources</li> </ul>	Completed
Activity 1.3.2	Establish Downtown Development Review Team	Feb 01, 2021	Feb 28, 2021	<p><b>Accomplishments:</b></p> <ul style="list-style-type: none"> <li>A list was established that specifies needed contacts for downtown development</li> </ul> <p><b>Next Steps:</b></p> <ul style="list-style-type: none"> <li>Utilize this list when downtown development applications arise</li> </ul>	Completed
Activity 1.3.3	Limited DRT circulation lists	Feb 01, 2021	Feb 28, 2021	<p><b>Accomplishments:</b></p> <ul style="list-style-type: none"> <li>Limited circulation list established</li> </ul> <p><b>Next Steps:</b></p> <ul style="list-style-type: none"> <li>Utilize for appropriate development applications</li> </ul>	Completed

Plan Label And Number	Description	Start Date	End Date	Last Update	Status
Activity 1.3.4	Put top of the pile approach in place	Feb 01, 2021	Feb 28, 2021	<p><b>Accomplishments:</b></p> <ul style="list-style-type: none"> <li>Process in place to prioritize downtown applications</li> </ul> <p><b>Next Steps:</b></p> <ul style="list-style-type: none"> <li>Utilize this process as applications arise</li> </ul>	Completed
Activity 1.3.5	Establish external agency agreements	Jan 01, 2024	Dec 31, 2024	<p><b>Accomplishments:</b></p> <ul style="list-style-type: none"> <li>Established a system whereby external agencies determine whether or not they want to provide comment based on the scope of their authorities</li> </ul> <p><b>Next Steps:</b></p> <ul style="list-style-type: none"> <li>Monitor and reevaluate the system as needed</li> </ul>	Completed
Activity 1.3.6	Investigate planning software	Jan 01, 2024	Dec 31, 2024	<p><b>Accomplishments:</b></p> <ul style="list-style-type: none"> <li>Planning software has been procured</li> </ul> <p><b>Next Steps:</b></p> <ul style="list-style-type: none"> <li>Monitor performance</li> </ul>	Completed
Activity 1.3.7	Support BIA expansion	Feb 01, 2021	Dec 31, 2024	<p><b>Accomplishments:</b></p> <ul style="list-style-type: none"> <li>Municipal staff continue to provide administrative support to the BIA as needed</li> </ul> <p><b>Next Steps:</b></p> <ul style="list-style-type: none"> <li>Support expansion discussions</li> </ul>	Completed
Activity 1.3.8	Assist with BIA bike friendly designation	Feb 01, 2021	Dec 31, 2022	<p><b>Accomplishments:</b></p> <ul style="list-style-type: none"> <li>Bike-friendly status achieved.</li> </ul> <p><b>Next Steps:</b></p> <ul style="list-style-type: none"> <li>Promote designation in promotional material</li> </ul>	Completed
Activity 1.3.9	Conduct a midterm review of the DKCAP	Jan 01, 2023	Jan 31, 2023	<p><b>Accomplishments:</b></p> <ul style="list-style-type: none"> <li>Report presented to Council in June 2022</li> </ul> <p><b>Next Steps:</b></p> <ul style="list-style-type: none"> <li>Provide an update at the end of the program in 2024</li> </ul>	Completed