



**CORPORATION OF THE  
MUNICIPALITY OF NORTH GRENVILLE  
COUNCIL MINUTES**

**14  
March 19, 2025, 6:30 p.m.  
Held in Council Chambers, 285 County Road 44**

PRESENT                    Mayor Nancy Peckford  
                                 Deputy Mayor John Barclay  
                                 Councillor Doreen O'Sullivan  
                                 Councillor Deb Wilson

Staff Present             Amy Martin, Director of Planning and Development  
                                 Karen Dunlop, Chief Administrative Officer  
                                 Hillary Geneau, Director of Corporate Services  
                                 Mike Finley, Director of Public Works and Environmental Services  
                                 Randy Urslak, Acting Fire Chief  
                                 Tammy Hurlbert, Manager of Community & Leisure Services  
                                 Kyna Boyce, Director of Client Services  
                                 Mary Remmig, Deputy Clerk

Others Present            Deputy Director of Finance/Treasurer, Dave Dancey  
                                 Kemptville Public Library, Chief Executive Officer, Emily Farrell  
                                 Michele Bos  
                                 Ethan Bos

**A. HOW TO PARTICIPATE IN THE MEETING**

**B. MEETING CALLED TO ORDER**

Mayor Nancy Peckford called the meeting to order 6:35 p.m.

**C. LAND ACKNOWLEDGMENT**

The land acknowledgement was read by Councillor Doreen O'Sullivan.

**D. APPROVAL OF THE AGENDA**

**C-2025-108**

Moved by                    Doreen O'Sullivan

Seconded by                John Barclay

Be it resolved:

THAT the agenda be amended to move Item I.2, being the 2025 Budget, to item I.3;

THAT the agenda be amended to include a new item at I.2 to discuss Financial Sign Off Authority for Municipal Officers;

AND THAT the Council agenda for March 19, 2025 be approved as amended.

**CARRIED**

**E. DISCLOSURE OF INTEREST**

None at this time.

**F. PRESENTATIONS/DELEGATIONS**

**1. Green Shirt Day**

Ethan Bos addressed Council about Green Shirt Day.

Michele Bos addressed Council about Ethan's journey since 2019.

**C-2025-109**

Moved by                      John Barclay

Seconded by                 Doreen O'Sullivan

THAT Council accept the Green Shirt Day presentation from Ethan Bos and Michele Bos;

AND THAT Council acknowledge Council resolution C-2020-025 declaring April 7 as Green Shirt Day in North Greenville in perpetuity to inspire organ donor registration in the community.

**CARRIED**

**G. CONSENT AGENDA**

Mayor Nancy Peckford called a brief recess at 7:02 p.m.

Mayor Nancy Peckford called the meeting back to session at 7:05 p.m.

Mayor Nancy Peckford requested the removal of the 2024 Council Compensation report from the Consent agenda.

**C-2025-110**

Moved by Doreen O'Sullivan

Seconded by John Barclay

Be it resolved that:

The following consent agenda items be approved as presented:

- Minutes of Previous Meeting;
- Local Board Meeting Minutes; and,
- Appointment of Acting Clerk.

**CARRIED**

**1. Minutes of Previous Meeting (See Item H.)**

**C-2025-110**

Moved by Doreen O'Sullivan

Seconded by John Barclay

THAT the following meeting minutes of Council be approved as presented:

- Regular Meeting Minutes - February 25, 2025;
- First Special Meeting Minutes - March 3, 2025;
- Second Special meeting Minutes - March 3, 2025; and,
- Regular Meeting Minutes - March 4, 2025.

**CARRIED**

**3. Local Board Meeting Minutes (See Item J.1)**

**C-2025-110**

Moved by Doreen O'Sullivan

Seconded by John Barclay

THAT the following local board meeting minutes be accepted by Council for information:

- Rideau Valley Conservation Authority Board of Directors - January 23, 2025;
- South Nation Conservation Authority Board of Directors - January 16, 2025;
- North Grenville Public Library Board - January 9, 2025; and,
- Grenville OPP Detachment Board - January 9, 2025.

**CARRIED**

**4. Appointment of Acting Clerk (See Item K.1)**

**C-2025-110**

Moved by Doreen O'Sullivan

Seconded by John Barclay

THAT, Deputy Clerk Mary Remmig be appointed as Acting Clerk until such a time that the position of Municipal Clerk is fulfilled by the Municipality.

**CARRIED**

**2. 2024 Council Compensation (See Item I.1)**

This item was pulled from the consent agenda. See item I.1 for discussion of Council.

**H. MINUTES OF PREVIOUS MEETINGS - CONSENT**

- 1. Regular Meeting Minutes - February 25, 2025**
- 2. First Special Meeting Minutes - March 3, 2025**
- 3. Second Special Meeting Minutes - March 3, 2025**
- 4. Regular Meeting Minutes - March 4, 2025**

**I. REPORTS**

**1. 2024 Council Compensation**

Chief Administrative Officer, Karen Dunlop delivered an overview of the report.

**C-2025-111**

Moved by Doreen O'Sullivan

Seconded by John Barclay

Be it resolved:

THAT Council accept the 2024 Council Compensation report for information purposes.

**CARRIED**

**2. Financial Sign Off Authority**

Director of Corporate Services, Hillary Geneau delivered an overview of the purpose of the motion and noted that the permission is needed to enhance service delivery.

Moved by Doreen O'Sullivan

Seconded by John Barclay

THAT Council of the Municipality of North Grenville appoint the following Municipal Officers as having financial sign off authority:

- Chief Administrative Officer, Karen Dunlop;
- Director of Finance/Treasurer, Carly Wheeler;
- Deputy Director of Finance/Treasurer, Dave Dancey; and,
- Director of Corporate Services, Hillary Geneau.

**CARRIED**

**3. 2025 Budget**

Chief Administrative Officer, Karen Dunlop delivered an overview of the amendments conducted as directed by Council and confirmed that the changes do not increase the proposed 3.33% tax increase.

Councillor Deb Wilson arrived at 7:18 p.m.

Council discussed the inclusion of the Bishop's Mills play structure within the 2025 budget as requested during public consultation.

Councillor Deb Wilson suggested seeking grants grant opportunities for the Bishop's Mills play structure and pump track paving.

Mayor Nancy Peckford called a recess at 8:14 p.m.

Mayor Nancy Peckford called the meeting back in session at 8:28 p.m.

Deputy Mayor John Barclay requested the Wayfinding Strategy be moved above the line by way of a reserve draw.

Mayor Nancy Peckford requested updates to the budget presentation for the public's benefit.

Mayor Nancy Peckford expressed concern with the Transportation Plan and Active Transportation Plan forming part of the same proposal.

Mike Finley confirmed that a single RFP can be created requesting separate deliverables.

Council requested that the scope of work for the Transportation Plan and Active Transportation Plan project be shared with Council.

**C-2025-113**

Moved by                      John Barclay

Seconded by                 Doreen O'Sullivan

THAT Council direct staff to return a report to could regarding the PXO design at County Road 43 and Pinehill which will give consideration for class D estimates for construction of the PXO

**CARRIED**

**C-2025-114**

Moved by                      Doreen O'Sullivan

Seconded by                 John Barclay

THAT Council direct staff to divide the budget allocation for the pump track paving for the purpose of phasing the project for 2025-2026;

AND THAT Council direct staff to include the Bishop's Mills play structure in the 2025 budget.

**CARRIED**

**C-2025-115**

Moved by John Barclay

Seconded by Deb Wilson

THAT Council direct staff to move the Wayfinding Strategy above the line by way of a reserve draw.

**CARRIED**

**C-2025-116**

Moved by John Barclay

Seconded by Doreen O'Sullivan

THAT Council direct staff to update the 2025 budget presentation to include explicit reference to the Development Charges and publish on the budget webpage on the Municipal website;

AND THAT Council direct staff to include more detail respecting municipal reserves in the presentation for the 2026 budget.

**CARRIED**

**C-2025-117**

Moved by John Barclay

Seconded by Deb Wilson

THAT Council adopt By-law 25-25, being a By-law to Set the 2025 Municipal Budgets, with the amendments directed by Council.

**CARRIED**

**J. CORRESPONDENCE**

**1. Local Board Meeting Minutes - CONSENT**

- 1. Rideau Valley Conservation Authority Board of Directors - January 23, 2025**
- 2. South Nation Conservation Authority Board of Directors - January 16, 2025**

- 3. North Grenville Public Library Board - January 9, 2025
- 4. Grenville OPP Detachment Board - January 9, 2025

**K. OTHER BUSINESS**

- 1. Appointment of Acting Clerk - CONSENT

**L. NOTICE OF MOTIONS**

**M. CLOSED SESSION**

**C-2025-118**

Moved by Deb Wilson  
Seconded by Doreen O'Sullivan

Be it resolved:

THAT Council defer the Closed Session discussion respecting the Civic Award Applications to a special meeting of Council on March 24, 2025 at 3:30 p.m.

**CARRIED**

- 1. Civic Award Applications

**N. OUT OF CLOSED**

**O. PERIOD FOR QUESTIONS FROM THE PUBLIC & MEDIA RELATING TO AGENDA ITEMS**

**P. CLOSE OF MEETING**

- 1. Confirmation By-Law

**C-2025-119**

Moved by Deb Wilson  
Seconded by John Barclay

Be it resolved that:

By-Law 26-25 to confirm the proceedings of Council at its regular meeting held on March 19, 2025 be adopted and passed.

**CARRIED**



**2. Resolution to Adjourn**

**C-2025-120**

Moved by Doreen O'Sullivan

Seconded by John Barclay

Be it resolved that:

this regular meeting of Council adjourn at 9:21 p.m.

**CARRIED**