



**CORPORATION OF THE
MUNICIPALITY OF NORTH GRENVILLE
COUNCIL MINUTES**

**5
February 4, 2025, 6:30 p.m.
Held in Council Chambers, 285 County Road 44**

PRESENT Mayor Nancy Peckford
 Deputy Mayor John Barclay
 Councillor Kristin Strackerjan
 Councillor Deb Wilson

Staff Present Karen Dunlop, Chief Administrative Officer
 Mike Finley, Director of Public Works and Environmental Services
 Chloe Preston, Municipal Clerk
 Mary Remmig, Deputy Clerk
 Carly Wheeler, Director of Finance/Treasurer
 Mark Guy

Guests Present Shelley Mitchell, Kate Dagg
(Signed In)

A. HOW TO PARTICIPATE IN THE MEETING

B. MEETING CALLED TO ORDER

Mayor Nancy Peckford called the meeting to order at 6:36 p.m.

C. LAND ACKNOWLEDGMENT

The land acknowledgement was read by Deputy Mayor John Barclay.

Mayor Nancy Peckford shared opening remarks.

D. APPROVAL OF THE AGENDA

C-2025-032

Moved by John Barclay

Seconded by Kristin Strackerjan

Be it resolved that:

The Council agenda for February 4, 2025 be approved as presented.

CARRIED

E. CLOSED SESSION

None.

F. OUT OF CLOSED

None.

G. DISCLOSURE OF INTEREST

Councillor Deb Wilson excused herself from discussion relating to the Old Town Kemptville Business Improvement Area.

H. PRESENTATIONS/DELEGATIONS

1. Light the Town Red

Kate Dagg introduced the Wear Red Campaign to Council.

Mayor Nancy Peckford suggested there may be opportunity to help "Light the Town Red" through Facilities and addressed the comment to Director Mark Guy.

C-2025-033

Moved by Kristin Strackerjan

Seconded by Deb Wilson

WHEREAS, Heart disease is the number one killer of women worldwide and the leading cause of premature death for Canadian women, a fact unknown to many women and their healthcare providers;

AND WHEREAS, The Canadian Women's Heart Health Alliance is an organization of volunteer health professionals and patients working hard to improve women's heart health;

AND WHEREAS, Wear Red Canada Day is celebrated annually to raise awareness for all Canadians, but especially Canadian women, to be mindful, curious, and proactive in the management of their heart health and wellness;

AND WHEREAS, We want to see better prevention, diagnosis, and care and fewer women dying prematurely from heart disease;

NOW THEREFORE BE IT RESOLVED THAT the Municipality of North Grenville hereby proclaims that February 13, 2025, be recognized as "Wear Red Day" in the Municipality of North Grenville.

CARRIED

2. 2025 Budget Considerations & 2025 BIA Budget

Shelley Mitchell, BIA Chair and Talia Hreljac, BIA Executive Director presented the 2025 Business Plan and operating budget for the BIA.

Councillor Kristin Strackerjan noted that Council is considering a \$20,000 budget pre-approval for Buskerfest this evening and, by her calculation, \$10,000 appears to be the amount of funds needed.

Deputy Mayor John Barclay advised that the \$10,000 surplus from 2024 needs to be demonstrated as available in order to proceed.

The Clerk's office was directed to facilitate additional conversation with the BIA respecting the Buskerfest budget.

Mayor Nancy Peckford called a recess at 7:43 p.m.

C-2025-034

Moved by John Barclay

Seconded by Kristin Strackerjan

THAT Council accept the presentation from Old Town Kemptville Business Improvement Area for information;

THAT Council accept the Old Town Kemptville Business Improvement Area Business Plan 2025 for information;

THAT Council accept the Old Town Kemptville Business Improvement Area 2025 Operating Budget;

AND THAT Council direct staff to include the Old Town Kemptville Business Improvement Area 2025 operating Budget in the 2025 Budget By-law.

CARRIED

3. Former Oxford Mills Town Hall Adaptive Re-Use Final Report

Mayor Nancy Peckford called the meeting back in session at 7:57 p.m.

Joey Giaimo and Mitchell May of Giaimo addressed Council and presented the Final Phase 1 Report for the Adaptive Reuse of the Oxford Mills Town Hall.

Deputy Mayor John Barclay discussed the availability of the Green Municipal Funds and an existing Heritage Fund Reserve belonging to the Municipality.

Councillor Kristin Strackerjan suggested having funds available to leverage grants.

Director of Parks, Recreation and Culture confirmed the availability of budget carried over from previous years. Additional funds may be requested as part of the 2025 budget.

C-2025-035

Moved by John Barclay

Seconded by Deb Wilson

THAT Council accept the Adaptive Reuse Study Final Report for the Former Oxford Mills Town Hall prepared by Giaimo for information;

THAT Council direct staff to proceed with Option 2;

AND THAT Council direct staff to pursue funding opportunities, in consultation with key stakeholders, in accordance with the Report.

CARRIED AS AMENDED

I. CONSENT AGENDA

Councillor Kristin Strackerjan requested the removal of agenda item K.6.3 and K.8.1 from the Consent agenda.

C-2025-036

Moved by Kristin Strackerjan

Seconded by John Barclay

Be it resolved that:

The following consent agenda items be approved as presented:

- Minutes of Previous Meetings;
- Waiving of Fees Report - Knights of Columbus;
- Waiving of Rental Fees - Kemptville Quilter's Guild; and,
- Advisory Committee Minutes.

CARRIED AS AMENDED

1. Minutes of Previous Meeting (See Item J.)

C-2025-036

Moved by Kristin Strackerjan

Seconded by John Barclay

THAT the following meeting minutes of Council be adopted as presented:

- Special Meeting Minutes - December 2, 2024;
- Special Meeting Minutes - December 4, 2024;
- Special Meeting Minutes - January 7, 2025;
- Special Meeting Minutes - January 14, 2025; and,
- Regular Meeting Minutes - January 28, 2025.

CARRIED

2. Waiving of Fees Report - Knights of Columbus (See Item K.6.2)

C-2025-036

Moved by Kristin Strackerjan

Seconded by John Barclay

THAT Council approve the rental fee waiver request to support the Knights of Columbus, Sweetheart Brunch at the North Grenville Municipal Centre on Sunday, February 9, 2025, in the amount of \$1,271.27.

And THAT Council approve the rental fee waiver request to support Kemptville District Hospital, Hey Day, held at the North Grenville Municipal Centre on Friday, June 6 and Saturday, June 7, 2025, in the amount of \$2,665.11.

CARRIED

4. Waiving of Rental Fees – Kemptville Quilter’s Guild (See Item K.6.4)

C-2025-036

Moved by Kristin Strackerjan

Seconded by John Barclay

THAT Council approve the ice rental fee waiver request to support the Kemptville Quilters' Guild held at the North Grenville Municipal Centre on Saturday March 15, 2025, in the amount of \$138.43, 50% of total fees.

CARRIED

6. Advisory Committee Minutes (See Item L.1)

C-2025-036

Moved by Kristin Strackerjan

Seconded by John Barclay

THAT the following Advisory Committee minutes be accepted by Council for information:

- Housing Advisory Committee - December 5, 2024;
- Mayor's Taskforce on Clean Technology - December 16, 2024;
- Community & Economic Development Advisory Committee - December 2, 2024;
- Agriculture & Rural Affairs Advisory Committee - November 6, 2024;
- Equity, Diversity & Inclusion Advisory Committee - December 12, 2024; and,
- Environmental Action Advisory Committee - November 25, 2024.

CARRIED

3. Kemptville Buskerfest - Pre-Approval of Funds (See Item K.6.3)

Please see agenda item K.6.3 for discussion.

5. Product Care Lighting Agreement (See Item K.8.1)

Please see item K.8.1 for discussion.

J. MINUTES OF PREVIOUS MEETINGS - CONSENT

- 1. Special Meeting Minutes - December 2, 2024**
- 2. Special Meeting Minutes - December 4, 2024**
- 3. Special Meeting Minutes - January 7, 2025**
- 4. Special Meeting Minutes - January 14, 2025**

5. Regular Meeting Minutes - January 28, 2025

K. REPORTS

1. Office of the Chief Administrative Officer

1. Public Complaint & Conduct Policy

Deputy Clerk, Mary Remmig delivered an overview of the report.

Mayor Nancy Peckford expressed concerns regarding Council members' interactions with the public and ensuring Council is notified of during the steps imposing restrictions on the public.

Deputy Mayor John Barclay requested policy with respect to interactions between Council and staff and requested the policies speak to one another.

Municipal Clerk, Chloe Preston confirmed this is covered under separate policy.

Mayor Nancy Peckford advised the Water and Sewer 2025 would be the last staff report discussed with respect to discussion order.

C-2025-036

Moved by John Barclay

Seconded by Kristin Strackerjan

THAT Council approve the Public Complaint and Conduct Policy.

DEFERRED

2. Client Services

3. Corporate Services

4. Emergency and Protective Services

5. Parks, Recreation, and Culture

1. Arena Fixed Seats Update Report

Director of Parks, Recreation and Culture, Mark Guy delivered an overview of the report.

Councillor Kristin Strackerjan expressed preference for the donor application being individual lettering in white based on quality and sheen. She also requested changes to ensure additional cost recovery for the initiative.

Councillor Deb Wilson thought Council should stand by their decision for a \$100 donation per seat.

C-2025-038

Moved by Deb Wilson

Seconded by Kristin Strackerjan

THAT Council pre-approve an additional \$75,000.00 in the 2025 Budget to complete the Arena 1 Fixed Seating Installation Project, for a total project cost estimate of \$135,000.00

CARRIED

2. Waiving of Fees Report - Knights of Columbus - CONSENT

3. Kemptville Buskerfest - Pre-Approval of Funds

Chief Administrative Officer Karen Dunlop spoke to the staff report.

Councillor Kristin Strackerjan expressed support for a deferral pending additional information. She noted that proposed 2035 BIA budget did not take into account the \$20,000 grant from the Municipality.

Deputy Mayor John Barclay supported the deferral on condition more information is received by March 19, 2025, being the date slated for regular budget approval.

C-2025-039

Moved by Kristin Strackerjan

Seconded by John Barclay

THAT Council pre-approve the 2025 Budget for Kemptville Buskerfest in the amount of \$20,000.00.

DEFERRED

4. Waiving of Rental Fees – Kemptville Quilter’s Guild - CONSENT

6. Planning and Development

7. Public Works

1. Product Care Lighting Agreement

Director of Public Works, Mike Finley spoke to the staff report and discussed staff training requirements upon request.

Mayor Nancy Peckford called a recess at 9:33 p.m.

C-2025-040

Moved by Kristin Strackerjan

Seconded by Deb Wilson

THAT Council authorize the Mayor and Director of Public Works, or their designate, to sign an agreement with Product Care Association of Canada to allow for the collection of lighting products at the Oxford Mills Transfer Station.

CARRIED

8. Finance

1. Water and Sewer 2025 Draft Budget

Mayor Nancy Peckford called the meeting back to session at 9:48 p.m.

Mayor Nancy Peckford suggested, based on time, that Council receive the report and reserve questions for discussion deferred to the February 10, 2025 special meeting.

C-2025-041

Moved by John Barclay

Seconded by Deb Wilson

THAT Council receive the 2025 operating and capital budgets for the water and wastewater division;

AND THAT council direct staff to return the budget for deliberation and adoption at the next available opportunity.

CARRIED AS AMENDED

L. CORRESPONDENCE

1. Advisory Committee Meeting Minutes - CONSENT

1. Housing Advisory Committee - December 5, 2024

2. Mayor's Taskforce on Clean Technology - December 16, 2024

3. Community & Economic Development Advisory Committee - December 2, 2024

4. **Health, Wellness, Fitness & Active Transportation Advisory Committee - December 10, 2024**
5. **Agriculture & Rural Affairs Advisory Committee - November 6, 2024**
6. **Equity, Diversity & Inclusion Advisory Committee - December 12, 2024**
7. **Environmental Action Advisory Committee - November 25, 2024**

M. OTHER BUSINESS

N. NOTICE OF MOTIONS

1. Nation Valley ATV Club Application to United Counties of Leeds and Grenville

Deputy Mayor Barclay read aloud the proposed Notice of Motion to be deliberated on at a future meeting of Council:

WHEREAS the Nation Valley ATV Club has requested that the United Counties of Leeds and Grenville permit ATV traffic on two specific sections of County Road 20 within North Grenville;

AND WHEREAS ATV traffic is permitted on various sections of other county roads as set out in By-Law 15-50 ,as amended, of the United Counties of Leeds and Grenville;

AND WHEREAS ATV traffic is permitted on municipal roads within North Grenville as set forth in By-Law 58-18, as amended, being a by-law to regulate the operation of off-road vehicles on municipal roads;

AND WHEREAS the Nation Valley ATV Club's request is in line with the municipal and county goals to enhance connectivity for trail users while also maintaining safety for all road users;

NOW THEREFORE be it resolved that the Municipality of North Grenville supports the Nation Valley ATV Club application to the United Counties of Leeds and Grenville to permit ATV traffic on two specific sections of County Road 20 within the Municipality of North Grenville;

AND THAT Council authorize the Mayor to sign and deliver the attached Letter of Support to the United Counties of Leeds and Grenville.

O. INTRODUCTION & CONSIDERATION OF BY-LAWS

P. PERIOD FOR QUESTIONS FROM THE PUBLIC & MEDIA RELATING TO AGENDA ITEMS

None.

Q. CLOSE OF MEETING

1. Confirmation By-Law

C-2025-042

Moved by Deb Wilson

Seconded by Kristin Strackerjan

Be it resolved that:

By-Law 10-25 to confirm the proceedings of Council at its regular meeting held on February 4, 2025 be adopted and passed.

CARRIED

2. Resolution to Adjourn

C-2025-043

Moved by John Barclay

Seconded by Deb Wilson

Be it resolved that:

this regular meeting of Council adjourn at 10:25 p.m.

CARRIED