

<b>Committee:</b>	<b>Arts, Culture &amp; Heritage Advisory Committee</b>
<b>Subject:</b>	<b>Committee Work Plan 2023-25</b>
<b>Date:</b>	<b>Amalgamated April 23, 2024</b>
<b>Last Updated:</b>	<b>March 18th, 2025</b>

**Changes noted in Green**

**INTRODUCTION:**

On May 21, 2019, By-Law 47-19 was established by the Council of the Corporation of the Municipality of North Grenville to create eight Committees of Council. These committees were created to allow for more focused and timely investigation of a specific matter, to have members of the public add their perspectives for a specific matter and allow additional opportunity for participation and comment on specific subjects.

**PURPOSE:**

To provide an avenue for a two-way exchange to occur between the arts, culture and heritage community and the Municipality of North Grenville.

**GOALS:**

Committee to outline Goals based on objectives noted in the terms of reference for the specific committee.

<b>Goal:</b> <i>Link to committee</i>	<b>Key Action Steps:</b>	<b>Target Date:</b>	<b>Lead Committee Member:</b>	<b>Other Supports:</b>	<b>Status</b>
<b>1. Update of Heritage Evaluation Manual (HEM)</b>	<ul style="list-style-type: none"> <li>- Evaluate and revise existing document</li> <li>- HAC to review update</li> <li>- Provide revised/ updated HEM to Council (2024)</li> </ul>	June 2024	Inge van Gemeren	Phil – Technical Review	Completed- December 2024
<b>2. Heritage Assessment of Kemptville Campus</b>	<ul style="list-style-type: none"> <li>- Provide updated HEM (when ready) to ED Liz Sutherland</li> <li>- <b>Send Annie Hillis Evaluation manual, completed.</b></li> </ul>	October 2024	Tom Graham	Annie Hillis-Kemptville Campus	<b>Document shared March 2025.</b>
<b>3. Evaluation of Heritage Inventory/List</b>	<ul style="list-style-type: none"> <li>- Working group reviewed 30 properties and proposed 13 for inclusion into register</li> </ul>	2025	Councillor Wilson / Tom Graham / Kevin Willey	Phil to add to register once approved.	<b>Working group will review the 13 properties</b>

	<ul style="list-style-type: none"> <li>- List submitted to HAC (see Dec. minutes)</li> <li>- Further review required once updated HEM is available</li> <li>- Add properties to NG Historic Properties Register</li> <li>- Decide what to do with remaining properties</li> </ul>			Phil to advise on possible action steps for remaining properties.	and bring information to May meeting.
<b>4a. Heritage Tourism - Interpretive Plaques</b>	<ul style="list-style-type: none"> <li>- Evaluate condition of existing plaques/ <b>Kiosk</b></li> <li>- Determine if there is a budget already (2024) for asset management (i.e. replacing faded plaques)</li> <li>- Establish list of future possible plaques</li> <li>- Determine who will manage/lead creation of new plaques</li> <li>- <del>Request budget for future (2025)</del></li> <li>- <del>Motion to Council July 2024</del></li> <li>- <b>McLean Cairn Plaque QR code on plaque, link to the story page.</b></li> <li>- <b>Draft Heritage Plaque policy to be presented by Tom Graham at a future meeting.</b></li> </ul>	2025	Deputy Mayor Barclay (evaluation), Kevin Willey / Tom Graham	<p>Staff to inquire about staff time / ability / budget</p> <p>Staff to find original artwork for plaques</p>	<p><b>Mark Guy will reach out to Phil Mosher and confirm the \$10K is in the budget for 2025.</b></p> <p><b>John Barclay will review kiosk for Ryan's Well in Colonnade Drive Mall. And Kiosk in MNG parking lot.</b></p>
<b>4b – Walking tour brochures/ suggestions for improved Heritage Interpretation</b>	<ul style="list-style-type: none"> <li>- Group made motion to recommend that Heather Currie assist with coordination of Heritage Walking Tour Program.</li> </ul> <p>Forward below 4 items to Tourism Coordinator for consideration within the Tourism program.</p> <ul style="list-style-type: none"> <li>- QR codes on all products</li> <li>- Place tour sites as pins on a Google map.</li> <li>- Include Heritage Plaques on a Google map.</li> </ul>	2025	<p>Deputy Mayor Barclay (evaluation), Kevin Willey / Tom Graham</p> <p>Director of Parks, Recreation and Culture</p>		<b>Invite Matt Gilmer to April meeting.</b>

	<ul style="list-style-type: none"> <li>- Include cemeteries on map as well.</li> <li>- Tom has update from Heather Currie, he will forward to members</li> </ul>				
<b>5. Dr. Fred's Work</b>	<ul style="list-style-type: none"> <li>- Natural heritage/history</li> <li>- Invertebrate collection</li> <li>- accessibility?</li> <li>- storage (physical / digital)</li> <li>- Invite Dr. Scheuler to speak to the committee</li> <li>- Connections to physical space?</li> <li>- Link to Rachel Everett-Fry – AARAC, EAC</li> <li>-A list of action items will be put together.</li> </ul>	October 2024	Kevin Willey		<b>Resolution sent to SMT on Jan 30, 2025. SMT is reviewing the information. Mark Guy to bring additional information to SMT April meeting.</b>
<b>6. Civic Awards Night</b>	<ul style="list-style-type: none"> <li>- Integrate Arts, Culture and Heritage with civic awards</li> <li>- Ensure that civic awards night nomination calls come to ACHAC.</li> <li>- Nomination of Bob Beshara, email from Committee Clerk sent to Tammy Hurlbert on July 29th. Email sent to Chairs on Feb 20th with nomination link.</li> </ul>	2025	Director of Parks, Recreation and Culture		
<b>7. Official Plan update</b>	<b>-RFP going out in March for consultant information, Fall 2025</b>	2025			Completed
<b>8. Designating McLean Cairn</b>	<ul style="list-style-type: none"> <li>- Staff to implement</li> <li>- slated to be installed at the new Heron's Nest Park within the Tempo Development.</li> <li><b>-The owner has hired a consultant to restore and manage disassembly to</b></li> </ul>	2025		Staff to advise HAC when complete	<b>Amy Martin to give an update at a future meeting.</b>

	be reinstalled at Herons Nest Park. Will be restored before moving to new location. (QR code on plaque, link to story page) - Quarry rail line plaque to be considered in future				
<b>9. Arts Development Fund Post-Mortem</b>	-Review, adjust rules and regulations -Mark Guy to send letter to recipient -Laura Valcour and Comms for update to application	Oct 2024	Nancy Dery	Nancy Dery	Committee Clerk, sent email to Mark Guy March 18,25
<b>8. Public Art Policy</b>	- Identify municipal stakeholders - Identify community stakeholders -Sent to SMT January 30, 2025	2024-2025	Ardis Lerner Tabitha Valliant Nancy Dery Kevin Willey Debbie Wilson	Staff? BIA Chamber Annie Hillis	Completed and Clerk's Office to send significant resolution to SMT to accept.
<b>9. Adaptive Re-use of Township Hall in Oxford Mills</b>	- Arts space - needs assessment survey results - Seeking funding for a second feasibility study - Application to the GreenFund	Nov. 2025	Director of Parks, Recreation and Culture	3 <sup>rd</sup> Party Consultant	Green Fund has funds for feasibility study.
<b>9. Analysis of Arts Survey and Community Consultation Data</b>	- Statement of Work/ report completed.	June 2024	Kevin Willey Ardis Lerner Tabitha Valliant		Completed- July 2024
<b>10. Arts Council</b>	Set up a new Arts Council for North Grenville -Funding request to council by Fall 2025 for 2026 budget.	2025	Tabitha Valliant, Rebecca Campbell, Rose David, Deb Wilson and Ardis Lerner		Ongoing

### **EXPECTED OUTCOMES:**

Committee to outline expected outcomes based on goals and objectives determined for the remainder of the term.

**ANTICIPATED ECONOMIC IMPACT:**

Committee to outline anticipated economic impact.

**COMMUNICATIONS PLAN:**

Committee to note the plan to communicate

**APPLICABLE LEGISLATION:**

How does this apply to provincial and federal mandates?

**RELATION TO THE COUNCIL WORK PLAN:**

How does this relate the North Grenville Council Work Plan and Strategic Plan?