



Municipality of North Grenville

To: **Council**

Meeting Date: June 3, 2025

Subject: Kemptville Campus MOU – Extension Agreement #3

Report No: CAO-2025-015

Prepared by: Karen Dunlop, Chief Administrative Officer

Recommendation(s)

THAT Council authorizes the Mayor and Chief Administrative Officer to execute the Extension Agreement regarding the Memorandum of Understanding between the Municipality of North Grenville and the Kemptville Campus Education and Community Centre Board to extend the current Memorandum of Understanding to October 31, 2025 or until a new agreement is executed, whichever is earlier.

Executive Summary

Purpose

- To seek authorization to execute the Extension Agreement for the Memorandum of Understanding between the Municipality of North Grenville and the Kemptville Campus Education and Community Centre Board

Key Findings

- The Municipality of North Grenville and the Kemptville Campus Education and Community Centre Board entered into a Memorandum of Understanding on December 14, 2021, for a term of three (3) years.
- Extension agreement #1 was authorized by Council until March 31, 2025
- The current extension agreement #2 was authorized by Council until June 30, 2025
- The Municipality of North Grenville and the Kemptville Campus Education and Community Centre Board are actively working towards a new Memorandum of Understanding but won't complete the new document by the expiry date.

Financial Implications

- There is no financial impact of continuing the status quo of the agreement

Background/Analysis

The Municipality of North Grenville entered into a Memorandum of Understanding with the Kemptville Campus Education and Community Centre Board to define the relationship between the municipality as the property owner and the board as the management entity of the lands and buildings on December 14th, 2021. The original Memorandum of Understanding set out a term of three (3) years which was set to expire on December 13th, 2024.

The Kemptville Campus Education and Community Centre Board and the Municipality of North Grenville have been in active discussions about a new agreement for some time and are working with legal representation to finalize the details of the agreement. However, the new agreement will not be in place and fully negotiated by the expiry date. As such, staff are seeking authorization to execute a third extension agreement which will maintain the current agreement until October 31, 2025 or when a new agreement is executed, whichever is earlier. To avoid a fourth extension agreement, staff have proposed an extension of 4 months to facilitate negotiation of the final terms. This will give adequate time for the new agreement to be finalized and proceed through the appropriate approval channels for both the Kemptville Campus Education and Community Centre Board and by Council of the Municipality of North Grenville.

Relevance to Strategic Priorities

Strategic Pillar	Pillar #2 - A Strong, Connected, and Vibrant Community
Goal	Goal #2.1 - Strengthen Community Engagement
Key Action	Action #2.1.1 - Foster engagement and partnerships among community organizations and leverage benefits of partner organizations, including on organizing events, arts and culture, and improving face-to-face and digital town halls etc.

Options and Discussion

1. Approve the recommendation (Recommended)
2. Do not approve the recommendation

Financial Impact

This item has been identified in the current budget: Yes ☐ No ☐ N/A

This item is within the budgeted amount: Yes ☐ No ☐ N/A

Staffing implications, as they relate to implementing Council's decision on this matter, are limited to the existing staff complement and applicable administrative policies as approved by Council.

Internal/External Consultation

Consultation with the Kemptville Campus Education and Community Centre Board representatives have occurred and will continue in preparing the new Memorandum of Understanding.

Communications

Communication of Council's decision-making will be made available on the municipal website. Council's decision will also be provided to the Kemptville Campus Education and Community Centre Board and legal representatives

Attachments

- Draft Extension Agreement #3