



Municipality of North Grenville

To: **Council**

Meeting Date: March 4, 2025

Subject: Contract Award - Arena 1 Fixed Seating Supply and Installation

Report No: PRC-2025-007

Prepared by: Mark Guy, Director of Parks, Recreation and Culture

Recommendation(s)

THAT Council award Tender PRC 25-04 for the North Grenville Municipal Centre Arena 1 Seating Supply and Install to SDR Seating in the amount of \$115,195.78 plus HST.

Executive Summary

Purpose

- To complete the Arena 1 Fixed Seats project by September 2025.

Key Findings

- Architectural layout and design and consultation with the Planning Department and Arcadis Architects provided information needed for the tender process.
- Specific seat type to be used was approved through the consultation process.
- Request for Tender PRC 25-04 – North Grenville Municipal Centre Arena 1 Seating Supply and Install was issued on February 5, 2025 and closed on February 25, 2025.

Financial Implications

- Council approved a 2025 pre-budget allocation of \$135,000.00 to install 500 fixed seats in Arena 1 at the North Grenville Municipal Centre.

Background/Analysis

Approved layout and architectural design for installation was used for the Request for Tender (RFT) document. RFT was issued February 5, 2025 for supply and installation of 500 fixed seats in Arena 1. The seat will be the Avatar Compact folding seat. Installation to be completed by September 1, 2025.

A site meeting took place on February 18, 2025. The tender closed on February 25, 2025 with the following submissions received and reviewed:

1. Agorasport = \$145,755.00
2. SDR Seating = \$115,195.78
3. Arrow o/a2355335 = \$158,728.27

It is recommended to award the contract to SDR Seating based on their complete submission, qualifications, and pricing.

Relevance to Strategic Priorities

Strategic Pillar	Pillar #2 - A Strong, Connected, and Vibrant Community
Goal	Goal #2.1 - Strengthen Community Engagement
Key Action	Action #2.1.1 - Foster engagement and partnerships among community organizations and leverage benefits of partner organizations, including on organizing events, arts and culture, and improving face to-face and digital town halls etc.

Options and Discussion

1. Approve the recommendation - YES
2. Do not approve the recommendation

Financial Impact

This item has been identified in the current budget: Yes No N/A

This item is within the budgeted amount: Yes No N/A

Staffing implications, as they relate to implementing Council's decision on this matter, are limited to the existing staff complement and applicable administrative policies as approved by Council.

Internal/External Consultation

Staff worked with various suppliers, building department staff, as well as Engineering and Architectural staff to ensure compliance with the *Building Code* in order to find the best possible seat for users of the arena.

Communications

Please see attached Arena Seat Communications Plan for Seat Donation Program provided by Comms.

On-line payments will be available through the PerfectMind Recreation Software.

Attachments

- NG Arena 2 Seat Graphics
- Arena Seat Communications Plan