



Municipality of North Grenville

To: **Council**

Meeting Date: April 29, 2025

Subject: Waiving of Fees

Report No: PRC-2025-015

Prepared by: Mark Guy, Director of Parks, Recreation and Culture

Recommendation(s)

THAT Council approve the ice rental fee waiver request to support the “Let’s Ketchup” Networking Event at the North Grenville Municipal Centre, Suite A, B, C on Thursday, June 12, 2025, in the amount of \$270.00 plus HST.

Purpose

- To review the following request to waive the rental fees for Talia Hreljac, BIA representative to host the “Let’s Ketchup” Networking Event for use of Suite A, B, C at the North Grenville Municipal Centre Thursday, June 12, 2025, 3pm-9pm.

Key Findings

- The event is a networking opportunity for local businesses.
- The event is supported by the North Grenville Chamber of Commerce.
- The event will support the Oxford Mills Girl Guides and the Kemptville Youth Centre.

Financial Implications

- The fees associated with this booking is the local non-profit rate. Total is \$270.00 plus HST.

Background/Analysis

The municipality passed a Waiving of Fees Policy where non-profit or not-for-profit groups could apply to have facility rental fees waived for events, programs that provide broadly

based and valuable services to the community or a fundraising event where 100% of the proceeds supports a local project.

The event, offered by the BIA with support from the North Grenville Chamber of Commerce, will provide networking opportunities for local businesses in the community.

All donations revenue will be shared by the Oxford Mills Girl Guides and the Kemptville Youth Centre. There is no charge for the event.

Relevance to Strategic Priorities

Strategic Pillar	Pillar #2 - A Strong, Connected, and Vibrant Community
Goal	Goal #2.1 - Strengthen Community Engagement
Key Action	Action #2.1.1 - Foster engagement and partnerships among community organizations and leverage benefits of partner organizations, including on organizing events, arts and culture, and improving face-to-face and digital town halls etc.

Options and Discussion

1. Approve the recommendation - YES
2. Do not approve the recommendation

Staff recommendation is to waive 100% of the rental fee.

Financial Impact

This item has been identified in the current budget: Yes x No ☐ N/A

This item is within the budgeted amount: Yes x No ☐ N/A

The total amount for the Suite rental is \$270.00 plus HST. Staffing costs related to the booking are normal staffing complement.

Staffing implications, as they relate to implementing Council's decision on this matter, are limited to the existing staff complement and applicable administrative policies as approved by Council.

Internal/External Consultation

Staff received the request formally through email to the Director of Parks, Recreation & Culture.

Communications

Communication of Council's decision will be made available on the municipal website and provided to the applicant.

Attachments

- None