



**CORPORATION OF THE
MUNICIPALITY OF NORTH GRENVILLE
COUNCIL MINUTES**

7

**February 12, 2025, 6:30 p.m.
Held in Council Chambers, 285 County Road 44**

PRESENT Mayor Nancy Peckford
 Deputy Mayor John Barclay
 Councillor Doreen O'Sullivan
 Councillor Kristin Strackerjan
 Councillor Deb Wilson

Staff Present Amy Martin, Director of Planning and Development
 Mike Finley, Director of Public Works and Environmental Services
 Chloe Preston, Municipal Clerk
 Mary Remmig, Deputy Clerk
 Phil Mosher, Deputy Director Planning & Development
 Jeff Baribeau, Manager of By-law Services
 Jackie Schoemaker Holmes, Housing Accelerator Fund Program
 Manager

Others Present Nick Sutherland, IBI Group c/o Arcadis

A. HOW TO PARTICIPATE IN THE MEETING

B. MEETING CALLED TO ORDER

Mayor Nancy Peckford called the meeting to order at 7:20 p.m.

C. LAND ACKNOWLEDGMENT

The land acknowledgement was read by Councillor Deb Wilson.

D. APPROVAL OF THE AGENDA

C-2025-052

Moved by John Barclay

Seconded by Kristin Strackerjan

Be it resolved:

THAT, item K.7.1, being application ZBA-19-24 for 1310 Scotch Line Road East, and item K.7.2, being application ZBA-02-25 for 1311 Scotch Line Road East, be moved to the beginning of Agenda item K. to accommodate the scheduled Public Meetings,

AND THAT, the Council agenda for February 12, 2025 be adopted as amended.

CARRIED

E. CLOSED SESSION

F. OUT OF CLOSED

G. DISCLOSURE OF INTEREST

None at this time.

H. PRESENTATIONS/DELEGATIONS

I. CONSENT AGENDA

C-2025-053

Moved by John Barclay

Seconded by Doreen O'Sullivan

Be it resolved that:

The following consent agenda items be approved as presented:

- Regular Meeting Minutes - February 4, 2025.

CARRIED AS AMENDED

1. Regular Meeting Minutes - February 4, 2025 (See item J.1)

C-2025-053

Moved by John Barclay

Seconded by Doreen O'Sullivan

THAT the regular meeting minutes for February 4, 2025 be adopted as presented.

CARRIED

2. eQuinelle Phase 6A – Part Lot Control Exemption (See Item K.7.4)

This item was removed from the Consent agenda. See item K.9.4. on the meeting minutes of February 19, 2025 for discussion of Council.

J. MINUTES OF PREVIOUS MEETINGS - CONSENT

1. Regular Meeting Minutes - February 4, 2025

K. REPORTS

1. ZBA-19-24 1310 Scotch Line Road East

Director of Planning and Development, Amy Martin delivered an overview of the staff report.

Councillor Doreen O'Sullivan expressed interest in the unmaintained road allowance for future active transportation connections.

C-2025-054

Moved by John Barclay

Seconded by Deb Wilson

THAT Council approves and enacts By-Law 12-25 to amend the zoning for 1310 Scotch Line Road East to permit a residential dwelling and associated accessory structures without having frontage on an open and maintained road.

CARRIED

2. ZBA-02-25 1311 Scotch Line Road East Zoning Report

Director of Planning and Development, Amy Martin delivered an overview of the staff report.

Director of Public Works, Mike Finley provided clarity on the meaning of "improved road" in the context of this specific development.

Councillor O'Sullivan reiterated her initial comment regarding interest in the unmaintained road allowance from an active transportation perspective.

C-2025-055

Moved by John Barclay

Seconded by Kristin Strackerjan

THAT Council approves and enacts By-Law 13-25 to amend the zoning for 1311 Scotch Line Road East to permit a residential dwelling and associated

accessory structures without having frontage on an open and maintained road.

CARRIED

3. Office of the Chief Administrative Officer

1. Procedure By-law – First Reading

Municipal Clerk, Chloe Preston delivered an overview of the staff report.

Deputy Mayor John Barclay requested provisions with respect to Significant Resolutions of Committees of Council.

Municipal Clerk, Chloe Preston advised that the Clerk's office will be seeking to revamp policies with respect to Advisory Committees to clarify the process as time permits.

Councillor Kristin Strackerjan referenced a procedure that was implemented for automatic appointment if a resignation was received soon following the election.

Municipal Clerk, Chloe Preston advised that this is covered under the Municipal Elections Act.

Direction: Staff to bring forward information on acclaimed seats at the Council table within a period of time following the election in the event of resignation for the second reading of the By-law.

Mayor Nancy Peckford requested a 30 minute wait for quorum to arrive to a meeting.

Mayor Nancy Peckford suggested reconsideration of the 3.5 hour meeting limitation as the current By-law allows a 4 hour meeting with a start time of 6:30 p.m. and a curfew of 10:30 p.m.

Mayor Nancy Peckford expressed concern with the notification timeline for delegations to approach the Clerk's office.

Municipal Clerk, Chloe Preston explained how the provisions assist with agenda preparation and dissemination preceding the meeting. The provisions can be rephrased to allow the Clerk to have more discretion of accepting a delegation following agenda dissemination.

Mayor Nancy Peckford requested information on the public notice period for special and emergency meetings of Council.

Deputy Mayor John Barclay noted a preference to have Significant Resolutions of Advisory Committees to rise to Council prior to moving to staff for review.

Mayor Nancy Peckford called a recess at 8:31 p.m.

C-2025-056

Moved by Kristin Strackerjan

Seconded by John Barclay

THAT Council conduct a first reading of Procedure By-Law 16-25.

CARRIED

- 4. Client Services**
- 5. Corporate Services**
- 6. Emergency and Protective Services**
- 7. Finance**
- 8. Parks, Recreation, and Culture**
- 9. Planning and Development**

1. Oxford Village Phase 2 – Draft Conditions

Mayor Nancy Peckford called the meeting back to session at 8:41 p.m.

Deputy Director of Planning and Development, Phil Mosher delivered an overview of the staff report.

Councillor Doreen O'Sullivan spoke to the concerns of the Health, Wellness, Fitness and Active Transportation Advisory Committee with respect to the portion of unopened road allowance proposed at the end of De Pencier Street.

Mayor Nancy Peckford suggested adding a timeline for commitment to the conditions for features of interest.

Director of Public Works, Mike Finley spoke to the safe crossing of pedestrians across the planned round about.

Director of Planning and Development, Amy Martin acknowledged Council's intent to include monies in the 2025 budget for the purpose of preparing an Active Transportation Master Plan.

Nick Sutherland, the Consultant representing the developer on the application, spoke to the comments of Council.

Councillor Doreen O'Sullivan moved to defer the item until more discussion could take place and comment from the Wealth, Wellness, Fitness and Active Transportation Advisory Committee has had an opportunity to review with staff.

Mayor Nancy Peckford called a recess at 9:29 p.m.

Mayor Nancy Peckford called the meeting back in session at 9:38 p.m.

Deputy Mayor John Barclay spoke to parking concerns and noted that the Parks and Recreation Master Plan is not referenced in the draft conditions.

C-2025-057

Moved by Kristin Strackerjan

Seconded by Doreen O'Sullivan

THAT Council suspend the Regular Council meeting of February 12, 2025 at 9:28 p.m. to reconvene on February 19, 2025 at 6:30 p.m. at a to be determined location.

CARRIED